



RECESS MEETING AGENDA
CITY OF OCEAN SPRINGS - MAYOR & BOARD OF ALDERMEN
TUESDAY, AUGUST 19, 2025 - 6:00 PM

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATION

- a. Honoring Jeanne Carter Luckey

4. PRESENTATION

- a. Alexander, Van Loon, Sloan, Levens, Farve, PLLC (AVL) - FY 23-24 Audit Presentation

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 5 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. OLD BUSINESS

- a. Adopt Resolution Establishing a Resolution Numbering System - Alderman Pfeiffer
- b. Adopt Resolution for a Temporary Moratorium on the Submission and Acceptance of Short-Term Rental Applications
- c. Adopt Resolution Amending the Urban Renewal Plan to Return Control to the Board of Aldermen

7. NEW BUSINESS

- a. Request Refund of Rental Fees – Fundraising Basketball Tournament
- b. Request Refund of Civic Center Rental Fee for Great River UOC Community Meeting

8. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor/BOA:

- a. Adopt Resolutions confirming appointments in compliance with Mississippi Code §21-15-41 and related statutory provisions
- b. Adopt Resolution to allow the sale of beer by the American League Post #42 for the duration of the 2025 Cruisin' the Coast

City Clerk:

- c. Approve Minutes: Special Call Meeting July 7, 2025
- d. Approve Minutes: Special Call Meeting July 29, 2025
- e. Ratify check 133669 to Unfazed Show and Band for 8/8/25 Friday at the Fort Performance

Police Department:

- f. Authorize Employee #2396 for Out-of-State travel to Austell, GA for Managing the Detective Unit training October 19-23, 2025
- g. Accept OSPD Monthly Report for July 2025

Fire Department:

- h. Accept OSFD Monthly Report for July 2025

Human Resources/Risk Management:

- i. Authorize ratification of the employment of Laurri Garcia, Admn & Community Relations Coordinator, effective August 18, 2025; \$28.85 hourly rate
- j. Authorize removing Code Enforcement Officer Casey Morgan from probationary status to full time status, effective immediately
- k. Authorize employment of Ashton Lanham, Animal Control Officer, effective August 20, 2025; Step 1, \$15.00 hourly rate; one-year probationary status, pending successful completion of all pre-employment requirements
- l. Authorize employment of Shaysmeen Marie Gomez Ortiz, Dispatcher, effective August 20, 2025; \$14.50 hourly rate; one-year probationary status, pending successful completion of all pre-employment requirements
- m. Authorize employment of Desiree Lewis, Dispatcher, effective August 20, 2025; \$14.50 hourly rate; one-year probationary status, pending successful completion of all pre-employment requirements
- n. Authorize employment of Robert Williams, Grounds Maintenance, effective August 20, 2025; Step 1, \$14.00 hourly rate; one-year probationary status, pending successful completion of all pre-employment requirements
- o. Authorize termination of Employee #2870, Sewer Laborer, effective August 14, 2025; and authorize filling the vacant position

Planning Commission (PC):

- p. Accept Planning Commission Minutes for July 8, 2025 Meeting
- q. Approve a Commercial Subdivision Final Plat - Spring Plaza Subdivision - 1515 Bienville Blvd - PIDN: 61265011.000; PC recommends approval
- r. Approve a Minor Subdivision Final Plat - Marta's Place - 4005 Government Street - PIDN: 60127030.040; PC recommends approval
- s. Approve a Short-Term Rental Permit for 221 Audrey Circle - PIDN: 61375036.000; PC recommends approval

Zoning Adjustment Board (ZAB):

- t. Adopt Zoning and Adjustment Board By Laws
- u. Accept ZAB Minutes for April 8, 2025 Meeting
- v. Approve a variance for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13.5 feet wide East side of Church Street and North from Bienville Blvd – PIDN: 60119058.000; ZAB recommends approval
- w. Approve a variance for a reduction of the minimum landscape buffer requirement from 20 feet to 16.6 feet for the construction of a parking space at 1401 Government Street – PIDN: 60119426.000; ZAB recommends approval

Grants Administration:

- x. Authorize the Mayor to Execute the Memorandum of Understanding (MOU) with MDOT to Receive Funds for Drainage Improvements on Highway 90 at Deana Road
- y. Authorize the Mayor to Execute a Lease Agreement with the Walter Anderson Museum of Art (WAMA) for Stewardship of the OS Community Center (OSCC)
- z. Authorization to Execute a Proposal with Stevenson Consulting for Construction Materials Testing and Special Inspection Services Related to Construction of the Public Works Facility in the Amount of \$14,500.00

Building Department:

- aa. Approve the Building Official's recommendations for the tree applications received through August 12, 2025
- bb. Accept the Building Department Permit Report for July 2025
- cc. Accept Code Enforcement Report through August 14, 2025

9. DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread the summary on the Minutes

- b. City Clerk: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances
- c. Mayor: Discuss Covington Civil & Environmental proposal to provide an Independent Evaluation of Environmental Risk Analysis of the Leica site
- d. Building: Discuss authorization to set a public hearing for the demolition of 126 and 128 Earle Taylor Lane
- e. Fire: Purchase of SCBA Air-Paks utilizing 2% Tax Funds

10. GENERAL PUBLIC COMMENT *The public is invited to address the Board, for up to 5 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

11. MAYOR AND ALDERMEN'S FORUM

- a. Mayor - Team Building
- b. Alderman Pfeiffer - Parliamentary Procedure Workshop Proposal
- c. Alderman Pfeiffer - Community Opioid Risk Coordinator Grant Opportunity

12. EXECUTIVE SESSION

ADJOURN UNTIL 6:00 P.M. on SEPTEMBER 2, 2025



PROCLAMATION

Honoring Jeanne Carter Luckey

WHEREAS, Jeanne was constantly engaged in the life of her community. Jeanne was a teacher, writer, accountant, a speaker, and community leader. Jeanne served on the boards of the Walter Anderson Museum of Art, Homes of Grace, the Salvation Army, the Montessori School of Ocean Springs, the Gulf Coast Debutante Society, and the Gulf Coast YMCA. She was also a member of the Order of Eastern Star and the P.E.O. and served on the board of the Great Southern Club; and

WHEREAS, In 2005, Jeanne suffered a catastrophic injury in a car crash. However, having to use a wheelchair and learn to perform tasks with partially paralyzed hands, did not stop Jeanne from her commitment to her community and nation; and

WHEREAS, In 2010, Jeanne was elected Mississippi's Republican National Committee Woman. Jeanne was re-elected in 2016. and President of the Mississippi Federation of Republican Women. Jeanne's influence helped shape the Republican Party in Mississippi and the Nation; and

WHEREAS, Jeanne was the vice-chair of the Board of Trustees for the Institutions of Higher Learning (IHL), the governing board of Mississippi's public universities, working to make Mississippi universities stronger and more inclusive, especially for those with disabilities; and

WHEREAS, Jeanne quietly helped countless individuals attend college, get a job, and pursue their dreams both with her direct support and through her work with nonprofit organizations; and

WHEREAS, Jeanne's hard work and constant positivity was the testament to her love of her community, her state, and her nation.; and

WHEREAS, Jeanne's crowning achievement was her family. Jeanne was married to her husband, Alwyn Luckey for more than 40 years. They shared daughters, Laurel Luckey and Taylor Luckey Brennan. Jeanne was a doting grandmother to her two grandchildren, Cornelius and Toxie Ray Brennan. Jeanne was a loving mother, daughter, sister, and aunt; and

WHEREAS, Jeanne's legacy of service, strength, and compassion leaves a lasting impact on Ocean Springs, Mississippi, our nation, and beyond; and

NOW, THEREFORE, I, Bobby Cox, Mayor of the City of Ocean Springs, proudly proclaim Jeanne Carter Luckey Day in honor of her remarkable service, dedication, and unwavering commitment to our community.

IN WITNESS WHEREOF I HAVE
HEREUNTO SET MY HAND AND
CAUSED THE SEAL OF THIS CITY
TO BE AFFIXED

**RES 2025-01 - A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF OCEAN SPRINGS, MISSISSIPPI TO ESTABLISH A FORMAL
NUMBERING SYSTEM FOR CITY RESOLUTIONS**

WHEREAS, the Board of Aldermen of the City of Ocean Springs adopt resolutions throughout the year as part of regular, special, and emergency meetings; and

WHEREAS, there is currently no formal numbering system in place to assign a unique and sequential identifier to each adopted resolution, which can hinder clarity, transparency, and archival organization; and recognizes the need for improved organization, accessibility, and consistency in the tracking and referencing of official city resolutions; and

WHEREAS, establishing a standardized numbering format will improve public access to legislative records, assist with future referencing, and promote orderly governance practices; and

WHEREAS, the Mayor and Board of Aldermen find it in the public interest to implement this system beginning with this resolution moving forward;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi:

SECTION 1. NUMBERING FORMAT. All resolutions adopted by the Board of Aldermen shall be assigned a unique identification number using the format RES [Calendar Year]-[Sequential Number], beginning with “RES 2025-01.” The number shall appear in the header and official title of the resolution.

SECTION 2. TRACKING AND RECORDKEEPING. The City Clerk shall maintain a master list of all adopted resolutions in sequential order, including the resolution number, title, date of adoption, and vote outcome. This record shall be publicly available and updated regularly.

SECTION 3. INITIAL NUMBERING. This resolution shall be designated as **Resolution 2025–01**, marking the beginning of the new numbering system effective as of August 19, 2025.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect and be in full force and effect from and after passage.

**RES 2025-01 - A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF OCEAN SPRINGS, MISSISSIPPI TO ESTABLISH A FORMAL
NUMBERING SYSTEM FOR CITY RESOLUTIONS**

Motion by Alderman _____ and Alderman _____ seconded the motion to adopt the foregoing resolution, the result was as follows:

Alderman Hinton _____

Alderman Tillis _____

Alderman Stennis _____

Alderman Wade _____

Alderman Pfeiffer _____

Alderman Blackman _____

Alderman Messenger _____

NOW THEREFORE, THE ABOVE FINDINGS ARE HEREBY RESOLVED by the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi on this the 19th day of August 2025.

Mayor Robert “Bobby” Cox

ATTEST: _____
City Clerk Christine Millard

RES 2025-DRAFT

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI TO FOR TEMPORARY MORATORIUM ON THE SUBMISSION AND ACCEPTANCE OF APPLICATIONS FOR SHORT TERM RENTAL WAITING LIST IN RESIDENTIAL AREAS

COME NOW, the Mayor and Board of Aldermen for the City of Ocean Springs, and find that:

WHEREAS, the City of Ocean Springs anticipates receiving applications for the short-term rental permits in the City of Ocean Springs in the near future; and

WHEREAS, due to the potential over-saturation of short-term rental properties in residentially zoned areas, the Board of Aldermen of the City of Ocean Springs established a temporary moratorium on the submission and acceptance of applications for short term rental permits in residentially zoned areas in the City of Ocean Springs, Mississippi; and

WHEREAS, the temporary moratorium was initially passed on August 5, 2025; and

WHEREAS there exists a waiting list of applications for short-term rental permits in residentially zoned areas, all applications received prior to August 5, 2025, will continue to be considered if and when the availability for the issuance of the permit arises pursuant to Ocean Springs Code of Ordinances, Appendix D – Zoning Ordinances, Article V, Section 510; and

WHEREAS, the City of Ocean Springs is preparing the City's Comprehensive Master Plan and desires that the future growth of be uniform and consistent with the comprehensive master plan of the City, such moratorium shall remain in effect until such time as additional information can be gathered and analyzed; and

WHEREAS, Mississippi Code Sections 21-17-5 and 21-13-1 provide that the Board of Aldermen possesses the authority to adopt ordinances and resolutions with respect to property located within the City; and

WHEREAS, Mississippi Code Sections 21-13-3 and 21-13-11 provide that the Board of

RES 2025-DRAFT

Aldermen possesses the authority to adopt ordinances for the immediate and temporary preservation of the public peace, health, or safety or for other good cause; and

WHEREAS, the Office of the Mississippi Attorney General has opined that a municipality may adopt an immediately and temporarily effective resolution instituting a moratorium related to zoning issues (see Opinion No. 2008- 00006); and

WHEREAS, it is necessary that a resolution be adopted placing an immediate and temporary moratorium the submission and acceptance of applications for short-term rental permits in residentially zoned areas because it is anticipated the applicants for such permits will be received in the near future, and the City desires completion of an analysis by the Planning Department of the City regarding the number and density of short-term rental properties in residentially zoned areas prior to the submission and acceptance of additional applications for short-term rental permits in residentially zoned areas; and

WHEREAS, imposing a moratorium the submission and acceptance of applications for short term rental permits in residentially zoned areas for a period of six (6) months will allow sufficient time for the City to investigate, research, and develop an appropriate regulatory framework and to ensure that all short-term rental properties in residential areas be in harmony with the City; and

WHEREAS, instituting the moratorium set forth herein will improve compatibility among uses and will ensure efficient development within the City, will result in a logical and orderly development pattern, and is necessitated by a demonstrated community need to achieve the objectives and policies stated herein.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby adopts the foregoing recitals as its findings.

SECTION 2. The Board of Aldermen hereby institutes a moratorium the submission and

RES 2025-DRAFT

acceptance of applications for short term rental permits in residentially zoned areas effective August 5, 2025.

SECTION 3. The moratorium established in Section 2, above, shall not apply to applications for short-term rental permits submitted prior to August 5, 2025, which were previously placed in pending (waitlist) status.

SECTION 4. Measured from its effective date and time, the moratorium established herein shall extend for six (6) months or until the legally effective date of ordinances or resolutions adopted by the Board of Aldermen addressing the locations of such businesses, whichever occurs first.

The above Resolution, having been first reduced to writing, the vote was as follows:

Alderman Tillis	_____
Alderman Stennis	_____
Alderman Wade	_____
Alderman Pfieffer	_____
Alderman Blackman	_____
Alderman Messenger	_____
Alderman Hinton	_____

BY THE ORDER OF THE MAYOR AND BOARD OF ALDERMEN of the City of Ocean Springs, Mississippi, on this the 19th day of August 2025.

MAYOR

Attest:

CITY CLERK

RES 2025-DRAFT

**A RESOLUTION AMENDING THE URBAN RENEWAL PLAN
TO RETURN CONTROL TO THE BOARD OF ALDERMEN
REGARDING THE URBAN RENEWAL PLAN AREA**

WHEREAS, the City of Ocean Springs is granted powers for urban renewal and redevelopment under Section 43-35-1, et. seq of the Mississippi Code; and

WHEREAS, the City of Ocean Springs established the Ocean Springs Redevelopment Authority by certain resolution entitled “A RESOLUTION ESTABLISHING THE OCEAN SPRINGS REDEVELOPMENT AUTHORITY” on November 1, 2022.; and

WHEREAS, the City of Ocean Springs did adopt a certain resolution entitled “A RESOLUTION DESIGNATING URBAN RENEWAL AREA” on January 2, 2024; and

WHEREAS, the City of Ocean Springs did adopt a resolution entitled “RESOLUTION APPROVING THE ADOPTION AND IMPLEMENTATION OF THE CITY OF OCEAN SPRINGS URBAN RENEWAL PROJECT AND PLAN” identifying certain parcels as part of a designated Urban Renewal Plan Area on March 5, 2024; and

WHEREAS, the City of Ocean Springs adopted a resolution entitled “A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS TO DISSOLVE THE OCEAN SPRINGS REDEVELOPMENT AUTHORITY” on August 5, 2025; and

WHEREAS, the City of Ocean Springs found it necessary, in the best interest of the citizens of Ocean Springs, to formally dissolve the Ocean Springs Redevelopment Authority; and,

WHEREAS, the City of Ocean Springs finds it necessary that the Mayor and Board of Alderman have all powers necessary or convenient to carry out and effectuate the purposes and provisions of the Urban Renewal Law, Section 43-35-1 et. seq. of the Mississippi Code.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS AS FOLLOWS:

RES 2025-DRAFT

SECTION 1: That all of the findings of fact made and set forth in the preambles to this Resolution shall be and the same hereby found, declared, and adjudicated to be true and correct.

SECTION 2: That the Ocean Springs Redevelopment Authority had been dissolved by Resolution on August 5, 2025.

SECTION 3: That the Mayor and Board of Aldermen have determined that all necessary findings under Miss. Code Ann. §43-35-13 have been met for the Mayor and Board of Aldermen to carry out and effectuate the purposes and provisions of the Urban Renewal Law, Section 43-35-1 et. seq. of the Mississippi Code.

SECTION 4: That the City of Ocean Springs Urban Renewal Plan, a copy attached and marked as “Exhibit A” will afford maximum opportunity, consistent with the sound needs of the City as a whole, for rehabilitation or redevelopment of the Urban Renewal Area by the City or private enterprises.

SECTION 5: That the City of Ocean Springs is fully authorized and empowered to carry out and effectuate the purposes and provisions of the Urban Renewal Law, Section 43-35-1 et. seq. of the Mississippi Code, without the existence of the Ocean Springs Redevelopment Authority with regard to the Urban Renewal Plan.

The above Resolution was approved as follows:

Alderman Hinton	_____
Alderman Tillis	_____
Alderman Stennis	_____
Alderman Wade	_____
Alderman Pfeiffer	_____
Alderman Blackman	_____
Alderman Messenger	_____

NOW THEREFORE, THE ABOVE FINDINGS ARE HEREBY RESOLVED by the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi on this the 19th day of August 2025.

Mayor Cox

ATTEST: _____
City Clerk Christine Millard



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen
From: Parks & Recreation
Re: Request Refund of Rental Fees – Fundraising Basketball Tournament
Section: NEW BUSINESS
Meeting Date: August 19, 2025

The Parks & Recreation Department requests approval to refund the \$500 rental fee for the use of Taconi Gym and the Ryan Youth Center on August 2–3, 2025, for a fundraising basketball tournament held in memory of CJ Fairley.

This event was organized to raise funds for a headstone for Mr. Fairley's final resting place, with the majority of proceeds going directly to his mother, Toocara Ellis Fairley, to provide financial relief during this difficult time. The tournament brought the community together to honor CJ's memory and support his family following his tragic passing in 2024.

Given the charitable nature of the event and its direct benefit to the community, the Parks & Recreation Department recommends refunding the \$500 rental fee to further support the cause.

Proposed Motion:

Motion to approve the refund of the \$500 rental fee for the use of Taconi Gym and the Ryan Youth Center on August 2–3, 2025, for the fundraising basketball tournament in memory of CJ Fairley; to advertise city resources.

Subject: Support CJ Fairley's Family and Honor His Memory

To the Mayor and Board of Aldermen,

I hope this letter finds you well, although the reason for reaching out is a somber one. I wanted to share with you the heartbreaking story of CJ Fairley, a remarkable young man whose life was tragically cut short by a senseless crime in Gulfport, Mississippi on September 1, 2024. CJ was not just a son, brother, student, and athlete - he was a shining light in his community.

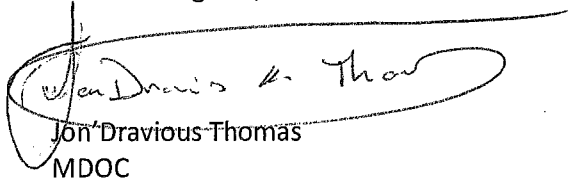
His mother, Toocara Ellis Fairley, who has been an educator in the Harrison County school district for over 8 years, has been a pillar of strength in the face of this unimaginable loss. She has channeled her grief into action, speaking out about the crime that took her beloved son and striving to prevent such tragedies from happening to other young adults.

In honor of CJ's memory, a basketball tournament is being organized on August 2nd and 3rd to raise funds to help his mother pay for his headstone. Majority of the proceeds from this event will go directly to her, providing some financial relief during this difficult time.

Therefore, we respectfully request that you waive the rental fees for the use of Taconi Gym and Ryan Youth Center on the weekend of August 2-3, 2025, to provide a headstone for CJ Fairley's final resting place. If basketball teams are available for the tournament, could you please consider participating in or donating to support CJ Fairley's family. Your contribution, no matter how big or small, will make a difference and help to ensure that CJ's memory is honored in a meaningful way.

Thank you for taking the time to read this email and for considering how you can support CJ Fairley's family. Together, we can come together as a community to show our love and support for those who are grieving.

Warmest regards,



Jon Dravious Thomas
MDOC



400 Alice Street, Ocean Springs MS 39564

Ph: (228)875-8665 FX: (228)872-5001

www.OceanSprings-ms.gov

GYM RENTAL AGREEMENT

Taconi Gym

You must be at least 21 years of age to rent the facility and sign this contract.

Rentals are for a twelve (12) hour consecutive period of time unless otherwise specified.

IMPORTANT NOTICE

THE ENTIRE FACILITY IS TOBACCO FREE.

THERE WILL BE NO EXCEPTIONS.

IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.

PLEASE READ CAREFULLY BEFORE SIGNING AGREEMENT:

Lessee represents that it is fully aware of all of the applicable laws and ordinances pertaining to the use of this property and lessee will fully abide by all such laws, rules and ordinances.

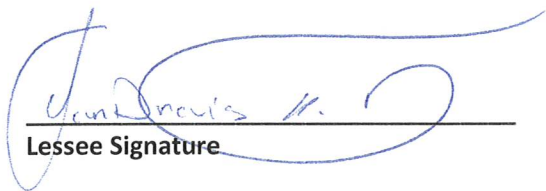
Lessee further represents that it will not conduct nor allow to be conducted any improper or unlawful act or deed in or on the premises of the facility and specifically that it will not violate such laws, Rules, or Ordinances concerning curfew, minors rights, disorderly conduct, sale or use of alcoholic beverages, or any other like or similar activities, or deed and in consideration of lease of premises does further indemnify and hold harmless the City of Ocean Springs and/or its officers, agents and employees.

Food and Drinks are not allowed on the gym floor. The only drinks allowed in the gym are Powerade and water.

Lessee agrees that it is at Full discretion of the City of Ocean Springs as to whether or not the gym is available.

ALL City of Ocean Springs facilities are NON-SMOKING.

NOTE: All rental fees are due no later than 7 days prior to start of event.



Lessee Signature

Aug 1, 2025

Date

Gym Name Taconi Gym

Dates to be rented: Aug 23 2025

Time: 9a.m

9p.m

(*PLEASE ATTACH ADDITIONAL DATES, TIMES AND FIELDS IF NECESSARY)

DESCRIPTION / DETAILS OF RENTAL USAGE: Basketball Tournament

RENTAL FEES

DEPOSIT AMOUNT: \$250.00/Event or Tournament

Scheduled RENTAL FEE: \$250.00/ Per Day

The deposit is due the DAY THE FACILITY IS BOOKED

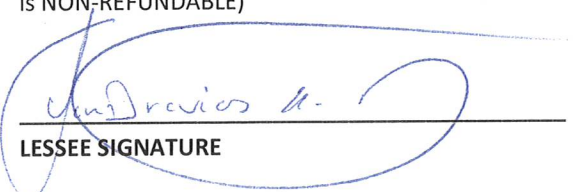
(Deposit is NON-REFUNDABLE if event or tournament is cancelled at ANYTIME prior)

OSPR will **NOT** schedule staff to clean all restrooms and pick up trash around the facility; cleaning of the Facility will be the responsibility of the Tournament/Event Staff. In the event the Facility has not been cleaned, the Deposit becomes NON-REFUNDABLE.

UNLIMITED NUMBER OF PARTICIPANTS - PER SPORTING EVENT

Additional Dates, times must be approved in advance. All rental fees must be paid prior to the date of the event. Failure to pay fees two (1) full week in advance will result in cancellation of the rental agreement.

*The deposit is due the DAY THE FACILITY IS BOOKED. The balance will be due seven (7) DAYS prior to the event. (The deposit is REFUNDABLE after the event provided there is no damage to the facility. If the event is cancelled before the rental date, the deposit is NON-REFUNDABLE)


LESSEE SIGNATURE

Aug 1, 2025
DATE

There will be a technician employed by the City of Ocean Springs available at all times when the facility is reserved. This employee will be available by phone, but is not required to be on site at the facility at all times.

RENTAL PROCEDURES

- The facility must be completely vacated by the time specified on this rental contract unless otherwise requested in this contract. The City of Ocean Springs will **NOT** be responsible for any items left, misplaced, or stolen in the facility during this event, or following the conclusion of the reserved event.
- It is the responsibility of the renter to maintain the cleanliness of the restroom facilities at this facility during the dates and times of rental specified in this contract.

- Gambling in any form is strictly prohibited.
- Maintaining order and control over all persons or guests attending this event, and encouraging them to abide by all the policies and procedures of this facility during the reserved period of time is the renter's responsibility.

FAILURE TO COMPLY WITH THESE REGULATIONS MAY RESULT IN LOSS OF ALL OR PORTIONS OF THE DEPOSIT TO COVER APPLICABLE FEES.

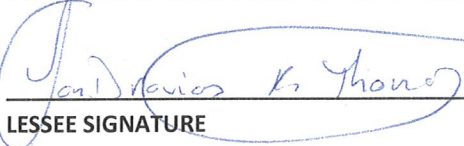
Renters are responsible for the cost and repair or replacement of any Ocean Springs Facility property (e.g. buildings, grounds, contents, or equipment) which is damaged or destroyed by the renter or anyone attending the function during an event covered by the rental contract. The cost of such repair or replacement will be determined by the City and deducted from the deposit. Any remaining costs not covered by the deposit will be paid in full by the renter up to the amount of the insurance policy deductible. Any damage to any property of the City of Ocean Springs must be reported to the event technician immediately.

It is the renter's responsibility to contact the City of Ocean Springs Parks & Recreation Department to make any and all set-up arrangements at 228-875-8665. If an emergency were to occur, please call 228-218-6015.

ALCOHOL

No persons or group renting this facility will be permitted to SELL ALCOHOLIC BEVERAGES to the public. Groups / Individuals are NOT permitted to bring alcoholic beverages for their Personal Consumption.

IF ANY TYPE OF ALCOHOL IS PRESENT ON THE PREMISES OF THIS FACILITY, YOU WILL FORFEIT YOUR DEPOSIT. IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.


LESSEE SIGNATURE

Aug 1, 2025
DATE

228-544-2169
CONTACT PHONE #

228-918-8083
ALT. PHONE #

ADDRESS

EMAIL ADDRESS

FOR OFFICE USE ONLY

Deposit Amount _____ Paid Cash/Check# _____ Paid Date _____
Rental Amount _____ (TO BE PAID NO LATER THAN 14 DAYS PRIOR TO EVENT)
Paid Cash/Check# _____ Paid Date _____
Security Required (Y or N) _____ Security Confirmed _____
Amount of Deposit Returned _____ Reasoning _____
Date Keys Issued _____ Date Keys Returned _____
OSPL Comments: _____



400 Alice Street, Ocean Springs MS 39564

Ph: (228)875-8665 FX: (228)872-5001

www.OceanSprings-ms.gov

GYM RENTAL AGREEMENT

Ryan Youth Center

You must be at least 21 years of age to rent the facility and sign this contract.

Rentals are for a twelve (12) hour consecutive period of time unless otherwise specified.

IMPORTANT NOTICE

THE ENTIRE FACILITY IS TOBACCO FREE.

THERE WILL BE NO EXCEPTIONS.

IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.

PLEASE READ CAREFULLY BEFORE SIGNING AGREEMENT:

Lessee represents that it is fully aware of all of the applicable laws and ordinances pertaining to the use of this property and lessee will fully abide by all such laws, rules and ordinances.

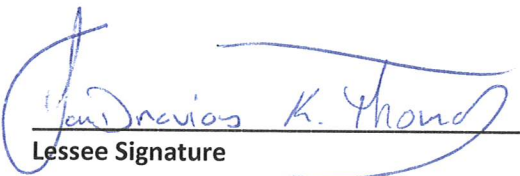
Lessee further represents that it will not conduct nor allow to be conducted any improper or unlawful act or deed in or on the premises of the facility and specifically that it will not violate such laws, Rules, or Ordinances concerning curfew, minors rights, disorderly conduct, sale or use of alcoholic beverages, or any other like or similar activities, or deed and in consideration of lease of premises does further indemnify and hold harmless the City of Ocean Springs and/or its officers, agents and employees.

Food and Drinks are not allowed on the gym floor. The only drinks allowed in the gym are Powerade and water.

Lessee agrees that it is at Full discretion of the City of Ocean Springs as to whether or not the gym is available.

ALL City of Ocean Springs facilities are NON-SMOKING.

NOTE: All rental fees are due no later than 7 days prior to start of event.


Lessee Signature

8-1-2025
Date

Gym Name Ryan Youth & Taconia

Dates to be rented: Aug 2, 3, 2025

Time: 9:00 a.m.

9:00 p.m.

(*PLEASE ATTACH ADDITIONAL DATES, TIMES AND FIELDS IF NECESSARY)

DESCRIPTION / DETAILS OF RENTAL USAGE: Basketball Tournament

RENTAL FEES

DEPOSIT AMOUNT: \$250.00/Event or Tournament

Scheduled RENTAL FEE: \$250.00/ Per Day

The deposit is due the DAY THE FACILITY IS BOOKED

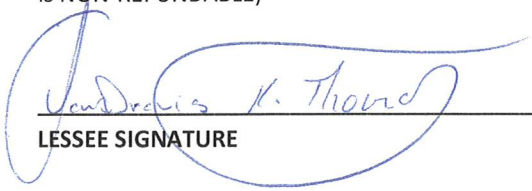
(Deposit is NON-REFUNDABLE if event or tournament is cancelled at ANYTIME prior)

OSPR will **NOT** schedule staff to clean all restrooms and pick up trash around the facility; cleaning of the Facility will be the responsibility of the Tournament/Event Staff. In the event the Facility has not been cleaned, the Deposit becomes NON-REFUNDABLE.

UNLIMITED NUMBER OF PARTICIPANTS - PER SPORTING EVENT

Additional Dates, times must be approved in advance. All rental fees must be paid prior to the date of the event. Failure to pay fees two (1) full week in advance will result in cancellation of the rental agreement.

*The deposit is due the DAY THE FACILITY IS BOOKED. The balance will be due seven (7) DAYS prior to the event. (The deposit is REFUNDABLE after the event provided there is no damage to the facility. If the event is cancelled before the rental date, the deposit is NON-REFUNDABLE)


LESSEE SIGNATURE

Aug 1, 2025
DATE

There will be a technician employed by the City of Ocean Springs available at all times when the facility is reserved. This employee will be available by phone, but is not required to be on site at the facility at all times.

RENTAL PROCEDURES

- The facility must be completely vacated by the time specified on this rental contract unless otherwise requested in this contract. The City of Ocean Springs will **NOT** be responsible for any items left, misplaced, or stolen in the facility during this event, or following the conclusion of the reserved event.
- It is the responsibility of the renter to maintain the cleanliness of the restroom facilities at this facility during the dates and times of rental specified in this contract.

- Gambling in any form is strictly prohibited.
- Maintaining order and control over all persons or guests attending this event, and encouraging them to abide by all the policies and procedures of this facility during the reserved period of time is the renter's responsibility.

FAILURE TO COMPLY WITH THESE REGULATIONS MAY RESULT IN LOSS OF ALL OR PORTIONS OF THE DEPOSIT TO COVER APPLICABLE FEES.

Renters are responsible for the cost and repair or replacement of any Ocean Springs Facility property (e.g. buildings, grounds, contents, or equipment) which is damaged or destroyed by the renter or anyone attending the function during an event covered by the rental contract. The cost of such repair or replacement will be determined by the City and deducted from the deposit. Any remaining costs not covered by the deposit will be paid in full by the renter up to the amount of the insurance policy deductible. Any damage to any property of the City of Ocean Springs must be reported to the event technician immediately.

It is the renter's responsibility to contact the City of Ocean Springs Parks & Recreation Department to make any and all set-up arrangements at 228-875-8665. If an emergency were to occur, please call 228-218-6015.

ALCOHOL

No persons or group renting this facility will be permitted to SELL ALCOHOLIC BEVERAGES to the public. Groups / Individuals are NOT permitted to bring alcoholic beverages for their Personal Consumption.

IF ANY TYPE OF ALCOHOL IS PRESENT ON THE PREMISES OF THIS FACILITY, YOU WILL FORFEIT YOUR DEPOSIT. IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.

John D. Thomas
LESSEE SIGNATURE

Aug 1, 2025
DATE

228-546-2109
CONTACT PHONE #

228-918-8083
ALT. PHONE #

ADDRESS

EMAIL ADDRESS

FOR OFFICE USE ONLY

Deposit Amount _____ Paid Cash/Check# _____ Paid Date _____
 Rental Amount _____ (TO BE PAID NO LATER THAN 14 DAYS PRIOR TO EVENT)
 Paid Cash/Check# _____ Paid Date _____
 Security Required (Y or N) _____ Security Confirmed _____
 Amount of Deposit Returned _____ Reasoning _____
 Date Keys Issued _____ Date Keys Returned _____
 OSPL Comments: _____

DATE : 8/1/2025 1:08 PM
OPER : Parks
TKBY : Sara
TERM : 2
REC# : R00413919

Misc Miscellaneous 500.00
Kings Queens of the CST Promo- RYC and
T
FACILITY RENTAL DEPOSIT 500.00
001-001-108-0000 -500.00

Paid By: Kings Queens of the CST Promo-
R
2-Check 500.00 REF:1133

APPLIED 500.00
TENDERED 500.00

CHANGE 0.00



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen

From: Parks & Recreation

Re: Request Refund of Civic Center Rental Fee for Great River UOC Community Meeting

Section: NEW BUSINESS

Meeting Date: August 19, 2025

Great River Utility Operating Company (UOC) rented the Ocean Springs Civic Center for a community meeting held on August 12, 2025, to discuss water quality concerns with Gulf Park Estates residents. Their written request asked for all fees to be waived, stating that the meeting would benefit Ocean Springs residents. However, the attendees were residents of Gulf Park Estates, which is outside the City limits of Ocean Springs, and the water system in question is not operated by the City.

The standard rental rate of \$600 for private use was charged and paid. While their request does not meet the criteria for an automatic waiver based on City policy, the Board may consider granting a partial or full refund as a special consideration, or applying the non-profit rate as a reduced charge.

Proposed Motion:

Motion to [approve or deny] the refund of the Civic Center rental fee in the amount of \$_____ (up to \$600) to Great River Utility Operating Company for the August 12, 2025, community meeting; to advertise city resources.

August 11, 2025

Mayor and Board of Alderman
City of Ocean Springs
1018 Porter Avenue
Ocean Springs, MS 39564

RE: Rental of Ocean Springs Civic Center

Dear Mayor Cox and Board of Alderman,

Great River UOC is the water and sewer provider for a significant portion of Ocean Beach Estates, Palmetto Pointe, and Gulf Park Estates. As I'm sure you are aware, there have been water quality concerns in this area for many years. Great River is working diligently with the Jackson County Utility Authority, the Public Service Commission and others to once and for all solve these issues. To this end, we have reserved the Ocean Springs Civic Center to hold a townhall meeting for these residents. Southern District Public Service Commissioner Wayne Carr will also be speaking at this event.

Please let this letter serve as a respectful request to waive the rental fees for this event as it is for the benefit of Ocean Springs residents. We appreciate your consideration of this request.

Thank you for your leadership. I look forward to working with you as we move forward.

Sincerely,

Brad J. Cates
State Director, Great River UOC
bcates@cswrgroup.com
228-238-6170

Ocean Springs Civic Center Rental Agreement

3730 Bienville Blvd, Ocean Springs, MS 39564

[228-875-8665](tel:228-875-8665)



You must be at least 21 years of age to rent the facility and sign this contract.

Prices are for a twelve (12) hour period of time.

This is a TOBACCO FREE facility.

Name: Brad Cates Organization: Great River
Address: 134 Rue Magnolia St. C City: Biloxi State: MS Zip: 39530
Date of Event: 8/12/25 Type of Event: Town Hall
Start Time: 6:00 End Time: 8:30
of People: 50 (Maximum Capacity – 250, main floor)
Phone: Cell- 228 238 6170 Home- _____ Work- _____

OFFICIAL USE ONLY

Date Paid: 8/7/25 Amount Paid: 300.00
Method of Payment: Check Cash ☒ CC Online
Receipt #: 1200414875 Accepted By: Magenta

Balance Due: _____

Final Payment Due on or before: _____

Date Paid: _____ Amount Paid: _____
Method of Payment: Check # _____ Cash CC
Receipt #: _____ Accepted By: _____

Paid in Full: _____

Signature

Date

RENTAL FEES

Main Facility	Private	Non-Profit
Facility Rental Fee	\$600.00	\$300.00
*Deposit	\$300.00	\$300.00

Meeting Rooms	4 Hours	8 Hours	12 Hours
Meeting Room Rental Fee	\$100.00	\$150.00	\$200.00
*Deposit		\$300.00	

- Additional hours must be approved in advance. There will be a charge of \$50.00/hour with a minimum of two (2) hours.
- The deposit is due the DAY THE FACILITY IS BOOKED. The balance will be due two (2) weeks prior to the event.
- All rental fees must be paid prior to the date of the function. Failure to pay fees two (2) full weeks in advance will result in cancellation of the rental agreement.
- The deposit is REFUNDABLE after the event, provided there is no damage to the facility or its contents. If the event is cancelled before the rental date, or on the day of the event, the deposit is NON-REFUNDABLE.
- Deposit refund checks may take up to 30 days to be issued.

PLEASE INITIAL BTC

ALCOHOL

- No persons or group renting this facility will be permitted to SELL ALCOHOLIC BEVERAGES to the public unless the seller is Licensed and Bonded by the State of Mississippi. Groups are permitted to bring alcoholic beverages **for their Personal Consumption Only**.
- NO ONE UNDER THE AGE OF 21 WILL BE ALLOWED TO CONSUME ALCOHOL IN A CITY FACILITY (NO EXCEPTIONS).
- IF ANY TYPE OF ALCOHOL IS PRESENT ON THE PREMISES OF THIS FACILITY, YOU ARE REQUIRED TO HAVE SECURITY PRESENT.

SECURITY GUARDS AND CHAPERONES

For security reasons, any function serving alcohol must have security officers on duty during the event. The number of officers required is based on the number of guests attending the event. ANY FUNCTION WITH 50 OR MORE PEOPLE ARE REQUIRED TO HAVE SECURITY REGARDLESS OF ALCHOHOL.

Up to 299	must have 2 officers	300-399	must have 3 officers	Over 399	must have 4 officers
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All youth groups must have TWO (2) SECURITY GUARDS IN ADDITION TO ONE (1) CHAPERONE FOR EVERY 50 CHILDREN/PEOPLE. The chaperone's name and phone number must be provided before the contract can be signed.

The cost for each security guard is \$35.00/hr. There is a minimum of four (4) hours per security guard. The City will book the security guards through the Ocean Springs Police Department. The security guard fee will need to be paid separately the night of your event. The City of Ocean Springs reserves the right to require ADDITIONAL SECURITY AT ITS DISCRETION.

FAILURE TO PROVIDE SECURITY WILL BE GROUNDS FOR IMMEDIATE CANCELLATION OF THE RESERVATION AND POSSIBLE FORFEITURE OF THE DEPOSIT.

There will be a City of Ocean Springs employee present at all times when the facility is reserved or occupied. This employee will be there to open and close the facility, and will control all equipment located on the premises of this facility; however, the City employee on duty will not handle or move property owned by those other than the City. THIS CITY EMPLOYEE WILL NOT ACT AS A CHAPERONE FOR ANY GROUP.

TABLES AND CHAIRS AVAILABLE

Fifty (50) 8-ft. Long Tables	Two (2) 4-ft. Round Tables	400 Folding Chairs
Ten (10) 6-ft. Long Tables	Ten (10) 6-ft. Round Tables	

DECORATING

Decorating must be done during the time period you have reserved this facility. (If you wish to decorate the day before the event, you must pay the rental fee of \$600.00).

- Materials such as tacks, nails, staples, glue, etc. may not be used to attach decorations to walls or tables. 3M packing tape may be used for applying decorations to wood surfaces. **NO TAPE ON SHEETROCK WALLS.**
- Damage to walls will result in loss of deposit and possible additional fees and charges.
- Decorations of any kind may not be attached to the ceiling tiles and/or grids.
- Rice and birdseed are permitted outdoors.
- Under no circumstances are tables, chairs, or any equipment/furniture to be removed from this facility.
- If serving food and/or drinks, all tables must be covered with some type of tablecloth.
- No spray glue, bottled bubbles, smoke machines, spray glitter, spray paint, or any type of aerosol adhesives will be allowed in the facility.
- Changing the appearance of this building other than normal decorating is **NOT PERMITTED**.

CAPACITY AND SEATING

Main Hall	Balcony	Meeting Rooms
400 Auditorium Style	100 Auditorium Style	50 Auditorium Style
or	or	only
250 with Tables & Chairs	80 with Tables & Chairs	

RENTAL PROCEDURES

- No food or drink is allowed on the stage unless **PRE-APPROVED IN ADVANCE**.
- Any food remaining from the event must be removed from the facility. If any food is left, it will be disposed of immediately after the event.
- All functions **must shut down one hour prior to end time** for cleaning, removing food, decorations, and equipment/furniture belonging to the renter. This includes shutting down music and stop serving alcohol. The City of Ocean Springs will not be responsible for any items left in the facility following the conclusion of the reserved event.
- The kitchen area must be cleaned by the rental party.
- Gambling in any form is strictly prohibited.
- No animals other than service dogs are allowed in the facility.
- Maintaining order and control over all persons or guests in the group and encouraging them to abide by all the policies and procedures of this facility during the reserved period of time is the renter's responsibility.

FAILURE TO COMPLY WITH THESE REGULATIONS MAY RESULT IN LOSS OF ALL OR PORTIONS OF THE DEPOSIT TO COVER APPLICABLE FEES.

Renter, including his/her/its heirs, member, assigns, agents, and/or representatives, agrees that The City shall not be liable for any injury or damages, whether to person or property, originating in contract, tort, equity, or otherwise, associated with Renter's use of the facility, inside or outside the subject building. Renter further agrees to hold harmless, defend, release, covenant not to sue, and indemnify The City for any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury that may be sustained by Renter, a third party, and/or any other person, whether based in tort, contract, or equity, whether caused by the negligence of The City or otherwise, that is in any way associated with Renter's use of the Facility.

PLEASE INITIAL

BJC

Renters are responsible for the cost and repair or replacement of any Civic Center property (e.g. buildings, grounds, contents, or equipment) which is damaged or destroyed by the renter or anyone attending the function during an event covered by the rental contract. The cost of such repair or replacement will be determined by the City and deducted from the deposit. Any remaining costs not covered by the deposit will be paid in full by the renter up to the amount of the insurance policy deductible. Any damage to any property of the City of Ocean Springs must be reported to the event technician immediately.

PLEASE INITIAL

BTC

Rental Facilities Department
228-875-8665.

In case of emergency please call:
Stephen Glorioso 662-721-3873

IMPORTANT NOTICE

THE ENTIRE FACILITY IS TOBACCO FREE, INCLUDING NO ELECTRONIC SMOKING DEVICES. THERE WILL BE NO EXCEPTIONS. IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.

Please indicate below if alcohol will be served at this event.

Alcohol Served (Y/N)

E-SIGNATURE

Responsible Party's Signature

Date

Printed Name (for Hand-filled Forms only)

Email

CHAPERONE LIST

Name	Phone Number



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen

From:

Re: Adopt Resolutions confirming appointments in compliance with Mississippi Code §21-15-41 and related statutory provisions

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

Pursuant to Mississippi Code §21-15-41, which prohibits individuals from serving in an interim or hold-over capacity for more than 180 days after the expiration of their term, the following resolutions have been prepared for formal adoption to confirm appointments as required by law.

The following individuals hold positions that, by statute, must be filled by appointment of the governing body or by mayoral appointment with the advice and consent of the Board of Aldermen:

- Steven Dye – Police Chief
- Archie Fitch – Fire Chief
- Christine Millard – City Clerk
- Vicky Hupe – Deputy City Clerk
- Mindy McDowell – Human Resources & Risk Management Director
- Carolyn Martin – Grants Administrator
- Amanda Crose – Planning Director
- Allan Ladnier – Public Works Director
- Darrell Stringfellow – Building Official
- Stephen Glorioso – Parks and Recreation Director
- Douglas “Monte” Tynes, Jr. – City Judge
- Jackson County Public Defender’s Office – City Public Defender
- Tyler Cox – City Prosecutor
- J.D. Martin – City Court Clerk

All relevant appointment resolutions are attached for your review and consideration.

RESOLUTION APPOINTING STEVEN DYE AS POLICE CHIEF
FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-3-3 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Police Chief; and

WHEREAS, Steven Dye is recognized by the Board as a qualified and proper person to administer the duties of the Police chief.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Steven Dye to serve as Police Chief for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING ARCHIE FITCH AS FIRE CHIEF
FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-25-1 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Fire Chief; and

WHEREAS, Archie Fitch is recognized by the Board as a qualified and proper person to administer the duties of the Police chief.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Archie Fitch to serve as Fire Chief for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING CHRISTINE MILLARD AS CITY CLERK FOR
THE CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-3-3 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a City Clerk; and

WHEREAS, Christine Millard is appointed by the Mayor and recognized by the Board as a qualified and proper person to administer the duties of City Clerk of the City of Ocean Springs, Mississippi.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Christine Millard to serve as City Clerk for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING VICKY HUPE AS DEPUTY CITY CLERK
FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-15-23 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Deputy City Clerk; and

WHEREAS, Vicky Hupe is recognized by the Board as a qualified and proper person to administer the duties of the Deputy City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Vicky Hupe to serve as Deputy City Clerk for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING MINDY McDOWELL AS
HUMAN RESOURCES AND RISK MANAGEMENT DIRECTOR FOR THE
CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-3-5 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Human Resources and Risk Management Director; and

WHEREAS, Mindy McDowell is recognized by the Board as a qualified and proper person to administer the duties of the Human Resources and Risk Management Director.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Mindy McDowell to serve as Human Resources and Risk Management Director for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

**RESOLUTION APPOINTING CAROLYN MARTIN AS GRANTS
ADMINISTRATOR FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI**

WHEREAS, Section 21-3-5 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint An Administrator for the Grants Department; and

WHEREAS, Carolyn Martin is recognized by the Board as a qualified and proper person to administer the duties of the Administrator for the Grants Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Carolyn Martin to serve as the Administrator Grants Department for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING AMANDA CROSE AS PLANNING DIRECTOR
FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-3-5 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Planning Director; and

WHEREAS, Amanda Crose is recognized by the Board as a qualified and proper person to administer the duties of the Planning Director.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Amanda Crose to serve as Planning Director for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING ALLAN LADNIER AS DIRECTOR OF THE
PUBLIC WORKS DEPARTMENT FOR THE CITY OF
OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-3-5 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Director of the Public Works Department; and

WHEREAS, Allen Ladnier is recognized by the Board as a qualified and proper person to administer the duties of the Director of the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Allen Ladnier to serve as Director of the Public Works Department for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

**RESOLUTION APPOINTING DARRELL STRINGFELLOW AS
BUILDING OFFICIAL FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI**

WHEREAS, Section 21-3-5 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Building Official; and

WHEREAS, Darrell Stringfellow is recognized by the Board as a qualified and proper person to administer the duties of the Building Official.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Darrell Stringfellow to serve as Building Official for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

**RESOLUTION APPOINTING STEPHEN GLORIOSO AS PARKS AND
RECREATION DIRECTOR FOR THE CITY OF OCEAN SPRINGS,
MISSISSIPPI**

WHEREAS, Section 21-3-5 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a Parks and Recreation Director; and

WHEREAS, Stephen Glorioso is recognized by the Board as a qualified and proper person to administer the duties of the Parks and Recreation Director.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Stephen Glorioso to serve as Parks and Recreation Director for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

**RESOLUTION APPOINTING DOUGLAS LAMONT TYNES, JR., AS
CITY JUDGE FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI**

WHEREAS, Section 21-23-3 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a City Judge; and

WHEREAS, Douglas Lamont Tynes, Jr., is recognized by the Board as a qualified and proper person to administer the duties of the City Judge.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Douglas Lamonte Tynes, Jr., to serve as City Judge for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING JACKSON COUNTY PUBLIC DEFENDER'S
OFFICE AS CITY PUBLIC DEFENDER FOR THE
CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-23-7 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a City Public Defender; and

WHEREAS, the Jackson County Public Defender's Office is recognized by the Board as a qualified and proper person to administer the duties of the City Public Defender.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of the Jackson County Public Defender's Office to serve as City Public Defender for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

**RESOLUTION APPOINTING TYLER COX AS CITY
PROSECUTOR FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI**

WHEREAS, Section 21-23-3 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a City Prosecutor; and

WHEREAS, Tyler Cox is recognized by the Board as a qualified and proper person to administer the duties of the City Prosecutor.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of Tyler Cox to serve as City Prosecutor for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

RESOLUTION APPOINTING J.D. MARTIN AS CITY COURT CLERK
FOR THE CITY OF OCEAN SPRINGS, MISSISSIPPI

WHEREAS, Section 21-23-11 of the Mississippi Code Annotated provides that the Board of Aldermen of the City of Ocean Springs may appoint a City Court Clerk; and

WHEREAS, J.D. Martin is recognized by the Board as a qualified and proper person to administer the duties of the City Court Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI, that:

SECTION 1: The findings, statements, and conclusions contained in the preamble are hereby adopted, ratified, and incorporated herein.

SECTION 2: The appointment of J.D. Martin to serve as City Court Clerk for the City of Ocean Springs, be and hereby is confirmed, and said officer shall be vested with all of the powers, duties, and authority that is vested in said office under the laws of the State of Mississippi.

SECTION 3: This resolution shall take effect and be in force from and after passage.

MAYOR

ATTEST: _____
CITY CLERK

**RESOLUTION OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI TO
ALLOW THE SALE OF BEER BY THE AMERICAN LEGION POST
#42 FOR THE DURATION OF THE 2025 CRUISIN' THE COAST**

COMES NOW, the Mayor and Board of Aldermen for the City of Ocean Springs find that:

1. That the City of Ocean Springs finds that it should allow for the temporary sale of "beer", as defined in Section 67-3-3 of the Mississippi Code, by the American Legion Post #42 in and around the intersection of Washington Avenue and Desoto Street during the activities for Cruisin' The Coast staged in the downtown business district of Ocean Springs to be held October 9, 10, and 11, 2025; and
2. That this temporary permit pursuant to this resolution shall begin at 7:00 a.m., Thursday, October 9, 2025; and
3. That this temporary permitting of consumption shall expire at 11:59 p.m., Saturday, October 11, 2025.

AND SO THE ABOVE FINDINGS ARE THEREFORE RESOLVED
by the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi on the 19th day of August 2025.

MAYOR

ATTEST:

CITY CLERK

**City of Ocean Springs Board of Aldermen
Special Call Meeting July 29, 2025 - Minutes**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Special Call Meeting at City Hall at 5:00 p.m. on July 29, 2025. A public notice stating the place, date, time, and subject matter of the meeting was posted within one hour of the meeting being called, both on the City's website and at City Hall, where it was available for examination and inspection by the general public. Mayor Cox presided, and Aldermen Tillis, Stennis, Wade, Hinton, Pfeiffer, and Messenger were present. Alderman Blackman was absent. Also present were City Attorney David Harris Jr., City Clerk Christine Millard, Police Chief Steven Dye, Planning Director Amanda Crose, and Interim Community Development Director Wade Morgan.

The Mayor called the meeting to order.

A motion was made by Alderman Wade, seconded by Alderman Pfeiffer, and unanimously carried to accept the agenda.

The object of the meeting will be any matters pertaining to:

1. Authorize out-of-state travel to Nacogdoches, Texas, for Advanced SWAT School Live Fire Training, scheduled for August 3–8, 2025, for Employee #1814 and Employee #2025

A motion was made by Alderman Stennis, seconded by Alderman Hinton, and unanimously carried to authorize out-of-state travel to Nacogdoches, Texas, for Advanced SWAT School Live Fire Training, scheduled for August 3–8, 2025, for Employee #1814 and Employee #2025.

2. Planning Commissioner Interviews

The Board conducted Planning Commission interviews, meeting with eleven applicants for three open positions. At 6:33 p.m., a motion was made by Alderman Hinton, seconded by Alderman Stennis, and unanimously carried to recess until the next applicant arrived. At 6:42 p.m., a motion was made by Alderman Hinton, seconded by Alderman Pfeiffer, and unanimously carried to reconvene and resume interviews. Following the completion of interviews, the Board voted, and the City Clerk tallied the results.

A motion was made by Alderman Messenger, seconded by Alderman Hinton, and unanimously carried to appoint Clay McArdle as the Ward 6 Planning Commissioner, with a term expiring July 31, 2028.

A motion was made by Alderman Pfeiffer, seconded by Alderman Stennis, and unanimously carried to appoint Michael Smith as the Ward 4 Planning Commissioner, with a term expiring July 31, 2028.

City of Ocean Springs Board of Aldermen
Special Call Meeting July 29, 2025 - Minutes

A motion was made by Alderman Hinton, seconded by Alderman Wade, and unanimously carried to appoint Jennifer Dalgo as the At-Large Planning Commissioner, to complete Alderman Hinton's term, expiring July 31, 2026.

3. Discussion and possible action regarding Ocean Springs Redevelopment Authority

The City Attorney read aloud the Ocean Springs Redevelopment Authority's resignation letter. A motion was made by Alderman Pfeiffer, seconded by Alderman Hinton, and unanimously carried to accept the July 23, 2025, resignation letter from the Ocean Springs Redevelopment Authority and to formally accept the resignations of all commissioners.

A motion was made by Alderman Tillis, seconded by Alderman Stennis, and unanimously carried to adjourn.

The meeting ended at 7:37 p.m.

Mayor

City Clerk

City of Ocean Springs Board of Aldermen
Special Call Meeting July 29, 2025 - Minutes

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The Mayor called the meeting to order.

A motion was made by Alderman Wade, seconded by Alderman Pfeiffer, and unanimously carried to accept the agenda.

The object of the meeting will be any matters pertaining to:

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City of Ocean Springs Board of Aldermen
Special Call Meeting July 29, 2025 - Minutes

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A motion was made by Alderman Tillis, seconded by Alderman Stennis, and unanimously carried to adjourn.

The meeting ended at 7:37 p.m.

Mayor

City Clerk

INVOICE

Unfazed Show & Band

**BILL TO**

City of Ocean Springs
Sarah Q.

INVOICE #

119

INVOICE DATE

08/08/2025

DESCRIPTION**AMOUNT**

This is an invoice for the performance at the Fort on Aug 8 2025.

3,000.00

TOTAL**\$3,000.00****STATE OF MISSISSIPPI, CITY OF OCEAN SPRINGS**

P.O. BOX 1800

OCEAN SPRINGS, MS 39566-1800

COLLECTION ACCOUNT

The First, ANBA
85-336/653

VOID 1 YEAR FROM DATE OF CHECK

133669CHECK NO.
133669

08/08/2025

3,000.00

DATE

AMOUNT

---Three Thousand Dollars and 00/100 Cents---

PAY TO THE ORDER OF:

UNFAZED SHOW & BAND
6642 Sugarcane Circle
Ocean Springs, MS 39564-

NON-NEGOTIABLE

MP

Mayor

NON-NEGOTIABLE

MP

City Clerk

VENDOR: 031271 UNFAZED SHOW & BAND

08/08/2025

133669

DATE

INVOICE #

PO #

DESCRIPTION

AMOUNT

8/8/2025

INV0031684

FRIDAT AT THE FORT 8.8.25

3,000.00

CHECK TOTAL

3,000.00



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Steven Dye, Police Chief

Re: Authorize Employee #2396 for Out-of-State travel to Austell, GA for Managing the Detective Unit training October 19-23, 2025

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

Who: Employee #2396
What: Managing the Detective Unit
When: October 19-23, 2025
Where: Austell, GA

Expenses are budgeted. Tuition is \$695.00.

Thank you for your favorable consideration.

mp



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen
From: Steven Dye, Police Chief
Re: Accept OSPD Monthly Report for July 2025
Section: CONSENT AGENDA
Meeting Date: August 19, 2025

Please accept the attached Ocean Springs Police Department monthly report for July 2025.

For the month of June 2025, the Ocean Springs Police Department responded to 1,910 incidents from 9-1-1 calls, citizen-initiated calls, walk-in reports, and officer-initiated activities. Officers made 39 arrests for 56 offenses.

Initial Type of Call/Activity/Incident	# of Calls/Activities/Incidents
Traffic Accidents	95
Alarms	118
Warrant Service	14
Motorist Checks	39
Auto Theft Reports	4
Assault Reports	18
Burglary Reports	22
Building Checks/Closed Business	15
Disturbing the Peace Calls	40
Fight Calls	16
Parking Violations	31
Fraud Reports	20
Hit & Run Calls	25
Indecent Exposure Reports	2
Malicious Mischief Calls	14
Reckless Driver Calls	45
DUI Reports	0
Drug Violation Reports	2
Medical OD Calls	1
Suspicious Persons/Vehicles	225
Theft Reports	31
Trespassing Calls	29
Medical Calls	198
Animal Control Calls	41
Juvenile Problems	13
Domestic Disturbance Calls	28
Harassment Reports	6
Community Contacts/Open Business	37
Follow-Up Investigations	43
Traffic details	13
Traffic Problems	16
Welfare Concerns	44
Disorderly Conduct Calls	0
Armed Robbery Reports	0
Traffic Stops	280
Area Checks/Patrol	121
Other Calls/Activities	264
Monthly Total	1,910
Daily Average	63.67

# of Arrests	39
# of Offenses	56

mp



Bobby Cox | Mayor
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
Karen Stennis | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Shannon Pfeiffer | Alderman Ward 4
Rob Blackman | Alderman Ward 5
Julie Messenger | Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen
From: A. J. Fitch, Fire Chief
Re: Accept OSFD Monthly Report for July 2025
Section: CONSENT AGENDA
Meeting Date: August 19, 2025

Training:

In-House – 373
Fire Academy – 40
Pre-Incident/ Incident Management Planning-25
Training Hours Total – 438

Public Relations/ Community Involvement Activities- 7

Fire Inspections:

Inspections - 115
Plan Reviews - 6
Request for Information - 1
Hood Suppression Test - 2
Sprinkler Inspections - 31
Re-inspections - 10

Incident Response Summary:

Fire - 10
Overpressure Rupture, Explosion, Overheat - 7
Rescue and Emergency Medical Services - 120
Hazardous Condition/ Release- 7
Service Calls/ Lift Assists - 29
Motor Vehicle Accidents- 9
False Alarm & False Calls - 26
Special Incidents - 4
Incident Response Total – 212



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

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Alderman Ward 6



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Memorandum

To: Honorable Board of Aldermen

From: Mindy McDowell
Human Resources & Risk Management Director

Date: August 19, 2025

Re: Admn & Community Relations Coordinator

Authorize ratification of the employment of Laurri Garcia, Admn & Community Relations Coordinator, effective August 19, 2025; \$28.85 hourly rate.

Thank you for your favorable consideration.



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
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Alderman Ward 6



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Memorandum

To: Mayor and Board of Alderman
From: Darrell Stringfellow
Date: August 13, 2025
Re: Full Time Status

Code Enforcement Officer Casey Morgan has completed his one year probationary period as of August 8, 2025; therefore, I recommend that he be placed on full-time status effective immediately.

Thank you for your favorable consideration.

Darrell Stringfellow
8/13/25

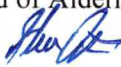


Bobby Cox Mayor
Matthew Hinton Alderman at Large
Steve Tillis Alderman Ward 1
Karen Stennis Alderman Ward 2

Kevin Wade Alderman Ward 3
Shannon Pfeiffer Alderman Ward 4
Rob Blackman Alderman Ward 5
Julie Messenger Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

TO: Honorable Mayor and Board of Aldermen
FROM: Steven Dye, Chief of Police 
MEETING DATE: August 19, 2025
RE: Authorization to Hire

Please authorize the employment of the following individual, contingent upon successful completion of all pre-employment requirements.

Name: Ashton Lanham
Position: Full-Time Animal Control
Rate of Pay: \$15.00/hour
Probation: 12 months
Hire/Start: on or about August 20, 2025

Thank you.

mp



Bobby Cox | Mayor
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
Karen Stennis | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Shannon Pfeiffer | Alderman Ward 4
Rob Blackman | Alderman Ward 5
Julie Messenger | Alderman Ward 6



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TO: Honorable Mayor and Board of Aldermen
FROM: Steven Dye, Chief of Police 
MEETING DATE: August 19, 2025
RE: Authorization to Hire

Please authorize the employment of the following individual, contingent upon successful completion of all pre-employment requirements.

Name: Shaysmeen Marie Gomez Ortiz
Position: Full-Time Dispatcher
Rate of Pay: \$14.50/hour (non-certified rate)
\$15.00/hour upon certification
Probation: 12 months
Hire/Start: on or about August 20, 2025

Thank you.

mp



Bobby Cox | Mayor
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
Karen Stennis | Alderman Ward 2

Kevin Wade | Alderman Ward 3
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Rob Blackman | Alderman Ward 5
Julie Messenger | Alderman Ward 6



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TO: Honorable Mayor and Board of Aldermen
FROM: Steven Dye, Chief of Police 
MEETING DATE: August 19, 2025
RE: Authorization to Hire

Please authorize the employment of the following individual, contingent upon successful completion of all pre-employment requirements.

Name: Desiree Lewis
Position: Full-Time Dispatcher
Rate of Pay: \$14.50/hour (non-certified rate)
\$15.00/hour upon certification
Probation: 12 months
Hire/Start: on or about August 20, 2025

Thank you.

mp



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
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Alderman Ward 6



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MEMORANDUM

To: Board of Aldermen
From: Stephen Glorioso
Re: Robert Williams, Ground Maintenance
Section: New Hire
Meeting Date: August 19th, 2025

I respectfully request that effective August 20th, 2025, you approve hiring Robert Williams for the full-time Grounds Maintenance Position, pending all pre-employment requirements and a one-year probationary period. Robert's rate of pay will be Step 1, 14.00 per hour.

Thank you in advance for your consideration in this matter.

P. O. Box 1800, Ocean Springs, MS 39566
39564

1018 Porter Ave Ocean Springs, MS



Bobby Cox | Mayor
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
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Kevin Wade | Alderman Ward 3
Shannon Pfeiffer | Alderman Ward 4
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Julie Messenger | Alderman Ward 6



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TO: Honorable Mayor and Board of Aldermen
RE: Termination – Employee (2870)
DATE: August 14, 2025

Please accept the termination of Employee 2870, Sewer Department Laborer, effective 8-14-2025; and authorize Human Resources to advertise to fill the vacancy.

Respectfully,

Allan Ladnier
Public Works Assistant Director

The Minutes of the City of Ocean Springs
Planning Commission
Tuesday, July 8, 2025

1. Call Meeting to Order

The meeting of the City of Ocean Springs Planning Commission was called to order by Chairman Andy Phelan at 6:00 p.m. on Tuesday July 8, 2025. The members present were Joseph McCormick, Kevin O'Connell, Andy Phelan, Marshall Johnson, and Nick Geiser. Absent was Joey Conwell. Also present were Wade Morgan Planning Director, Planning Technicians Elizabeth Dill and Hannah Sullivan, and City Attorney David Harris.

2. Approval of Minutes:

- a) June 10, 2025

A motion was made by Kevin O'Connell, seconded by Joseph McCormick to accept the minutes from June 10, 2025, as corrected. The motion carried unanimously.

3. Old Business:

A motion was made by Joseph McCormick, second by Kevin O'Connell to accept the email from Chelsea Prince and the packet from Donovan Scruggs into the minutes. The motion carried unanimously.

- a) **Public Hearing: Lima Properties, LLC – Martin Luther King Drive – PIDN: 60119334.000, 60119332.000, 60119330.000, 60119340.000, 60119328.000, and 60119328.050 – Requesting a zoning change from R-D Two Family Residential to CMX-1 Neighborhood Commercial/Mixed Use – Donovan Scruggs**

A motion was made by Kevin O'Connell, seconded by Nick Geiser to open the public hearing. The motion carried unanimously. Ellen Hall, Joe Jewel, James Lewis, Sam Washington, Greg Gipson, Fay Payton, and Richard Jackson spoke in opposition. A motion was made by Kevin O'Connell and seconded by Marshall Johnson to close the public hearing. The motion carried unanimously. A motion was made by Kevin O'Connell and seconded by Joseph McCormick to recommend denial of the rezone from R-D to CMX-1. The motion passed with a 4 to 1 vote. Joseph McCormick, Kevin O'Connell, Andy Phelan, and Marshall Johnson voted yes, and Nick Geiser voted to no.

- b) **Public Hearing: Approve the Draft Ocean Springs 2045 Comprehensive Plan update. City of Ocean Springs**

A motion was made by Marshall Johnson, seconded by Joseph McCormick to open the public hearing. The motion carried unanimously. Joe Jewel, Ellen Hall, and James Lewis spoke in opposition. A motion was made by Kevin O'Connell, seconded by Marshall Johnson to close the public hearing. The motion carried unanimously. A motion was made by Kevin O'Connell, seconded by Marshall Johnson to recommend denial of the Draft Ocean Springs 2045 Comprehensive Plan update. The motion passed with a 3 to 2 vote.

Kevin O'Connell, Marshall Johnson, and Andy Phelan voted yes, and Joseph McCormick and Nick Geiser voted no.

4. New Business:

- a) None

5. General Public Comment

James Lewis, Ellen Hall, and Joe Jewel thanked the planning commissioners.

6. Commissioners Forum

Andy Phelan and the rest of the Planning Commissioners recognized Joseph McCormick for his time and service to the city and the Planning Commission.

7. Adjourn

A motion was made by Marshall Johnson seconded by Joseph McCormick to adjourn the meeting. The motion carried unanimously.



Bobby Cox	Mayor
Matthew Hinton	Alderman at Large
Steve Tillis	Alderman Ward 1
Karen Stennis	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Shannon Pfeiffer	Alderman Ward 4
Rob Blackman	Alderman Ward 5
Julie Messenger	Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Planning Administrator

Re: Approve a Commercial Subdivision Final Plat - Spring Plaza Subdivision - 1515 Bienville Blvd - PIDN: 61265011.000; PC recommends approval

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

The City of Ocean Springs Planning Commission (PC) considered the above-referenced application at the regular meeting on Tuesday, August 12, 2025.

Sketch and Preliminary Plat were presented and approved by the Planning Commission on June 10, 2025, and were presented and approved by the Board of Aldermen on July 1, 2025.

After reviewing the application, the PC voted unanimously to recommend approval of the Commercial Subdivision Final Plat of Spring Plaza Subdivision. The Planning Department did not receive any correspondence prior to the public hearing.

The recommendation from the Planning Commission was for approval of a Commercial Subdivision Final Plat of Spring Plaza Subdivision.

**CITY OF OCEAN SPRINGS
PLANNING DEPARTMENT
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415**

PLANNING COMMISSION REPORT

PUBLIC HEARING DATE: August 12, 2025

APPLICANT: Abe Karmel

PROPERTY OWNERS: BDA Spring Plaza, LLC
Sky Sylvester, LLC

REQUESTED ACTION: Final Plat

DATE OF REQUEST: July 9, 2025

LOCATION: 1515 Bienville Blvd

PARCEL NUMBER: 61265011.000

DESCRIPTION OF REQUEST:

The applicant is requesting the approval for a Final Plat of Spring Plaza Subdivision for the purpose of subdividing the existing parcel into 3 parcels. The property is currently a commercial shopping center with an existing building on 1 parcel.

ADJACENT ZONING AND LAND USE:

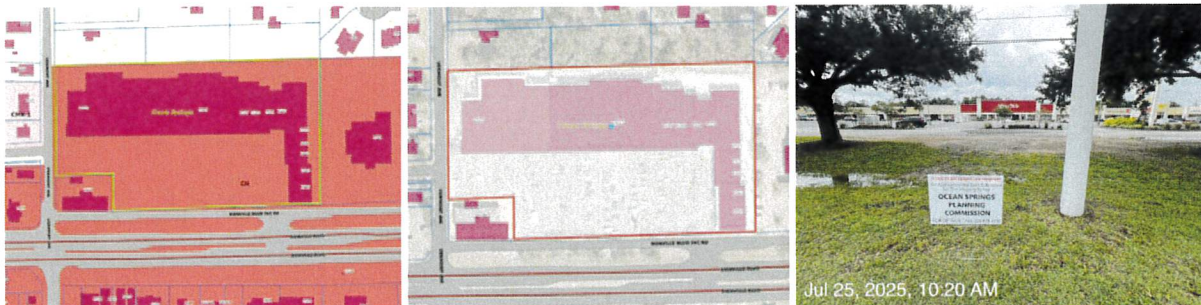
Subject Property: C-H Regional Commercial/Spring Plaza Shopping Center

North: R-1 Low Density Single Family

South: C-H Regional Commercial

East: C-H Regional Commercial

West: C-H Regional Commercial,
CMX-1 Neighborhood Commercial/Mixed Use,
& R-1 Low Density Single Family



FINDINGS:

- Sketch & Preliminary plat approved:
 - Planning Commission: June 10, 2025
 - Board of Aldermen: July 1, 2025
- The applicants proposed to subdivide the existing building and lots to help with expense allocation related to the supermarket (ALDI).
- The property is currently zoned C-H Regional Commercial and does not have a required minimum lot area.
- The current tenants in the Spring Plaza shopping center include (provided by applicant):
 - Goodyear
 - Petsense
 - ALDI
 - Stretch Zone
 - Hallmark
 - Pizza Hut
 - We're Better Than Blessed
 - The Lewelling Agency
 - Firehouse Subs
 - Marble Slab Creamery/Great American Cookie
- The current property is approximately 283,751 sq ft and one lot. The applicant proposes to subdivide the property into three lots. C-H zoning does not have a minimum lot area.
 - Lot one: 84,349 sq ft
 - Lot two: 110,987 sq ft
 - Lot three: 88,415 sq ft
- C-H zoning does have a minimum lot width of 25 ft. The current parcel and the three proposed parcels will meet this requirement.
- The current parcel meets all the requirements of C-H zoning setbacks.
 - Front: 5 ft
 - Side: 5 ft
 - Street Side: 10 ft
 - Rear: 10 ft
- If the parcel is subdivided, all three parcels would not meet the 5 ft side setbacks requirements of the C-H zoning.
 - Parcel one: East side will have a zero (0) side set back
 - Parcel two: Both sides will have a zero (0) side set back
 - Parcel three: West side will have a zero (0) side set back
- There is a 7 ft utility easement along the Northern and Eastern property lines.
- A minor subdivision involves the creation of four (4) or fewer lots that:
 - 1) front on an existing improved street,
 - 2) do not involve the creation of a new street,
 - 3) do not involve the extension of municipal utilities, and
 - 4) do not involve the creation of public improvements.
- A shopping center already exists on property, along with parking lot and landscape.
 - The Spring Plaza Center is a major shopping center: A group of commercial establishments planned and designed with common parking or using a common

name, or both, and the total building square footage is greater than one hundred thousand (100,000) square feet.

- The shopping center currently has a shared parking lot and access drives. The applicant has provided proposed private covenants that establish parking, access, and utility easements. These are private easements that can be changed by the lot owners. Staff recommends that the subdivision plat also designate the parking lot and drive aisles as common areas/easements.
- The UDC requires the following information to be shown on the preliminary plat:
 1. Bearing and length of every street line, lot line, boundary line and building setback line whether curved or straight.
 2. The names of all proposed streets, alley lines, lot lines and building setback lines lots numbered in numerical order, reservations, easements, and areas to be dedicated for public use with notes stating their purpose and any limitation.
 3. Tract boundary lines, right-of-way lines of streets, easements, other rights-of-way and property lines of residential lots and other sites.
 4. All dimensions shall be accurate to the nearest one-tenth of a foot and all angles accurate to the nearest minute.
 5. Location, dimensions, and purpose of any easements and any areas to be dedicated for public use or sites for other than residential use with notes stating their purpose and limitations.
 6. Accurate location, material and description of monuments and markers with a complete description of all benchmarks including location, type of mark, elevation, and state plan co-ordinates.
 7. Finish floor elevations for each lot shall be indicated on the final plat.
- Final plat shall show compliance with the requirements of all applicable ordinances of the City of Ocean Springs.

PUBLIC COMMENT:

None received as of August 8, 2025.

POTENTIAL MOTIONS:

To recommend **approval** of the final plat of Spring Palaza Subdivision located at 1515 Bienville Blvd.

-OR-

To recommend **denial** of the final plat of Spring Plaza Subdivision located at 1515 Bienville Blvd.



City of Ocean Springs Planning Department
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564
(228) 875-4415

APPLICATION: SUBDIVISION DEVELOPMENT

—Specific Requirements Outlined in Chapter 2 of the Unified Development Code—

SUBDIVISION TYPE: ☒ Minor (4 lots or less) ☐ Major (more than 4 lots)

Phase of Development: ☐ Sketch Plat ☐ Preliminary Plat ☒ Final Plat

Effective June 11, 2006, the following application fees apply:

	<u>Minor S/D</u>	<u>Major S/D</u>
Sketch Plat	\$ 250 + \$1	\$ 300 + \$1 + \$1
Preliminary Plat	\$ 250 + \$1 + \$ 50/lot	\$ 250 + \$1 + \$ 50/lot
Final Plat	\$ 250 + \$1 + \$ 50/lot	\$ 250 + \$1 + \$ 50/lot

\$1.00 fee per Ordinance 2022-17 following requirements of Section 25-60-5 MS Code Annotated.

Standard mail fee required for notification of property owners within 500' of applicant property. Exact fee to be determined by City, based on current postage rates.

Application Date: 7/9/2025 (Applications are due by the 7th of each month.)

Name of Subdivision: Spring Plaza Subdivision

Address of Original Parcel(s): 1515 Bienville Boulevard Ocean Springs, MS 39564

Parcel ID(s): 61265011.000

- Applicant: Ain Mettikh / Ake Karmal Phone 713-936-2906
Address 10101 Fendren Rd. Suite 505 Houston, TX 77046 Email avin@fourpointpropertymanagement.com
- Local Agent: _____ Phone _____
Address _____ Email _____
- Owner of Record: BDA Spring Plaza LLC Phone 713-936-2906
Address 10101 Fendren Rd. Suite 545 Houston, TX 77046 Email avin@fourpointpropertymanagement.com
- Engineer: _____ Phone _____
Address _____ Email _____
- Land Surveyor: Heath Myers Phone 1-888-933-2111
Address 3825 North Shiloh Dr. Fayetteville, AR Email heath@bdevinc.com
- Attorney: _____ Phone _____
Address _____ Email _____

☐ Attach Appropriate Checklist for Requested Phase of Review

Property Information

1. Tax Map Designation: Section 19 Township: 7 South Range: 8 West
2. Proposed Subdivision Location: On the East side of Vermont (street)
100 (distance in feet) North (relative direction) of U.S. Highway 90 (street)
3. List all contiguous holdings in the same ownership:
Section _____ Lot(s) _____
4. Zoning of Parcel(s): N/A 5. Total Acreage: 283,781 Sq. Feet +/- 6.514 acres
6. Smallest Lot Size: 84,349 SF +/- 1.936 acres 7. Proposed # of Lots: 3
9. Is the property located within a special district? (historic district, waterview preservation, or other designated overlay district, etc.) No
11. Does the property include any wetlands? If so, include professional wetland delineation. No
12. Has any lot included in this request been previously split or reconfigured, to your knowledge? No
13. Are there any easements or other legal restrictions on the property? If so, please explain. 7' utility easement along the Northern and Eastern property lines
14. Are there any existing structures on the property? If so, will they be kept or demolished? kept

Proposed Subdivision Information

15. Is the subdivision infrastructure proposed to be: ☒ PUBLIC or ☐ PRIVATE?
16. Are any commercial or multi-use activities proposed? ☒ Yes ☐ No
If so, please describe: Existing Commercial Shopping Center
17. Are any variances being requested for the proposed subdivision? If so, please explain.
No
18. Have there been any variances, exceptions, appeals or special uses granted for any properties in this request?
☐ Yes ☒ No If yes, please explain and state the date(s) of approval: _____
19. Is any open space or common area included in this subdivision? (Include any bus stops.) ☐ Yes ☒ No
If yes, please describe: _____
20. Is the subdivision ingress/egress onto a "major" road, as classified by the City? ☐ Yes ☐ No
21. **Complete where applicable:**
For Preliminary Plat: Date **SKETCH PLAT** was approved by Board of Aldermen: _____
For Final Plat: Date **PRELIMINARY PLAT** was approved by Board of Aldermen: 7/1/2025
☐ Were any changes made subsequent to preliminary plat approval? ☐ Yes ☒ No
If yes, please describe: _____
☐ Does this final plat request include the entire area approved in the preliminary plat? ☒ Yes ☐ No

Notes and Next Steps for each phase are provided on the **REQUIRED** checklists.

Affidavit of Ownership

Attached hereto is an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the County Records of Deeds (Chancery Clerk) office. This affidavit shall indicate the legal ownership of the property, the contract owner of the property, and the date the contract of sale was executed.

I, (print name) Ben Metchik, hereby certify that:

1. I am the owner of the property that is the subject of this application and that I have read and understand the requirements as outlined in the application.
2. There are no outstanding City of Ocean Springs property taxes or special assessments on the original parcel(s).

I further acknowledge that the information provided herein is true and correct to the best of my knowledge.

Owner(s) Name: BFA Spring Plaza LLC Parcel ID(s): 01265011,000
Date Property Acquired Date: 8/28/2024 Book and Page of Each Conveyance: Book 280 pages 318-323
Owner's Signature B. Metchik Date: 7/9/2026

NOTE: If corporate ownership, attach a list of all directors, officers, stockholders of each corporation owning more than 5% of any class of stock.

STATE OF Texas

COUNTY OF Harris

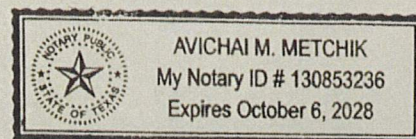
I Ben Metchik, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Mailing Address 1901 Fording Rd. Suite 545 Houston, Tx 77096

Subscribed and sworn before me this 9th day of June, 2025.

My Commission expires: 10/6/2028

Notary Signature: [Signature]





Bobby Cox	Mayor
Matthew Hinton	Alderman at Large
Steve Tillis	Alderman Ward 1
Karen Stennis	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Shannon Pfeiffer	Alderman Ward 4
Rob Blackman	Alderman Ward 5
Julie Messenger	Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Planning Administrator

Re: Approve a Minor Subdivision Final Plat - Marta's Place - 4005 Government Street - PIDN: 60127030.040; PC recommends approval

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

The City of Ocean Springs Planning Commission (PC) considered the above-referenced application at the regular meeting on Tuesday, August 12, 2025.

Sketch and Preliminary Plat were presented and approved by the Planning Commission on June 10, 2025, and was presented and approved by the Board of Aldermen on July 1, 2025.

After reviewing the application, the PC voted unanimously to recommend approval of the Minor Subdividison Final Plat of Marta's Place. The Planning Department did not receive any correspondence prior to the public hearing.

The recommendation from the Planning Commission was for approval of a Minor Subdivision Final Plat of Marta's Place.

CITY OF OCEAN SPRINGS
PLANNING DEPARTMENT
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

PLANNING COMMISSION REPORT

PUBLIC HEARING DATE: August 12, 2025

APPLICANT(S): Roland Williams

PROPERTY OWNERS: Roland Williams
Marta Williams

DATE OF REQUEST: July 7, 2025

REQUESTED ACTION: Final Plat

LOCATION: 4005 Government St

PARCEL NUMBER: 60127030.040

DESCRIPTION OF REQUEST:

The applicant is requesting the approval of the Final Plat of Marta's Place a Minor Subdivision containing 2 lots.

ADJACENT ZONING AND LAND USE:

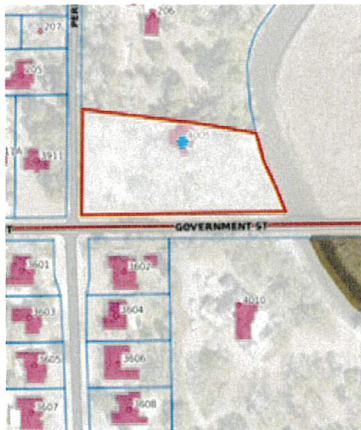
Subject Property: R-1 Low Density Single Family/Single family dwelling

North: R-1 Low Density Single Family

South: R-1 Low Density Single Family

East: R-1 Low Density Single Family

West: R-1 Low Density Single Family



FINDINGS:

- Sketch & Preliminary plat approved:
 - Planning Commission: June 10, 2025
 - Board of Aldermen: July 1, 2025
- The property is currently zoned R-1 Low Density Single Family.
 - Low density single-family detached dwellings. Allows 1-3 du/acre. Consistent with traditional suburban development patterns.
- R-1:
 - Minimum lot area: 13,500 sq ft; Both proposed lots will meet this requirement.
 - Proposed Lot B: 66,053 sq ft
 - Proposed Lot C: 14,398 sq ft
 - Minimum lot width: 100 ft; Both proposed lots will meet this requirement.
 - Proposed Lot B: 105 ft
 - Proposed Lot C: 120 ft
- The property is currently 1.85 acres in size and the property owner is proposing to subdivide the property into two lots.
 - Lot B: 1.52 acres
 - The proposed lot already has an existing single-family dwelling.
 - Lot C: 0.33 acres
 - The proposed lot is vacant.
- This property was part of a lot split by James McQuilkin in April 2005. The UDC prohibits a parcel being split more than once.
 - A minor subdivision was done on this property in 2007 creating two lots.
 - Planning commission:
 - The application was presented and approved on May 8, 2007.
 - Board of Aldermen:
 - The application was presented and approved on May 15, 2007.
 - The minor subdivision from 2007 was never recorded properly with Jackson County Land Records. Due to length of time from previous approval the owner must reapply for a minor subdivision. The current subdivision is the same as the previous 2007 plan.
- The UDC requires the following information to be shown on the final plat:
 1. Bearing and length of every street line, lot line, boundary line and building setback line whether curved or straight.
 2. The names and lines of all proposed streets, alley lines, lot lines and building setback lines lots numbered in numerical order, reservations, easements, and areas to be dedicated to public use with notes stating their purpose and any limitation.
 3. Tract boundary lines, right-of-way lines of streets, easements other rights-of-way and property lines of residential lots and other sites.
 4. All dimensions shall be accurate to the nearest one-tenth of a foot and all angles accurate to the nearest minute.
 5. Location, dimensions and purpose of any easements and any areas to be dedicated to public use or sites for other than residential use with notes stating their purpose and limitations.

6. Accurate location, material and description of monuments and markers with a complete description of all benchmarks including location, type of mark, elevation, and state plan co-ordinates.
 7. Finish floor elevations for each lot shall be indicated on the final plat.
- Final plat shall show compliance with the requirements of all applicable ordinances of the City of Ocean Springs.

PUBLIC COMMENT:

None received as of August 8, 2025.

POTENTIAL MOTIONS:

To recommend **approval** of the final plat of Marta's Place a Minor Subdivision located at 4005 Government Street.

-OR-

To recommend **denial** of the final plat of Marta's Place a Minor Subdivision located at 4005 Government Street.



City of Ocean Springs Planning Department
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564
(228) 875-4415

APPLICATION: SUBDIVISION DEVELOPMENT

—Specific Requirements Outlined in Chapter 2 of the Unified Development Code—

SUBDIVISION TYPE: ☒ Minor (*4 lots or less*) ☐ Major (*more than 4 lots*)

Phase of Development: ☐ Sketch Plat ☐ Preliminary Plat ☒ Final Plat

Effective June 11, 2006, the following application fees apply:

	Minor S/D	Major S/D
Sketch Plat	\$ 250 + \$1	\$ 300 + \$1+ \$1
Preliminary Plat	\$ 250 + \$1 + \$ 50/lot	\$ 250 + \$1+ \$ 50/lot
Final Plat	\$ 250 + \$1 + \$ 50/lot	\$ 250 + \$1+ \$ 50/lot

\$1.00 fee per Ordinance 2022-17 following requirements of Section 25-60-5 MS Code Annotated.

Standard mail fee required for notification of property owners within 500' of applicant property. Exact fee to be determined by City, based on current postage rates.

Application Date: July 7, 2025 (*Applications are due by the 7th of each month.*)

Name of Subdivision: Marta's Place

Address of Original Parcel(s): 4005 Government Street, Ocean Springs, MS 39564

Parcel ID(s): 60127030.040

- | | | | |
|---------------------|--|-------|------------------------------------|
| 1. Applicant: | <u>Roland Williams</u> | Phone | <u>228-282-2652</u> |
| | Address <u>4005 Government Street, Ocean Springs</u> | Email | <u></u> |
| 2. Local Agent: | <u></u> | Phone | <u></u> |
| | Address <u></u> | Email | <u></u> |
| 3. Owner of Record: | <u>Roland and Marta Williams</u> | Phone | <u></u> |
| | Address <u>4005 Government Street, Ocean Springs</u> | Email | <u></u> |
| 4. Engineer: | <u>Lawrence C. Rumsey</u> | Phone | <u>228-432-9344</u> |
| | Address <u>910 Howard Ave., Biloxi, MS 39530</u> | Email | <u>larry@rumseyengineering.com</u> |
| 5. Land Surveyor: | <u>Lawrence C. Rumsey</u> | Phone | <u>228-432-9344</u> |
| | Address <u>910 Howard Ave., Biloxi, MS 39530</u> | Email | <u>larry@rumseyengineering.com</u> |
| 6. Attorney: | <u>Patrick Sheehan</u> | Phone | <u>228-432-1107</u> |
| | Address <u>179 Lameuse Street, Biloxi, MS 39530</u> | Email | <u></u> |

☐ **Attach Appropriate Checklist for Requested Phase of Review**

Property Information

1. Tax Map Designation: Section 27 Township: 7 South Range: 8 West
2. Proposed Subdivision Location: On the North side of Government Street (street)
0 ft (distance in feet) East (relative direction) of Perryman Drive (street)
3. List all contiguous holdings in the same ownership:
Section _____ Lot(s) _____
4. Zoning of Parcel(s): R-1 5. Total Acreage: 1.85 acres
6. Smallest Lot Size: 0.33 acres 7. Proposed # of Lots: 2
9. Is the property located within a special district? (historic district, waterview preservation, or other designated overlay district, etc.) No
11. Does the property include any wetlands? If so, include professional wetland delineation. No
12. Has any lot included in this request been previously split or reconfigured, to your knowledge? Yes
13. Are there any easements or other legal restrictions on the property? If so, please explain. Utility easement along East side Perryman Road
14. Are there any existing structures on the property? If so, will they be kept or demolished? Kept

Proposed Subdivision Information

15. Is the subdivision infrastructure proposed to be: ☒ PUBLIC or ☐ PRIVATE?
16. Are any commercial or multi-use activities proposed? ☐ Yes ☒ No
If so, please describe: _____
17. Are any variances being requested for the proposed subdivision? If so, please explain.
No
18. Have there been any variances, exceptions, appeals or special uses granted for any properties in this request?
☐ Yes ☐ No If yes, please explain and state the date(s) of approval: _____
19. Is any open space or common area included in this subdivision? (Include any bus stops.) ☐ Yes ☒ No
If yes, please describe: _____
20. Is the subdivision ingress/egress onto a "major" road, as classified by the City? ☒ Yes ☐ No
21. **Complete where applicable:**
For Preliminary Plat: Date SKETCH PLAT was approved by Board of Aldermen: July 1, 2025
For Final Plat: Date PRELIMINARY PLAT was approved by Board of Aldermen: July 1, 2025
 - Were any changes made subsequent to preliminary plat approval? ☐ Yes ☒ No
If yes, please describe: _____
 - Does this final plat request include the entire area approved in the preliminary plat? ☒ Yes ☐ No

Notes and Next Steps for each phase are provided on the REQUIRED checklists.

Affidavit of Ownership

Attached hereto is an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the County Records of Deeds (Chancery Clerk) office. This affidavit shall indicate the legal ownership of the property, the contract owner of the property, and the date the contract of sale was executed.

I, (print name) Roland Williams, hereby certify that:

1. I am the owner of the property that is the subject of this application and that I have read and understand the requirements as outlined in the application.
2. There are no outstanding City of Ocean Springs property taxes or special assessments on the original parcel(s).

I further acknowledge that the information provided herein is true and correct to the best of my knowledge.

Owner(s) Name: Roland Williams Parcel ID(s): 60127030.040

Date Property Acquired Date: 06/13/2006 Book and Page of Each Conveyance:
DB 1417, Page 253

Owner's Signature Roland Williams Date: 7-7-25

NOTE: If corporate ownership, attach a list of all directors, officers, stockholders of each corporation owning more than 5% of any class of stock.

STATE OF MISSISSIPPI

COUNTY OF JACKSON

I ROLAND WILLIAMS, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Mailing Address 4005 GOVERNMENT ST OCEAN SPRINGS, MS

Subscribed and sworn before me this 7 day of July, 2025.

My Commission expires: 01/24/2028

Notary Signature: Leah Marie Dutil



INDEXING INSTRUCTIONS:

Southeast Quarter of the Southeast Quarter of Section 27,
Township 7 South, Range 8 West, Jackson County, Mississippi

MARTA'S PLACE
City of Ocean Springs
Page Two of Two

LEGAL DESCRIPTION: (DB 1417 PG.253-254)

A parcel of land located in the SE 1/4, of the SE 1/4, of Section 27,
Township 7 South, Range 8 West, Ocean Springs, Jackson
County, Mississippi; being more particularly described as follows:

BEGINNING at a point at which the East margin of Pennyman Drive and the
North margin of Government Street intersect; thence run North 01°03'25"
East and along said East margin of Pennyman Drive a distance of 225.79
feet to a point; thence run South 85°20'55" East a distance of 240.65 feet
to a point; thence run South 80°36'43" East a distance of 125.07 feet, more
or less, to a point on the westerly edge of Davis Bayou; thence run Southeast
and along the meandering westerly edge of Davis Bayou for a distance 192
feet, more or less, to a point on the North margin of Government Street, said point
bearing South 21°28'12" East a distance of 190.71 feet from the aforementioned
point; thence run West and along said North margin of Government Street a distance
of 495.87 feet, more or less, to the POINT OF BEGINNING; containing 79,806
square feet or approximately 1.83 acres.

Note: Surveyors error in deed description. Call for 160.71 feet as chord distance
along Davis Bayou should read 190.71 feet.

OWNERS CERTIFICATION AND DEDICATION

This is to certify that the undersigned are the owner(s) of this property described
and subdivided hereon and that the plat correctly shows said subdivision, and that
said owner(s) hereby dedicate the streets, right-of-way, and easements, unless
indicated otherwise on this plat, unto the City of Ocean Springs, Mississippi, for
the public use forever.

Witness our signature this ____ day of ____, 2025.

Roland Williams

Marta S. Williams

ACKNOWLEDGEMENT

Before me, the undersigned authority in and for the State of Mississippi,
County of ____, personally appeared the aforementioned, Roland
Williams, who acknowledged before me that he executed the above and
foregoing Owners Certificate.

Given under my hand and seal of office this ____ day of ____, 2025.

NOTARY PUBLIC

ACKNOWLEDGEMENT

Before me, the undersigned authority in and for the State of Mississippi,
County of ____, personally appeared the aforementioned, Marta
S. Williams, who acknowledged before me that she executed the above and
foregoing Owners Certificate.

Given under my hand and seal of office this ____ day of ____, 2025.

NOTARY PUBLIC

NOTES:

- Any erosion control, detention/retention pond, common area and landscaping areas and non public signage
imposed on the property shall be the responsibility of the aggregate lot owners.
- Total number of lots = 2
- A 15' Drainage, Utility easement is hereby dedicated across the
front of all lots to the City of Ocean Springs.
- Unless otherwise indicated, every interior, side and rear lot line shall have a 5' swale easement parallel to
and on as well as abutting property owners. This swale easement is for the purpose of creating and
maintaining storm water drainage from each lot or accumulation of lots.
- Building Setbacks
Front Yard = 35 feet
Side Yard = 40 feet
Rear Yard = 25 feet
Side Yard abutting street = as per Ocean Springs Zoning Ordinance
- Current Zoning is R-1 Low Density Single Family, per the Unified Development Code
City of Ocean Springs Zoning. Approved March 26, 2019 and Effective April 26, 2019.
- The Owner of this development is Roland and Marta S. Williams.
- Date of field survey by Lawrence C. Rumsey, PLS dated June 13, 2025.
- In cases where the setback line conflicts with an easement, the easement should take precedence over
the setback line and the setback line should be adjusted to fit the easement. Owner should contact county
and/or city building code and public works for confirmation.
- All corners, P.C.'s, P.T.'s and turns in lines are one half inch Found or Set Capped Iron Pins, unless shown
otherwise.
- Each property owner shall maintain all sediment and erosion control improvements
using Best Management Practices, landscaping or other suitable methods in perpetuity.
When problems arise due to inadequate maintenance, the City Inspector may
inspect the improvements and compel the correction of the problem by written notice.
If it is impracticable for the property owner to make the correction, the property owner
shall be responsible for the cost of the correction. The City will not reimburse if such service is
available, provided the City is adequately reimbursed.
- Information shown on this drawing regarding the location of Flood Zone lines is based on graphic plotting
of digital information taken from the FEMA Map Service Center. The files are plotted at the same scale
as the original information. Required building Floor Elevations must be verified through the local governing Building
Official. The Zone elevation lines, if shown on this drawing, were taken from FEMA Flood Maps and do
not necessarily match required Floor Elevations of local governing entities.
- This property is located in Zones "X" and "AE18" as published by the Federal Emergency Management
Agency, Official Flood Insurance Rate Map, Map Number 28050C0294G, effective March 18, 2009.

CERTIFICATE OF APPROVAL
BOARD OF ALDERMEN, CITY OF OCEAN SPRINGS
Note: The City of Ocean Springs makes no representation
as to the suitability of any lot in this subdivision.

The Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi
hereby approve this plat and accept the dedication of easements, as granted
at their meeting of the ____ day of ____, 2025.

Witness my signature and the Official seal of the City of Ocean Springs, Mississippi,
this the ____ day of ____, 2025.

Robert "Bobby" Cox, Mayor

City Clerk

SURVEYOR'S CERTIFICATE

I, Lawrence C. Rumsey, a Registered Land Surveyor in the State of Mississippi,
do hereby certify that the foregoing plat and description are true and correct
to the best of my knowledge and belief.

Witness my signature this ____ day of ____, 2025.

Lawrence C. Rumsey, P.L.S.
Mississippi Registration Number 2283

ACKNOWLEDGEMENT

Before me, the undersigned authority in and for the State of Mississippi,
County of ____, personally appeared the aforementioned,
LAWRENCE C. RUMSEY, Professional Land Surveyor, who acknowledged that he
signed and delivered the foregoing certificate on the day and year therein mentioned.
Given under my hand and seal of office this ____ day of ____, 2025.

NOTARY PUBLIC

CERTIFICATE OF COMPARISON

We, the undersigned, do hereby certify that we have carefully compared this
original plat with the duplicate plat of LANCE RUMSEY, P.L.S., City of Ocean Springs,
Jackson County, Mississippi and find the same to be an exact duplicate thereof.

Witness our signatures this ____ day of ____, 2025.

Chancery Clerk

Lawrence C. Rumsey, P.L.S.
Mississippi Registration Number 2283

CERTIFICATE OF RECORD

This is to certify that this plat was filed in the Office of the Chancery
Clerk, Jackson County, Mississippi and was recorded in Plat Book ____, on
Page ____, on the ____ day of ____, 2025.

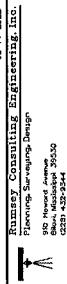
By, _____
Chancery Clerk

CERTIFICATE OF FINAL PLAT APPROVAL

All requirements of the City of Ocean Springs's Unified Development Code relative
to the preparation and submission of a Subdivision Plat having been fulfilled,
approval of this plat is hereby granted, subject to further provisions of the said
Unified Development Code.

Witness my signature this ____ day of ____, 2025.

Chairman, Planning Commission





Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen

From: Planning Administrator

Re: Approve a Short-Term Rental Permit for 221 Audrey Circle - PIDN: 61375036.000;
PC recommends approval

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

The City of Ocean Springs Planning Commission (PC) considered the above-referenced application at the regular meeting on Tuesday, August 12, 2025. The permit will allow for an occupancy maximum of six (6) people and a maximum of four (4) vehicles as approved by the Fire Marshall and Building Officials respectively.

This permit would be the 54th permit within the STR City Wide Zone, leaving 6 available permits totaling 60.

After reviewing the application and receiving input from the public, the PC voted unanimously to recommend approval of the STR Permit. The Planning Department did not receive any correspondence prior to the public hearing.

The recommendation from the Planning Commission was for approval of a Residential Short-Term Rental permit subject to annual renewal.

CITY OF OCEAN SPRINGS
PLANNING DEPARTMENT
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

PLANNING COMMISSION REPORT

PUBLIC HEARING DATE: August 12, 2025

APPLICANT: Lewis Investments LLC

OWNER: Valerie Lewis

LOCATION: 221 Audrey Circle

PARCEL NUMBER: 61375036.000

REQUESTED ACTION: Residential Short Term Rental Permit

DATE OF APPLICATION: June 23, 2025

DESCRIPTION OF REQUEST:

A permit to operate a short-term rental that allows rental usage for less than (30) thirty consecutive days.

ADJACENT ZONING/LAND USE:

Subject Property: R-D Two Family Residential

North: R-D Two Family Residential

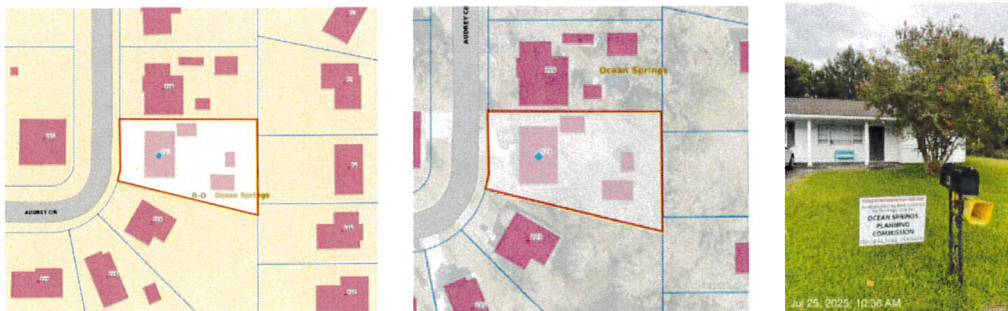
South: R-D Two Family Residential

East: R-D Two Family Residential

West: R-D Two Family Residential

Short-Term Rental District: City Wide Zone

This property is 54 out of 60 available permits in the City-Wide Zone for short-term rentals.



FINDINGS:

- **Local Property Manager:** The local property manager, Christopher Dearman, has the address of 805 Magnolia Bayou Blvd Ocean Springs, MS. This satisfies the requirement to be located within 2 miles of the city limits.
- **Application:** Submittal is complete and was received prior to the deadline. A copy of the rental agreement is attached for consideration.
- **Homeowner's Association:** The property is not located in a covenant-restricted subdivision.
- **Liability Insurance:** The signed application states that the liability insurance for the property does not exclude short term rentals from coverage, as well as conformance with building code, zoning requirements. There are no deed restrictions and taxes are current.
- **Fee:** The application fee was provided with the application. The mail-out fee was paid prior to distribution.
- **Notice via Standard Mail:** The notice of public hearing was sent to 85 property owners within 500 feet of the subject property. The distribution included the name of the applicant, notice of the hearing date, time and location, and a summary of Frequently Asked Questions regarding short-term rentals. All advertising requirements have been met.
- **Publication:** Notice of the public hearing was advertised at least 15 days prior to the date of the hearing per ordinance. Additionally, the required yard sign was placed in the yard. All advertising requirements have been met.
- **Inspection:** The property was inspected for all required elements on July 31, 2025, and was approved. The inspection form is attached for review.
- **Maximum Occupancy:** The requested maximum occupancy of (6) six was approved by the Fire Marshall during the above referenced inspection.
- **Maximum Number of Vehicles:** The request for a maximum number of (4) four vehicles was approved by the Building Official during the above referenced inspection.
- **Guest Rules:** The rules were posted and visible during the property inspection.
- **Code Violations:** No code violations.

PUBLIC FEEDBACK:

None received as of August 8, 2025.

PROPOSED MOTION:

To recommend **approval** of the short-term rental located at 221 Audrey Circle with an annual renewal and compliance with the City of Ocean Springs STR Ordinance.

– OR –

To recommend **denial** of the short-term rental located at 221 Audrey Circle with an annual renewal and compliance with the City of Ocean Springs STR Ordinance.



8956

City of Ocean Springs Planning Department
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564 / (228) 875-4415

RESIDENTIALLY ZONED SHORT TERM RENTAL ANNUAL PERMIT APPLICATION

Application Date: 6-23-2025 A \$25.00 reinspection will be charged if the inspection is missed.

REQUIRED ATTACHMENTS:

FEES: \$501 ~ **Application Fee Effective 10/1/2024**– \$25 must be paid at the time application is submitted, Remaining \$475 is due when permit is approved ~ **Administrative Fee:** \$1.00 (per Ordinance 2022-17 following the requirements of Section 25-60-5 MS code Annotated)

- ☐ Completed Application
- ☐ Copy of Proposed Rental Agreement
- ☐ Proposed Parking Plan – Sketch
- ☐ Copy of rules, including trash management and reference of the city's noise ordinance (available upon request), to be posted inside unit
- ☐ Affirmation of Code Compliance – Ord.2015-11 (Section 401.3(10)) – Attached.
- ☐ *~~Standard mailout fee will be calculated during the review process and must be paid prior to scheduling of the public hearing~~*
- Properties will be reviewed and inspected prior to scheduling the public hearing date and sending the required notices.
- Permits are renewed annually and are not transferable to new ownership.

REQUIRED: RENTAL PROPRTY INFORMATION:

- Address of Rental Property: 221 Audrey Cir.
- Parcel Identification Number: 61375036.000 Number of bedrooms: 3
- Proposed maximum # guests: 6 Number of existing off-street parking spaces: 4
- Is this property located in a covenant-restricted subdivision? ☐ Yes ☒ No ~ *If yes, a copy of the covenants must be included.*

PROPERTY OWNER – Name: <u>Lewis Investments LLC (Valene Lewis)</u>	
Address: <u>202 North St. OS, MS 39564</u>	
Phone No. <u>(228) 217-2634</u>	Email: <u>valclewis@yahoo.com</u>
OWNER SIGNATURE: <u>[Signature]</u>	
.....	
LOCAL PROPERTY MANAGER – [Must RESIDE within two (2) miles of the OS City Limits]	
Name: <u>Christopher Dearman</u>	
Address: <u>805 Magnolia Bayou Blvd. OS, MS 39564</u>	
Phone No. <u>228-338-6259</u>	Email: <u>christopherrdearman@gmail.com</u>
Is the Property Manager OR the Owner the best contact for scheduling inspections? <u>Owner</u>	

Owner – initial by each ordinance to indicate receipt:

Copy of Ordinance 2015-11 Received: _____ (initials) Copy of Ordinance 2019-19 Received: _____

Copy of Ordinance 2018-02 Received: _____ (initials) Copy of Ordinance 2021-25 Received: _____

Copy of Ordinance 2023-07 Received: _____ (initials)

Physical Inspection of Property:

- All applicable fire and health codes as would apply to a commercially zoned structure must be compliant.
- As part of the review process, an inspection will be scheduled to determine that all physical requirements are met per the ordinance
- Inspection will also include but are not limited to: adequate parking, proposed occupancy, number of vehicles allowed, location of garbage storage, posting of rules, etc. (per *most current* Inspection Checklist dated: 2/08/18)

Affirmation of Codes/Regulations

I, (print name) Valerie Lewis, hereby certify that:

1. I am the owner of the property that is the subject of this application and that I have read and understand the requirements as outlined in the application.
2. There are no outstanding City of Ocean Springs property taxes or special assessments on the parcel(s).
3. Per Section 2.C.5 of Ordinance No. 2015-11, I will obtain a Mississippi State Sales Tax License through the MS Dept. of Revenue to pay all city, county, and state taxes required by law.
4. The property included in this application is in compliance with all applicable building codes, zoning requirements, and deed restrictions and/or covenants.
5. The Homeowner's liability insurance does not exclude short term rentals from coverage.
6. Any existing mortgage or deed does NOT prohibit use of property as a short term rental.
7. Proper documentation of covenants that may restrict use of the property as a short rental and/or a letter of support from the HOA has been provided.

I further acknowledge that the information provided herein is true and correct to the best of my knowledge.

Owner(s) Name: Lewis Investments LLC (Valerie Lewis)

Parcel ID(s): 61375036.000

Date Property Acquired: _____

Owner's Signature Valerie Lewis **Date** _____

Office Use Only

Date of Inspection: _____ Result of Occupancy Inspection: _____

Maximum Occupancy Determination: _____ (attached)

Maximum Parking Spaces: _____ Permit Renewal Date: _____

PC Public Hearing Date: _____ BOA Approval Date: _____



ENHANCED LIFE SAFETY FOR OCCUPANCY EGRESS

(RESIDENTIAL & COMMERCIAL ZONED SHORT-TERM RENTALS & BED & BREAKFASTS)

The following items must be complete and pass inspection prior to approval of any Short-Term related enterprise. ***Additional Code requirements may apply from other Departments.***

Before an occupancy inspection is scheduled, please make sure the following items have been completed. *Someone must be present at the time of inspection.*

All Occupancy Inspections are scheduled Monday – Thursday at 10am

- Type 2A 10BC fire extinguishers – placed in a location visible to occupants and *mounted to the wall.*
NOTE: maximum travel distance to a fire extinguisher is 75 feet – additional fire extinguishers may be required on each floor.
- Emergency lighting – *hardwired with battery backup* (not “exit” lighting) in locations that will allow adequate illumination in case of emergency or power outage.
- Address clearly displayed on the outside of the building. This must be visible from the street. In locations not visible from the street, a pilaster or signage must be placed at the street – not to exceed 1 square foot.
- All Main and Distribution panel boxes must have all circuits labeled properly.
- Smoke detectors must be installed in all sleeping areas and corridors leading to sleeping areas. SMOKE DETECTORS MUST BE INTERLOCKED EITHER BY HARD-WIRED OR WI-FI SYSTEM. *IF a residence has gas service, all locations must also include Carbon Monoxide Detectors* (outside bedrooms). If there is an attached garage, a carbon monoxide detector must be installed in that location separately.
- Adequate garbage receptacles and storage locations.
- Stove must have a no-tip device installed.
- Adequate emergency egress from all rooms within the residence. Sleeping areas must have two (2) means of egress. *If there it is a two-story structure, or has windows over 78”, it is required to have an emergency escape ladder.)*
- No exposed wiring.
- All outlets within 6 feet of any water source must be on a GFCI circuit or have that type of outlet installed.
- Adequate off-street parking for guests. No designated parking will be allowed on grassy surfaces or on streets.
- Extension cords shall not be substituted for permanent wiring in any case. Multi-plug electrical adaptors are prohibited unless they are overcurrent protected (surge protected).

OWNER SIGNATURE: _____

DATE: _____

Revised 03/12/2025

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Short-Term Rentals (STR's) FAQ's

1. There are two different types of permits for short-term rental, **Residential Short-Term Rental** permit and **Commercial Short-Term Rental** permit.
2. There is a City GIS map that you can look up what short term rental zone you are located in <https://atlas.geoportalmaps.com/os>
3. There are three zones for the city-wide zone, Short-Term Rental Density zone and the Downtown Overlay District zone.
4. There is a cap on all residential short-term rental permits of 115. There is no cap on commercial short-term rentals.
5. The permits are renewed annually. **PLEASE NOTE:** Your permit must be renewed **BEFORE** its expiration date.
6. You can be placed on a waiting list, but Staff cannot predict when a spot will come up.
7. The permit **MUST** be displayed in the unit to be compliant with the current ordinance.
8. If this is a new permit: The permit must be taken to the Tax Counter to request a privilege license.
9. If the permit is a renewal or a new permit, you will be required to secure or renew your privilege or business license. The privilege license should be displayed on site. The Tax Department can be contacted at 228-875-4236.
10. Sales Tax, 1 of 2 scenarios:
 - a. One of the common platforms to rent is AIRBNB and VRBO.
 - b. Other renting methods will require registration with the State Department of Revenue to receive a Tax License.
 - c. The applications for both the commercial and residential permit are located
11. Please do not call for an inspection if you are not ready for an inspection. If you fail, your inspection you will be charged a reinspection fee.
12. Please turn in your application and fee of \$501.00 per permit, with the following attachments. All inspections are scheduled for M-F at 10:00AM.
13. Residential new short term rental permits require Planning Commission and Board of Alderman approval, renewals do not require a public hearing.
14. Your property will be posted with a sign from the Planning Commission and notices will be sent out to the adjacent neighbors. Please do not remove the sign, or you will be charged. You will be charged .65 per letter for the mailout.
15. Someone will need to be at the Planning Commission and Board of Alderman to answer any questions. The application is not approved until the Board of Alderman has voted on it.

ADDRESS: 221 Audrey cir iWorQ Permit#: 8956



PLANNING DEPARTMENT
P.O. Box 1800 / Ocean Springs, MS. 39566
Phone 228-875-4415 Fax 228-872-5427

RESIDENTIALLY-ZONED SHORT TERM RENTAL – OCCUPANCY INSPECTION FORM

Before requesting an occupancy inspection from the Building Official and the Fire Marshall, please make sure the following items have been completed. Someone must be present at the time of inspection.

All Occupancy Inspections are done at 10am

The following items must be complete prior to inspection:

- | | |
|--|---|
| ☐ Type 2A 10BC Fire Extinguishers
(Maximum travel distance 75 ft.) | ☐ Adequate garbage receptacles |
| ☐ Emergency Lighting hardwired battery backup | ☐ Smoke detectors in all bedrooms and hallways. |
| ☐ Address on Building | ☐ Carbon monoxide detectors if there is gas service. |
| ☐ Breaker Box needs to be labeled | ☐ Identified # of Bedrooms: <u>6</u> |
| ☐ Outlet and switch plate covers need to be installed. (GFCI Circuits within 6 ft. of water source) | ☐ Proposed # of Guests: <u>6</u> |
| ☐ No exposed wiring | Approved # of Guests per OSFD: _____ |
| ☐ Adequate emergency egress | ☐ Proposed # of vehicles: <u>4</u> |
| ☐ Operable windows in sleeping areas | Approved # of vehicles per OSFD: _____ |
| ☐ Guest rules (noise, garbage, etc.) must be visibly posted. | |

Property Owner: Valerie Lewis
Contact Name: _____

Phone #: 228-217-2634
Phone #: _____

.....
Date of Inspection: 31-JUL-2025

COMMENTS: _____

☒ **PASSED**

Building Official: _____

Fire Marshall: _____

Property Owner: _____

Audrey Coastal Cottage Lodging Policies & Rental Agreement

Audrey Coastal Cottage is an exclusive property where every guest reservation is both important and special to us. If your travel plans change and you must cancel your reservation, please contact us at least two weeks prior to your arrival date to receive a full refund. A 50% refund will be given if cancellation is made at least one week prior. If cancelled less than week, we will try to re-book the dates for you, and if so, will offer you a credit for whatever amount we get for a future stay.

Check-in begins at 4PM. Check-out 10AM. Unfortunately, due to the need to get the home ready for the next guest visit, we usually cannot offer early check-ins or late check-outs.

All use of Audrey Coastal Cottage amenities is at the guests' own risk. Please be responsible and act safely. All disposable items in the home are for guest use, but please clean any dishes & appliances if used. Please make sure the dishwasher is emptied, and that the microwave, refrigerator, and oven are left clean and empty for next guest use as well.

Occupancy: There is to be a maximum of six (6) guests allowed to stay overnight on the property.

Trash: Please use the garbage bins outside on the side of the house for your trash upon leaving. The property manager or housekeeping will bring them to the curb on Mondays, for Tuesday morning pickups.

Smoking: Absolutely no smoking is allowed inside the home, but feel free to smoke on the back porch or anywhere outdoors. Please dispose of your butts safely and in an environmentally sensitive manner

Parking: Up to three cars can park on the driveway in front of the home. There is no on-street parking in Ocean Springs unless explicitly stated.

Quiet Hours: We ask that our guests observe quiet hours beginning at 10pm and continuing through 9am. No loud noises or music is permitted during quiet hours. Please be considerate to our neighbors at all times. Ocean Springs has a noise ordinance (2012-4) between the hours of 11pm-8am Sunday night through Thursday night, and 11:59pm-8am Friday night through Sunday morning. Please call the city at 228-875-4415 for any further information.

Check-Out: Please leave any used towels in the tub, the linens on the bed, and lock the door upon leaving. Have safe travels, and please leave us a favorable review if you enjoyed your stay.

Thank you for staying at Audrey Coastal Cottage! We would love to have you return for years to come, so please contact me directly for any future visits. If things have gone smoothly for both parties during your initial stay, we most likely can offer you a discounted rate for you, friends & family for future visits.

Sincerely,

Chris Dearman
Property Manager

Booking Confirmation

Thank you for choosing Audrey Coastal Cottage for your vacation! We hope that you have a pleasant stay.

Our home is located at:

**221 Audrey Cr
Ocean Springs, MS 39564**

Rental Rules

CHECK-IN TIME is AFTER 4 P.M. CST AND **CHECKOUT** is 10:00 A.M. CST.

This is a **NO SMOKING** unit.

PETS - Dogs are permitted in rental units only with prior approval. \$150 non-refundable pet fee applies covering two dogs. All pets must be leashed at all times. Pet owners are responsible for cleaning up any/all pet refuse. Pets are not allowed on furniture at any time. Any evidence of pets on furniture may incur extra cleaning fees. All pets must be up to date on rabies vaccinations and all other vaccinations. Heartworm prevention is highly recommended. All pets are to be treated with Advantage or similar topical flea and tick repellent three (3) days prior to arrival. Fleas and ticks are very rampant in this area and can cause harmful/fatal illness to humans and pets. All items above are the sole responsibility of the pet owner. The cabin owners assume no responsibility for illness or injury that humans or pets may incur while on the premises.

CANCELLATIONS – please contact us at least two weeks prior to your arrival date to receive a full refund. A 50% refund will be given if the cancellation is made at least one week prior. If canceling less than week, we will try to re-book the dates for you, and if so, will offer you a credit for whatever amount we get for a future stay.

MAXIMUM OCCUPANCY – The maximum number of guests is limited to six (6) persons.

MINIMUM STAY – Minimum stays may be required during weekends, holidays, or festival weekends.

INCLUSIVE FEES – Rates include a one-time linen & towel setup. Amenity fees are included in the rental rate.

NO DAILY HOUSEKEEPING SERVICE – While linens and bath towels are included in the unit, daily maid service is not included in the rental rate. However, it is available at an additional rate. We suggest you bring beach towels. We do not permit towels or linens to be taken from the units.

RATE CHANGES – Rates subject to change without notice.

FALSIFIED RESERVATIONS – Any reservation obtained under false pretense will be subject to forfeiture of advance payment, deposit and/or rental money, and the party will not be permitted to check in.

WRITTEN EXCEPTIONS – Any exceptions to the above-mentioned policies must be approved in writing in advance.

PARKING – Parking is limited to four (4) vehicles. Vehicles are to be parked in designated parking areas only. Parking on the road is not permitted. Any illegally parked cars are subject to towing; applicable fines/towing fees are the sole responsibility of the vehicle owner.

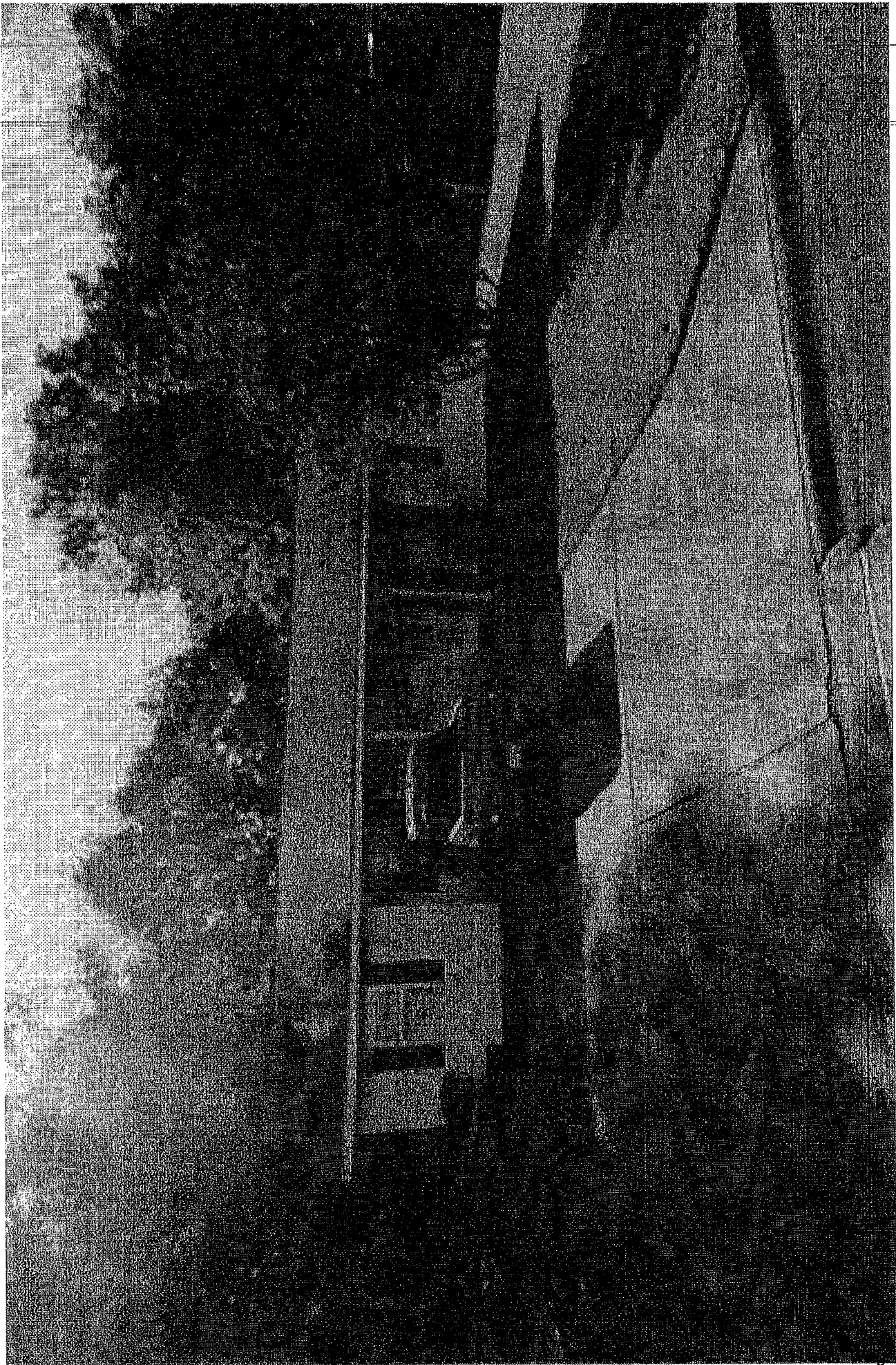
TRASH – Please use the garbage bins outside on the side of the house for your trash upon leaving. The property manager or housekeeping will bring them to the curb on Mondays, for Tuesday morning pickups.

HURRICANE OR STORM POLICY – No refunds will be given unless: The state or local authorities order mandatory evacuations in a "Tropical Storm/Hurricane Warning area" and/or A "mandatory evacuation order has been given for the Tropical Storm/Hurricane Warning" area of residence of a vacationing guest. The day that the authorities order a mandatory evacuation order in a "Tropical Storm/Hurricane Warning," area, we will refund:

Any unused portion of rent from a guest currently registered; Any unused portion of rent from a guest that is scheduled to arrive, and wants to shorten the stay, to come in after the Hurricane Warning is lifted; and Any advance rents collected or deposited for a reservation that is scheduled to arrive during the "Hurricane Warning" period.

The owners are not responsible for any accidents, injuries or illnesses that occur while on the premises or its facilities. The Homeowners are not responsible for the loss of personal belongings or valuables of the guest. By accepting this reservation, it is agreed that all guests are expressly assuming the risk of any harm arising from their use of the premises or others whom they invite to use the premises.

Quiet Hours: – We ask that our guests observe quiet hours beginning at 10pm and continuing through 9am. No loud noises or music is permitted during quiet hours. Please be considerate to our neighbors at all times. Ocean Springs has a noise ordinance (2012-4) between the hours of 11pm-8am Sunday night through Thursday night, and 11:59pm-8am Friday night through Sunday morning. Please call the city at 228-875-4415 for any further information.



PUBLIC HEARING NOTICE

Residential Short-Term Rental

THIS INFORMATION IS BEING SENT TO YOU AS PART OF THE PERMITTING PROCESS FOR A NEARBY PROPERTY.

Per adopted Code for the City of Ocean Springs, notice has been advertised in the Coastal Breeze Newspaper and copies are sent via Standard mail at the cost of the applicant.

PUBLIC NOTICE is hereby given that the City of Ocean Springs **PLANNING COMMISSION** will hold a **public hearing** on the date listed below to consider an application for a Short-Term Rental Permit per Ordinance no. 2015-11 governing the provision of Short Term Rentals of dwellings in residential zones after application, hearing, and approval.

Application for the address listed below will be considered in the regular meeting place of the Board of Aldermen at the City Hall located at 1018 Porter Avenue Ocean Springs, MS 39564.

Short-Term Rental Applied for: 221 AUDREY CIRCLE

Public Hearing Date/Time: AUGUST 12, 2025 @ 6PM

Applicant LEWIS INVESTMENTS LLC – VALERIE LEWIS

Local Contact CHRISTOPHER DEARMAN

The Residential Short-Term Rental Ordinance (2015-11) was approved on July 7, 2015. The ordinance was researched, modified, and re-approved on February 20, 2018, and again on December 17, 2019. This document addresses what the ordinance requires of an applicant, the process, and contact information for questions or concerns. For more details, please call the Planning Department at 228-875-4415.

Short-Term Rentals: Considered as less than 30 days. Conditions for permitting include an approval process, occupancy/vehicle requirements, guest registry, noise/garbage management, posting of rules, local management, and a process for complaints, basis for denial or revocation, and violations.

Frequently Asked Questions regarding Residential Short-Term Rental permits:

- 1) ***Why am I receiving this information?*** All property owners within 500 feet of the property requesting a permit are required to receive notification via standard mail. Additionally, the hearing was advertised in the local newspaper and a yard sign placed on the property. This notice was mailed to your address of record with the Jackson County Tax Assessor's office.
- 2) ***What is allowed under a Short-Term Rental Permit?*** Approval of the permit will allow the property owner to rent the residence for periods of less than 30 days at a time, governed by restrictions listed in the ordinance. The permit does not allow any other non-permitted activity.
- 3) ***Who will be responsible for management of the property?*** The property owner is ultimately responsible for all activity on the property. The Local Property Manager, if one is assigned, **MUST** reside within 2 miles of the city limits and be available 24/7 to address issues related to the property. The Planning Department will have a contact number in case of emergencies.
- 4) ***Do the property owners pay sales tax for this activity?*** Yes – the property owner will be issued a city privilege license that will allow them to register with the state for payment of sales tax, including the additional "bed tax" required for all hotel activity.
- 5) ***What review has been done by the City?*** The application, a \$200 application fee, and payment for mailing was received. All information was reviewed to ensure all administrative requirements have been met. The home has been inspected to ensure that all life safety elements are in place and a maximum occupancy/vehicle allowance has been set.



Bobby Cox | **Mayor**
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
Karen Stennis | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Shannon Pfeiffer | Alderman Ward 4
Rob Blackman | Alderman Ward 5
Julie Messenger | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen
From:
Re: Adopt Zoning and Adjustment Board By Laws
Section: CONSENT AGENDA
Meeting Date: August 19, 2025

The City of Ocean Springs Zoning and Adjustment Board (ZAB) considered the proposed Board By Laws at the regular meeting on Tuesday, August 12, 2025.

After reviewing what was proposed, ZAB voted unanimously to recommend adopting Zoning and Adjustment Board By Laws.

A motion was made by Nick Gant, seconded by William Thompson, to recommend approval for the adoption of the Zoning and Adjustment Board By Laws. The motion carried unanimously.

ARTICLE IV MEMBERSHIP

SECTION 1: MEMBERSHIP QUALIFICATION: Members must be residents of the City of Ocean Springs and should, where practicable, represent diverse interests and backgrounds.

SECTION 2: APPOINTMENT: A total of five (5) members will be appointed by the Mayor and BOA. Each member shall be appointed for a term of three (3) years. To ensure continuity and experience on the Board, the terms shall be staggered so that no more than three (3) members shall have their terms expire at one time. Members shall be eligible for reappointment upon expiration of their term. The members are to be selected so that the Board consists of residents from different wards. Members shall be selected from among those ward residents who have submitted applications. Priority will be given to applicants from a ward not currently represented on the Board; however, this depends on the pool of residents that apply. Should a member move out of the ward for which he or she was selected to represent, the BOA shall replace that member with a ward resident as soon as is practicable. The ward residency requirement may be waived upon duly adopted resolution of the BOA.

SECTION 3: ATTENDANCE: A member who is absent from three (3) consecutive regular meetings or a total of five (5) per calendar year without reason deemed satisfactory to the Board, will be reported to the Mayor and BOA. Board members' terms shall be tracked by Planning Department staff.

SECTION 4: VACANCY: The Mayor and BOA will appoint a new member to fill a vacancy for the unexpired term of that vacancy. Board members' terms shall be tracked by Planning Department staff.

SECTION 5: CONFLICT OF INTEREST: When a member feels or raises a conflict of interest in a particular case before the Board, they shall state so for the record and vacate their chair. A member so vacating their chair shall not vote, nor hear or participate in discussion on that case. If the vacation of a chair due to conflict of interest will eliminate a quorum, the Board shall continue that case to the next regular meeting.

SECTION 6: TRAINING AND CONDUCT: Members shall complete a minimum annual training of 3 Hours of continuing education on zoning law, land use, ethics, and/or board training and responsibilities. The Planning Department staff will provide course offerings and annual monitoring of members CEUs. Certificates of completion shall be maintained by the members and the Planning Department for three years past the completion of the members' term. Members shall uphold principles of fairness, impartiality, and transparency in all proceedings. Members shall not engage in ex parte communication regarding pending cases.

ARTICLE V OFFICERS

SECTION 1: OFFICERS: The officers of the Board are Chair, Vice-Chair, and Secretary.

SECTION 2: DUTIES:

A. CHAIR: The Chair shall call each meeting to order and preside over the roll call, pledge of allegiance, approval of agenda, minutes, and discussion of old and new business. The Chair shall adjourn the meeting upon conclusion of business.

B. VICE-CHAIR: The Vice-Chair shall assume the duties of the Chair in their absence.

C. SECRETARY: The Secretary shall serve in the absence of both the Chair and Vice-Chair. The Secretary shall review and verify the accuracy of draft minutes prior to approval by the Board.

SECTION 3. ELECTION OF OFFICERS: Officers shall be elected by a majority vote of the full Board at the first meeting following the annual appointments. In the event of a vacancy, a successor shall be elected at the next regular meeting to serve the remainder of the term.

ARTICLE VI MEETINGS

SECTION 1. REGULAR MEETING: The Board shall (omit) generally meet monthly on the second Tuesday at 5:00 PM at City Hall unless no business is scheduled or the meeting is otherwise publicly scheduled.

SECTION 2. SPECIAL MEETINGS: The Board shall meet at the call of the Chair, or three (3) of its members, or the Planning Department, upon written request, with at least five (5) days' notice and comply with The Open Meetings Act, Mississippi Code of 1972, Chapter 41.

SECTION 3. QUORUM: A quorum shall consist of three (3) members. In situations where there is not a quorum, the meeting shall be adjourned and business postponed to the next scheduled meeting with public notice as required.

SECTION 4. REMOTE PARTICIPATION: Remote participation or remote call- No more than 3 remote participations.

SECTION 5. PROCEDURES: All meetings shall be conducted in accordance with the most recent edition of *Robert's Rules of Order* and The Open Meetings Act, Mississippi Code of 1972 requirements. The Planning Department shall prepare a written agenda that is provided to the Board no later than 5:00 PM Thursday prior to meeting.

A. CALL TO ORDER: The Chair shall formally open the meeting at the scheduled time, confirming the presence of a quorum. A roll call may be taken and recorded.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

B. APPROVAL OF MINUTES: The Board shall review and approve minutes from the previous meeting, with any necessary corrections noted. Approved minutes become part of the official record

C. OLD BUSINESS: This section includes items previously discussed that require continued deliberation or final action, such as tabled applications or pending decisions.

D. NEW BUSINESS: New applications, appeals, or variance requests will be introduced in this section. Each item may include a staff presentation, applicant remarks, public comments, and Board discussion before action is taken.

E. AUDIENCE REQUEST: Members of the public may address the Board on zoning-related matters not included in the agenda. Speakers must provide their name and address for the record. Comments are limited to five (5) minutes unless extended by the Chair. The Board may refer matters to staff or consider them for future agendas.

F. ADJOURNMENT: Following the completion of all agenda items, the Chair shall call for a motion to adjourn. Upon majority approval, the meeting shall be formally closed.

SECTION 5. DECISIONS AND VOTING: All decisions must be supported by findings of fact based on evidence presented and shall be made part of the motion. A majority vote of members present (omit) is required to take action (omit) act. The Planning Department staff shall publish the Board's recommendations within five (5) days and forward them to the Board of Aldermen for final approval.

ARTICLE VII AMENDMENTS

SECTION 1. The Board's by-laws may be amended by a majority vote of its members. Proposed amendments will be distributed to the members for consideration thirty (30) days prior to the vote on the amendment(s) at the next regularly scheduled meeting. Any member may propose an amendment in writing to the Chair for consideration.

The Minutes of the City of Ocean Springs
Zoning & Adjustment Board
Tuesday April 8, 2025

1. Call meeting to order

A meeting of the City of Ocean Springs Zoning and Adjustment Board (ZAB) was called to order by Chairman Nick Gant at 5:00 PM on Tuesday April 8, 2025. Other members present were Don Atwell, Shannon Pfeiffer, and Michael Smith. Absent was John O'Hara. Also present was Planner Elizabeth Dill, Planning Administrator Hannah Sullivan, City Attorney Will Norman and former City Planner Wade Morgan.

2. Approval of Minutes

- a. none

3. Old Business

- a) None

4. New Business

- a. 2828 Lawnwood Dr – PIDN: 61250015.000 – Kenneth Pfanders & Laura Dollinger
– A variance request for a reduction of the rear setbacks from 25 feet to 20 feet.
The property is zoned R-2: Low-Medium Density Residential.

A motion was made by Michael Smith, seconded by recommend approval of the variance request at 2828 Lawnwood Dr. for the reduction of the rear setbacks from 25 foot to 20 feet due the irregular lot shape and the lot size The motion carried unanimously.

5. Audience Request

- a) None

6. Adjourn

A motion was made by Don Atwell, seconded Shannon Pfeiffer by to adjourn the meeting. The motion carried unanimously.



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen

From: Planning Administrator

Re: Approve a variance for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13.5 feet wide East side of Church Street and North from Bienville Blvd – PIDN: 60119058.000; ZAB recommends approval

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

The City of Ocean Springs Zoning and Adjustment Board (ZAB) considered the above referenced application at the regular meeting on Tuesday, August 12, 2025.

The proposed variance allows for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13.5 feet wide East side of Church Street and North from Bienville Blvd.

After reviewing the application, ZAB voted unanimously to recommend approval of the variance requests.

A motion was made by Nick Gant, seconded by Don Atwell to recommend approval for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet based on the hardship that the buffer is only required because of the residential use of the property to the north, even though it is zoned for Commercial Highway and other mitigating factors. The motion carried unanimously.

**CITY OF OCEAN SPRINGS
PLANNING DEPARTMENT
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415**

ZONING AND ADJUSTMENT BOARD REPORT

PUBLIC MEETING DATE: August 12, 2025

APPLICANT: Tom Davies
Cardiff Development Partners

PROPERTY OWNER: Angela Taylor

REQUESTED ACTION: Variance Request

DATE OF REQUEST: July 2, 2025

LOCATION: East side of Church Street and North from Bienville Blvd

PARCEL NUMBER: 60119058.000

DESCRIPTION OF REQUEST:

A variance request for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13.5 feet wide.

ADJACENT ZONING AND LAND USE:

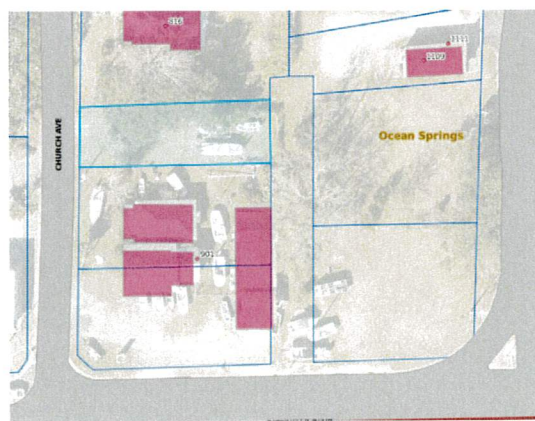
Subject Property: C-H Regional Commercial/Vacant

North: C-H Regional Commercial

South: C-H Regional Commercial

East: C-H Regional Commercial

West: C-H Regional Commercial



Bienville Blvd



Church St



FINDINGS:

- 25% Reduction Variance Request:
 - Minimum landscape buffer requirement – 20 feet
 - Request reduction from 20 feet to 15 feet
 - Minimum width for the proposed one-way alley – 18 feet wide
 - Request reduction from 18 feet wide to 13.5 feet wide
- 4.10.7 Buffer Requirements – UDC; page 220
 - Landscaped buffers and a solid wall or fence shall be required to separate property zoned for commercial or industrial use from adjacent property zoned or used for residential purposes (Single- family or Multi-family) and to separate property zoned for Multi-Family Use from adjacent property zoned or used for Single-family Residential Use. The minimum buffer width shall be twenty feet (20') and be planted with one (1) large or medium tree for each twenty (20) linear feet of property on the boundary separating the adjacent Uses. The solid wall or fence shall be at least six (6) feet and not more than eight (8) feet in height and be located no more than one (1) foot from the property line.
- 4.7.3 Dimensional Standards of Automobile Parking and Storage Space – UDC; page 208
 - Aisles for one-way traffic shall be a minimum of eighteen (18) feet wide.
- ZAB may recommend a variance that meets the following criteria:
 - Exceptional narrowness, shallowness or shape of a specific piece of property at the time of the original adoption of the regulations.
 - Exceptional topographical conditions or other extraordinary or exceptional situation or condition of a specific piece of property, which conditions are not generally prevalent in the area.

- The strict application of these regulations would result in peculiar and exceptional practical difficulties to or exceptional and undue hardship upon the owner of the property.

PUBLIC FEEDBACK:

None received as of August 8, 2025.

POTENTIAL MOTIONS:

To recommend **approval** of a variance request for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13.5 feet wide.

– OR –

To recommend **denial** of a variance request for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13.5 feet wide.



City of Ocean Springs Planning Department

1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564

VARIANCE REQUEST APPLICATION

Submittal Requirements:

- Application
- Fee of \$50.00 must be paid at the time application is submitted.
 - \$1.00 additional fee (per Ordinance 2022-17 following the requirements of Section 25-60-5 MS Code Annotated)
- Site Plan (or Survey) showing requested variance, with dimensions.

Date: 7/7/2025

Name of Applicant: Cardiff Development Partners

Address: 2660 Townsgate Rd, Suite 800, Westlake Village, CA 91361 Zone: C-H

Phone No. 805-496-6449 Email Address: tdavies@cardiffdp.com

Parcel Identification Number: 60119058.000, 60119056.000, 60119054.000, 60119048.000, 60119050.000, 60119046.000

Property Owner (if different from Applicant): Angela Taylor, et al; Sherry Owen; Raj & Pam Tuli

Property Location for the Variance: 901 Bienville Blvd, Ocean Springs

Type of Variance(s) Requested (setback, height, zoning extension, parking, etc.)

1. Relating to Buffer Requirements in UDC 4.10.7.A., (a) a 25% reduction in the minimum landscape buffer requirement from twenty feet (20') to fifteen feet (15'); and (b) credit for existing trees in buffer area towards planting requirements.

2. Relating to the dimensional standards in UDC 4.7.3, a 25% reduction in the minimum width for the proposed one-way alley from eighteen (18) feet wide to thirteen & one-half (13 1/2) feet wide.
The purpose of this variance is to consider an application to allow:

To facilitate a new alley providing access from the property at 1109 Washington Ave to Church Ave which shall be deeded by

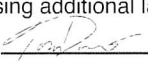
Applicant to owner of 1109 Washington Ave to resolve a dispute regarding secondary access, which will result in the withdrawal of the pending appeal of the BOA approval of 6/17/25 to vacate the adjacent city-owned unimproved alley parcel.

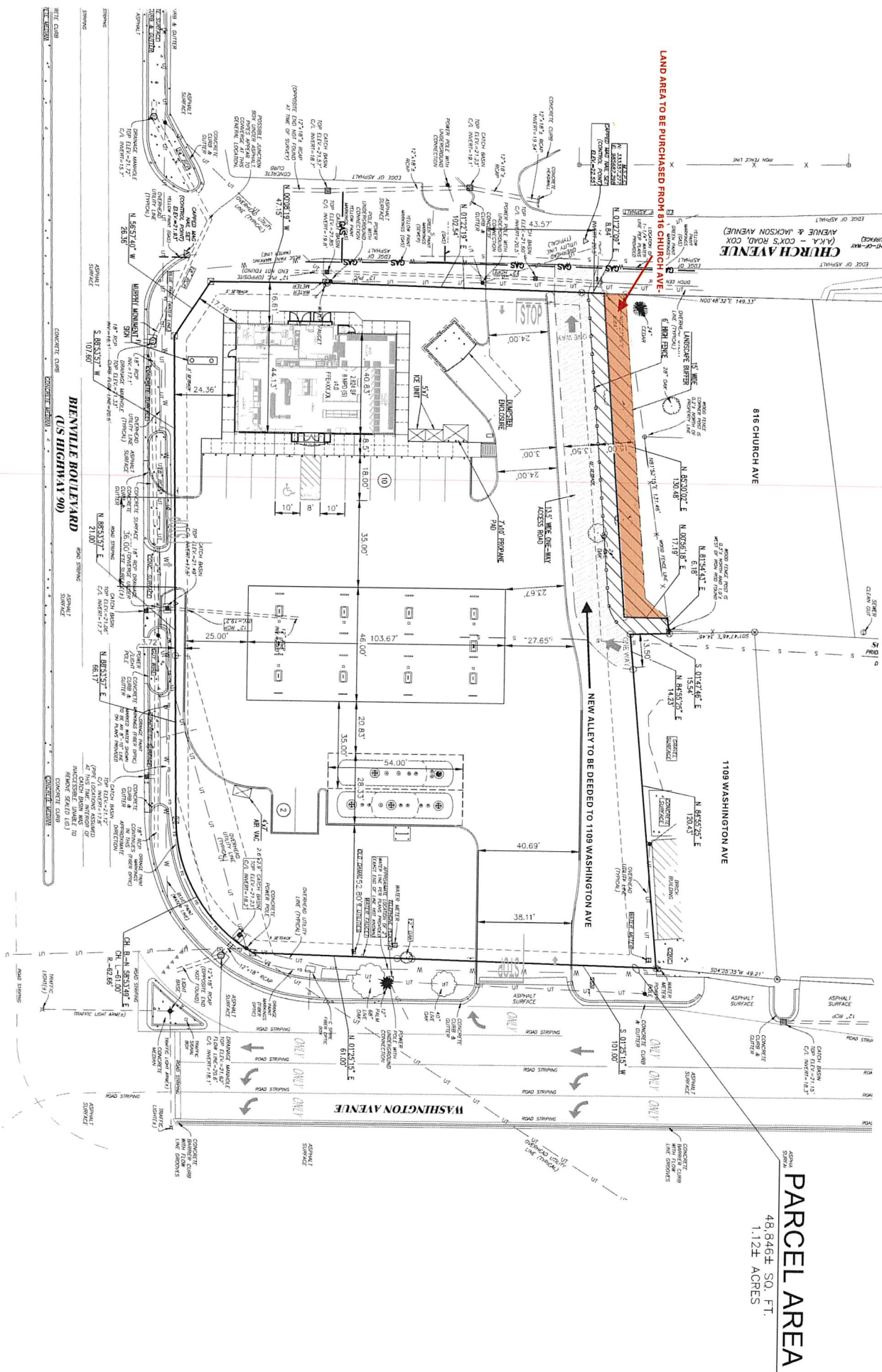
Provide justification of the variance request. Justification must include exceptional narrowness, shallowness, shape of a specific piece of property, exceptional topographical conditions, or other extraordinary situation or condition for a specific piece of property.

New alley solely services the small 0.14 acre property at 1109 Washington Ave, is one-way and will likely have very minimal use. The new alley will provide an additional 13.5' buffer between the commercial property at 901 Bienville Blvd and the residential use at 816 Church Ave, whose owner has consented to these variances. Site requirements for

Applicant's tenant dictate that the new alley and landscape buffer cannot take any additional land from the project area.

Applicant will be purchasing additional land from the owner of 816 Church Ave to facilitate the new alley and landscape buffer.

Applicant Signature:  Date: 7/7/2025



This notice is being mailed to you as an owner of property near the project described below.
Copies are sent via standard mail at the cost of the applicant of this project.

City of Ocean Springs Planning Department

P. O. Box 1800
Ocean Springs, MS 39566-1800
228-875-4415

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that the City of Ocean Springs **Zoning Adjustment Board** will hold a public meeting in the regular meeting place of the Board of Aldermen located in City Hall at 1018 Porter Avenue Ocean Springs, MS, 39564 on

Tuesday, August 12, 2025 @ 5:00 PM

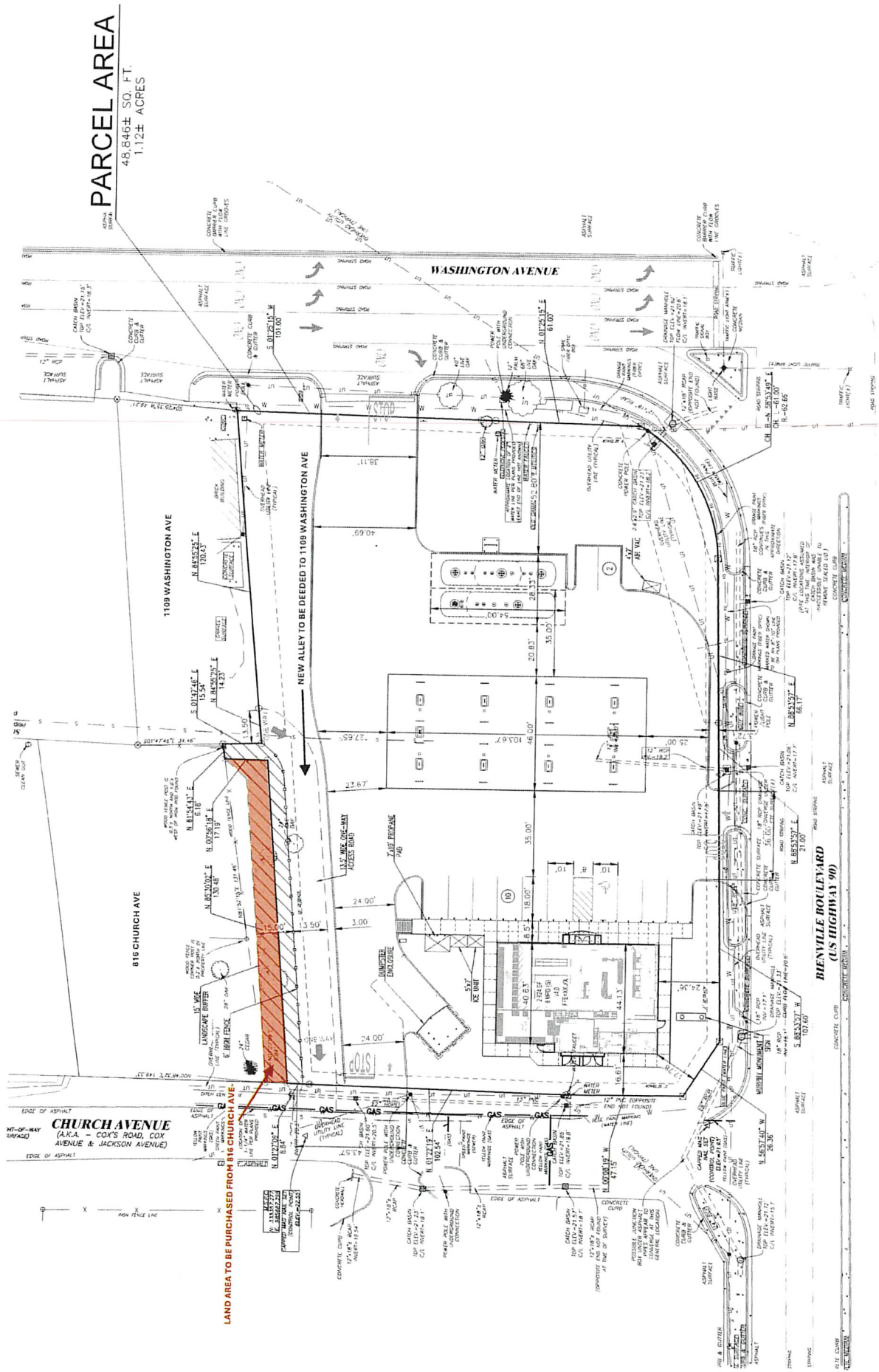
Regarding the following:

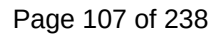
- **Cardiff Development Partners – East side of Church Street and North from Bienville Blvd – PIDN: 60119058.000 – A variance request for a reduction of the minimum landscape buffer requirement from 20 feet to 15 feet and a reduction in the minimum width for the proposed one-way alley from 18 feet wide to 13 ½ feet wide – Tom Davies**

Written comments related to the above request will be accepted and may be mailed to the City of Ocean Springs Planning Department, Post Office Box 1800, Ocean Springs, MS 39566-1800 or emailed to hsullivan@oceansprings-ms.gov or edill@oceansprings-ms.gov.

At the aforementioned time and place, all parties of interest shall have an opportunity to be heard.

Wade Morgan,
Interim Planning Director
City of Ocean Springs







Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Planning Administrator

Re: Approve a variance for a reduction of the minimum landscape buffer requirement from 20 feet to 16.6 feet for the construction of a parking space at 1401 Government Street – PIDN: 60119426.000; ZAB recommends approval

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

The City of Ocean Springs Zoning and Adjustment Board (ZAB considered the above referenced application at the regular meeting on Tuesday, August 12, 2025.

The proposed variance allows for a reduction of the minimum landscape buffer requirement from 20 feet to 16.6 feet for the construction of a parking space.

After reviewing the application, ZAB voted unanimously to recommend approval of the reduction of the minimum landscape buffer.

A motion was made by Nick Gant, seconded by William Thompson, to recommend approval of a reduction of the minimum landscape buffer requirement from 20 feet to 16.6 feet for the construction of a parking space to allow them to meet the City's minimum requirements for parking due to the unusual and exceptional narrowness of the parcel. The motion carried unanimously.

CITY OF OCEAN SPRINGS
PLANNING DEPARTMENT
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

ZONING AND ADJUSTMENT BOARD REPORT

PUBLIC MEETING DATE: August 12, 2025

APPLICANT: Marques Thomas

PROPERTY OWNER: Coast 85 Group

REQUESTED ACTION: Variance Request

DATE OF REQUEST: July 2, 2025

LOCATION: 1401 Government St

PARCEL NUMBER: 60119426.000

DESCRIPTION OF REQUEST:

The applicant is requesting a reduction of the minimum landscape buffer requirement from 20 feet to 16.6 feet for the construction of a parking space.

ADJACENT ZONING AND LAND USE:

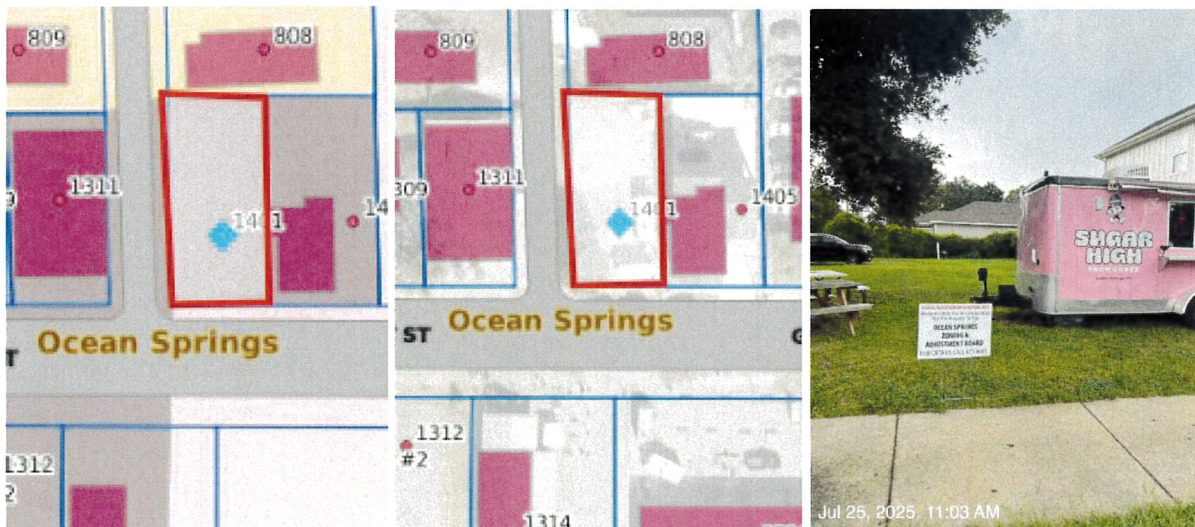
Subject Property: CMX-2 Community Commercial/Mixed Use – Vacant

North: R-D Two Family Residential

South: CMX-1 Neighborhood Commercial/Mixed Use

East: CMX-2 Community Commercial/Mixed Use

West: CMX-2 Community Commercial/Mixed Use



FINDINGS:

- 25% Reduction Variance Request:
 - Minimum landscape buffer requirement
 - Request reduction from 20 feet to 16.6 feet
- 4.10.7 Buffer Requirements – UDC; page 220
 - Landscaped buffers and a solid wall or fence shall be required to separate property zoned for commercial or industrial use from adjacent property zoned or used for residential purposes (Single- family or Multi-family) and to separate property zoned for Multi-Family Use from adjacent property zoned or used for Single-family Residential Use. The minimum buffer width shall be twenty feet (20') and be planted with one (1) large or medium tree for each twenty (20) linear feet of property on the boundary separating the adjacent Uses. The solid wall or fence shall be at least six (6) feet and not more than eight (8) feet in height and be located no more than one (1) foot from the property line.
- ZAB may recommend a variance that meets the following criteria:
 - Exceptional narrowness, shallowness or shape of a specific piece of property at the time of the original adoption of the regulations.
 - Exceptional topographical conditions or other extraordinary or exceptional situation or condition of a specific piece of property, which conditions are not generally prevalent in the area.
 - The strict application of these regulations would result in peculiar and exceptional practical difficulties to or exceptional and undue hardship upon the owner of the property.

PUBLIC FEEDBACK:

None received as of August 8, 2025.

POTENTIAL MOTIONS:

To recommend **approval** of a reduction of the minimum landscape buffer requirements from 20 feet to 16.6 feet for the construction of a parking space.

– OR –

To recommend **denial** of a reduction of the minimum landscape buffer requirements from 20 feet to 16.6 feet for the construction of a parking space.



City of Ocean Springs Planning Department

1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564

(228) 875-4415

VARIANCE REQUEST APPLICATION

Submittal Requirements:

- Application
- Fee of \$50.00 must be paid at the time application is submitted.
 - \$1.00 additional fee (per Ordinance 2022-17 following the requirements of Section 25-60-5 MS Code Annotated)
- Site Plan (or Survey) showing requested variance, with dimensions.

Date: 7-2-25

Name of Applicant: Marques Thomas

Address: _____ Zone: _____

Phone No. 228-217-4200 Email Address: Marques4042@gmail.com

Parcel Identification Number: _____

Property Owner (if different from Applicant): Coast 85

Property Location for the Variance: 1401 Government St

Type of Variance(s) Requested (setback, height, zoning extension, parking, etc.)

Setback - Requesting an 8'3" variance for construction of partial parking space into the easement this will be in the buffer space

The purpose of this variance is to consider an application to allow:

To Add one parking space

Provide justification of the variance request. Justification must include exceptional narrowness, shallowness, shape of a specific piece of property, exceptional topographical conditions, or other extraordinary situation or condition for a specific piece of property.

Applicant Signature: [Signature] Date: 7-2-25

This notice is being mailed to you as an owner of property near the project described below.
Copies are sent via standard mail at the cost of the applicant of this project.

City of Ocean Springs Planning Department

P. O. Box 1800
Ocean Springs, MS 39566-1800
228-875-4415

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that the City of Ocean Springs **Zoning Adjustment Board** will hold a **public meeting** in the regular meeting place of the Board of Aldermen located in City Hall at 1018 Porter Avenue Ocean Springs, MS, 39564 on

Tuesday, August 12, 2025 @ 5:00 PM

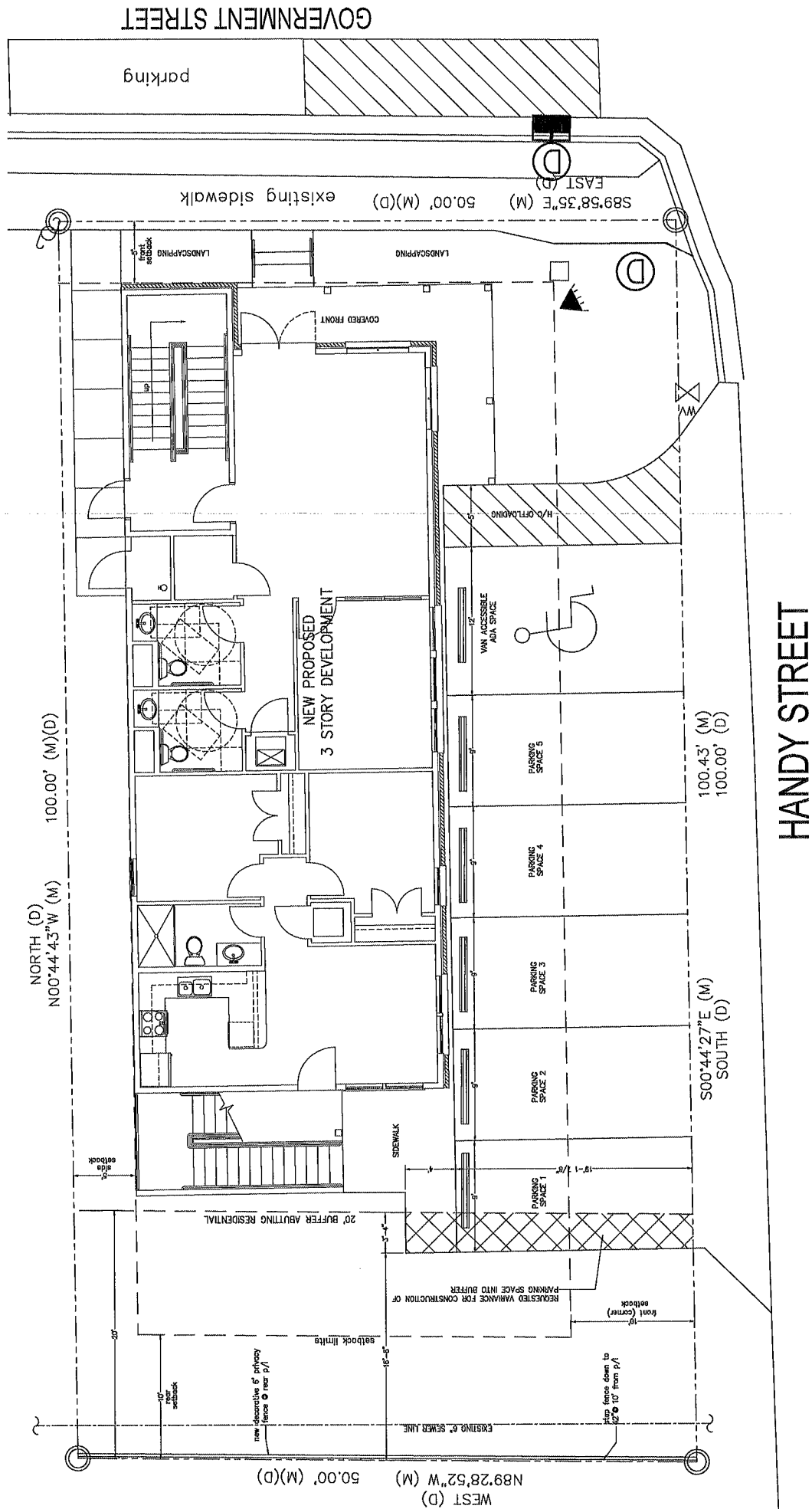
Regarding the following:

- **Coast 85 – 1401 Government Street – PIDN: 60119426.000 – A variance request for a reduction of the minimum landscape buffer requirement from 20 feet to 16.7 feet for the construction of a parking space – Marques Thomas**

Written comments related to the above request will be accepted and may be mailed to the City of Ocean Springs Planning Department, Post Office Box 1800, Ocean Springs, MS 39566-1800 or emailed to hsullivan@oceansprings-ms.gov or edill@oceansprings-ms.gov.

At the aforementioned time and place, all parties of interest shall have an opportunity to be heard.

Wade Morgan,
Interim Planning Director
City of Ocean Springs





Bobby Cox | Mayor
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
Karen Stennis | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Shannon Pfeiffer | Alderman Ward 4
Rob Blackman | Alderman Ward 5
Julie Messenger | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Grants Administrator
Sarah Harris, Project Manager

Re: Authorize the Mayor to Execute the Memorandum of Understanding (MOU) with MDOT to Receive Funds for Drainage Improvements on Highway 90 at Deana Road

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

Following the delays experienced with implementation of this improvement project most recently including coordination with MDOT on their highway widening project, we have been able to coordinate with MDOT on the drainage design on Highway 90 at Deana Road. MDOT has agreed to allow the city to implement the related drainage improvements as part of our road improvement project and will fund this activity per the attached Memorandum of Understanding (MOU). This agreement provides for the estimated \$380,000.00 associated with this element of the project.

While the **Deana Road Improvement** project was authorized for advertisement in August 2022, issues with anticipated funding and the above described permit and coordination issues delayed advertisement. With approval of the attached MOU and the anticipated permit approval, this project is now ready to advertise. This is anticipated by late-September – early-October.

I respectfully request authorization for the mayor to execute the attached MOU to allow for advertisement of the Deana Road Improvement project as described.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MISSISSIPPI TRANSPORTATION COMMISSION
AND
THE CITY OF OCEAN SPRINGS, MISSISSIPPI**

This Memorandum of Understanding (this "Agreement") is executed by and between the City of Ocean Springs, (the "City"), a municipal corporation of the State of Mississippi, acting by and through its Mayor and Board of Aldermen, and the Mississippi Transportation Commission (the "Commission"), a body corporate of the State of Mississippi, which executes its orders and policies through the Mississippi Department of Transportation ("MDOT"), effective as of the last date of execution hereof.

WITNESSETH:

WHEREAS, Sections 65-1-8, 65-1-27 and 65-1-75 of the Mississippi Code of 1972 authorize the Commission to enter into cooperative agreements with cities in the State of Mississippi for construction and maintenance of state highways through or across such cities and the City has authority to enter into this Agreement pursuant to Section 21-17-1.

WHEREAS, the Commission owns and maintains U. S. Highway 90, that is part of the state highway system, portions of which lie within the corporate limits of the City. The Commission has plans developed to make significant improvements to U. S. Highway 90.

WHEREAS, the City owns and maintains Deana Road that connects to the north right of way line of U.S Highway 90. The City has requested to perform the work that is shown in MDOT's plans for the upcoming project at the intersection of Deana Drive and Highway 90.

WHEREAS, the City is agreeable to performing the work in substantial conformity to MDOT's plans for the Deana Road and Highway 90 intersection and will submit a permit application to the MDOT district office seeking approval to perform the work. The work to be performed pursuant to the approved permit shall be referred to as "the Project" in this agreement.

WHEREAS, the Commission is willing to allow the City to perform the work and to reimburse the City for all reasonable Project construction costs up to the amount of Three Hundred Eighty Thousand Dollars (\$380,000.00).

WHEREAS, it is in the best interests of both the Commission and the City to cooperate in making these improvements. The Commission and the City desire to work in coordination and cooperation with each other in a government-to-government relationship for the benefit of both parties and the travelling public.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, and other good and valuable consideration, the Commission and the City do hereby agree as follows:

I. PURPOSE

The purpose of this Agreement is to establish and define the respective responsibilities and obligations of the Commission and the City with respect to the design, construction, and maintenance of the intersection of U. S. Highway 90 and Deana Drive in Ocean Springs, Mississippi.

II. CONTACT PERSONS

It is understood by both parties that the Commission executes all its orders and directives through the Executive Director of the Mississippi Department of Transportation (“MDOT”). It is understood by both parties that the City Board of Aldermen executes all its orders and directives through its Mayor.

Unless otherwise notified in writing to the contrary, the appropriate contact person for the Commission for matters pertaining to this Memorandum of Agreement shall be:

Brad White, Executive Director
Mississippi Department of Transportation
401 North West Street
Jackson, Mississippi 39215-1850
Telephone 601-359- 7002
Facsimile 601-359-7050

Unless otherwise notified in writing to the contrary, the appropriate contact person for the City for matters pertaining to this Agreement shall be:

Bobby Cox, Mayor
Post Office Box 1800
Ocean Springs, Mississippi 39566-1800
Telephone: 228-875-4236

III. ADMINISTRATION AND RESPONSIBILITIES OF THE PARTIES

It is understood and agreed that this document is a Memorandum of Understanding, and that its provisions may be supplemented or superseded by state and federal laws, regulations, rules, and policies.

A. The City hereby covenants, warrants and agrees as follows:

1. To submit a proper permit application to perform the Project and when the permit is approved to promptly advertise and a let a contract for Project.
2. To provide for the relocation and adjustment of all utilities as required by the plans and specifications of the Project and advise MDOT that all such relocation has been completed pursuant to the terms of the permit(s) issued by MDOT for the work.

3. To award a contract to perform the work approved by the MDOT permit and provide that the Project will be completed in a timely manner.
4. To pay its contractor(s) promptly and submit monthly requests for reimbursement, along with adequate documentation to MDOT up to the time that the City's construction costs exceed Three Hundred Eighty Thousand Dollars (\$380,000.00).
5. To pay from its own funds, all costs of the Project that exceed Three Hundred Eighty Thousand Dollars (\$380,000.00).

B. The Commission hereby covenants, and agrees as follows:

1. To review and respond to any permit applications submitted by the City for work to be performed within MDOT right of way in a prompt and efficient manner.
2. To promptly reimburse the City for reasonable Project costs until the time that Three Hundred Eighty Thousand Dollars (\$380,000.00) have been expended. MDOT will advise the City promptly if a submitted cost item appears to exceed typical and usual costs.

IV. AMENDMENTS

The Agreement may be amended only in writing, pursuant to a mutual agreement between the parties.

V. SEVERABILITY

Should any provision of this Agreement be found to be unconstitutional or otherwise be contrary to the laws of the State of Mississippi or the United States of America, to the extent that it is reasonably possibly to do so, the remainder of this Agreement shall remain in full force and effect.

VI. GENERAL PROVISIONS

- A. It is understood that this is a Memorandum of Understanding, and that more specific requirements for the design and construction of the Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, the Mississippi Standard Specifications for Road and Bridge Construction, 2017 edition, and other related regulatory authorities. The City agrees that it will abide by all such applicable authority.
- B. The City will require that its contractor have sufficient insurance coverage in place to protect the City and the Commission from any third party claims.

VII. RELATIONSHIP OF THE PARTIES

A. The Commission and the City are separate public agencies, and each, in accordance with its status as an independent agency, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, or claim to be, an agent, officer, or employee of the other by reason hereof. The employees, agents, and contractors of MDOT and the City will not by reason hereof make any claim, demand, or application for any right or privilege applicable to an officer or employee of the other, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. No provision of this Agreement is intended, nor shall it be construed, to grant any right, title, or interest to any person or entity not a signatory hereto.

VIII. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

A. The Commission, MDOT, and all of their agents, officials, and employees have no obligations or responsibilities toward the activities conducted under this Agreement except those specifically stated herein, and have no authority to select, employ, supervise, or control any contractor employed by the City, or any employee, agent, or official of the City, or any of the City's contractors or subcontractors.

B. The City and all of its agents, officials, and employees have no obligations or responsibilities toward the activities conducted under this Agreement except those specifically stated herein, and have no authority to select, employ, supervise, or control any contractor employed by the Commission or MDOT, or any employee, agent, or official of the Commission or MDOT, or any of their contractors or subcontractors.

C. The Commission will not be a party to any contract or subcontract entered into by the City, and the City will not be a party to any contract or subcontract entered into by the Commission, other than this Agreement.

[[THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK]]

SO EXECUTED AND AGREED THIS _____ DAY OF _____, 2025

CITY OF OCEAN SPRINGS, MISSISSIPPI

By: _____
Bobby Cox, Mayor

SO EXECUTED AND AGREED THIS _____ DAY OF _____, 2025.

**MISSISSIPPI TRANSPORTATION
COMMISSION**

By: _____
Brad White, Executive Director

Filed at Book _____, Page _____ of the Minutes of the Mississippi Transportation Commission.



Bobby Cox | Mayor
Matthew Hinton | Alderman at Large
Steve Tillis | Alderman Ward 1
Karen Stennis | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Shannon Pfeiffer | Alderman Ward 4
Rob Blackman | Alderman Ward 5
Julie Messenger | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Grants Administrator

Re: Authorize the Mayor to Execute a Lease Agreement with the Walter Anderson Museum of Art (WAMA) for Stewardship of the OS Community Center (OSCC)

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

As use of both the historic Ocean Springs Community Center (OSCC) and the Walter Anderson Museum of Art (WAMA) have continued to grow, discussions regarding the operational responsibility of the facility have continued. In addition to supporting effective operations of the OSCC as a rental facility and extension of the museum, implementation of this lease will support coordinated and joint applications for funding by both WAMA and the City.

The City will retain ownership of the building, priority use of the facility at no charge, and the overall responsibility for building improvements. WAMA will oversee day-to-day operations, coordination of event and rental scheduling, utility costs, and routine cleaning.

With implementation of this lease, WAMA will have the ability to submit a funding application to the Mississippi Arts Commission (MAC) through the Building Fund for the Arts to address vital structural improvements and replacement of the HVAC system to provide proper humidity control systems to protect the murals.

I respectfully request authorization for the Mayor to enter into the attached lease as described above pending legal review and acceptance.

DRAFT – PENDING LEGAL REVIEW

LEASE AGREEMENT FOR THE OCEAN SPRINGS COMMUNITY CENTER

THIS LEASE AGREEMENT ("Agreement") is made and entered into this [date_____], by and between the City of Ocean Springs, a municipality of the State of Mississippi, hereinafter referred to as "Lessor," and the Walter Anderson Museum of Art, a nonprofit organization, hereinafter referred to as "Lessee."

RECITALS

WHEREAS, Lessor is the owner of the Ocean Springs Community Center located at 512 Washington Avenue, Ocean Springs, Mississippi, hereinafter referred to as the "Premises";

Whereas, Lessee is a 501(c)(3) organization which promotes the artistic talents and story of Walter Anderson and his family; and,

WHEREAS, Lessee desires to lease the Premises for the purpose of conducting community-oriented programs and events that align with its mission to promote and preserve the works of Walter Anderson and related arts;

WHEREAS, Lessor desires to accommodate Lessee and lease the Premises to Lessee; and,

WHEREAS, Lessor and Lessee wish to establish the terms and conditions under which the Premises will be leased.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. LEASED PREMISES

Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, the Premises described as the Ocean Springs Community Center, including all associated facilities, parking areas, equipment, and access points.

2. TERM OF LEASE

The term of this lease shall commence on August ____, 2025, and shall continue until July 31, 2035, unless sooner terminated as provided herein. In accordance

with municipal law, the lease and terms therein may be reviewed or revised at the request of the mayor upon swearing into office, with any revisions requiring mutual written agreement of both parties. Following the initial ten (10) year lease, the lease may be renewed for additional terms upon mutual written agreement of both parties.

3. RENTAL PAYMENT

Lessee agrees to pay Lessor a rental fee of \$10 per year, payable annually on the first day of the lease term.

4. USE OF PREMISES

Lessee shall manage all activities held at the Premises. Lessee, in conjunction with its management activities, shall not make any alterations or modifications to the Premises without the prior written consent of Lessor.

- A. Rentals: Lessee may rent the Premises to third parties and retain rental income from those events. Lessee will require event insurance in the amount of \$1 million dollars for each third-party rental.
- B. Pre-Existing Rentals: In the event that pre-existing rentals have been scheduled through the City of Ocean Springs for the use of the Premises, the Lessee will assume management of the rental(s) and provide all reasonable services to the pre-existing renters in regards to the space. The rates included in the pre-existing rental agreement will be honored. Renters who previously scheduled through Lessor must sign new contracts with the Lessee to finalize the pre-existing Renters' use of the Premises. Any remaining fees balances due from the pre-existing rental agreement for the rental shall be paid to the Lessee upon signing of the new contract. The new contract with the Lessee will cancel the pre-existing contract with Lessor. Lessor will provide the Lessee with contracts and information for pre-existing rentals within two weeks after the signing of this Agreement.
- C. Upcoming Reservations of the Premises: The Lessee will manage all reservations of the space from and after the signing of this Agreement. Should the Lessor need to reserve the space, they will need to coordinate reservation of the space with the Lessee's appointed employee. Lessor will be provided the space at no charge for municipal events as long as there are no conflicts in the schedule.

- D. Lessor shall notify Lessee at least 30 days in advance when requesting to reserve the space. In the event of a scheduling conflict, the parties shall work in good faith to find an alternate date or location.
- E. The Premises includes furniture and equipment owned by the Lessor, including but not limited to tables and chairs, to which the Lessee shall have full access during the term of this lease. Lessee agrees to maintain such furniture in good condition and to promptly replace or repair any items damaged to an extent beyond normal wear and tear. All replacements shall be of comparable quality and approved by the Lessor prior to purchase or installation.
- F. An inventory of Lessor-owned furniture and equipment located at the Premises shall be documented and signed by both parties within the 30 days prior to lease commencement. Any changes to this inventory shall be mutually agreed upon in writing.
- G. Lessee may store equipment, supplies, and materials on the Premises in agreed designated areas. Lessor shall not be responsible for loss or damage to any items stored by the Lessee.
- H. The Lessor may not store non-inventoried items on the Premises without prior approval from the Lessee. After any event held by the Lessor, all such non-inventoried items must be removed from the premises.

5. MAINTENANCE OF PREMISES

A. Lessor's Responsibilities:

- (i) Lessor shall be responsible for the structural maintenance and repair of the Premises, including the building exterior, foundation, walls, roof, plumbing, electrical systems, and HVAC systems;
- (ii) Lessor will repair the foundation of the building, agreeing to pay the necessary costs associated with foundation stabilization and repair as well as any structural complications that are a result of the foundation damage. They will work with the Lessee on the project and coordinate dates and times for all renovations.
- (iii) Lessor shall ensure that the Premises are compliant with all applicable health and safety regulations, as well as Lessor's Code regulations.
- (iv) Lessor shall maintain and periodically replace overhead lighting fixtures and specialty lighting systems throughout the Premises.
- (v) Lessor shall maintain all life safety systems, including fire alarms, fire extinguishers, and equipment located in electrical or lighting control rooms.

(vi) Lessor shall maintain all ADA accessibility systems, including automatic door openers at the front entrance.

(vii) Lessor shall maintain, repair, and (if needed) replace any appliances or fixtures originally installed by the City, including the refrigerator located in the kitchen area.

(viii) The Lessor shall be responsible for the payment, before the same becomes delinquent, of all general special taxes of every kind and nature, including assessments for local improvements, and other governmental charges which may be lawfully charged, assessed, or imposed (herein collectively called the 'Taxes') upon the Premises.

B. Lessee's Responsibilities:

(i) Lessee shall be responsible for the day-to-day maintenance and cleaning of the interior spaces utilized for its programs;

(ii) Lessee shall maintain the parking areas, landscaping, and other common areas used in conjunction with its activities;

(iii) Lessee shall work with the Lessor to install a new HVAC system that is appropriate for a space of its artistic and cultural value and volume, not exceeding a \$35,000 good-faith investment on the part of the Lessee;

(iv) Lessee shall work with the Lessor to ensure that conditions of the interior spaces are appropriate for the murals located on the Premises;

(v) Lessee shall promptly notify Lessor of any necessary repairs or issues beyond its scope of maintenance. Lessee shall not alter, cover, or otherwise impact the condition of the murals located within the Premises. Any conservation efforts must be conducted in consultation with a qualified conservator and with the prior written consent of the Lessor.

6. UTILITIES

A. Lessee shall be responsible for payment of utility services including electricity, water, and gas services for the Premises.

B. Lessor shall be responsible for any special utility costs incurred due to excessive usage resulting from its activities, including but not limited to excess water usage or excessive demand for electricity.

7. INSURANCE

A. Lessor's Responsibilities:

(i) The Lessor agrees to maintain all-risk property insurance (including wind and flood) for the premises throughout the duration of this lease. Such insurance shall cover the building, its appurtenances, and any improvements made to the property. The Lessor shall be responsible for the payment of all premiums associated with this insurance policy. The Lessee acknowledges that the all-risk property insurance does not cover the Lessee's personal property or any improvements made by the Lessee unless specifically stated otherwise. The Lessor shall provide the Lessee with proof of insurance upon request.

(ii) The Lessor will be responsible for maintaining all Fine Arts Insurance for the murals created by Walter Inglis Anderson (c. 1950).

B. Lessee's Responsibilities: Lessee shall obtain and maintain a general liability insurance umbrella policy in the amount of \$1,000,000.00, naming Lessor as an additional insured. Lessee shall provide proof of such insurance to Lessor prior to the commencement of the lease term.

8. Force Majeure

Neither party shall be held liable for failure to perform its obligations under this Agreement due to events beyond that party's control, including but not limited to natural disasters, war, pandemics, or government restrictions.

9. Dispute Resolution

If a dispute arises under this Agreement, the parties agree to attempt to resolve the dispute through negotiation. If such negotiation is unsuccessful, then the parties agree to engage in mediation before finally seeking legal remedy.

10. Emergency Access Protocol

A. In the event of an emergency requiring immediate access, Lessor retains the right to enter the Premises with prior notice where feasible, or immediately in case of imminent threat to life, property, or public safety.

B Lessee shall maintain appropriate access controls and security for the Premises. Any changes to locks or access codes must be reported to Lessor. Both parties shall retain access keys and emergency entry rights.

11. INDEMNIFICATION

Lessee shall indemnify and hold harmless Lessor, its officials, officers, employees, and agents, from any claims, liabilities, damages, or expenses arising from Lessee's use of the Premises, except for those arising from the sole negligence or willful misconduct of Lessor.

12. MISCELLANEOUS

A. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi and the ordinances of Lessor

B. Entire Agreement: This Agreement constitutes the entire understanding between Lessor and Lessee and supersedes all prior negotiations, understandings, and agreements between the parties regarding the subject matter hereof.

C. Amendments: No amendments or modifications to this Agreement shall be effective unless in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first above written.

For the City of Ocean Springs (Signature)

Printed Name

Title

Date

For the Walter Anderson Museum of Art

Printed Name

Title

Date



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Grants Administrator
Sarah Harris, Project Manager

Re: Authorization to Execute a Proposal with Stevenson Consulting for Construction Materials Testing and Special Inspection Services Related to Construction of the Public Works Facility in the Amount of \$14,500.00

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

With the award approved for construction of the new Public Works facility, discussions have determined that additional support is needed for Construction Materials Testing and Special Inspections. The attached proposal has been requested to provide this service for an overall estimated fee of \$14,500.00.

I respectfully request authorization for the mayor to execute the attached agreement with Stevenson Consulting as presented.

July 15, 2025

City of Ocean Springs, Sarah Harris

Attention: Sarah Harris

Reference: Ocean Springs Multipurpose Facility – Ocean Springs, MS
Construction Materials Testing and Special Inspection Services
Proposal No. PE41-1580-07162025

Dear Mrs. Harris:

SC Stevenson Consulting, Inc. (Stevenson Consulting) appreciates the opportunity to submit this proposal for professional construction materials testing and inspection services for the Ocean Springs Multipurpose Facility. With Stevenson Consulting's concept to completion engineering model following every step of the design and construction process, we believe that we can offer a valuable contribution in all aspects of this project. Over the last 37 years, Stevenson Consulting has built a tradition of innovation and strong client relationships. We bring the necessary skill, confidence, and experience to act as your engineering consultant throughout the construction process.

Stevenson Consulting is one of the most well-established engineering firms in our industry within the Ocean Springs, MS area. Having provided services on over 120 projects within the region over the past XX years, we are uniquely qualified to bring the local and regional experience to your project. In addition, due to Stevenson Consulting's overall size and integrated network of 11 branch offices, we can provide all services required in an efficient manner.

If the terms of this proposal are acceptable, we would appreciate you confirming your acceptance by signing the enclosed proposal acceptance sheet (page 8) and returning the proposal to us.

Thank you for considering Stevenson Consulting for the opportunity to work as your quality control representatives on this and future projects. Please feel free to contact us by phone at 228.447.3427 or e-mail at gdiehl@stevensonconsulting.net.

Sincerely,



Guy C Diehl, IV
Regional Manager
MAR010a.GM-20220909

FIRM OVERVIEW

Stevenson Consulting formerly, CTI Consultants, Inc. started as a one-person firm in 1984 with structural roots. We have grown over the past 37 years from a family business to a mid-size corporation that keeps the same family values upon which it was founded. Our firm operates from 10 regional offices located in the Mid-Atlantic to the Gulf Coast. We employ more than 135 experienced professionals and technical staff, which include civil engineers, geotechnical engineers, geologists, environmental engineers, project managers, electrical and mechanical engineers, structural engineers, construction engineers, inspectors, nondestructive testing technicians, certified welding inspectors, roof consultants, master code professionals, combination code inspectors, certified commissioning agent, fire protection professionals, certified building envelope professionals, technicians, draftspersons and support staff.

We have built our reputation on client responsiveness and accountability while maintaining proven technical ability, accuracy, and integrity on a wide range of project types. With our “no surprises” approach when producing customized fees, we have shown our commitment to building long lasting relationships.

Using these values, we have expanded into a firm with a footprint throughout the Mid-Atlantic and Gulf Coast which is continually growing organically and by acquisition. We have evolved our service lines to a full concept-to-completion engineering model. This allows us to service all aspects of a project with one point of contact under one roof and make our clientele’s experiences seamless and hassle-free.

This growth and service line expansion led to the decision to rebrand ourselves in 2019 to better reflect the wide range of services we provide. Going forward, we will be known as Stevenson Consulting.

Although the brand changes, our firm will continue to excel using the same values, same commitment to service and the same great people to continue building long-lasting relationships.

With multiple branch offices, we are able to cover an array of services including, materials testing and special inspections, geotechnical engineering, drilling, construction quality control, structural steel inspection, soils, concrete, masonry testing and inspection, code compliance and commissioning, environmental consulting, quality assurance, roof consulting, plan review, building envelope consultation, and air barrier testing. This allows us to meet our clients’ needs on any project while providing quality work, quick response time and staying on schedule.

As we continue to grow in one of the Nation’s most dynamic construction markets, our dedicated and diligent professionals make the ultimate difference in providing our clients a valuable combination of customer experience and innovation to each project.



PROJECT OVERVIEW

[The project is the construction of a multibuilding complex in Ocean Springs. The buildings include several buildings and storage buildings, and storage areas. The site will have approximately 2 to 3 feet of fill placed across the site, and all structures founded on spread footing system, some with CMU walls. Also, utilities and paving placed.

SCOPE OF SERVICES

EARTHWORK / SPREAD FOOTING FOUNDATIONS

- Observe the subgrade to evaluate the suitability of subgrade prior to the placement of fill material.
- Observe spread footing foundation subgrade to evaluate the suitability of the bearing materials based on the designed bearing pressure.
- Perform appropriate soils laboratory testing on materials proposed for use as fill and backfill. Testing may include; Grain Size Distribution (ASTM D422), Moisture Content (ASTM D2216), Liquid and Plastic (Atterberg) Limits (ASTM D4318), Proctor Moisture-Density Relationships (ASTM D698 or ASTM D1557) and California Bearing Ratio (ASTM D1883).
- Observe placement of fill and backfill, and perform in-place density and moisture content tests in accordance with ASTM D6938.

CAST – IN – PLACE CONCRETE

- Observe placement of reinforcing steel for proper size, spacing, length of splices, and general compliance with project plans and specifications.
- Observe concrete placement and placing techniques, sample and perform applicable concrete tests including Slump (ASTM C143), Air Content (ASTM C173) for concrete permanently exposed to weather and Temperature (ASTM C1064), in addition cast concrete cylinders to be cured and laboratory tested in accordance with project specifications and ASTM C31 and C39.

MASONRY

- Spot check that proper mixing and handling of mortar and/or grout is being performed.
- Observations on a spot check basis will include masonry units and mortar component preparations prior to placement, number and location of ties and steel reinforcing, as well as protection and curing procedures. Obtain and test grout specimens in accordance with ASTM C1019 and mortar cubes/cylinders in accordance with ASTM C780.

ASPHALT

- Observe placement of asphalt material, to establish a roller pattern [if needed], to undertake compaction testing (ASTM D2950) and monitor pre-compacted thickness and delivery temperature.

STRUCTURAL STEEL

- Spot check column plumbness and visually observe welded and bolted connections to assess conformance of bolt inspection, metal deck, stud testing (if applicable) connection details in accordance with structural drawings, and AISC and AWS requirements. Examine tightness of high strength bolts in accordance with RCSC

procedures.

- Provide Fabrication Shop Inspection [refer to COO]

ENGINEERING SERVICES

- Provide a Geotechnical Engineer at the onset of foundation and/or earthwork operations to observe the contractor performing operations in compliance with the project foundation and earthwork recommendations.
- A Project Manager, under the direction of a Geotechnical and Materials Engineer, will visit the project site as necessary to attend meetings, observe techniques, provide technical recommendations, and prepare interim and final reports. A Professional Engineer, licensed in the state of Mississippi will review all test data and submit summary reports as necessary to meet owner's, contractor's and project requirements.

SCOPE OF WORK (Additional/Alternative Services)

ROOFING

- Perform visual monitoring of roof construction [on a fulltime/part-time basis] in accordance with the applicable requirements of ASTM D7186 and report compliance with plans and specifications.

FLOOR PROFILING

- Perform flatness and levelness testing of concrete slabs in accordance with ASTM E1155. Collected data will be downloaded at our office and a report will be generated.

WATERPROOFING

- Perform visual monitoring of below grade and above grade waterproofing installation in accordance with applicable ASTM requirements, including adhesion tests per ASTM D4541, and identify conformance with plans and specifications.

WELDER CERTIFICATION REVIEW

- Review welder certifications to assess welder's current qualification records for compliance with applicable project and AWS requirements.

Any ADD/ALT Services requested from Stevenson Consulting shall be compensated and rendered per the terms of this Proposal, and if they are scheduled, the respective fee will be considered accepted.

FEE ESTIMATE

We estimate that the following budget should be allowed for the construction materials testing and inspection program, but would appreciate an opportunity for a meeting with you or your representative to detail out a fee customized to your exact project needs and at your option, also discuss additional services we can assist you with on this project.

The Fee Estimate below is based on a cursory review of the project drawings, the project specifications, as provided to us by your office. At the time of our proposal, no construction schedule was available therefore we estimated this project based on the anticipated scope and time frame needed to complete this project.

ACTIVITY	QUANTITY	UNIT	COST PER	COST
ONSITE VISITS				
Soils Inspection	12	Visit	\$350.00	\$4,200.00
Concrete Inspection	17	Visit	\$450.00	\$7,650.00
Structural Steel Inspection	3	Visit	\$650.00	\$1,950.00
	0	Visit	\$0.00	\$0.00
ADDITIONAL ONSITE TIME				
	0	Hour	\$0.00	\$0.00
	0	Hour	\$0.00	\$0.00
ADDITIONAL LABORATORY SERVICES				
Proctor w/ Classification	2	Each	\$350.00	\$700.00
	0	Each	\$0.00	\$0.00
ESTIMATED FEE				\$14,500.00

ADD/ALT SERVICES DESCRIPTION	QUANTITY	UNIT	COST PER	COST
			\$0.00	\$0.00
			\$0.00	\$0.00
ADD/ALT ESTIMATED FEE				\$0.00

SCHEDULE OF FEES

Soils Testing	\$350.00	per visit (up to 4 hours including travel)
Concrete Testing	\$450.00	per visit (up to 4 hours including travel)
Rebar Inspection	\$275.00	per visit (up to 4 hours including travel)
Large Concrete Slab Inspection and Testing	\$750.00	per visit (up to 8 hours including travel and up to 3 sets of cylinders cast and tested)
Masonry Testing	\$450.00	per visit (up to 4 hours including travel)
Structural Steel Inspection	\$650.00	per visit (up to 4 hours including travel for visual weld bolted connections only)
Soils/Concrete Testing Combined	\$550.00	per visit (up to 5 hours including travel)

The aforementioned fees include, as applicable:

- Equipment Rental
- Density Testing
- Concrete Sampling and Testing (slump, temperatures, air content, and up to 5 cylinders cast)
- Auger Cast Grout Sampling and Testing
- Masonry Grout Sampling and Testing
- Cylinder testing (including breaks)
- RE, PM, and administrative costs for report review, scheduling and distribution only, on-site time excluded
- Services required at night, on weekends, and/or holidays would be invoiced at the rate above times 1.5

The following shall be invoiced per the unit rates listed below:

- Standby time (starts ½ hour after arrival with instruction to Consultant to wait on site)
- Additional cylinders cast
- Site meetings requiring a Project Manager or Professional Engineer to visit the site
- Sample pickups will be billed at \$75.00 each for project site pickups only. If off site pickups are required, they will be billed per the unit rates and terms below.
- All soils lab work will be billed per unit rates and terms below.

1. Personnel

1.	Soils/Concrete Inspector (ICC Certified)	\$ 45.00/hour
2.	Soils/Concrete Inspector (Overtime)	\$ 67.50/hour
3.	Structural Steel Inspection (CWI)	\$ 110.00/hour
4.	Administrative Assistant	\$ 35.00/hour
5.	Project Manager	\$ 85.00/hour
6.	Registered Engineer/Geotechnical Engineer	\$ 135.00/hour
7.	Senior Soils/Concrete/Masonry/Asphalt Inspector	\$ 50.00/hour
8.	Staff Engineer	\$ 90.00/hour
9.	SIER/ Principal Engineer	\$ 155.00/hour

2. Equipment Rental and Mileage:

1.	Equipment Fee	\$ 45.00/day
2.	Mileage	\$ 0.65/mile

3. Materials Tests:

1.	Concrete cylinders	\$ 25.00/ea.
2.	Grain size –	
	Sieve analysis (ASTM D422 and D1140 washed)	\$ 85.00/ea.
	Hydrometer and sieve (ASTM D422)	\$ 120.00/ea.
3.	Atterberg limits (ASTM D4318)	\$ 85.00/ea.
4.	Moisture content (ASTM D2216)	\$ 20.00/ea.
5.	Proctor test (ASTM D698 / D1557) including Classification	\$ 375.00/ea.
6.	Asphalt density test	\$ 40.00/ea.

Those items above which are to be invoiced on a unit rate basis shall be billed for portal to portal based on four (4) hour minimums. All time expended over eight (8) hours per day, at night 5 p.m. to 6 a.m. or on Saturdays, Sundays and/or holidays will be invoiced at standard rate times 1.5.

Rush Fee: Should the needs of your project require an expedited laboratory testing turnaround, and our workload allows us to accommodate your request, we shall expedite the results and apply a Rush Fee surcharge to the standard rates noted here.

SPECIAL PROVISIONS

Stevenson Consulting requires approved project plans and specifications be provided, at no cost to us, prior to commencement of work.

We require twenty-four (24) hours' notice for field services and seventy-two (72) hours' notice for start-ups and new projects. If scheduling is done outside of these requirements, higher rates may apply. Stevenson Consulting will not be held responsible for required Testing/Inspections that are not performed due to inadequate scheduling. Cancellations or schedule changes should be called in at least 2 hours in advance or the client may be charged travel time and reporting time.

Observations by our representatives shall not be relied upon by others as acceptance of work and shall not be construed to relieve the Client or contractor from their contractual responsibilities and obligations for means, methods, techniques, sequences, quality control, quality assurance, procedures, etc.

PROPOSAL ACCEPTANCE

Project Name: Ocean Springs Multipurpose Facility
Proposal Number: PE41-1580-07162025
Description of Services: Materials Testing and Inspections
Date: July 16, 2025

This Proposal, attachments, if any, and the General Conditions herein incorporated constitute the entire Agreement. The Client Representative signature below indicates that the Client has reviewed and accepted this Agreement.

COMPANY INFORMATION:

Company Name: _____

Mailing Address: _____

E-mail Address for Invoicing: _____

Special Invoicing Instructions, if any: _____

POINT OF CONTACT:

Name: _____

E-mail Address: _____

Phone Number: _____

DULY AUTHORIZED REPRESENTATIVE OF THE CLIENT:

Signature: _____ Printed Name & Title: _____

Date: _____ Company Name: _____

The pricing is valid for 90 days unless Proposal is withdrawn earlier.

ARTICLE 1 - SERVICES

1.1 Basic Services: SC Stevenson Consulting, Inc. (hereinafter called "the Consultant") shall perform the services defined in the Scope of Work which is attached to and forms a part of this Agreement. The estimated costs of the services if provided to the Client shall not be considered as a firm figure, but only as an estimate unless specifically stated otherwise in the Agreement.

1.2 Additional Services: The Consultant may provide additional services under this Agreement as may be requested by the Client. The cost of these services will be invoiced at the standard rates and terms in effect at the time the additional services are provided. The Client understands and agrees that any delays, cancellations, rescheduling, overtime or other construction activities that may alter the anticipated number of hours and the anticipated costs of the Consultant on the job site will be considered additional services, and will be invoiced as defined above.

ARTICLE 2 – STANDARD OF CARE

2.1 Standard of Care: Consultant's services rendered shall be judged solely as to whether Consultant performed its services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the locale of the Project. The Client understands and agrees that the Consultant's professional judgment must rely on information identified from a limited area in the direct vicinity of that sampled, tested and/or observed. The Client agrees that it shall not claim any damages as a result of conditions subsequently found in areas not evaluated by the Consultant or which were not part of the immediate area(s) evaluated by the Consultant. The Client also recognizes that conditions may vary from those encountered by the Consultant and that the analyses and recommendations developed by the Consultant are based solely on the data available at the time of testing, examining, surveying or exploration. In no event shall the Consultant be liable for any indirect, incidental, liquidated, special or consequential damages of any kind or nature whatsoever arising or related to this Agreement.

2.2 Certifications: Any certifications requested by the Client or a local authority shall consist of the Consultant's evaluation and professional opinions based on limited sampling, observations, tests, and/or analyses. The Consultant's "certification" shall consist of the Consultant's professional opinion of the conditions present at that time and does not guarantee that such condition exists, nor does it relieve other parties of responsibilities or obligations such parties may have. The Client agrees not to make payment of any amount due to the Consultant in any way contingent upon the Consultant signing any such documents.

2.3 No Warranty: No warranty or guarantee, expressed or implied, is made by our proposal for consulting services or by furnishing those services or providing any reports.

ARTICLE 3 – INSPECTION AND TESTING SERVICES

3.1 Contractor's Responsibility: It is understood by the Client that the purpose of our field representative will be to observe the contractor's work and conduct field tests. Our work does not include supervision or direction of the actual work of the contractor, his employees or any third parties. In this Proposal the words "supervision" "inspection" and "control" are used to mean periodic observation of the work and the conducting of tests by the Consultant to reduce, but not necessarily eliminate, the risk of problems arising. It is further understood that neither the presence of our field representative nor the observation and testing by our firm shall excuse the Contractor in any way for defects discovered in his work. The Consultant is not a quality assurance representative for the Contractor. It is understood that our firm will not be responsible for job or site safety on this project. Client agrees to furnish or cause to be furnished all information Client has or through due diligence should have, which the Consultant reasonably requires in order to properly perform its services. The Consultant will not be responsible for any damages incurred by Client or third parties as a result of Client's failure to disclose such information to the Consultant. In addition, the Consultant will not be responsible for performing any services or advising Client of the necessity of performing any services caused by the failure to disclose such information.

3.2 Inspection Scheduling: Responsibility for scheduling on-site inspection lies with the Client. Should the Client designate this responsibility to another party, the Client accepts all actions of the designated party as that of his own. Scheduling of services will require a minimum of twenty-four (24) hours' notice. Services requested with less than twenty-four (24) hours' notice will be provided at Consultant's discretion. Such services will be chargeable at the rates and terms defined for Project Management staff.

3.3 Full Time Observation: Should the Client elect to retain the Consultant on less than a full time basis for any field services, the Client agrees to waive any rights to claim against the Consultant for any perceived or alleged omission in the quantity or quality of the Consultant's services.

ARTICLE 4 – ENGINEERING SERVICES

4.1 Right-of-Entry: The client will furnish safe access and a legal right-of-entry to the site. Reasonable care will be taken to minimize damage, however, any restoration work after drilling, or repair of any incidental damage resulting from the Consultant's services, is not included unless specifically stated otherwise in the Agreement.

4.2 Surveying: Sampling locations may be located by the Consultant as shown on sampling layout sketches. This does not include surveying the site.

4.3 Sample Disposal: Soil, rock, water and/or other samples obtained from the project site are the property of the Client. Should any samples be contaminated by hazardous substances, it is the Client's responsibility to select and arrange for the lawful disposal of these samples. The Consultant and the Client agree that, at the Consultant's discretion, the Consultant may return all samples to the project site for proper disposal by the Client. Unless otherwise requested, asbestos samples will be disposed of by the accredited laboratory after they are analyzed. The Consultant shall hold samples for no longer than thirty (30) days after the issuance of a final report on the described services, unless other arrangements are mutually agreed upon in writing. Should the Client request the return of samples prior to disposal, the Consultant may at its sole discretion, hold such samples until fees for services are received in full.

4.4 Contaminated Equipment and Consumables: All laboratory and field equipment and consumables contaminated in performing services under this Agreement, which cannot be reasonably decontaminated, shall become the property and responsibility of the Client. The Client agrees to pay the Consultant fair market value of any such equipment that cannot reasonably be decontaminated and will be responsible for all other costs associated with the storage, transportation and disposal of such equipment.

4.5 Notification of Hazardous Materials: When hazardous materials are known, assumed, or suspected to exist at the project site, the Consultant is required to take appropriate precautions to protect the health and safety of the Consultant personnel, to comply with applicable laws and regulations, and to follow procedures that the Consultant deems prudent to minimize risks to the Consultant's employees and the public. The Client hereby warrants that, if the Client knows or has any reason to assume or suspect that hazardous materials may exist at the project site, the Client will notify the Consultant before entry onto the project site and take any steps necessary to protect the employees and subconsultants of the Consultant.

4.6 Unanticipated Hazardous Materials: the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the Scope of Work or termination of the Consultant's services. The Consultant agrees to notify the Client as soon as practically possible should unanticipated hazardous materials be encountered. The Client agrees to make any disclosures required by law to the appropriate governing agencies. The Client also agrees to defend and hold the Consultant harmless from any and all consequences of disclosures made by the Consultant which are required by governing law. In the event the project site is not owned by the Client, the Client recognizes that it is the Client's responsibility to inform the property owner of the discovery of hazardous materials or suspected hazardous materials and to hold the Consultant harmless from any claim, damage, liability, and/or defense costs created by the hazardous materials, disclosure of such hazardous materials, and any cross contamination.

4.7 Damage to Underground Objects: The Client shall disclose the presence and accurate location of all hidden or obscure man-made objects relative to field tests or boring locations. The Client agrees to indemnify, defend, and save harmless the Consultant from all claims, suits, losses, personal injuries, death and property liability resulting from subsurface conditions or damage to subsurface structures owned by the Client or third parties, occurring in the performance of the proposed services and to reimburse the Consultant for expenses in connection with any such claims or suits, including reasonable attorneys' fees.

4.8 Phase 1 Environmental Site Assessments: The Client assumes all risks associated with the limitations of environmental site assessments. Should the Client require a reliance letter to be prepared, the Client acknowledges that an additional fee may be charged for such letter and that no party other than the Client shall rely on such letter, or the Consultant's pertinent report, without the Consultant's written explicit permission.

4.9 Code Consulting Services: Code Consulting services are defined as providing consultation and inspections relating to building code matters. The Consultant does not provide engineering design services related to building code compliance, and any information provided as a result of code consulting or code inspections is done so with the understanding that the Client or any third party will review all such information and obtain direction or professional advice and recommendation from their Design Professional of Record. The Client agrees to indemnify, defend and hold harmless the Consultant from all claims resulting from such services.

ARTICLE 5 - OWNERSHIP OF DOCUMENTS

5.1 Ownership: Reports, plans and other work prepared by the Consultant will remain the property of the Consultant and may not be released until all fees for the Consultant's services have been paid in full, inclusive of contractually agreed collection costs and expenses. The Client agrees that all reports and other work furnished to the Client not paid for in full will be returned upon demand and will not be used for licensing, permits, design and/or construction.

5.2 Reuse of Documents: All documents prepared by the Consultant pursuant to this Agreement are instruments of service in respect to the project. They are not intended or represented to be suitable for reuse by the Client or others on extensions of the project or any other project. Any reuse without written verification or adaptation by the Consultant for the specific purposes intended will be at the Client's sole risk and without liability to the Consultant, and the Client shall indemnify, defend, and hold harmless the Consultant from

all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle the Consultant to further compensation at rates to be agreed upon by both parties.

ARTICLE 6 – STAFF

6.1 Staff: During the term of this Agreement and for a period of at least one (1) year thereafter, the Client will not hire, attempt to hire, subcontract or establish a working arrangement of any kind with the Consultant's personnel or employees.

6.2 Expert Witness Services: The Consultant's staff shall not be retained for expert witness services unless under a separate written agreement between the Client and the Consultant which includes additional rates and terms for such services.

ARTICLE 7 - INSURANCE

7.1 General Insurance: The Consultant's insurance coverage includes:

- Workers Compensation: is on a Statutory basis conforming to the State Laws in which the Consultant works and includes Employers Liability with limits of \$500,000 / \$500,000 / \$500,000 as well as the All States Endorsement;
- Commercial General Liability Insurance: written on an occurrence policy form with \$1,000,000 Per Occurrence and \$2,000,000 General Aggregate;
- Commercial Automobile Insurance: \$1,000,000 Combined Single limits for Bodily Injury and Property Damage liability;
- Commercial Umbrella Policy: \$5,000,000 Each Occurrence, \$5,000,000 General Aggregate limit.

A certificate of insurance can be supplied evidencing the above coverage limits.

ARTICLE 8 - INVOICES

8.1 Submission and Payment of Invoices: Payment is due upon receipt of our invoice. If payment is not received within thirty (30) days from the invoice date, the Client agrees to pay a finance charge on the principal amount of the cost of the past due account of 1.5% per month. The Client shall provide the Consultant with a clear written statement within fifteen (15) days after receipt of the invoice of any questions with respect to the invoice. Failure to do so shall constitute acceptance of an invoice as. Failure to make payment within thirty (30) days shall constitute a release of the Consultant from any and all claims the Client may have, whether known or unknown at that time.

8.2 Payment Obligation: All expenses incurred by the Consultant in filing a lien or collecting any delinquent amount, including but not limited to reasonable attorneys' fees at a rate of 33.5% or as may be dictated by law, collection fees, financial charges, witness personnel, document duplication, organization and storage costs, court costs, travel and subsistence, personnel-related costs, shall be paid to the Consultant in addition to the delinquent amount whether suit is filed or not. Any payments received through collection efforts will first be applied to secured interest and then to the unpaid principal amount. The Consultant may apply funds received from the Client to any outstanding fees on this or any other project on which the Consultant provided services to the Client. Payments of invoices shall not be subject to unilateral discounting or set offs by Client.

8.3 Payment Funds: All funds owed to or received by Client, to the extent those funds result from services provided by the Consultant, shall be held in trust for the benefit of the Consultant. Client may commingle such funds, but agrees it has no interest in funds.

8.4 Job Tickets: The payment of the Consultant's invoices will not be dependent on the provision of job tickets at the time of services regardless of whether the Consultant's representative provided such tickets to the site staff.

8.5 Fees: The fees and terms included in this Agreement shall be valid for a period of 12 months following the date of ratification of this Agreement. Thereafter the rates and terms may be adjusted by Consultant.

8.6 Stop Work: When Consultant determines that the Client is in breach of payment obligations herein, upon giving seven (7) days' written notice, Consultant, in addition to any other remedies, may stop work without penalty until payment in full has been received.

ARTICLE 9 – TERMINATION AND SUSPENSION

9.1 Termination: This Agreement may be terminated by either party upon at least seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. If this Agreement is terminated, the Consultant shall be paid for services performed through the termination date at the hourly rates and terms in the Schedule of Rates, in addition to termination expenses, and any legal costs associated with recovery of these fees and expenses. Termination expenses include personnel and equipment rescheduling and reassignment adjustments and all other related costs attributable to termination.

9.2 Notice: All written notices required by this Agreement will be mailed to Stevenson Consulting, Inc., at 13500 East Boundary Rd, Midlothian, VA 23112, via certified mail, return receipt requested.

9.3 No Waiver: No waiver by either party of any default in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default.

9.4 Suspension: In the event of client's failure to make timely payment, Consultant may suspend its services until Client pays amounts due in full.

ARTICLE 10 – INDEMNIFICATION

10.1 Limitation of Liability: The Consultant's liability to Client and all third parties arising out of, connected with, or resulting from its services provided under this Agreement is limited to direct damages only and shall not exceed the Consultant's total fees paid by Client hereunder, or the available proceeds of Consultant's insurance, whichever is less. It is intended that this limitation will apply to any and all liability or cause of action however alleged, arising, or caused, unless otherwise prohibited by law.

10.2 Indemnification: To the fullest extent permitted by applicable law, the Client agrees to indemnify, defend, and hold the Consultant harmless from and against any and all liability, claims, damages, demands, fines, penalties, costs and expenditures (including reasonable attorneys' fees and costs of litigation defense and/or settlement) ("Damages") caused in whole or in part by the negligent acts, errors or omissions of the Client and the Client's employees, agents, staff, contractors, subcontractors, consultants, and clients, provided such Damages are attributable to: (a) the bodily injury, personal injury, sickness, disease and/or death of any person; (b) injury to or loss of value to property; or (c) a breach of this Agreement, except to the extent such Damage is caused by the sole negligence or willful misconduct of the Consultant.

10.3 Additional Insured: The Client shall require that its General Contractor, its Subcontractors, and General Contractor's subcontractors ("Third-Party Contractors") include the Client and the Consultant as additional insureds under their general liability insurance policies, whose insurance protection shall be primary protection for the Client and the Consultant, and shall hold the Client and the Consultant harmless from claims, losses, and defense costs arising from the Third-Party Contractors' performance of work, and negligence of contractors or subcontractors on any tier. If the Client fails to obtain such indemnifications from the Third-Party Contractors, the Client agrees to indemnify, defend and hold harmless the Consultant from any and all claims brought by the Third-Party Contractors

ARTICLE 11 - RESPONSIBILITY OF SIGNATURE

11.1 Responsibility of Signature: Client represents that the project described herein is being undertaken at the request and for the benefit of the Client, who is the principal and not an agent for a disclosed, partially disclosed or undisclosed principal. The Consultant enters into this Agreement, based on this representation and the further acknowledgment by the Client that they are solely and fully responsible for making the payments required therein.

11.2 Personal Guarantee: The person signing the Agreement, in addition to signing on behalf of the Client, agrees to personally guarantee payment of the monies due under the terms of this Agreement. This personal guarantee is a material inducement for the Consultant to enter into this Agreement and render the services required.

ARTICLE 12 - SUCCESSORS AND ASSIGNS

12.1 Assignments: Neither the Client nor the Consultant shall assign, sublet or transfer any rights under or interest in (including both, without limitation, monies that may become due and/or monies that are due) this Agreement without the written consent of the other, except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assigner from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent the Consultant from employing such independent consultants, associates and subcontractors as they may deem appropriate to assist them in the performance of service hereunder.

ARTICLE 13 – ENTIRE AGREEMENT

13.1 Entire Agreement: This Agreement, including the Proposal Letter, Scope of Services, Schedule of Fees, these General Conditions, Fee Estimates, Basis of Fee Estimate, resumes, technical material, and any other addenda or attachments, represent the entire Agreement between the Consultant and the Client and supersedes all prior written or oral discussions, negotiations or agreements.

13.2 Acceptance: If the Client fails to provide the Consultant with a signed copy of this Agreement but subsequently orders services as a result of this document, the Client agrees to be fully bound by the terms and conditions within this Agreement as if signed by the Client.

13.3 No Third Party Beneficiaries: This Agreement is intended solely for the benefit of the parties hereto and does not create any rights or benefits for parties other than the Consultant and the Client.

ARTICLE 14 – PROVISIONS SEVERABLE

14.1 Provisions Severable: Should any article of the General Conditions be deemed unenforceable, it will be considered deleted leaving all remaining articles of the Agreement in place and enforceable.

ARTICLE 15 – JURISDICTION AND VENUE

15.1 Jurisdiction: This Agreement shall be governed by the laws of the Commonwealth of Virginia without giving effect to its choice of law provisions. Venue will lie in the County of Chesterfield, the City of Richmond, the locale of the Consultant's branch office servicing client, or the locale where the project is located, at the Consultant's election.



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen

From: Rachel Johnson, Building Admin

Re: Approve the Building Official's recommendations for the tree applications received through August 12, 2025

Section: CONSENT AGENDA

Meeting Date: August 19, 2025

Dear Mayor and Board,
Please see attached tree applications with the Building Official's recommendations for the following addresses:

- 1.) 1102 Bowen Ave
- 2.) 901 Bienville Blvd

Tree Application Report

Findings from the review of applications and site visits

1) Application for 1102 Bowen Ave

Owner: Chris Ashbaker

Request: Request to trim Cedar tree that has large hole in limb and several dead branches.

Building Official: Recommend approving removal of a large limb with hole and other damaged and dead branches up to 20% trim on Cedar tree.

2) Application for 901 Bienville Blvd

Owner: Angela Taylor and Crystal Mason

Request: Request to remove (1) 24" Live Oak to facilitate a new driveway from the property at 1109 Washington Ave to Church Ave. Such new driveway must be provided by Applicant to the owner of 1109 Washington Ave as part of a settlement resolving his appeal of the BOA decision of 6/17/25 to vacate the adjacent city-owned unimproved alley parcel. The settlement will eliminate a legal liability for the city to defend the appeal. To meet city requirements, a landscape buffer will be provided between the new alley and the adjacent residential us at 816 Church Ave. Site requirements for Applicant's tenant dictate that the new driveway cannot take any additional land from the project site or move the new driveway any further south than as shown on the site plan in order for it to be viable for the tenant. As a result, the tree is located in an area where the new driveway improvement must be placed. The removal of the tree is necessary for a reasonable use of the property.

Building Official: Recommend approving removal of Live Oak to allow new driveway as part of the BOA decision to vacate the city owned unimproved alley.



City of Ocean Springs
Building Department
1018 Porter Avenue, Ocean Springs, MS 39564
228-875-6712



Application is hereby made to the City of Ocean Springs, MS for official permission for tree removal and/or tree maintenance within the City limits. Application is being submitted in accordance with the guidelines defined in Section 4.11 of the City Unified Development Code effective April 26, 2019.

Application Date: 8/1/25

Address/Location of Work to be Performed: 1102 Bowen Ave, Ocean Springs, MS 39564

Owner Information:

Name: Chris Ashbaker

Email: [REDACTED]

Phone: [REDACTED]

Alt Phone: [REDACTED]

Applicant Information (if different than owner):

Name: Todd Lipps

Email: _____

Phone: _____

Alt Phone: _____

Tree Contractor Information (if applicable):

Name: Todd Lipps

Email: _____

Phone: 228-369-5521

Alt Phone: _____

Description of work or alteration to be performed:

Cedar tree has hole in large limb and several dead branches.

Request to Trim (X)

Recommend Approving Removal of Large Limb with Hole, Damaged and Dead Branches up to 20% Trim on Cedar tree

Daniel J. Full
8/12/25

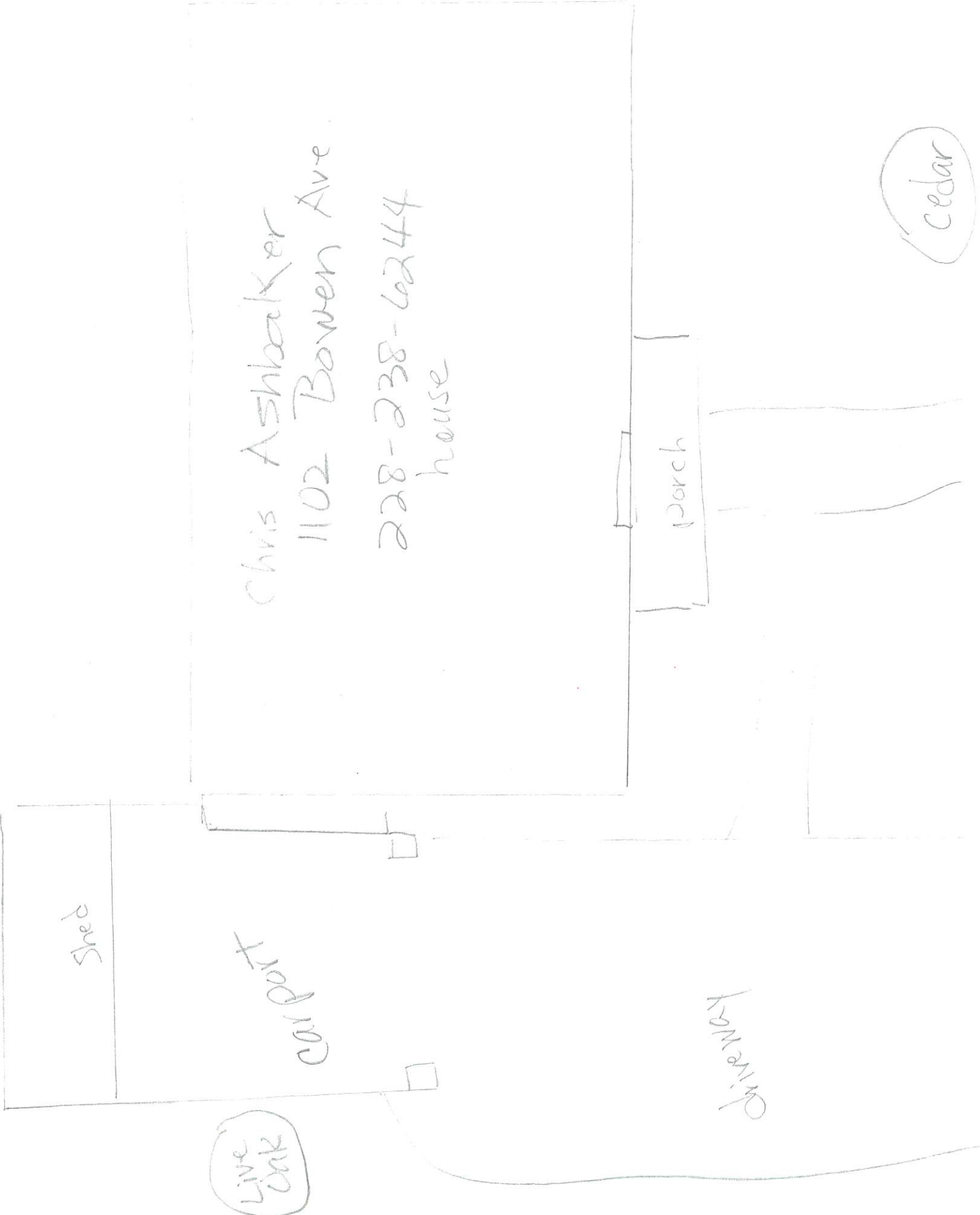
Check the following boxes indicating the information for each has been provided and/or adhered to:

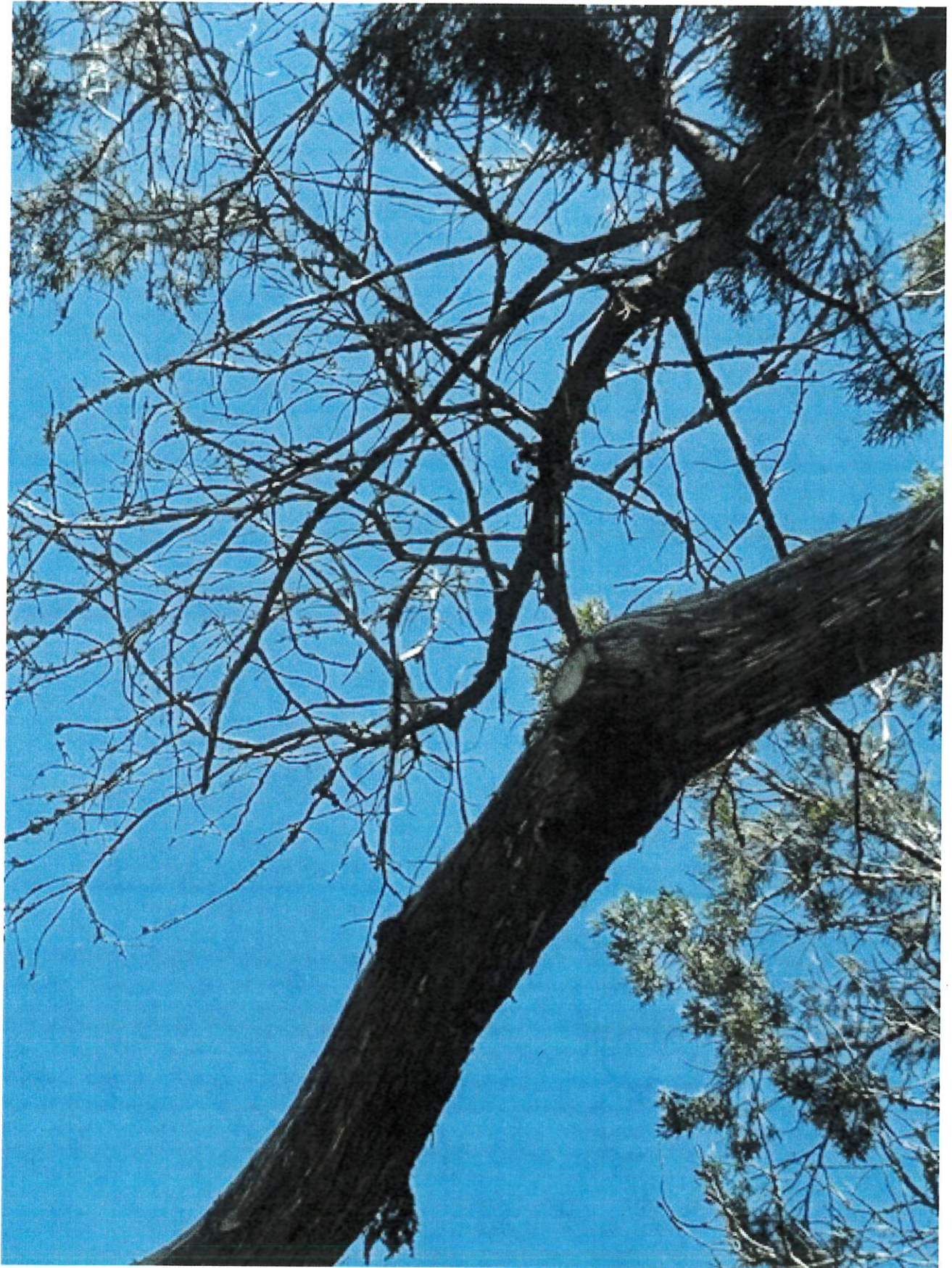
- ☐ Site Plan for Reference showing location of the tree(s) in relation to the main structure
- ☐ Trees referenced have been identified with ribbon (supplied by the Building Department upon request)
- ☐ Picture(s) for Reference (All pictures must depict trees already marked with ribbon)

I, the undersigned applicant, affirm that the foregoing information is true and accurate. I have full authority over the tree removal and/or tree alteration as described. I also acknowledge that, by submitting this application, I do hereby authorize any agent of the City to visit the location listed above as necessary to make an informed decision regarding my application. It is my responsibility to contact the Building Department for the decision that was

Applicant Signature C. Chris Ashbaker

DATE 8/4/25



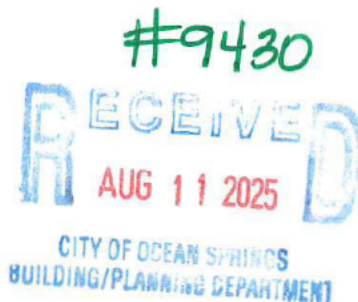








City of Ocean Springs
Building Department
1018 Porter Avenue, Ocean Springs, MS 39564
228-875-6712



Application is hereby made to the City of Ocean Springs, MS for official permission for tree removal and/or tree maintenance within the City limits. Application is being submitted in accordance with the guidelines defined in Section 4.11 of the City Unified Development Code effective April 26, 2019.

Application Date: August 11, 2025

Address/Location of Work to be Performed: 901 Bienville Blvd.

Owner Information:

Name: Angela Taylor, Crystal Mason, et al

Email: [REDACTED]

Phone: [REDACTED]

Alt Phone: [REDACTED]

Applicant Information (if different than owner):

Name: Cardiff Development Partners

Email: tdavies@cardiffdp.com; rchancellor@cardiffdp.com

Phone: 805-496-6449

Alt Phone: 805-377-0199

Tree Contractor Information (if applicable):

Name: _____

Email: _____

Phone: _____

Alt Phone: _____

Description of work or alteration to be performed:

Removal of one (1) 24" Live Oak (per attached survey) to facilitate a new driveway from the property at 1109 Washington Ave to Church Ave. Such new driveway must be provided by Applicant to the owner of 1109 Washington Ave as part of a settlement resolving his appeal of the BOA decision of 6/17/25 to vacate the adjacent city-owned unimproved alley parcel. This settlement will eliminate a legal liability for the city to defend the appeal. To meet city requirements, a landscape buffer will be provided between the new alley and the adjacent residential use at 816 Church Ave. Site requirements for Applicant's tenant dictate that the new driveway cannot take any additional land from the project site or move the new driveway any further south than as shown on the site plan in order for it to be viable for the tenant. As a result, the tree is located in an area where the new driveway improvement must be placed. The removal of the tree is necessary for a reasonable use of the Property.

Check the following boxes indicating the information for each has been provided and/or adhered to:

- ☒ Site Plan for Reference showing location of the tree(s) in relation to the main structure
- ☒ Trees referenced have been identified with ribbon (supplied by the Building Department upon request)
- ☒ Picture(s) for Reference (All pictures must depict trees already marked with ribbon)

I, the undersigned applicant, affirm that the foregoing information is true and accurate. I have full authority over the tree removal and/or tree alteration as described. I also acknowledge that, by submitting this application, I do hereby authorize any agent of the City to visit the location listed above as necessary to make an informed decision regarding my application. **It is my responsibility to contact the Building Department for the decision that was**

Applicant Signature [Signature]

DATE August 11, 2025

Office Use Only:

Building Official Findings:

Recommend Approving Removal of
Live Oak to Allow New Driveway As Part
of the BOA decision to vacate the City owned
Unimproved Alley.

Danell J. Jell

8/11/25

Rachel Johnson

From: Rick Chancellor <rchancellor@cardiffdp.com>
Sent: Monday, August 11, 2025 12:32 PM
To: Rachel Johnson
Cc: Wade Morgan; Hannah Sullivan; Sarah Harris; David Wheeler; Tom Davies
Subject: 901 Bienville Blvd-Live Oak Tree Removal Application
Attachments: 901 Bienville-Tree Removal Application.pdf

Hello Rachel,

Please find attached our application for the removal of one (1) Live Oak tree at 901 Bienville Blvd. We would like to be on the agenda for the Board of Aldermen hearing on August 19th, when other approvals will be heard for our project.

Please confirm receipt, if you need any further information and that your department will be able to complete their work to facilitate the August 19th BOA hearing date. If there are any fees due, please advise so we can pay them. We appreciate your assistance on this.

Thank you,
Rick



Rick Chancellor
Managing Partner

2660 Townsgate Road, Suite 800
Westlake Village, CA 91361
t: 805.377.0199
e: rchancellor@cardiffdp.com
w: www.cardiffdp.com

PROPERTY SURVEY

901 BIENVILLE BLVD

BEARING

NOTE:

BEARINGS AS SHOWN

ARE BASED ON GRID

DETERMINED BY GPS

OBSERVATION AND WERE

DERIVED BY GPS

OBSERVATIONS OF

CONTROL POINTS AT

TIME OF SURVEY (ALL

POINTS RELATIVE TO

LINE) ARE SHOWN

SET AND CLOSURE

SOLUTION REPORT

SHOWS METHOD FOR

ADDITIONAL INFORMATION

SEE

STATE PLANE COORDINATES

SPC (2011) M.S. 43

DATE: FEBRUARY 10, 2021

TOPCON HYPER-UP RMC

USED FOR GPS OBSERVATION

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NGS OPUS SOLUTION REPORT (STATE PLANE COORDINATES):

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REFERENCE MATERIALS:

1. JACKSON COUNTY TAX AND GIS MAPS

2. JACKSON COUNTY TAX MAPS

3. JACKSON COUNTY TAX MAPS

4. JACKSON COUNTY TAX MAPS

5. JACKSON COUNTY TAX MAPS

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68. JACKSON COUNTY TAX MAPS

69. JACKSON COUNTY TAX MAPS

70. JACKSON COUNTY TAX MAPS

CAP DETAIL:

TOP VIEW

SIDE VIEW

DETAIL OF
TYPICAL CAP

FOR 1/2" X 1/2" CAP

REBAR SET BY

PATRICK M.

MARTINDALE, P.L.S.

FLOOD ZONE NOTE:

BY GRAPHIC PLACING ONLY, THIS PROPERTY IS LOCATED IN FLOOD

ZONE "X" & ZONE "X" (28" CHANNEL) ACCORDING TO MAP

NUMBER 280000000, DATED MARCH 16, 2006. CHECK WITH

MISSISSIPPI DEPARTMENT OF TRANSPORTATION FOR FURTHER

INFORMATION.

DATE: FEBRUARY 10, 2021

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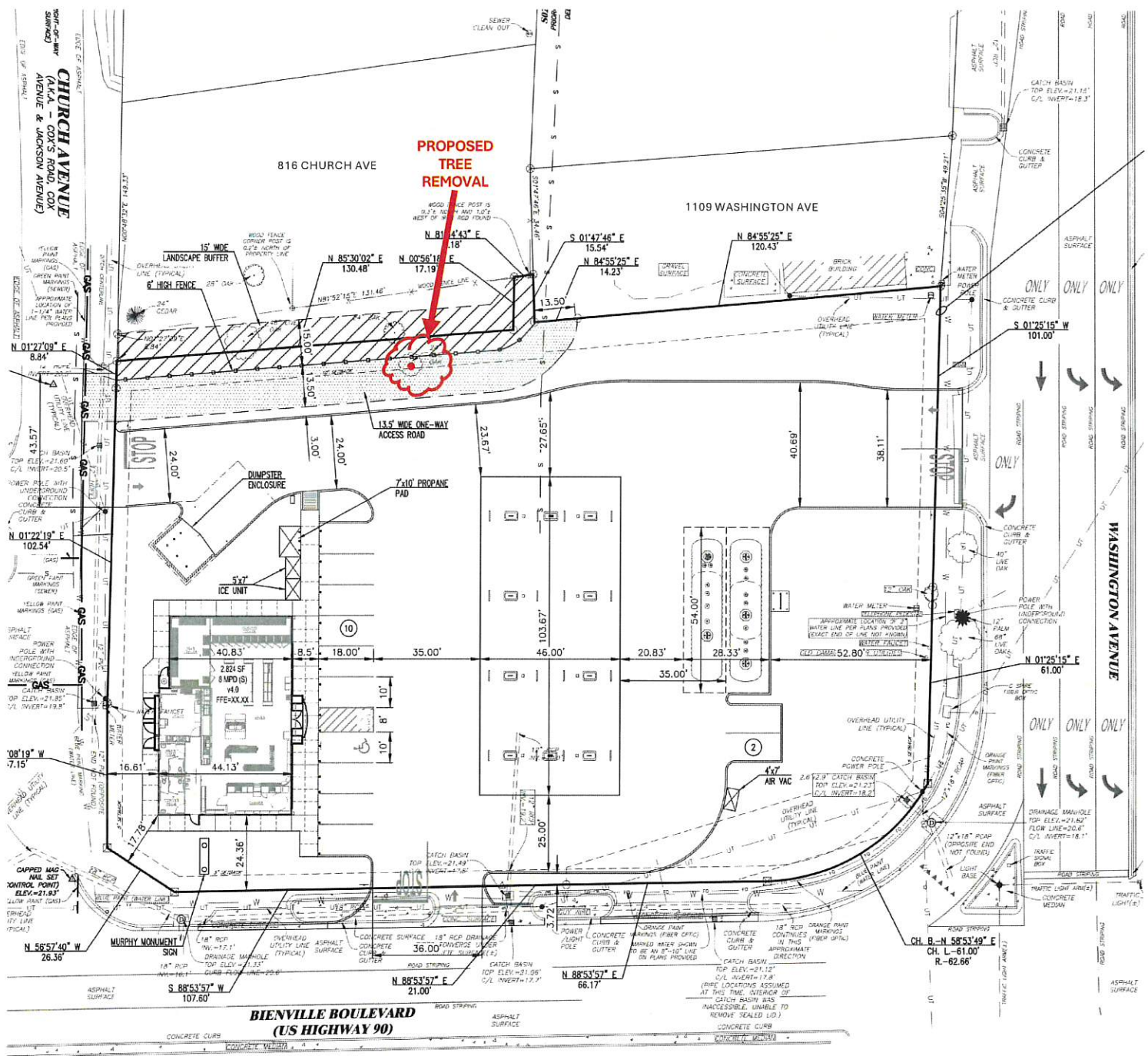
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STATE PLANE COORDINATES

TENANT SITE PLAN

901 BIENVILLE BLVD









Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen
From: Rachel Johnson, Building Admin
Re: Accept the Building Department Permit Report for July 2025
Section: CONSENT AGENDA
Meeting Date: August 19, 2025

Dear Mayor and Board,
Please find attached permit totals for July 2025.

July 2025

	# Permits	Valuation	Total Fees Collected
Building	111	\$13,308,884.00	\$70,239.00
Electrical	46		\$2,882.00
Mechanical	27		\$2,392.00
Plumbing	32		\$3,271.00
Signs	7		\$587.00
Land Work	2		\$152.00
Trees	1		\$26.00
Planning	46		\$13,483.47
Bonfires	29		\$754.00
Food Truck	1		\$251.00
TOTALS	302	\$13,308,884.00	\$94,037.47



Bobby Cox
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Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen
From: Casey Morgan, Code Enforcer
Re: Accept Code Enforcement Report through August 14, 2025
Section: CONSENT AGENDA
Meeting Date: August 19, 2025

Code Enforcement Report



**City of Ocean Springs
Building Department & Code Enforcement
1014 Porter Avenue-P.O. Box 1800
Ocean Springs, MS. 39564
-Code report through August 14, 2025-**

Ward #1

- **9717 Iroquois Ave-** Inoperable vehicle parked in front yard of property. Letter mailed 8/12/2025.
- **3503 King George Street-** Tires in front yard of property found while on patrol 7/28/2025. Letter mailed 7/29/2025. Property compliant as of 8/11/2025; case closed.
- **5906 Chicopee Trace-** Complaint of overgrown grass. Letter mailed 8/07/2025.
- **5808 Chicopee Trace -** Complaint of inoperable vehicles (2) parked in driveway. Letter mailed 8/07/2025.
- **5903 Chicopee Trace-** Complaint of excessive street side parking. Letter sent 8/07/2025. Resident called into the office on 8/11/2025 stating the situation will be rectified. Will follow up while on patrol next week.
- **1218 Londonberry Lane -** Overgrown grass found while on patrol 7/28/2025. First notice sent 7/29/2025. **FINAL NOTICE sent 8/12/2025.**
- **5320 Pontiac Street-** Patrol 6/23/2025 removal of a protected tree (magnolia), installation of a driveway and a pole barn built without a required permit. Letter sent 6/24/2025. Patrol 6/30/2025 poles have been set in the front yard, stop work posted. Second notice was posted to front door. Permits obtained 7/01/2025 for everything apart from the pole barn. Will be meeting with the zoning board in September for a variance.

- 1304 Queen Park Circle** – Inoperable vehicle parked in driveway of property located while on routine patrol 4/29/2025. Vehicle is a silver Lincoln Towncar, has not moved in years. Letter mailed 4/30/2025. SECOND NOTICE MAILED 5/14/2025. FINAL NOTICE MAILED 5/28/2025. Owner has been served, awaiting court date. **Property compliant (vehicle has been removed from the property) as of 8/11/2025; CASE CLOSED.**
- 1348 Diller** – 7/31/2024 (**1 of 2**) (previous case) Pled guilty to both charges and was fined. 9/5/2024 - Requested by alderman to revisit the case. 9/6/2024 - Sent email to City Prosecutor to find out whether it will be a new case or old case, and how much time will have to elapse before a new case can be opened. Received input from Court Clerk as week. 9/19/2024 – New charges have been filed. 9/25/2024 - Spoke with warrants officer to make sure that he was aware of these new charges. Working with Ocean Springs City Prosecutor to ensure that our method of documentation and progress will allow the admissibility of the previous case(s). 10/4/2024 – Spoke with Ward Alderman expressing intent of issuing a warrant. 10/8/2024 – Spoke with City Prosecutor, steps to be made were expressed. 10/10/2024 - Spoke with Court Clerk, denied application for warrant. 11/6/2024 – Review and plea for old and new charges. Owner has agreed to meet on-site and allow access to the home for inspection and confirming habitability. Judge noted that certain life/safety corrections need to be made immediately, additionally that certain health/sanitary conditions must be corrected. Follow-up in court is scheduled for December 4th. Onsite visit with Building Official, Fire Marshal and I is scheduled for 11/12/2024 at 13:00. 11/12/2024 – Owner called stating that he will be at a job interview and will not be home until after 7pm; and that he is free all day tomorrow (Wednesday the 13th) after 9:00am. Confirmed availability with all parties involved and agreed to a 9:30 inspection. Sent text message and have attempted to reach the owner by phone. 11/13/2024 - 9:30 onsite visit with Building Official, fire Marshal and myself. 11/13/2024 - Met with City Prosecutor with findings from the site visit. When all required documentation has been collected, he will draft a motion for the court. Next scheduled date in court is 4-Dec-2024. 12/4/2024 - Review date in court. Met with owner and attorney and reviewed the submitted documents by the OS Fire Marshal and Building Official. The main breach in the roof has been temporarily patched. The owner already has estimates with local contractors. There are some legally binding circumstances that hold back complete progress. Owner estimates these issues should be resolved by 3-Jan-2024. Judge set review for 8-Jan-2025. 1/8/2025 – In court, owner testified that he has a contract with roofer to pull permit and begin work (weather permitting). Judge ordered follow-up on 1/22/2025. 1/10/2025 – Permit was obtained by state licensed contractor for roof repair.

 - 1/13/2025 – Review in court on 1/22/2025
 - Court date was pushed back due to snowstorm.
 - 2/5/2025 – Review for interior remediation update Scheduled for 4/2025

- 4/23/2025 – Foreclosure is in motion. Judge issued continuance to allow the transfer of ownership to come into fruition.
- 6/11/2025 – Follow up review in court to report progress of foreclosure
- **As of 8/12/2025 1348 Diller is on hold/ waiting on court date. Judge set it a few months out to allow time for the foreclosure to complete.**

Ward #2

- **261 Lovers Lane** - Appliance left curbside for pickup from PW. Appliance is a refrigerator. Letter mailed 8/12/2025.
- **615 Catchot Place** – Patrol 7/21/2025 failure to maintain exterior of property, siding missing with foliage growing through the walls. Letter mailed 7/14/2025. Second notice mailed 7/21/2025. **All letters have been returned to the office. Letters were sent to the incorrect address. Letter sent to the correct address 8/12/2025.**
- **830 Handy Ave** – Called in complaint of an occupied RV in front of property. Letter mailed 5/29/2025. I called the phone number on the for sale “sign” the same day. Owner is Yaya Muhammad, a repeat offender of city ordinances, conversation was combative. During conversation (which was overheard by the building official) Mr. Muhammad admitted that people are living in it and he’s not going to do anything about the matter. Charges filed on the same day. OSPD was involved with the towing of the RV 6/10/2025. Vehicle has been removed from property; two individuals were residing inside. Charges will remain for several city violations.
- **1818A Bienville Blvd (Royal T Barber Shop)** – non renewed business license, hand delivered notice 12/6/2024. **Still non-compliant as of 8/13/2025.**
- **1604 Bienville Blvd (Unique Boutique)** - non renewed business license, hand delivered notice 12/6/2024. **Still non-compliant as of 8/13/2025.**
- **1310 Bienville Blvd (Gabby Girl Salon)** - non renewed business license, hand delivered notice 12/6/2024. **Still non-compliant as of 8/13/2025.**
- **1200 Washington Ave (Hoffman Chiropractic)** - non renewed business license, hand delivered notice 12/6/2024. **Still non-compliant as of 8/13/2025.**
- **605 Ward** – 3/14/2024 Illegal structure moved onto property. Non-permitted structure may exceed sizing and setback allocations. Issued Stop work. 3/14/2024 – Letter sent. 4/10/2024 – Case is currently in litigation. 7/8/2024 – Owner was ordered to remove the structure.
 - 10/10/2024 – Case remains in appeal.
 - **As of 8/12/2025 the case against the property remains in appeal with the Jackson County Circuit Court.**

Ward #3

- **111 Stennis Ave-** Complaint of unkept property. Upon inspection the roof of the property has a worn tarp covering on the roof. Tarp has been on the roof long enough to weather and is ripped. Exterior maintenance violation. First notice mailed 8/14/2025
- **205 Woodland Circle -** Tires found in front yard of property while on patrol 7/31/2025. Letter mailed 8/01/2025.
- **212 Lamey Court-** Called in complaint of loose chickens running free through the neighborhood. No permit for livestock. Letter sent out 7/15/2025. **Second notice mailed 8/13/2025**
- **203 Eastland Blvd-** Inoperable vehicle in driveway. Green F150 with all four tires flat. First notice mailed 7/7/2025. Owner called into the Code office on 7/14/2025. Stated he is waiting on new rims and tires and has plans to restore the vehicle. Will continue to monitor.
- **302 Teringo Circle** – Patrol 5/01/2025 White Cadillac sedan with flat tires parked in driveway of property. Vehicle has not moved in months. First notice mailed 5/02/2025. Resident called in 5/08/2025 asking for an extension to the end of the month to remedy the situation. Extension granted. Will continue to monitor. **Property compliant as of 8/13/2025; case closed.**
- **221 Woodland Circle** – Patrol 02/26/2025 exterior sanitation, large pile of cardboard boxes/trash in driveway. Letter with pictures mailed 2/27/2025. Conditions remained the same as seen on patrol 3/06/2025, second notice mailed the following day. Both notices returned to the office, no answer when knocking on the door. Letters to be posted to the front door. Notice posted to door 4/07/2025, FINAL NOTICE mailed 4/29/2025. CHARGES FILED 5/07/2025. County, City and the IWORQ database all had the wrong owner listed on the property, charges were filed on the wrong individual. Charges were dismissed. First notice posted to door of property 6/26/2025. No answer again when I knocked on the door. Final notice posted to front door 7/24/2025. **CHARGES FILED 8/01/2025.**
- **126 Earle Taylor** – 4/19/2024 Unit opposite of burn-out house, needs to be secured. 5/23/2024 – Sent letter to out-of-state owner. 6/27/2024 - Recommend starting the process of demolition and adjudication of the costs. 7/30/2024 – Sent

final notice and noted intent to demolish. Established timeline and steps to be taken in letter.

- **8/29/2024** – No contact has been made by any party concerning this property.
- **8/12/2025 – Property has been deemed uninhabitable and condemned by the Building Official, notice was posted on the property**
- **128 Earle Taylor** – 4/19/2024 Burn-out house, needs to be secured. 4/30/2024 – Having issues locating owner. 5/6/2024 – Got info from lender. 5/13/2024 – Learned the owner is deceased. 5/16/2024 – Found Widow's information. 5/16/2024 – Called and left voice message for late owner's wife. 5/16/2024 – Sent letter. 5/23/2024 - Conditions remain. This may be escalated to adjudication. 6/14/2024 – Conditions remain. 6/19/2024 – Took photos, spoke with neighbor. No effort has been made to secure or demolish the structure. 6/27/2024 - Recommend starting the process of demolition and adjudication of the costs. 7/26/2024 - Sent final notice and noted intent to demolish. Established timeline and steps to be taken in letter.
 - **8/29/2024** – This property will likely end up in litigation. (Deceased) Owner's wife nor her attorney have contacted me. Former owner (and lending party) has been in constant contact with me but is unable to do anything until the property reverts to his ownership. Unfortunately, the late owner's wife has ceased all contact with him as well. I explained that we will allow additional time for him to be able to properly exhaust his legal process. Scheduled to reach out to owner second week of December.
 - **1/8/2025** – Communicated with lender/former owner again. He stated there has not been any contact made between him (nor his attorney) from the owner's widow, the estate nor their attorney.
 - **8/12/2025 – Property has been deemed uninhabitable and condemned by the Building Official, notice was posted on the property**

Ward #4

- **206 Hunter Drive-** Called in complaint of trash cans being left by the road and overgrown grass. Letter was posted to the front door of the property 7/30/2025
- **400 Hunter Drive-** Constant issues with this property. Numerous complaints come into the office weekly. MDEQ AND OSFD have both been involved. Property was already in court last year for the same reasons. Found guilty and was supposed to stay compliant for two years. Property has failed to do so. **Charges were filed against the property 7/30/2025.**

- **228 Hunter Drive-** Overgrown grass found while on patrol 6/11/2025. First notice mailed 6/12/2025, second notice mailed 6/26/2025. Property compliant 7/30/2025; **case closed.**
- **104 Burton** – 8/17/2022 Extreme clutter, and exterior sanitation issues. 8/17/2022 – Letter sent. 9/8/2022 – No change sent 2nd letter. 9/14/2022 – No change, waiting on time. 9/20/2022 – Filed Charges. 8/29/2024 – Conditions remain.
 - 10/10/2024 – Owner remains unserved.
 - **8/6/2025 – Owner agreed to bring the property into compliance with negotiations with City Prosecutor. Trial review reset to 08/20/2025.**

Ward #5

- **3703 Point Clear Drive** – Scope of work exceeded, found while on patrol 8/13/2025. **STOP WORK** posted on property.
- **133 Reynolds Circle-** Tires by the street for PW pick up found while on patrol 7/16/2025. First notice mailed 7/17/2025. Property compliant 7/24/2025; **case closed.**
- **3706 Point Clear Drive-** Fence being installed without a permit found while on patrol 7/29/2025. **STOP WORK** posted on property same day. Permit obtained 7/31/2025; **case closed.**
- **3920 Bienville** - 12/8/2023 Exterior sanitation, blighted property, junkyard. 12/11/2023 – Sent letter. 12/27/2023 - Spoke with planning, and case preparation has begun, as I anticipate this property's violations and fines will be decided in municipal court. 1/2/2024 – Charges filed. 10/10/2024 - Property was (partially) cleaned. A dispensary was allowed to open on-site despite pending charges. Property remains non-compliant.
 - 10/23/2024 – Trial date, owner called as court was starting to state illness and was in treatment. Trial date is reset, date to be determined.
 - 1/8/2025 – Review date, owner stated progress is underway. Said he needed more time to get into compliance. Judge issued a second review date in February.
 - 4/14/2025 – Appears to have a junk vehicle being disassembled.
 - 5/7/2025 – Judge Tynes recused himself, trial reset for July

- **8/6/2025 – Due to conflict with Judge Tynes, trial was reset to October when a Judge Pro-Tem will be on the bench.**
- **107 Industrial Park** - 12/8/2023 Exterior sanitation, blighted property, junkyard. 12/11/2023 – Sent letter. 12/27/2023 - Spoke with planning, and case preparation has begun, as I anticipate this property's violations and fines will be decided in municipal court. 1/2/2024 – Charges filed.
 - 10/23/2024 – Trial date, owner called as court was starting to state illness and was in treatment. Trial date is reset, date to be determined.
 - 1/8/2025 – Review date, owner stated progress is underway. Said he needed more time to get into compliance. Judge issued a second review date in February.
 - 4/14/2025 – All work has ceased.
 - 5/7/2025 – Judge Tynes recused himself, trial reset for July
 - 7/9/2025 – Owner revealed there are multiple vehicles tied up in litigation. Owner has done a large amount of work on property. He plans to enclose the site in a tall privacy fence obscuring all storage and work items from public view. It was noted that he is unsure of the height stipulations due to his zoning. Judge granted a 30-day extension to allow the owner to obtain a site plan, submit his plans to the building department, and obtain a permit to erect the required fencing.
 - **8/6/2025 – Due to conflict with Judge Tynes, trial was reset to October when a Judge Pro-Tem will be on the bench.**

Ward #6

- **5663 Shadow Street-** Refrigerator found by road seemingly for PW pick up while on patrol 8/12/2025. First notice mailed 8/13/2025.
- **1304 Glacier Ave-** Patrol 8/12/2025 trailer parked in front yard has not moved in weeks and is full of trash. Letter mailed 8/13/2025.
- **1218 Parktown Drive –** Inoperable vehicle parked in front yard, vehicle has not moved in months. All letters have been returned to the office. First notice was mailed 8/12/2025 with the corrected address.
- **7725 Trout Street-** Patrol 7/17/2025 extremely overgrown property with several inoperable vehicles visible from the public domain. Letter mailed 7/18/2025. **No change as of 8/12/2025. Second notice mailed 8/13/2025.**

- **8814 Plymouth Road**- Patrol 7/15/2025 deep freezer left on the side of the road for PW pickup. Letter mailed 7/16/2025. Second notice mailed 7/23/2025. **Property compliant as of 8/12/2025; case closed.**
- **100 Augustine Court** – Overgrown grass front and back yard in violation. Letter mailed 7/15/2025. Patrol 7/22/2025 still non-compliant letter handed directly to resident after knocking on the door. Final notice mailed to owner and tenant 7/31/2025. **Grass has been cut as of 8/12/2025; property compliant. Case closed.**
- **5601 Shadow Street** - Called in complaint of exterior sanitation issues, confirmed while on patrol 4/14/2025. Letter mailed following day. 4/22/2025 resident was outside while passing on routine patrol, stopped and talked. Resident explained that all his belongings were soaked due to the rain and the shed he had them in and was laying them out to dry and sort. Told him to continue to work towards compliance and that he is currently in violation. Final notice mailed 5/15/2025. Owner stopped my truck on 5/22/2025 and we discussed the ongoing issue at the property. She stated she is working towards compliance; the issue is her son. Says she's staying on it and the property is making progress. Will continue to monitor for two weeks and if progress is being made that will suffice for now. Property 90% compliant as of 7/08/2025, one tent and one tarp left in yard. Will continue to monitor. Called owner 8/12/2025 about the property. She is purchasing the house, and the appraiser will be there on Tuesday. **Stated everything will be clean by next Tuesday (8/19/2025). Will follow up with next week while on patrol.**
- **5500 Riley Road** – Downed fence around above ground pool in the backyard. Overgrown grass. Found while on patrol 4/29/2025. Letter mailed 4/30/2025. Owner called in and asked for an extension to complete the repairs necessary for compliance, extension granted through the end of the month. Will continue to monitor. Final notice mailed 6/11/2025. CHARGES FILED 6/25/2025. **Entire pool has been removed from the property as of 8/12/2025; case closed and charges have been dismissed.**





Ocean Springs, MS

8/19/2025 DOCKET OF CLAIMS

By Vendor Name

Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
Vendor: 04470 - ACE DATA STORAGE					
ACE DATA STORAGE	0108309	NEW PRICING SHREDDING SERVICE FOR CITY HALL& COURT	COURT DEPT SHREDDING SERVICE	001-110-600-0600	55.00
ACE DATA STORAGE	0108309	NEW PRICING SHREDDING SERVICE FOR CITY HALL& COURT	CITY HALL SHREDDING SERVICE	001-140-600-0600	55.00
Vendor 04470 - ACE DATA STORAGE Total:					110.00
Vendor: 038101 - ADAM MEADOWS					
ADAM MEADOWS	INV0031871	LOBBY CONCIERGE	LOBBY CONCIERGE	001-550-688-0000	240.00
Vendor 038101 - ADAM MEADOWS Total:					240.00
Vendor: 04580 - AGJ SYSTEMS & NETWORKS INC					
AGJ SYSTEMS & NETWORKS I...	124860	SSL Certificate for PTS	SSL Certificate for PTS	001-200-602-0000	766.94
Vendor 04580 - AGJ SYSTEMS & NETWORKS INC Total:					766.94
Vendor: 03536 - AIRGAS GULF STATES, INC.					
AIRGAS GULF STATES, INC.	5515394712	Cylinder Rental	Cylinder Rental	401-751-635-0000	961.61
AIRGAS GULF STATES, INC.	5516791036	Acetylene/Argon/OxygenJul25-Sept25	Acetylene/Argon/OxygenMar25-Sept25	401-751-635-0000	975.25
AIRGAS GULF STATES, INC.	5518191093	Cylinder Rental	Cylinder Rental	401-751-635-0000	1,074.47
Vendor 03536 - AIRGAS GULF STATES, INC. Total:					3,011.33
Vendor: 037971 - AL STANTON					
AL STANTON	INV0031707	FOOTBALL REFEREE 8/5 - 8/12	FOOTBALL REFEREE 8/5 - 8/12	001-550-688-0000	160.00
Vendor 037971 - AL STANTON Total:					160.00
Vendor: 03219 - ALL AMERICAN TOWING & RECOVERY INC.					
ALL AMERICAN TOWING & RE...	25-52597	Tow ##124 from PW to Johnson Diesel	Tow ##124 from PW to Johnson Diesel	001-301-630-0000	405.00
Vendor 03219 - ALL AMERICAN TOWING & RECOVERY INC. Total:					405.00
Vendor: 06040 - AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Sterilite 4 Shelf Cabinet, Lockable Utility Storg	001-300-501-0000	229.12
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Gatorade G Zero Sports Drink Mix Powder Packets, G	001-300-560-0000	157.17
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Gatorade Thirst Quencher Powder Sticks, 3 Flavor V	001-300-560-0000	91.75
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Gatorade Thirst Quencher Powder, Fruit Punch,	001-300-560-0000	90.68
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Gatorade G Zero Sports Drink Mix Powder Packets, G	001-300-560-0000	50.86
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Silhouette America - SILH Blades 4 (3mm Kraft Bla	001-300-560-0000	18.97
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	Gatorade Thirst Quencher Powder, Orange	001-300-560-0000	181.68
AMAZON CAPITAL SERVICES	1MHK-LT9K-KHT7	Cabinet/blades/gatorade/Head lights	AKKON -Fit 2021-2024 Dodge Durango Headlight Pair	001-350-560-0001	389.99
AMAZON CAPITAL SERVICES	1TY1-XP6V-3RHY	Ethernet Cables, Phone Case & Charger	Ethernet Cable 35ft White	001-140-560-0000	13.45
AMAZON CAPITAL SERVICES	1TY1-XP6V-3RHY	Ethernet Cables, Phone Case & Charger	IPAD CHARGER (2PACK)	001-180-560-0000	22.99
AMAZON CAPITAL SERVICES	1TY1-XP6V-3RHY	Ethernet Cables, Phone Case & Charger	Phone Charger for HR	001-180-560-0000	12.62

8/19/2025 DOCKET OF CLAIMS

Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES	1TY1-XP6V-3RHY	Ethernet Cables, Phone Case & Charger	OtterBox Phone Case	401-710-560-0000	25.38
Vendor 06040 - AMAZON CAPITAL SERVICES Total:					1,284.66
Vendor: 038111 - AMERICAN LEGION AUXILIARY UNIT 42					
AMERICAN LEGION AUXILIARY...	INV0031872	CANCELLED POISED POPPIES PAGEANT	CANCELLED POISED POPPIES PAGEANT	001-196-342-0000	200.00
Vendor 038111 - AMERICAN LEGION AUXILIARY UNIT 42 Total:					200.00
Vendor: 00281 - AMERICAN PLANNING ASSOCIATION					
AMERICAN PLANNING ASSOCI...	440005-250808	APA MEMBERSHIP - A. CROSE	APA MEMBERSHIP - A. CROSE	001-190-686-0000	127.42
Vendor 00281 - AMERICAN PLANNING ASSOCIATION Total:					127.42
Vendor: 031191 - ANDREW ENGLAND					
ANDREW ENGLAND	INV0031712	MEAL REIMBURSEMENT 8/3 - 8/8	MEAL REIMBURSEMENT 8/3 - 8/8	001-200-605-0607	88.35
Vendor 031191 - ANDREW ENGLAND Total:					88.35
Vendor: 04222 - ARTISAN PYROTECHNICS INC.					
ARTISAN PYROTECHNICS INC.	2621	OUTDOOR PYROTECHNIC DISPLAY 7/3/25	OUTDOOR PYROTECHNIC DISPLAY 7/3/25	010-140-703-0006	16,200.00
Vendor 04222 - ARTISAN PYROTECHNICS INC. Total:					16,200.00
Vendor: 05619 - AT&T MOBILITY					
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - MAYOR	001-120-611-0000	44.98
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - MAYOR IPAD	001-120-611-0000	40.23
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - FIRE CHIEF	001-120-611-0000	40.99
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - CITY CLERK	001-140-611-0000	59.07
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - K. JOHNSON	001-180-611-0000	44.98
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - BLDG	001-191-611-0000	44.98
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - FIRE MARSHALL	001-260-611-0000	44.98
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - FIRE IPADS	001-260-611-0000	80.46
AT&T MOBILITY	842X08052025	FIRSTNET SERVICES THROUGH 7/27/25	FIRSTNET SERVICES - PW ADMIN	001-300-611-0000	44.98
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES PROJECT MGR	001-120-611-0000	44.98
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES HUMAN RESOURCES	001-180-611-0000	44.98
AT&T MOBILITY	929X08052025	CITY CELL PHONES	PLANNING DIRECTOR PHONE	001-190-611-0000	21.31
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES BUILDING	001-191-611-0000	134.94
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES ANIMAL CONTROL	001-200-611-0000	44.98
AT&T MOBILITY	929X08052025	CITY CELL PHONES	IPAD 228-278-8146	001-260-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	IPAD 228-238-9139	001-260-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	FIRE IPAD 228-327-1047	001-260-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	IPAD 228-282-0587	001-260-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES PW ADMIN	001-300-611-0000	44.98
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES STREET	001-301-611-0000	15.90
AT&T MOBILITY	929X08052025	CITY CELL PHONES	DRAINAGE IPAD	001-352-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES DRAINAGE	001-352-611-0000	60.88
AT&T MOBILITY	929X08052025	CITY CELL PHONES	HOTSPOT	001-550-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	HOTSPOT 228-278-8897	001-550-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	M7 PRO HOTSPOT	001-550-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	GAY LEMON	001-550-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	HOTSPOT 327-1656	001-550-611-0000	40.23
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES PARKS DEPT	001-550-611-0000	355.38
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES WATER BILLING	401-710-611-0000	89.96

8/19/2025 DOCKET OF CLAIMS

Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES WATER DEPT	401-750-611-0000	60.88
AT&T MOBILITY	929X08052025	CITY CELL PHONES	CITY CELL PHONES SEWER DEPT	401-751-611-0000	89.96
AT&T MOBILITY	929X08052025	CITY CELL PHONES	SEWER IPAD	401-751-611-0000	40.23
Vendor 05619 - AT&T MOBILITY Total:					1,897.31
Vendor: 00943 - AUTO TRUCK & TRAILER PARTS INC					
AUTO TRUCK & TRAILER PARTS..325014		Repair parts for equipment trailer	12 1/4 x 3 3/8 Right Shoe kit	001-352-563-0000	238.25
AUTO TRUCK & TRAILER PARTS..325014		Repair parts for equipment trailer	8-430-5 Hub Kit	001-352-563-0000	682.14
Vendor 00943 - AUTO TRUCK & TRAILER PARTS INC Total:					920.39
Vendor: 01224 - BAILEY LUMBER AND SUPPLY CO					
BAILEY LUMBER AND SUPPLY ... 4133412		Pallet of concrete for building maintenance	Pallet of concrete	001-140-643-0000	271.60
Vendor 01224 - BAILEY LUMBER AND SUPPLY CO Total:					271.60
Vendor: 037981 - BETHESDA FREE HEALTH CLINIC					
BETHESDA FREE HEALTH CLINIC R00382269		COMMUNITY CENTER RENTAL DEPOSIT RETURN	COMMUNITY CENTER RENTAL DEPOSIT RETURN	001-001-108-0000	300.00
Vendor 037981 - BETHESDA FREE HEALTH CLINIC Total:					300.00
Vendor: 06210 - BOTTOM 2 TOP CONSTRUCTION LLC					
BOTTOM 2 TOP CONSTRUCTI... 17808-4		WASHINGTON AVE UTILITY IMPROVEMENTS JULY 2025	WASHINGTON AVE UTILITY IMPROVEMENTS JULY 2025	328-300-911-0002	55,812.17
Vendor 06210 - BOTTOM 2 TOP CONSTRUCTION LLC Total:					55,812.17
Vendor: 033831 - BRADY COMPANIES LLC					
BRADY COMPANIES LLC 10428675		Station Supplies	Air freshener	001-260-510-0000	100.80
BRADY COMPANIES LLC 10428675		Station Supplies	Laundry detergent	001-260-510-0000	168.00
BRADY COMPANIES LLC 10428675		Station Supplies	Dishwashing liquid	001-260-510-0000	157.16
BRADY COMPANIES LLC 10428675		Station Supplies	Toilet tissue	001-260-510-0000	87.72
BRADY COMPANIES LLC 10428675		Station Supplies	Paper towels	001-260-510-0000	120.80
BRADY COMPANIES LLC 10428675		Station Supplies	Cleaning sponges	001-260-510-0000	59.60
BRADY COMPANIES LLC 10428675		Station Supplies	Dust mop	001-260-510-0000	50.10
BRADY COMPANIES LLC 10428675		Station Supplies	Hand soap	001-260-510-0000	48.80
BRADY COMPANIES LLC 10428675		Station Supplies	Mop heads	001-260-510-0000	48.60
BRADY COMPANIES LLC 10428675		Station Supplies	Glass cleaner	001-260-510-0000	33.60
BRADY COMPANIES LLC 10428675		Station Supplies	Disinfectant cleaner	001-260-510-0000	73.66
Vendor 033831 - BRADY COMPANIES LLC Total:					948.84
Vendor: 04540 - BROWN, MITCHELL & ALEXANDER, INC					
BROWN, MITCHELL & ALEXA... 26458		GOVT STREET SIDEWALK IMPROVEMENTS 7/1 - 7/11	GOVT STREET SIDEWALK IMPROVEMENTS 7/1 - 7/11	320-330-911-0000	1,669.13
BROWN, MITCHELL & ALEXA... 26491		CITY ENGINEERING JULY 2025	CITY ENGINEERING JULY 2025	001-120-600-0612	1,177.50
Vendor 04540 - BROWN, MITCHELL & ALEXANDER, INC Total:					2,846.63
Vendor: 035791 - CAMERON ROBINSON					
CAMERON ROBINSON INV0031725		FOOTBALL SCOREKEEPER 8/5 - 8/12	FOOTBALL SCOREKEEPER	001-550-688-0000	45.00
Vendor 035791 - CAMERON ROBINSON Total:					45.00
Vendor: 00039 - CENTRAL PIPE SUPPLY, INC.					
CENTRAL PIPE SUPPLY, INC. S100405809.001		supplies to reroute water main @Jackson/Porter	DI MJ ACC PACK 6" LESS GLAND #MJBGAS06P	401-750-924-0910	327.60
CENTRAL PIPE SUPPLY, INC. S100405809.001		supplies to reroute water main @Jackson/Porter	DI MJ 45 ELL 6"	401-750-924-0910	662.40
CENTRAL PIPE SUPPLY, INC. S100405809.001		supplies to reroute water main @Jackson/Porter	HYMAX COUPLING 6" X 18.7" LONG BODY	401-750-924-0910	2,233.52
CENTRAL PIPE SUPPLY, INC. S100405809.001		supplies to reroute water main @Jackson/Porter	TYLER UNION LOCKING GLAND 6" FOR PVC PIPE TUFGRIP	401-750-924-0910	588.00
CENTRAL PIPE SUPPLY, INC. S100405495.001		repair parts for water systems	FORD BRASS COUPLING 3/4" X 1"#C44-34-G-NL CTS X CT	401-750-924-0910	1,660.20
CENTRAL PIPE SUPPLY, INC. S100405495.001		repair parts for water systems	FORD BRASS COUPLING 1" #C44-44-G-NL CTS X CTS	401-750-924-0910	1,634.40

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS COUPLING 3/4"#C44-33-G-NL CTS X CTS	401-750-924-0910	1,852.80
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B FULL CIRCLE #244 3/4" IPS X 3" #244-00010503-0	401-750-924-0910	1,960.80
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	CI VALVE BOX 562S COMPLETE (27"-37") #6005 VB262	401-750-924-0910	2,300.00
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS CURB STOP 3/4"#B11-233W-NL FIPT X FIPT	401-750-924-0910	2,542.20
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS DUAL CHECK VALVE 1" #HHS31-344-NL METER	401-750-924-0910	5,166.00
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS CURB STOP 3/4"#B41-233W-G-NL CTS X FIP	401-750-924-0910	3,009.00
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS CURB STOP 3/4"#B44-233W-G-NL CTS X CTS	401-750-924-0910	3,246.00
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS CURB STOP 1" #B11-344W-NL FIPT X FIPT	401-750-924-0910	4,485.60
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS DUAL CHECK VALVE 3/4"#HHS31-323-NL METE	401-750-924-0910	4,753.80
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS CURB STOP 1" #B44-344W-G-NL CTS X CTS	401-750-924-0910	6,565.80
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	HYMAX COUPLING 6" X 18.7" LONG BODY #862-54-0163-1	401-750-924-0910	1,510.38
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	FORD BRASS TEE 1" #T444-444-G-NL CTS X CTS X CTS	401-750-924-0910	2,675.89
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	CI VALVE BOX 461S COMPLETE (19"-22") #6000	401-750-924-0910	1,462.60
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B PATCH CLAMP 1 1/2" X 3" #245-00019003-000	401-750-924-0910	206.40
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B FULL CIRCLE #226-00069012-000 6" X 12.5"	401-750-924-0910	914.94
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B FULL CIRCLE #226-00066312-000 6" X 12.5" (6.56	401-750-924-0910	601.16
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B FULL CIRCLE #244 1 1/2" IPSx3" #244-00019003	401-750-924-0910	546.00
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B PATCH CLAMP 3/4" X 3" #245-00010503-000	401-750-924-0910	462.24
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B FULL CIRCLE #244 1 1/2" IPS X 6" #244-00019006	401-750-924-0910	430.80
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B PATCH CLAMP 3/4" X 6"#245-00010506-000	401-750-924-0910	319.20
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B PATCH CLAMP 1 1/2" X 6" #245-00019006-000	401-750-924-0910	311.04
CENTRAL PIPE SUPPLY, INC.	S100405495.001	repair parts for water systems	S/B FULL CIRCLE #244 3/4" IPS X 6"#244-00010506-00	401-750-924-0910	1,036.20
CENTRAL PIPE SUPPLY, INC.	S100405495.002	repair parts for water systems	HYMAX COUPLING 6" X 18.7" LONG BODY #862-54-0163-1	401-750-924-0910	503.46
CENTRAL PIPE SUPPLY, INC.	S100418541.001	Water main supplies (Govt)	S/B FULL CIRCLE #226-00117512-000 10" X 12.5" (	401-750-924-0910	582.76
CENTRAL PIPE SUPPLY, INC.	S100418541.001	Water main supplies (Govt)	S/B FULL CIRCLE #226-00132015-000 12" X 15"	401-750-924-0910	797.02
CENTRAL PIPE SUPPLY, INC.	S100418541.001	Water main supplies (Govt)	S/B FULL CIRCLE #226-00111012-000 10" X 12.5" (	401-750-924-0910	548.86
CENTRAL PIPE SUPPLY, INC.	S100418541.001	Water main supplies (Govt)	DI MJ TEE HEAD BOLT W/ NUT 3/4" X 4"	401-750-924-0910	337.50
CENTRAL PIPE SUPPLY, INC.	S100419185.001	Water Main supplies	FORD BRASS CORP STOP 2" #FB1100-7-NL MIPT X CTS	401-750-924-0910	1,523.64
CENTRAL PIPE SUPPLY, INC.	S100419185.001	Water Main supplies	FORD BRASS CURB STOP 2" #B11-677W-NL FIPT X FIPT	401-750-924-0910	1,336.12
CENTRAL PIPE SUPPLY, INC.	S100419185.001	Water Main supplies	SMITH BLAIR DS 8" X 2" IP SERVICE SADDLE	401-750-924-0910	317.12
CENTRAL PIPE SUPPLY, INC.	S100419673.001	Sewer Pipe for repairs and projects	PIPE PVC SDR-35 SEWER S/W 6" X 10' BELLED END	401-751-923-0908	1,383.20

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
CENTRAL PIPE SUPPLY, INC.	S100419673.001	Sewer Pipe for repairs and projects	PIPE PVC SDR-35 SEWER S/W 4" X 10' BELLED END	401-751-923-0908	1,240.20
CENTRAL PIPE SUPPLY, INC.	S100420973.001	Water main Supplies for Bellande & Gov't	FORD BRASS CORP STOP 2" #FB1100-7-NL MIPT X CTS	401-750-924-0910	1,142.73
CENTRAL PIPE SUPPLY, INC.	S100420973.001	Water main Supplies for Bellande & Gov't	PIPE PVC CL/235 C900 6" DR-18	401-750-924-0910	1,342.80
CENTRAL PIPE SUPPLY, INC.	S100420973.001	Water main Supplies for Bellande & Gov't	DI MJ GASKET 6"	401-750-924-0910	58.50
CENTRAL PIPE SUPPLY, INC.	S100420973.001	Water main Supplies for Bellande & Gov't	DI MJ 45 ELL 6"	401-750-924-0910	414.00
Vendor 00039 - CENTRAL PIPE SUPPLY, INC. Total:					64,992.88
Vendor: 036091 - CENTURY CONSTRUCTION GROUP, INC.					
CENTURY CONSTRUCTION GR...	16798	MARY C RENOVATIONS	MARY C RENOVATIONS	337-196-901-0000	238,694.94
Vendor 036091 - CENTURY CONSTRUCTION GROUP, INC. Total:					238,694.94
Vendor: 05654 - CHANCELLOR, INC.					
CHANCELLOR, INC.	030284974-01	3-phase Voltage Monitor for Lift Station	MOC 102A LITTLEFUSE/MOTOR SAVER	401-751-923-0908	3,478.52
CHANCELLOR, INC.	030285050-01	Electric Parts from Chancellor	61327 led flood sylvania xtr special	001-196-563-0000	239.96
CHANCELLOR, INC.	030285050-01	Electric Parts from Chancellor	mmm 33+-3/4x76ft-1 super 33+ vinyl tape 3/4x76ft	001-196-563-0000	86.64
CHANCELLOR, INC.	030285050-01	Electric Parts from Chancellor	ori 2c-2g wp gry 2g gfci cvr	001-196-563-0000	113.95
CHANCELLOR, INC.	030285050-01	Electric Parts from Chancellor	eag twrgf15w twr st gfci 15a 125v wh	001-196-563-0000	262.56
CHANCELLOR, INC.	030286677-01	Volt meter for water wells	ARN FLUKE 374 W/ SOFT CASE	401-750-924-0910	640.99
Vendor 05654 - CHANCELLOR, INC. Total:					4,822.62
Vendor: 00326 - CHEMSEARCH					
CHEMSEARCH	9265708	Weed killer to be used city Wide	12093593 CHEETAH PRO, 2 X 2.5 GL	001-301-543-0000	4,180.95
Vendor 00326 - CHEMSEARCH Total:					4,180.95
Vendor: 06150 - CINTAS CORPORATION					
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	UNIFORM SERVICE PUBLIC WORKS	001-300-535-0530	252.25
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	UNIFORM ADVANTAGE	001-300-535-0530	37.00
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	PREP ADVANTAGE	001-300-535-0530	27.93
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	EMBLEM ADVANTAGE	001-300-535-0530	13.52
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	4 X 6 BLACK MAT	001-300-535-0530	7.63
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	EMBLEM ADVANTAGE	401-300-535-0530	4.51
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	PREP ADVANTAGE	401-300-535-0530	9.29
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	UNIFORM ADVANTAGE	401-300-535-0530	12.32
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	UNIFORM SERVICE PUBLIC WORKS	401-300-535-0530	76.38
CINTAS CORPORATION	4238641563	UNIFORM SERVICE PUBLIC WORKS	4 X 6 BLACK MAT	401-300-535-0530	7.62
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	UNIFORM SERVICE PUBLIC WORKS	001-300-535-0530	252.25
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	EMBLEM ADVANTAGE	001-300-535-0530	13.52
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	PREP ADVANTAGE	001-300-535-0530	27.93
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	UNIFORM ADVANTAGE	001-300-535-0530	37.00
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	4 X 6 BLACK MAT	001-300-535-0530	7.63

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	UNIFORM ADVANTAGE	401-300-535-0530	12.32
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	PREP ADVANTAGE	401-300-535-0530	9.29
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	4 X 6 BLACK MAT	401-300-535-0530	7.62
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	EMBLEM ADVANTAGE	401-300-535-0530	4.51
CINTAS CORPORATION	4239379414	UNIFORM SERVICE PUBLIC WORKS	UNIFORM SERVICE PUBLIC WORKS	401-300-535-0530	76.38
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	4 X 6 BLACK MAT	001-300-535-0530	7.63
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	UNIFORM SERVICE PUBLIC WORKS	001-300-535-0530	252.25
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	EMBLEM ADVANTAGE	001-300-535-0530	13.52
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	PREP ADVANTAGE	001-300-535-0530	27.93
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	UNIFORM ADVANTAGE	001-300-535-0530	37.00
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	UNIFORM SERVICE PUBLIC WORKS	401-300-535-0530	76.38
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	EMBLEM ADVANTAGE	401-300-535-0530	4.51
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	UNIFORM ADVANTAGE	401-300-535-0530	12.32
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	4 X 6 BLACK MAT	401-300-535-0530	7.62
CINTAS CORPORATION	4240106008	UNIFORM SERVICE PUBLIC WORKS	PREP ADVANTAGE	401-300-535-0530	9.29

Vendor 06150 - CINTAS CORPORATION Total: **1,345.35**

Vendor: 037991 - CLEAVER FLOWERS

CLEAVER FLOWERS	INV0031732	FOOTBALL REFEREE 8/5 - 8/12	FOOTBALL REFEREE 8/5 - 8/12	001-550-688-0000	160.00
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Vendor 037991 - CLEAVER FLOWERS Total: **160.00**

Vendor: 00051 - COAST CHLORINATOR & PUMP CO INC

COAST CHLORINATOR & PUMP..79170		PABST ST WELL ANALYZER replacement from Lighting	03020 MC3-AC MICROCHEM 3 INSTRUMENT 110-240 VAC PO	401-750-924-0910	2,027.00
COAST CHLORINATOR & PUMP..79170		PABST ST WELL ANALYZER replacement from Lighting	03020 23184 FREE CHLORINE PROBE, 0-5 PPM, PH TOLER	401-750-924-0910	1,995.00
COAST CHLORINATOR & PUMP..79170		PABST ST WELL ANALYZER replacement from Lighting	00000 SERV/LABOR C...	401-750-924-0910	250.00
COAST CHLORINATOR & PUMP..79170		PABST ST WELL ANALYZER replacement from Lighting	SERVICE & LABOR ON-SITE		
COAST CHLORINATOR & PUMP..79171		PABST ST WELL ANALYZER replacement from Lighting	03020 27758 1.2 M (4 FOOT) PROBE, SENSOR CABLE (47	401-750-924-0910	52.00
COAST CHLORINATOR & PUMP..79171		DEANNA WELL ANALYZER replacement from Lighting	03020 MC3-AC MICROCHEM 3 INSTRUMENT 110-240 VAC PO	401-750-924-0910	2,027.00
COAST CHLORINATOR & PUMP..79171		DEANNA WELL ANALYZER replacement from Lighting	03020 23184 FREE CHLORINE PROBE, 0-5 PPM, PH TOLER	401-750-924-0910	1,995.00
COAST CHLORINATOR & PUMP..79171		DEANNA WELL ANALYZER replacement from Lighting	00000 SERV/LABOR C...	401-750-924-0910	250.00
COAST CHLORINATOR & PUMP..79171		DEANNA WELL ANALYZER replacement from Lighting	SERVICE & LABOR ON-SITE		
COAST CHLORINATOR & PUMP..79171		DEANNA WELL ANALYZER replacement from Lighting	03020 27758 1.2 M (4 FOOT) PROBE, SENSOR CABLE (47	401-750-924-0910	52.00

Vendor 00051 - COAST CHLORINATOR & PUMP CO INC Total: **8,648.00**

Vendor: 06156 - COAST ELEVATORS

COAST ELEVATORS	25-00097	ROUTINE ELEVATOR MAINTENANCE AUG 2025	ROUTINE ELEVATOR MAINTENANCE AUG 2025	001-196-600-0600	341.37
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Vendor 06156 - COAST ELEVATORS Total: **341.37**

Vendor: 01714 - COASTAL FIRE AND SAFETY, LLC

COASTAL FIRE AND SAFETY, LLC 37072		BURGLARY / FIRE ALARM MONTHLY MONITORING	ALARM.COM INTERACTIVE MONTHLY MONITORING	001-196-600-0600	25.00
COASTAL FIRE AND SAFETY, LLC 37072		BURGLARY / FIRE ALARM MONTHLY MONITORING	CELLULAR FIRE ALARM MONTHLY MONITORING	001-196-600-0600	45.00

Vendor 01714 - COASTAL FIRE AND SAFETY, LLC Total: **70.00**

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
Vendor: 02660 - COMMUNICATIONS INTERNATIONAL					
COMMUNICATIONS INTERNAT...	PI178996	Trouble shoot dispatch head set / Repair noisy fan	Labor for trouble shooting dispatch headset	001-200-630-0000	314.00
Vendor 02660 - COMMUNICATIONS INTERNATIONAL Total:					314.00
Vendor: 00618 - CONSOLIDATED PIPE & SUPPLY CO INC					
CONSOLIDATED PIPE & SUPPL...	MS0379080	irrigation meter 3/4" and 1"	23-0058-00535 5/8X3/4 NEPTUNE T10 ECODER	401-750-924-0910	164.00
CONSOLIDATED PIPE & SUPPL...	MS0379429	WATER METERS	11X16X12 DFW PLASTICS INC DFW36C-12 BODY BLACK HDP	401-750-924-0910	388.00
CONSOLIDATED PIPE & SUPPL...	MS0379429	WATER METERS	NEPTUNE T10 ECODER ED2B31RHG2	401-750-924-0910	8,800.00
CONSOLIDATED PIPE & SUPPL...	MS03710848	Repair parts for Watermain break on Hickory	22-0600-00213 6 MUELLER A-2361-19 DI OL GATE VALVE	401-750-924-0910	1,088.00
CONSOLIDATED PIPE & SUPPL...	MS03711458	3/4" meter gaskets	23-0034-00074 3/4X1/8 SBR METER WASHER 100/pack	401-750-924-0910	30.00
Vendor 00618 - CONSOLIDATED PIPE & SUPPLY CO INC Total:					10,470.00
Vendor: 00025 - CONTROL SYSTEMS INC					
CONTROL SYSTEMS INC	63975	Repair/Refurbish 4 - DC101E Control Panel Boards	Repair/Refurbish 4 - DC101E Control Panel Boards	401-751-630-0000	335.00
Vendor 00025 - CONTROL SYSTEMS INC Total:					335.00
Vendor: 038001 - CORY CROCKETT					
CORY CROCKETT	INV0031734	FOOTBALL REFEREE 8/5 - 8/12	FOOTBALL REFEREE 8/5 - 8/12	001-550-688-0000	60.00
Vendor 038001 - CORY CROCKETT Total:					60.00
Vendor: 00219 - COVINGTON SALES & SERVICE INC					
COVINGTON SALES & SERVICE ...	102693	Repair Parts & Labor Sweeper #101	Shop Supplies	001-301-563-0000	162.81
COVINGTON SALES & SERVICE ...	102693	Repair Parts & Labor Sweeper #101	59574 1 Belt 8/3vx530	001-301-563-0000	196.89
COVINGTON SALES & SERVICE ...	102693	Repair Parts & Labor Sweeper #101	L Labor In-Shop Per Hour	001-301-563-0000	1,950.00
Vendor 00219 - COVINGTON SALES & SERVICE INC Total:					2,309.70
Vendor: 037411 - CROWD CONTROL WAREHOUSE LLC					
CROWD CONTROL WAREHOU...	1611346	7 foot lightweight PVC sport paneling	7 foot lightweight PVC sport paneling	008-550-911-0920	15,552.78
Vendor 037411 - CROWD CONTROL WAREHOUSE LLC Total:					15,552.78
Vendor: 038011 - DARLENE ALLEN					
DARLENE ALLEN	R00407340	FT MAUREPAS RENTAL DEPOSIT RETURN	FT MAUREPAS RENTAL DEPOSIT RETURN	001-001-108-0000	250.00
Vendor 038011 - DARLENE ALLEN Total:					250.00
Vendor: 037481 - DAVID N. HARRIS LAW FIRM, PLLC					
DAVID N. HARRIS LAW FIRM, ...	44	PROFESSIONAL LEGAL SERVICES AUGUST 2025	PROFESSIONAL LEGAL SERVICES	001-120-600-0602	9,840.00
DAVID N. HARRIS LAW FIRM, ...	44	PROFESSIONAL LEGAL SERVICES AUGUST 2025	PROFESSIONAL LEGAL SERVICES	401-750-600-0602	1,080.00
DAVID N. HARRIS LAW FIRM, ...	44	PROFESSIONAL LEGAL SERVICES AUGUST 2025	PROFESSIONAL LEGAL SERVICES	401-751-600-0602	1,080.00
Vendor 037481 - DAVID N. HARRIS LAW FIRM, PLLC Total:					12,000.00
Vendor: 037271 - DELTA UTILITIES					
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	7455154-0 / 1018 PORTER AVE A	001-140-625-0000	58.44
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3049226-8 / 1018 PORTER AVE	001-140-625-0000	83.53
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3049209-4 / 516 WASHINGTON AVE	001-193-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3049204-5 / 512 WASHINGTON AVE	001-194-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	13833124-4 / 1600 GOVERNMENT ST (MARY C)	001-196-625-0000	47.34
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	9369075-8 / 3810 BIENVILLE BLVD	001-200-625-0000	175.19

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	6537669-1 / 503 DEWEY AVE GENERATOR	001-200-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	9069605-5 / 3820 BIENVILLE BLVD	001-260-625-0000	81.36
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3137039-8 / 2830 GOVERNMENT (BEAUGEZ FIRE STATION)	001-260-625-0000	55.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3086932-5 / 1226 BIENVILLE BLVD	001-260-625-0000	50.79
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	7984165-6 / 405 HALSTEAD RD	001-301-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3074142-5 / 724 PINE DR	001-301-625-0000	61.71
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	7984159-9 / 1018 PORTER AVE B	001-301-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3062130-4 / 1409 MIDDLE AVE	001-550-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	6400671650-6 / 710 MAGNOLIA AVE	001-550-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	6400415252-2 / 400 ALICE ST	001-550-625-0000	46.18
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	3068913-7 / 720 PINE DR	401-751-625-0000	43.16
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	6400671646-4 / 1612 GOVERNMENT S...	551-551-625-0000	120.62
DELTA UTILITIES	INV0031738	NATURAL GAS CHARGES	6400671651-4 / 611 MAGNOLIA AVE	551-551-625-0000	70.45
Vendor 037271 - DELTA UTILITIES Total:					1,196.05

Vendor: 038021 - DEREK COOK

DEREK COOK	INV0031742	FOOTBALL REFEREE 8/5 - 8/12	FOOTBALL REFEREE 8/5 - 8/12	001-550-688-0000	220.00
Vendor 038021 - DEREK COOK Total:					220.00

Vendor: 00227 - DOGWOOD CERAMICS

DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	14.00
DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	54.00
DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	48.00
DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	56.00
DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	60.00
DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	121.00
DOGWOOD CERAMICS	7101	pottery supplies	PJ	001-550-540-0542	39.00
DOGWOOD CERAMICS	7102	Clay order	s-213 clay	001-550-540-0542	300.00
Vendor 00227 - DOGWOOD CERAMICS Total:					692.00

Vendor: 05068 - DONNIE MCCLAIN'S TREE EXPERTS

DONNIE MCCLAIN'S TREE EXP...	INV0031794	Remove 6 large storm damaged trees behind Sunhaven	Remove 6 large storm damaged trees behind Sunhaven	001-352-689-0000	4,800.00
DONNIE MCCLAIN'S TREE EXP...	INV0031706	Remove 3 large Pine trees & grind stump on Knapp R	Remove 3 large Pine trees & grind stump on Knapp R	001-352-689-0000	4,900.00
Vendor 05068 - DONNIE MCCLAIN'S TREE EXPERTS Total:					9,700.00

Vendor: 00864 - DPS CRIME LAB

DPS CRIME LAB	90163482	ANALYTICAL FEES JULY 2025	ANALYTICAL FEES JULY 2025	001-200-699-0000	120.00
Vendor 00864 - DPS CRIME LAB Total:					120.00

Vendor: 03112 - DUNAWAY SIGNS, INC.

DUNAWAY SIGNS, INC.	45553	Graphic install on driver's door unit 2305	Vinyl Lettering Driver's Side Door Unit 2305	001-200-630-0000	125.00
Vendor 03112 - DUNAWAY SIGNS, INC. Total:					125.00

Vendor: 03206 - DUNCAN AUDIO & PRODUCTION SERVICES, LLC

DUNCAN AUDIO & PRODUCTI...	1130	FIRDAY AT THE FORT JULY 2025 - SOUND TECH	FIRDAY AT THE FORT JULY 2025 - SOUND TECH	010-140-703-0009	700.00
DUNCAN AUDIO & PRODUCTI...	INV0031874	COAST BIG BAND TECH FEES	COAST BIG BAND TECH FEES	001-196-688-0000	350.00
Vendor 03206 - DUNCAN AUDIO & PRODUCTION SERVICES, LLC Total:					1,050.00

Vendor: 05394 - EAGLE ENERGY INC.

EAGLE ENERGY INC.	47702	Annual Fuel (Gas/Diesel) Delivered Jul2025-Sept2025	Annual Fuel (Gas/Diesel) Delivered Jul2025-Sept2025	001-301-525-0000	2,093.93
EAGLE ENERGY INC.	47702	Annual Fuel (Gas/Diesel) Delivered Jul2025-Sept2025	Annual Fuel (Gas/Diesel) Delivered Jul2025-Sept2025	401-750-525-0000	1,395.96

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
EAGLE ENERGY INC.	47722	Fuel for Police, Fire, Public Works, Parks	Fuel for Police, Fire, Public Works, Parks	001-200-525-0000	4,713.70
Vendor 05394 - EAGLE ENERGY INC. Total:					8,203.59
Vendor: 03044 - EAST BEACH SPECIALTIES, INC.					
EAST BEACH SPECIALTIES, INC.	15994	JULIE MESSENGER SHIRTS	PORT AUTHORITY SILK TOUCH ROYAL BLUE	001-120-535-0531	46.00
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Freight	001-140-535-0531	20.36
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Jennifer Ladies Silk Touch Performance Polo	001-140-535-0531	21.00
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Christine Ladies Cotton Blend Pique Polo	001-140-535-0531	21.40
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Christine Ladies Microterry Cardigan	001-140-535-0531	38.60
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Amber 1/4 Zip Cadet Collar Sweatshirt	001-140-535-0531	27.50
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Christine Womens Stretch Crepe 3/4 Sleeve Shirt	001-140-535-0531	34.85
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Christine Ladies Easy Care Short Sleeve Shirt Burg	001-140-535-0531	27.75
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Kelly Womens C-Free Snag Proof Polo	001-140-535-0531	28.00
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Jennifer Womens Limit Polo	001-140-535-0531	34.00
EAST BEACH SPECIALTIES, INC.	15998	UNIFORMS FOR CITY HALL	Rea Ladies Microfleece Jacket	401-710-535-0531	35.50
Vendor 03044 - EAST BEACH SPECIALTIES, INC. Total:					334.96
Vendor: 037941 - EASTON BAHR					
EASTON BAHR	INV0031743	FOOTBALL SCORE KEEPER 8/5 - 8/12	FOOTBALL SCORE KEEPER 8/5 - 8/12	001-550-688-0000	135.00
Vendor 037941 - EASTON BAHR Total:					135.00
Vendor: 00419 - FAST EDDIE'S, INC					
FAST EDDIE'S, INC	126477	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet2106	001-200-525-0000	87.88
FAST EDDIE'S, INC	126488	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet2104	001-200-525-0000	87.88
FAST EDDIE'S, INC	126499	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet1607	001-200-525-0000	50.88
FAST EDDIE'S, INC	126516	oil changes	oil changes #8	001-550-525-0000	36.00
FAST EDDIE'S, INC	126507	oil changes	oil changes #11	001-550-525-0000	47.00
FAST EDDIE'S, INC	126510	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet7616	001-200-525-0000	50.88
FAST EDDIE'S, INC	126522	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet1704	001-200-525-0000	87.88
FAST EDDIE'S, INC	126528	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet2208	001-200-525-0000	87.88
FAST EDDIE'S, INC	126534	Oil Changes & Service for Police Fleet	Oil Changes & Service for Police Vehicle Fleet1809	001-200-525-0000	110.00
Vendor 00419 - FAST EDDIE'S, INC Total:					646.28
Vendor: 037301 - FORSYTH TUCKER SPORTS CONSTRUCTION LLC					
FORSYTH TUCKER SPORTS CO...	1076	repair MLK park and Halstead Tennis Courts	Halstead repairs of surfacing of 4 courts	008-550-911-0915	10,000.00
FORSYTH TUCKER SPORTS CO...	1076	repair MLK park and Halstead Tennis Courts	MLK basketball courts repairs	008-550-911-0925	2,000.00
Vendor 037301 - FORSYTH TUCKER SPORTS CONSTRUCTION LLC Total:					12,000.00
Vendor: 00428 - FRASIER'S NURSERY, INC					
FRASIER'S NURSERY, INC	0089117	20 yards of mulch	20 yards of mulch	001-550-560-0000	250.00
FRASIER'S NURSERY, INC	00898119	20 yards of mulch	20 yards of mulch	001-550-560-0000	125.00
Vendor 00428 - FRASIER'S NURSERY, INC Total:					375.00
Vendor: 06140 - GLOBAL POLICE SOLUTIONS, LLC					
GLOBAL POLICE SOLUTIONS, L...	2025207	First Line Supervision Level 1	First Line Supervisor 1	001-200-605-0607	1,475.00
Vendor 06140 - GLOBAL POLICE SOLUTIONS, LLC Total:					1,475.00

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
Vendor: 02624 - GRAHAM CONSTRUCTION					
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave MINI EXCAVATOR (8HRS @ \$35/HR)	401-750-924-0910	140.00
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave PICKUP TRUCK (8HRS @ \$20/HR)	401-750-924-0910	160.00
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave FOREMAN (8HRS @ \$47/HR)	401-750-924-0910	188.00
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave GANG TRUCK (8HRS @ \$30/HR)	401-750-924-0910	240.00
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave OPERATOR (8HRS @ \$42/HR)	401-750-924-0910	336.00
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave MOB/DEMOB	401-750-924-0910	475.00
GRAHAM CONSTRUCTION	2025.5	Installing 2 - 1" water tap @ 461 Magnolia Ave	@ 461 Magnolia Ave LABORER (24HRS @ \$35/HR)	401-750-924-0910	560.00
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson MINI EXCAVATOR (8HRS @ \$35/HR)	001-352-906-0000	148.75
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson PICKUP TRUCK (16HRS @ \$20/HR)	001-352-906-0000	190.00
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson OPERATOR (16HRS @ \$42/HR)	001-352-906-0000	357.00
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackso...	001-352-906-0000	237.50
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson DUMP TRUCK (8HRS @ \$30/HR)	001-352-906-0000	127.50
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson FOREMAN (8HRS @ \$47/HR)	001-352-906-0000	199.75
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson LABORER (24HRS @ \$35/HR)	001-352-906-0000	446.25
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson GANG TRUCK (8HRS @ \$30/HR)	001-352-906-0000	127.50
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackso...	401-750-924-0910	237.50
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson DUMP TRUCK (8HRS @ \$30/HR)	401-750-924-0910	127.50
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson GANG TRUCK (8HRS @ \$30/HR)	401-750-924-0910	127.50
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson MINI EXCAVATOR (8HRS @ \$35/HR)	401-750-924-0910	148.75
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson PICKUP TRUCK (16HRS @ \$20/HR)	401-750-924-0910	190.00
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson FOREMAN (8HRS @ \$47/HR)	401-750-924-0910	199.75
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson LABORER (24HRS @ \$35/HR)	401-750-924-0910	446.25
GRAHAM CONSTRUCTION	2025.11	6" valve/water line/replace drainage @Porter&Jacks	@Porter/Jackson OPERATOR (16HRS @ \$42/HR)	401-750-924-0910	357.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr Mini Excavator(10 hr@ \$35)	401-751-923-0908	542.50
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr MOB/DEMOB	401-751-923-0908	475.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr TD DUMP TRUCK (10 HRS @ \$30/HR)	401-751-923-0908	465.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr PICKUP TRUCK (20 HRS @ \$20/HR)	401-751-923-0908	410.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr TRENCH BOX (10 HRS @ \$25/HR)	401-751-923-0908	225.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr Asphalt (1 @ \$600)	401-751-923-0908	600.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr 6" SEWER TAP (1 @ \$600)	401-751-923-0908	600.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr FOREMAN (20 HRS @ \$47/HR)	401-751-923-0908	963.50

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr LABORERS (30 HRS @ \$35/HR)	401-751-923-0908	2,152.50
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr OPERATOR (20 HRS @ \$42/HR)	401-751-923-0908	861.00
GRAHAM CONSTRUCTION	2025.17	Sewer Line & Tap @116 Shearwater Dr	@116 Shearwater Dr GANG TRUCK (10 HRS @ \$30/HR)	401-751-923-0908	615.00
Vendor 02624 - GRAHAM CONSTRUCTION Total:					13,677.00

Vendor: 01819 - GT INSTRUMENTS

GT INSTRUMENTS	INV0031796	Electrical work city wide	7-2-25 Power at Mary C (...)	001-300-630-0000	165.00
GT INSTRUMENTS	INV0031796	Electrical work city wide	7-2-25 Power at PW (3 HRS)	001-300-630-0000	165.00
GT INSTRUMENTS	INV0031796	Electrical work city wide	7-21-25 Traffic Light (3 HRS)	001-301-630-0000	165.00
GT INSTRUMENTS	INV0031796	Electrical work city wide	8-7-25 Mary C Power (3 HRS)	001-301-630-0000	165.00
GT INSTRUMENTS	INV0031796	Electrical work city wide	7-31-25 Sewer #50 (5 HRS)	401-751-630-0000	275.00
GT INSTRUMENTS	INV0031796	Electrical work city wide	8-1-25 Order New Sewer Panels (3 HRS)	401-751-630-0000	165.00
GT INSTRUMENTS	INV0031796	Electrical work city wide	8-10-25 Hidden Oaks (4.5 HRS)	401-751-630-0000	247.50
Vendor 01819 - GT INSTRUMENTS Total:					1,347.50

Vendor: 02172 - GUARDIAN ALLIANCE TECHNOLOGIES, INC.

GUARDIAN ALLIANCE TECHNO...29887		BACKGROUND CHECKS AND SOCIAL MEDIA SCREENINGS JULY	BACKGROUND CHECKS AND SOCIAL MEDIA SCREENINGS JULY	001-200-602-0000	540.00
Vendor 02172 - GUARDIAN ALLIANCE TECHNOLOGIES, INC. Total:					540.00

Vendor: 00313 - GULF COAST BUSINESS SUPPLY CO INC

GULF COAST BUSINESS SUPPLY...282914		Custodial supplies	Tork mini jumbo toilet tissue	001-550-510-0000	860.00
GULF COAST BUSINESS SUPPLY...282914		Custodial supplies	Large nitrile gloves	001-550-510-0000	95.00
GULF COAST BUSINESS SUPPLY...282914.1		Custodial supplies	Conc. regular disinfecting bleach (6/case)	001-550-510-0000	217.23
Vendor 00313 - GULF COAST BUSINESS SUPPLY CO INC Total:					1,172.23

Vendor: 00488 - GULF COAST FENCE COMPANY

GULF COAST FENCE COMPANY 38743		Replace fence @2369Davidson from Drainage Project	Replace fence @2369Davidson from Drainage Project	001-352-906-0000	2,600.00
Vendor 00488 - GULF COAST FENCE COMPANY Total:					2,600.00

Vendor: 01301 - GULF HYDRAULICS & PNEUMATICS INC

GULF HYDRAULICS & PNEUM... 194066		Cylinder repair for Bushhog #184	Cylinder repair for Bushhog #184	001-301-630-0000	182.97
Vendor 01301 - GULF HYDRAULICS & PNEUMATICS INC Total:					182.97

Vendor: 01053 - HANCOCK WHITNEY BANK CREDIT CARD CENTER

HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT PRO	001-110-602-0000	47.98
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	BEST BUY - BOARD IPAD CHARGERS	001-120-500-0000	239.94
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT PRO	001-120-602-0000	47.98
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT STANDARD	001-120-602-0000	14.99
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	GANNETT MEDIA	001-120-686-0000	9.99
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	BEST BUY - WIRELESS KEYBOARDS	001-140-500-0000	53.97
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT STANDARD	001-140-602-0000	14.99
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	BEST BUY - 4 COMPUTER MONITORS PLANNING DEPT	001-140-603-0000	399.96
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	BEST BUY - BOARD ROOM MONITOR	001-140-603-0000	159.99
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	BEST BUY - EXTERNAL COMPUTER SPEAKERS	001-140-603-0000	74.97
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	BEST BUY - 4 COMPUTER MONITORS	001-140-603-0000	399.96
HANCOCK WHITNEY BANK CR... INV0031908		CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE CREATIVE CLOUD ALL APPS	001-180-602-0000	89.99

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	INDEED JOB POSTINGS - PLANNING AND CITY CLERK	001-180-610-0000	283.79
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	SHRM MEMEBERSHIP - M. MCDOWELL	001-180-686-0000	349.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT PRO	001-190-602-0000	47.98
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT PRO	001-191-602-0000	23.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	CVS - FIRST AID SUPPLIES	001-196-560-0000	113.15
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE CREATIVE CLOUD	001-196-602-0000	89.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	THE LADY MAY - MARY C GALLERY RECEPTION	001-196-645-0001	48.41
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	HOMEWOOD SUITES JACKSON - D. CRUZ	001-200-605-0607	214.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	SPARKLIGHT CABLE OSPD	001-200-625-0000	55.50
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT PRO	001-260-602-0000	23.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT STANDARD	001-260-602-0000	14.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	NFPA LINK 1 YEAR	001-260-686-0000	169.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT STANDARD	001-300-602-0000	14.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	SPARKLIGHT CABLE PUBLIC WORKS	001-300-625-0000	37.34
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	NFL FLAG - FOOTBALL UNIFORMS	001-550-540-0541	249.55
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	NFL FLAG - FOOTBALL UNIFORMS	001-550-540-0541	2,750.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	ADOBE ACROBAT STANDARD	001-550-602-0000	14.99
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	SCRIBE	001-550-602-0000	550.26
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	TASTEE ICEE- SNOW CONES FOR SUMMER CAMP	001-550-690-0000	345.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	PAPA JOHNS - PIZZA FOR SUMMER CAMP	001-550-690-0000	87.34
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	PETE'S CART OF SNACKS - SNOW CONES FOR SUMMER CAMP	001-550-690-0000	460.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	SANTIKOS GRAND DIBERVILLE - SUMMER CAMP	001-550-690-0000	960.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	SANTIKOS GRAND DIBERVILLE - SUMMER CAMP	001-550-690-0000	963.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	GULF ISLANDS WATERPARK MEAL VOUCHERS	001-550-690-0000	1,032.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	GULF ISLANDS MEAL VOUCHERS - SUMMER CAMP	001-550-690-0000	1,032.00
HANCOCK WHITNEY BANK CR...	INV0031908	CITY CREDIT CARD CHARGES THROUGH 7/28/25	TASTEE ICEE- SNOW CONES FOR SUMMER CAMP	001-550-690-0000	12.00
Vendor 01053 - HANCOCK WHITNEY BANK CREDIT CARD CENTER Total:					11,497.96
Vendor: 031331 - IMPERIAL BAG & PAPER CO LLC					
IMPERIAL BAG & PAPER CO LLC	38414881	Janitorial Supplies for Public Works	TJ0922A TORK JUMBO BATH TISSUE TJ0922A JR 2PLY, 8.	001-300-510-0000	31.51
IMPERIAL BAG & PAPER CO LLC	38414881	Janitorial Supplies for Public Works	TM1616S TOILET TISSUE 500/2PLY SHEET TORK 96/CS 37	001-300-510-0000	39.50
IMPERIAL BAG & PAPER CO LLC	38414881	Janitorial Supplies for Public Works	CLOX60606 CLNR PINE SOL PINE 80 OZ	001-300-510-0000	153.39
IMPERIAL BAG & PAPER CO LLC	38414881	Janitorial Supplies for Public Works	IM50360 HANDLE LAYFLAT FIBERGLASS 60 IN SCREW-TYPE	001-300-510-0000	221.52

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
IMPERIAL BAG & PAPER CO LLC	38414881	Janitorial Supplies for Public Works	61124 61124 24 OZ LAYFLAT SCREW TYPE CUT END RAYON	001-300-510-0000	288.80
IMPERIAL BAG & PAPER CO LLC	38414881	Janitorial Supplies for Public Works	124JR TOWEL RL CNTR-PLL 7.8X15 WHT 1PLY SOFPULL 32	001-300-510-0000	482.72
IMPERIAL BAG & PAPER CO LLC	38414880	Trash Liners (Bags) used city Wide	VBH385820C VB CAN LINER 38X58 2.0MIL	001-301-560-0000	4,231.71
Vendor 031331 - IMPERIAL BAG & PAPER CO LLC Total:					5,449.15
Vendor: 05868 - ISLANDER STUCCO SYSTEMS, INC.					
ISLANDER STUCCO SYSTEMS, ...	5225-1125	Mosaic Wall Repairs - Front Beach	Mosaic Wall Repair - Front Beach at the bridge	336-190-901-0000	4,875.00
Vendor 05868 - ISLANDER STUCCO SYSTEMS, INC. Total:					4,875.00
Vendor: 06238 - JACKSON COUNTY ADULT DETENTION CENTER					
JACKSON COUNTY ADULT DET...	INV0031745	PRISONER HOUSING JULY 2025	PRISONER HOUSING JULY 2025	001-200-520-0000	13,310.00
Vendor 06238 - JACKSON COUNTY ADULT DETENTION CENTER Total:					13,310.00
Vendor: 01479 - JACKSON COUNTY UTILITY AUTHORITY					
JACKSON COUNTY UTILITY AU...	284891	WATER SUBSCRIBERS WHOLESALE JULY 2025	WATER SUBSCRIBERS WHOLESALE JULY 2025	401-750-691-0000	18,868.13
JACKSON COUNTY UTILITY AU...	284891	WATER SUBSCRIBERS WHOLESALE JULY 2025	WATER SUBSCRIBERS WHOLESALE JULY 2025	401-750-691-0001	180.63
Vendor 01479 - JACKSON COUNTY UTILITY AUTHORITY Total:					19,048.76
Vendor: 036051 - JACOLBY BAILEY					
JACOLBY BAILEY	INV0031748	FOOTBALL SCORE KEEPER 8/5 - 8/12	FOOTBALL SCORE KEEPER 8/5 - 8/12	001-550-688-0000	45.00
Vendor 036051 - JACOLBY BAILEY Total:					45.00
Vendor: 035561 - JENNIFER MIZELL-MIXON					
JENNIFER MIZELL-MIXON	INV0031749	PARKING AND MEALS BALTIMORE, MD 7/26 - 7/31	PARKING FEES	001-200-605-0607	174.00
JENNIFER MIZELL-MIXON	INV0031749	PARKING AND MEALS BALTIMORE, MD 7/26 - 7/31	MEALS	001-200-605-0607	103.72
Vendor 035561 - JENNIFER MIZELL-MIXON Total:					277.72
Vendor: 038041 - KEITH SMITH					
KEITH SMITH	INV0031752	FOOTBALL REFEREE 8/5 - 8/12	FOOTBALL REFEREE 8/5 - 8/12	001-550-688-0000	90.00
Vendor 038041 - KEITH SMITH Total:					90.00
Vendor: 038051 - KIMBERLY MANNING					
KIMBERLY MANNING	R00413916	OSPR RENTAL DEPOSI...	OSPR RENTAL DEPOSI...	001-001-108-0000	200.00
Vendor 038051 - KIMBERLY MANNING Total:					200.00
Vendor: 06227 - KLOUD7 LLC					
KLOUD7 LLC	28506	CITYWIDE PHONE SERVICE AUGUST 2025	CITYWIDE PHONE SERVICE AUGUST 2025	001-140-612-0000	3,567.06
Vendor 06227 - KLOUD7 LLC Total:					3,567.06
Vendor: 05135 - LADD'S					
LADD'S	01-70366	repair parts for infield groomer	HB-38-16-100 38/-16x1 bolts	001-550-563-0000	16.30
LADD'S	01-70366	repair parts for infield groomer	HNTL-38-16 38-16 lock nuts	001-550-563-0000	9.10
LADD'S	01-70366	repair parts for infield groomer	42-038 tine segment	001-550-563-0000	428.88
Vendor 05135 - LADD'S Total:					454.28
Vendor: 038061 - LAWRENCE TRAVIS					
LAWRENCE TRAVIS	INV0031753	FOOTBALL REFEREE 8/5 - 8/12	FOOTBALL REFEREE 8/5 - 8/12	001-550-688-0000	90.00
Vendor 038061 - LAWRENCE TRAVIS Total:					90.00
Vendor: 03109 - LEXIS-NEXIS					
LEXIS-NEXIS	3095919082	MONTHLY SUBSCRIPTION CHARGES JULY 2025	MONTHLY SUBSCRIPTION CHARGES JULY 2025	001-110-602-0000	140.00
Vendor 03109 - LEXIS-NEXIS Total:					140.00
Vendor: 00510 - LOWE'S HOME CENTERS INC					
LOWE'S HOME CENTERS INC	998190	Plant/Landscape Material City Wide	Plant/Landscape material City Wide	001-353-546-0000	51.07
LOWE'S HOME CENTERS INC	985342	Small Tools for Drainage Dept	Small Tools for Drainage Dept	001-352-548-0000	294.60
LOWE'S HOME CENTERS INC	986396	REFRIDGERATOR MAYOR'S SUITE	BLACK FRIDGE MAYOR SUITE	001-120-501-0000	597.55

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
LOWE'S HOME CENTERS INC	970559	Small Tools for Drainage Dept	Small Tools for Drainage Dept	001-352-548-0000	108.13
LOWE'S HOME CENTERS INC	973382	2 Toro Recycler 21-in gas self propelled mower	Toro Recycler 21-in gas self propelled lawn mower	001-550-548-0000	796.10
LOWE'S HOME CENTERS INC	978313	Tools for Maintenance Dept	Tools for Maintenance Dept	001-351-548-0000	370.30
LOWE'S HOME CENTERS INC	978316	Replacement Air conditioner for Maintenance Dept	Replacement Air conditioner for Maintenance Dept	001-351-548-0000	834.39
Vendor 00510 - LOWE'S HOME CENTERS INC Total:					3,052.14
Vendor: 036441 - MAGNOLIA REPAIR SERVICES LLC					
MAGNOLIA REPAIR SERVICES ...	250833	Repair to Sewer Lift Station SHP Submersible Motor	Electric Motor Repair Reliance 5 HP Submersible	401-751-630-0000	3,890.00
Vendor 036441 - MAGNOLIA REPAIR SERVICES LLC Total:					3,890.00
Vendor: 06315 - MASON HOLLAND					
MASON HOLLAND	INV0031876	STAGE MANAGER AND TECH SUPPORT	TECH SUPPORT HOPE'S SCHOOL OF DANCE	001-196-688-0000	300.00
MASON HOLLAND	INV0031876	STAGE MANAGER AND TECH SUPPORT	STAGE MANAGER 8/1/25	001-196-688-0000	67.67
Vendor 06315 - MASON HOLLAND Total:					367.67
Vendor: 003128 - MASSETT SUPPLY COMPANY INC.					
MASSETT SUPPLY COMPANY I...	844784	Pepair parts for city wide Vehicles and equipment	844784 8195565 Lift Support - Universal Gas Charge	401-751-563-0000	25.96
MASSETT SUPPLY COMPANY I...	844862	Pepair parts for city wide Vehicles and equipment	844862 1394 FIL NAPAGOLD OIL FILTER	401-751-563-0000	5.33
MASSETT SUPPLY COMPANY I...	844862	Pepair parts for city wide Vehicles and equipment	844862 1056 OIL FIL	401-751-563-0000	45.20
MASSETT SUPPLY COMPANY I...	844862	Pepair parts for city wide Vehicles and equipment	844862 21348 SFI OIL FILTER PRO SELECT	401-751-563-0000	7.54
MASSETT SUPPLY COMPANY I...	844871	Pepair parts for city wide Vehicles and equipment	844871 409977 TEM NAPA PAG 46 Premium Refrigerant	001-301-563-0000	45.62
MASSETT SUPPLY COMPANY I...	844935	Pepair parts for city wide Vehicles and equipment	844935 19612 RPS Starter - New - Power Sport	001-301-563-0000	222.29
MASSETT SUPPLY COMPANY I...	844983	Pepair parts for city wide Vehicles and equipment	844983 G251700808 GAT 8G-8FJX	001-301-563-0000	30.86
MASSETT SUPPLY COMPANY I...	844983	Pepair parts for city wide Vehicles and equipment	844983 70283 GAT 8MXTXREEL	001-301-563-0000	25.11
MASSETT SUPPLY COMPANY I...	845172	Pepair parts for city wide Vehicles and equipment	845172 926040 NOE OIL PRESSURE SENSOR	001-301-563-0000	44.90
MASSETT SUPPLY COMPANY I...	845172	Pepair parts for city wide Vehicles and equipment	845172 12673134 AC Engine Oil Sensor	001-301-563-0000	68.97
MASSETT SUPPLY COMPANY I...	845172	Pepair parts for city wide Vehicles and equipment	845172 W80590 PTT Performance Tool Oil Pressure Sw	001-301-563-0000	15.63
MASSETT SUPPLY COMPANY I...	845221	Pepair parts for city wide Vehicles and equipment	845221 90416 NTH TIRE VAL	001-301-563-0000	17.96
MASSETT SUPPLY COMPANY I...	845333	Pepair parts for city wide Vehicles and equipment	845333 HC3Z17D742A A PU MIRROR COVER	401-751-563-0000	43.33
MASSETT SUPPLY COMPANY I...	845333	Pepair parts for city wide Vehicles and equipment	845333 LC3Z1768ZAB PU PASSANGER SIDE MIRROR	401-751-563-0000	529.04
MASSETT SUPPLY COMPANY I...	848798	Repair Part Public Works Vehicles & Equipment	848798 2200941 SFI PROFORMER AIR FILTER	001-301-563-0000	23.90
MASSETT SUPPLY COMPANY I...	848798	Repair Part Public Works Vehicles & Equipment	848798 2100255 SFI NAPA OIL FILTER	001-301-563-0000	3.77
MASSETT SUPPLY COMPANY I...	848849	Belts for Dixie Chopper from Mary C.	NBH Belt	001-550-563-0000	68.04
MASSETT SUPPLY COMPANY I...	848929	Repair Part Public Works Vehicles & Equipment	848929 891382 NOL NAPA SYN GO 75W140	001-301-563-0000	43.96
MASSETT SUPPLY COMPANY I...	848989	Repair Part Public Works Vehicles & Equipment	848989 AFF1852T0608 S PU 3/8" BOSS X 1/2" MOFS	401-751-563-0000	8.99
MASSETT SUPPLY COMPANY I...	848989	Repair Part Public Works Vehicles & Equipment	848989 AFF1852T6060 S PU 3/8" MORS X 3/8" SAE	401-751-563-0000	9.84
MASSETT SUPPLY COMPANY I...	848989	Repair Part Public Works Vehicles & Equipment	848989 AFF1852T0808 S PU 1/2" MORS X 1/2" MORB	401-751-563-0000	9.99
MASSETT SUPPLY COMPANY I...	848989	Repair Part Public Works Vehicles & Equipment	848989 AFF1852T0408 S PU 1/4 MALE ORS X 1/2" MORB	401-751-563-0000	38.87

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
MASSETT SUPPLY COMPANY I...	849020	Repair Part Public Works Vehicles & Equipment	849020 LS6606 ECH PIGTAILS & SOCKETS	001-350-560-0000	20.01
MASSETT SUPPLY COMPANY I...	849160	Headlight for E-2	Headlight for E-2	001-260-630-0000	25.18
MASSETT SUPPLY COMPANY I...	849165	Windshield wiper blade	Windshield wiper blade	001-260-563-0000	11.64
MASSETT SUPPLY COMPANY I...	849175	Repair Part Public Works Vehicles & Equipment	849175 NPB21 WIP BEAM WIPER BLADE	001-301-563-0000	144.00
MASSETT SUPPLY COMPANY I...	849175	Repair Part Public Works Vehicles & Equipment	849175 9005N LMP BOXED CAPSULES	001-350-560-0000	125.00
MASSETT SUPPLY COMPANY I...	849180	Antifreeze	Antifreeze	001-260-563-0000	10.49
MASSETT SUPPLY COMPANY I...	849181	Repair Part Public Works Vehicles & Equipment	849181 75190 NPP SHOP TOWELS IN A BOX	001-350-560-0000	40.47
MASSETT SUPPLY COMPANY I...	849200	Repair Part Public Works Vehicles & Equipment	849200 7549 BAT 2YR WT...	401-750-563-0000	272.62
MASSETT SUPPLY COMPANY I...	849205	Oil for equipment at Sports Complex	10W30 5 Quart oil	001-550-560-0000	21.89
MASSETT SUPPLY COMPANY I...	849281	Repair Part Public Works Vehicles & Equipment	849281 48881774 NB BRAKE ROTOR	401-750-563-0000	98.00
MASSETT SUPPLY COMPANY I...	849281	Repair Part Public Works Vehicles & Equipment	849281 FT8998 FLT DISC PAD	401-750-563-0000	78.77
MASSETT SUPPLY COMPANY I...	849281	Repair Part Public Works Vehicles & Equipment	849281 FT8997 FLT DISC PAD	401-750-563-0000	80.27
MASSETT SUPPLY COMPANY I...	849281	Repair Part Public Works Vehicles & Equipment	849281 48881049 NB BRAKE ROTOR	401-750-563-0000	98.00
MASSETT SUPPLY COMPANY I...	849299	Repair Part Public Works Vehicles & Equipment	849281 BMC100 TEE Blower Motor Resistor Connector	001-301-563-0000	32.11
MASSETT SUPPLY COMPANY I...	849299	Repair Part Public Works Vehicles & Equipment	849281 BR474 ECH Blower Motor Resistor	001-301-563-0000	52.35
MASSETT SUPPLY COMPANY I...	849316	Repair Part Public Works Vehicles & Equipment	849316 8267S NCB Epoxy Adhesive JB Steelstik 2 oz	001-301-563-0000	10.49
MASSETT SUPPLY COMPANY I...	849316	Repair Part Public Works Vehicles & Equipment	849316 8276 NCB JB WELD KWIK WELD	001-301-563-0000	10.49
MASSETT SUPPLY COMPANY I...	849410	Repair Part Public Works Vehicles & Equipment	849410 409914 TEM VAL CORE	001-301-563-0000	15.00
MASSETT SUPPLY COMPANY I...	849423	Repair Part Public Works Vehicles & Equipment	849423 STL12RK BK Optronics Light	001-301-563-0000	88.20
MASSETT SUPPLY COMPANY I...	849506	Repair Part Public Works Vehicles & Equipment	849506 786104 NW HORN BUTTON FLUSH MT	001-301-563-0000	4.54
MASSETT SUPPLY COMPANY I...	849507	Repair Part Public Works Vehicles & Equipment	849507 786105 NW PUSH STARTER BRASS	001-301-563-0000	9.96
MASSETT SUPPLY COMPANY I...	849614	Bladerunner belts for zero turn mower (Truck #8)	FHP Bladerunner belt	001-550-563-0000	129.14
MASSETT SUPPLY COMPANY I...	849884	Repair Part Public Works Vehicles & Equipment	849884 4N9317 NRO NEW STARTER	001-301-563-0000	237.59
MASSETT SUPPLY COMPANY I...	849945	DEF Fluid and oil dry	DEF Fluid and oil dry	001-260-563-0000	56.40
MASSETT SUPPLY COMPANY I...	849945	DEF Fluid and oil dry	DEF Fluid	001-260-563-0000	77.94
MASSETT SUPPLY COMPANY I...	849976	Antifreeze for buses	Anitfreeze for buses	001-550-560-0000	50.94
MASSETT SUPPLY COMPANY I...	849981	RADIATOR CAP & 8 CURVED RADIATOR HOSE	RADIATOR CAP	001-300-563-0000	7.64
MASSETT SUPPLY COMPANY I...	850161	Windshield Wiper Blades	Windshield Wiper Blades	001-260-563-0000	12.00
MASSETT SUPPLY COMPANY I...	850161	Windshield Wiper Blades	Windshield Wiper Blades	001-260-563-0000	36.00
MASSETT SUPPLY COMPANY I...	850161	Windshield Wiper Blades	Windshield Wiper Blades	001-260-563-0000	12.00
MASSETT SUPPLY COMPANY I...	850161	Windshield Wiper Blades	Windshield Wiper Blades	001-260-563-0000	12.00
MASSETT SUPPLY COMPANY I...	850178	RADIATOR CAP & 8 CURVED RADIATOR HOSE	CURVED RADIATOR HOSE	001-300-563-0000	19.71
MASSETT SUPPLY COMPANY I...	850184	Repair Part Public Works Vehicles & Equipment	849884 4N9317 NRO NEW STARTER	401-750-563-0000	273.84
MASSETT SUPPLY COMPANY I...	850199	Repair Part Public Works Vehicles & Equipment	850199 56 PU LOCK PIN	001-301-563-0000	5.45
MASSETT SUPPLY COMPANY I...	850199	Repair Part Public Works Vehicles & Equipment	850199 56 PU HITCH PIN	001-301-563-0000	13.02
MASSETT SUPPLY COMPANY I...	850414	Repair Part Public Works Vehicles & Equipment	850414 W86554 PTT Performance Tool Ignition Tester	001-301-563-0000	9.62

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
MASSETT SUPPLY COMPANY I...	850432	Repair Part Public Works Vehicles & Equipment	850432 85964 GAT HYDRAULIC HOSE	001-301-563-0000	17.16
MASSETT SUPPLY COMPANY I...	850445	Repair Part Public Works Vehicles & Equipment	850445 11636P49122 PU harness	001-301-563-0000	246.60
MASSETT SUPPLY COMPANY I...	850514	Repair Part Public Works Vehicles & Equipment	850514 89930841 NOE NAPA Solutions Bushing	001-301-563-0000	14.07
MASSETT SUPPLY COMPANY I...	850567	Earth dry for Vietnam Memorial tank	Earth oil dry for vietnam memorial tank	001-550-563-0000	9.40
MASSETT SUPPLY COMPANY I...	850575	Repair Part Public Works Vehicles & Equipment	850575 G252301010 GAT HYD HOSE FITTINGS	001-301-563-0000	44.99
MASSETT SUPPLY COMPANY I...	850575	Repair Part Public Works Vehicles & Equipment	850575 G252251010 GAT HYD HOSE FITTINGS	001-301-563-0000	47.99
MASSETT SUPPLY COMPANY I...	850575	Repair Part Public Works Vehicles & Equipment	850575 85051 GAT Gates MXT Hose	001-301-563-0000	80.43
MASSETT SUPPLY COMPANY I...	850734	BRK/LINE	BRK/LINE	001-300-563-0000	19.79
MASSETT SUPPLY COMPANY I...	851014	Window Reflector for Chief's Truck	Window Reflector for Chief's Truck	001-260-563-0000	89.99
MASSETT SUPPLY COMPANY I...	851030	Repair Part Public Works Vehicles & Equipment	851030 23708 Air Conditioning Compressor Clutch C	001-301-563-0000	23.69
MASSETT SUPPLY COMPANY I...	851061	Paint for gate at Sports Complex	Gloss black paint	001-550-560-0000	56.40
MASSETT SUPPLY COMPANY I...	851171	Repair Part Public Works Vehicles & Equipment	851171 17470 PBH High Capacity V-Belt (Standard) H	001-301-563-0000	4.59
MASSETT SUPPLY COMPANY I...	851171	Repair Part Public Works Vehicles & Equipment	851171 17470 PBH High Capacity V-Belt (Standard) H	001-301-563-0000	4.59
MASSETT SUPPLY COMPANY I...	8581156	Disposable gloves for grounds maintenance	Disposable gloves	001-550-560-0000	29.40
MASSETT SUPPLY COMPANY I...	8581156	Disposable gloves for grounds maintenance	Disposable gloves	001-550-560-0000	30.08
Vendor 003128 - MASSETT SUPPLY COMPANY INC. Total:					4,257.04
Vendor: 030961 - MCCLATCHY COMPANY LLC					
MCCLATCHY COMPANY LLC	36650	LEGALS AND PUBLIC NOTICES JULY 2025	256585 - PC PUBLIC HEARING 8/12/25	001-190-610-0000	52.91
MCCLATCHY COMPANY LLC	36650	LEGALS AND PUBLIC NOTICES JULY 2025	255274 - BOA PUBLIC HEARING 8/5/25	001-190-610-0000	51.15
Vendor 030961 - MCCLATCHY COMPANY LLC Total:					104.06
Vendor: 03718 - MEDICAL ANALYSIS LLC					
MEDICAL ANALYSIS LLC	17842	DRUG AND ALCOHOL SCREENING JULY 2025	DRUG AND ALCOHOL SCREENING JULY 2025	001-180-604-0000	332.00
MEDICAL ANALYSIS LLC	17842	DRUG AND ALCOHOL SCREENING JULY 2025	DRUG AND ALCOHOL SCREENING JULY 2025	401-300-604-0000	76.00
Vendor 03718 - MEDICAL ANALYSIS LLC Total:					408.00
Vendor: 01393 - MICRO METHODS, INC.					
MICRO METHODS, INC.	2508078-448	Emergency Water testing	Emergency Water testing	401-750-630-0000	100.00
Vendor 01393 - MICRO METHODS, INC. Total:					100.00
Vendor: 02610 - MID SOUTH UNIFORM & SUPPLY, INC.					
MID SOUTH UNIFORM & SUPP...	660582	Outer carrier for Cashin,Kirkland, vest for Cashin	HW201905SBM Body armor for Cashin	001-200-535-0531	900.00
MID SOUTH UNIFORM & SUPP...	660582	Outer carrier for Cashin,Kirkland, vest for Cashin	SBAOCC6566 Tactical vest outer carrier	001-200-535-0531	272.82
MID SOUTH UNIFORM & SUPP...	660582	Outer carrier for Cashin,Kirkland, vest for Cashin	SBAOCC6566 Tactical vest outer carrier	001-200-535-0531	272.82
Vendor 02610 - MID SOUTH UNIFORM & SUPPLY, INC. Total:					1,445.64
Vendor: 06195 - MISSISSIPPI DEPARTMENT OF EMPLOYMENT SEC					
MISSISSIPPI DEPARTMENT OF ...	08082025	UNEMPLOYMENT BENEFITS QTR ENDING 6/30/25	UNEMPLOYMENT BENEFITS QTR ENDING 6/30/25	001-180-620-0624	85.64
Vendor 06195 - MISSISSIPPI DEPARTMENT OF EMPLOYMENT SEC Total:					85.64
Vendor: 03111 - MISSISSIPPI DEVELOPMENT AUTHORITY					
MISSISSIPPI DEVELOPMENT A...	INV0031756	GMS: 50466	GMS: 50466	401-800-810-0005	88.24

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
MISSISSIPPI DEVELOPMENT A...	INV0031756	GMS: 50466	GMS: 50466	401-800-820-0005	1,783.36
Vendor 03111 - MISSISSIPPI DEVELOPMENT AUTHORITY Total:					1,871.60
Vendor: 00289 - MISSISSIPPI MUNICIPAL LEAGUE					
MISSISSIPPI MUNICIPAL LEAG...	41259	MML SUMMER CONFERENCE	MML SUMMER CONFERENCE	001-140-605-0607	350.00
Vendor 00289 - MISSISSIPPI MUNICIPAL LEAGUE Total:					350.00
Vendor: 031061 - MONARCH TRACKING LLC					
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	001-120-600-0600	22.00
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	001-191-600-0600	88.00
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	001-200-600-0600	176.00
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	001-260-600-0600	132.00
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	001-300-600-0600	825.00
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	001-550-600-0600	484.00
MONARCH TRACKING LLC	INV125079	GPS MONTHLY SERVICE AUGUST 2025	GPS MONTHLY SERVICE	401-300-600-0600	495.00
Vendor 031061 - MONARCH TRACKING LLC Total:					2,222.00
Vendor: 04667 - NEEL-SCHAFFER					
NEEL-SCHAFFER	1108704	LIFT STATION 68 AND WW DIVERSION JULY 2025	LIFT STATION 68 AND WW DIVERSION JULY 2025	324-331-911-0000	2,541.65
NEEL-SCHAFFER	1108708	ANNEXATION AREA PHASE 1 UTILITY IMPROVEMENTS JULY	ANNEXATION AREA PHASE 1 UTILITY IMPROVEMENTS JULY	401-750-600-0613	4,042.50
NEEL-SCHAFFER	1108715	ANNEXATION AREA PHASE 2 UTILITY IMPROVEMENTS JULY	ANNEXATION AREA PHASE 2 UTILITY IMPROVEMENTS JULY	401-750-600-0613	1,039.97
Vendor 04667 - NEEL-SCHAFFER Total:					7,624.12
Vendor: 06095 - OCCUPATIONAL HEALTH CENTER INC					
OCCUPATIONAL HEALTH CEN...	406120	DOT PHYSICAL EXAMINATIONS	DOT PHYSICAL EXAMINATION	001-180-604-0000	75.00
OCCUPATIONAL HEALTH CEN...	406120	DOT PHYSICAL EXAMINATIONS	DOT PHYSICAL EXAMINATION	401-300-604-0000	75.00
Vendor 06095 - OCCUPATIONAL HEALTH CENTER INC Total:					150.00
Vendor: 00176 - OCEAN SPRINGS LUMBER CO					
OCEAN SPRINGS LUMBER CO	2506-186462	MAINT Misc Materials/Parts As needed city wide	SIMPSON TITEN HD SNCHOR BOLT GALVANIZED	001-351-560-0000	94.80
OCEAN SPRINGS LUMBER CO	2506-187353	PAINT FOR STARS ON THE LAWN	RED WHIT EAND BLUE SPRAY PAINT	001-120-552-0000	144.80
OCEAN SPRINGS LUMBER CO	2506-187374	Duracell AA 8pk for theater	Duracell AA 8pk for theater	001-196-560-0000	19.98
OCEAN SPRINGS LUMBER CO	2507-187725	joint compound for wall repair	R100 All Purpose Joint Compound	001-140-643-0000	12.60
OCEAN SPRINGS LUMBER CO	2507-188195	paint for Civic Center	1X Gal 500 Low Sheen Eggshell base	001-550-901-0915	155.97
OCEAN SPRINGS LUMBER CO	2507-188279	MAYOR SUITE DOOR LOCKS	MAYOR SUITE DOOR LOCKS	001-140-643-0000	66.95
OCEAN SPRINGS LUMBER CO	2507-188297	CITY HALL FIX UP	KEY CUT	001-140-643-0000	12.45
OCEAN SPRINGS LUMBER CO	2507-188917	MAINT Misc Materials/Parts As needed city wide	WIRE STRIPPER, LGT DUTY CRIMPER, AWG TERMINAL, KIT	001-351-560-0000	50.76
OCEAN SPRINGS LUMBER CO	2507-189024	Weed Killer	Weed Killer	001-260-560-0000	49.99
OCEAN SPRINGS LUMBER CO	2507-189859	1/2" Pro/DOO-Z COVER	1/2" JK PRO/DOO-Z COVER	001-196-560-0000	5.99
OCEAN SPRINGS LUMBER CO	2507-190130	MAINT Misc Materials/Parts As needed city wide	TITEN HD ANCHOR BOLT, DRILL BIT	001-351-560-0000	138.99
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	GAF StormGuard 2sq Roll underlayment	001-552-630-0000	217.14
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	19/32" CDX Sheathing plywood	001-552-630-0000	156.80
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	2x6-8' #2 treated pine	001-552-630-0000	95.70
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	5/16" x4" GRK Screws	001-552-630-0000	22.99
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	2x4-10' #2 pine	001-552-630-0000	23.48

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	misc fasteners	001-552-630-0000	64.68
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	2x10-10 treated pine	001-552-630-0000	43.56
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	misc fasteners	001-552-630-0000	16.56
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	2x6-10 #2 treated pine	001-552-630-0000	24.33
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	misc fasteners	001-552-630-0000	7.20
OCEAN SPRINGS LUMBER CO	2507-190174	Repairs to rotted-out porch/roof at RYC	516"x6" RSS structural screws	001-552-630-0000	37.99
OCEAN SPRINGS LUMBER CO	2507-190819	Repairs to RYC roof/awning	Misc Fasteners	001-552-630-0000	2.40
OCEAN SPRINGS LUMBER CO	2507-190819	Repairs to RYC roof/awning	Misc fasteners	001-552-630-0000	5.52
OCEAN SPRINGS LUMBER CO	2507-190819	Repairs to RYC roof/awning	Misc fasteners	001-552-630-0000	21.56
OCEAN SPRINGS LUMBER CO	2507-190819	Repairs to RYC roof/awning	2x4x10 #2 treated pine	001-552-630-0000	23.48
OCEAN SPRINGS LUMBER CO	2507-190819	Repairs to RYC roof/awning	2x8x10 #2 treated pine	001-552-630-0000	31.89
OCEAN SPRINGS LUMBER CO	2507-190819	Repairs to RYC roof/awning	2x6x8 #2 treated pine	001-552-630-0000	38.28
OCEAN SPRINGS LUMBER CO	2507-191326	Repairs to RYC roof/awning	Simpson Z Max Rafer tie 100/box	001-552-630-0000	21.60
OCEAN SPRINGS LUMBER CO	2507-191647	MAINT Misc Materials/Parts As needed city wide	THR COUPLING	001-351-560-0000	2.98
OCEAN SPRINGS LUMBER CO	2507-191664	Repairs to RYC roof/awning	1 lb EG roofing nails	001-552-630-0000	6.40
OCEAN SPRINGS LUMBER CO	2507-191884	Repairs to RYC roof/awning	White 2-1/2 face 6" drip edge 26 ga 25/box	001-552-630-0000	47.36
OCEAN SPRINGS LUMBER CO	2507-191948	Repairs to RYC roof/awning	19/32" CDX Sheathing Plywood 4x8	001-552-630-0000	22.40
OCEAN SPRINGS LUMBER CO	2507-192598	MAINT Misc Materials/Parts As needed city wide	MULTI PURPOSE FOAM SEALANT	001-351-560-0000	23.98
OCEAN SPRINGS LUMBER CO	2507-192624	Repairs to RYC roof/awning	CLR THRU ROOF 10oz	001-552-630-0000	71.94
OCEAN SPRINGS LUMBER CO	2507-193350	Electrical box for John Gill Park	Blank cover weather proof	001-550-563-0000	2.99
OCEAN SPRINGS LUMBER CO	2507-193350	Electrical box for John Gill Park	3/4 PVC Type FS junction box	001-550-563-0000	7.59
OCEAN SPRINGS LUMBER CO	2507-193612	Paint and toilet repair	toilet repair	001-260-630-0000	10.99
OCEAN SPRINGS LUMBER CO	2507-193612	Paint and toilet repair	Paint and toilet repair	001-260-630-0000	51.29
OCEAN SPRINGS LUMBER CO	2507-193852	MAINT Misc Materials/Parts As needed city wide	SLOTTED HOLE GALV SQ WASHER	001-351-560-0000	24.00
OCEAN SPRINGS LUMBER CO	2507-193860	CITY HALL FIX UP	PRIMED WOOD FINGERJOINT	001-140-643-0000	11.71
OCEAN SPRINGS LUMBER CO	2507-193860	CITY HALL FIX UP	BIRCH EDGING	001-140-643-0000	12.99
OCEAN SPRINGS LUMBER CO	2507-193860	CITY HALL FIX UP	HALF SHEET BIRCH PLYWOOD	001-140-643-0000	31.85
OCEAN SPRINGS LUMBER CO	2507-194316	Metal for RYC roof/awning repairs	26 gauge 4x4 cocoa brown gable trim	001-552-630-0000	40.00
OCEAN SPRINGS LUMBER CO	2507-194316	Metal for RYC roof/awning repairs	1.5" cocoa brown zac wood screws	001-552-630-0000	84.30
OCEAN SPRINGS LUMBER CO	2507-194316	Metal for RYC roof/awning repairs	26 gauge 4x6 cocoa brown endwall	001-552-630-0000	120.00
OCEAN SPRINGS LUMBER CO	2507-194316	Metal for RYC roof/awning repairs	26 ga cocoa brown custom rib 10/78	001-552-630-0000	321.75
OCEAN SPRINGS LUMBER CO	2507-194580	Paint Material	Wasp Spray	001-260-630-0000	21.87
OCEAN SPRINGS LUMBER CO	2507-194580	Paint Material	Hand Wire Brush	001-260-630-0000	19.98
OCEAN SPRINGS LUMBER CO	2507-194580	Paint Material	Paint Can	001-260-630-0000	5.18
OCEAN SPRINGS LUMBER CO	2507-194580	Paint Material	Drop cloth	001-260-630-0000	15.99
OCEAN SPRINGS LUMBER CO	2507-194580	Paint Material	Paint Brush	001-260-630-0000	14.97
OCEAN SPRINGS LUMBER CO	2507-194580	Paint Material	Water hose spray head	001-260-630-0000	16.99
OCEAN SPRINGS LUMBER CO	2507-194602	8ft Aluminum Ladder	Aluminum Ladder 8ft	001-196-561-0000	149.99
OCEAN SPRINGS LUMBER CO	2507-195169	hose hanger, flex 8ply, water hose	STEEL HOSE HANGER	001-260-560-0000	14.99
OCEAN SPRINGS LUMBER CO	2507-195169	hose hanger, flex 8ply, water hose	WATER HOSE	001-260-560-0000	37.99
OCEAN SPRINGS LUMBER CO	2507-195169	hose hanger, flex 8ply, water hose	FLEX 8PLY 3/4	001-260-560-0000	52.99
OCEAN SPRINGS LUMBER CO	2507-195936	CITY HALL FIX UP	2X4-10 TREATED PINE #2 PRIME	001-140-643-0000	11.74
OCEAN SPRINGS LUMBER CO	2507-195936	CITY HALL FIX UP	2X4-8 TREATED PINE # 2 PRIME	001-140-643-0000	32.34

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
OCEAN SPRINGS LUMBER CO	2507-196152	CITY HALL FIX UP	2X4-10 SPRUCE	001-140-643-0000	11.20
OCEAN SPRINGS LUMBER CO	2507-196152	CITY HALL FIX UP	2X4-8 SPRUCE	001-140-643-0000	27.24
OCEAN SPRINGS LUMBER CO	2507-196206	CITY HALL FIX UP	DRYWALL/ SHEETROCK	001-140-643-0000	109.74
OCEAN SPRINGS LUMBER CO	2507-196208	6x6 wire mesh for sidewalks	5'x150' 10GA 6x6 reinforcement wire mesh	001-140-643-0000	123.20
OCEAN SPRINGS LUMBER CO	2507-196324	Moldex Stain Remover	Moldex Stain Remover	001-196-510-0000	10.99
OCEAN SPRINGS LUMBER CO	2507196441	CITY HALL FIX UP	BROWN ROSIN PAPER	001-140-643-0000	13.99
OCEAN SPRINGS LUMBER CO	2507196441	CITY HALL FIX UP	FLOOR PROTECTION BUILDER BOARD	001-140-643-0000	72.99
OCEAN SPRINGS LUMBER CO	2507-196967	shims for closing off door for city clerk office	cedar shims 56ct	001-140-643-0000	8.99
OCEAN SPRINGS LUMBER CO	2507-197144	MAINT Misc Materials/Parts As needed city wide	CAGE ROLLER FRAME & ROLLER COVER	001-351-560-0000	31.12
OCEAN SPRINGS LUMBER CO	2507-197176	Paint and paint materials	Paint and paint materials for fire hydrants	001-260-630-0000	8.26
OCEAN SPRINGS LUMBER CO	2507-197176	Paint and paint materials	Paint and paint materials for fire hydrants	001-260-630-0000	13.29
OCEAN SPRINGS LUMBER CO	2507-197176	Paint and paint materials	Paint and paint materials for fire hydrants	001-260-630-0000	34.99
OCEAN SPRINGS LUMBER CO	2507-197176	Paint and paint materials	Paint and paint materials for fire hydrants	001-260-630-0000	39.99
OCEAN SPRINGS LUMBER CO	2507-197176	Paint and paint materials	Paint and paint materials for fire hydrants	001-260-630-0000	199.99
OCEAN SPRINGS LUMBER CO	2507-197255	CITY HALL FIX UP	INSIDE BS TRIM BLOCK	001-140-643-0000	4.32
OCEAN SPRINGS LUMBER CO	2507-197255	CITY HALL FIX UP	MESH TAPE	001-140-643-0000	7.99
OCEAN SPRINGS LUMBER CO	2507-197429	Paint for hydrants	Paint for hydrants	001-260-560-0000	205.16
OCEAN SPRINGS LUMBER CO	2507-197854	CITY HALL FIX UP	1X4-8'6" PRIMED WOOD FINGERJOINT	001-140-643-0000	17.06
OCEAN SPRINGS LUMBER CO	2507-197854	CITY HALL FIX UP	1X8-8 PRIMED WOOD FINGERJOINT	001-140-643-0000	34.02
Vendor 00176 - OCEAN SPRINGS LUMBER CO Total:					3,872.51

Vendor: 00775 - OFFICE DEPOT INC

OFFICE DEPOT INC	431039216001	OFFICE SUPPLIES	OFFICE CHAIR	001-120-501-0000	140.87
OFFICE DEPOT INC	432745398001	OFFICE SUPPLIES	COVER PORTFOLIO	001-140-500-0000	25.52
OFFICE DEPOT INC	432745398001	OFFICE SUPPLIES	POST-IT 24PK	001-140-500-0000	17.99
OFFICE DEPOT INC	432745398001	OFFICE SUPPLIES	MINI STICKY NOTES	001-140-500-0000	10.72
OFFICE DEPOT INC	432745398001	OFFICE SUPPLIES	BOOK STENO	001-140-500-0000	7.61
OFFICE DEPOT INC	435455390001	OFFICE SUPPLIES	WRITING PADS (6 PADS)	001-140-500-0000	16.99
OFFICE DEPOT INC	435455390001	OFFICE SUPPLIES	SCISSORS	001-140-500-0000	11.53
OFFICE DEPOT INC	435455390001	OFFICE SUPPLIES	SHARPIES (12 PACK)	001-140-500-0000	9.11
Vendor 00775 - OFFICE DEPOT INC Total:					240.34

Vendor: 06229 - OVERSTREET AND ASSOCIATES, PLLC

OVERSTREET AND ASSOCIATES.. 3913	GENERAL CITY ENGINEERING JULY 2025	GENERAL CITY ENGINEERING JULY 2025	001-120-600-0611	556.50
OVERSTREET AND ASSOCIATES.. 3913	GENERAL CITY ENGINEERING JULY 2025	GENERAL CITY ENGINEERING JULY 2025	401-750-600-0611	1,113.00
OVERSTREET AND ASSOCIATES.. 3914	DOWNTOWN OS SEWER REHAB JULY 2025	DOWNTOWN OS SEWER REHAB JULY 2025	324-330-911-0000	4,967.00
OVERSTREET AND ASSOCIATES.. 3915	FRONT BEACH SIDEWALK PHASE 3 JULY 2025	FRONT BEACH SIDEWALK PHASE 3 JULY 2025	329-330-911-0000	7,935.95
OVERSTREET AND ASSOCIATES.. 3916	GIS PHASE 2 JULY 2025	GIS PHASE 2	315-120-906-0000	30,708.69

Vendor 06229 - OVERSTREET AND ASSOCIATES, PLLC Total: 45,281.14

Vendor: 04785 - PARIS ACE HARDWARE

PARIS ACE HARDWARE	41478997	Paint for cabinets in board room at City Hall	C+K INT SG BLK 1 gallon	001-140-643-0000	48.29
PARIS ACE HARDWARE	41481947	Poplar dowel 1-1/2x48" for city clerk remodel	CLNR OUT 30 seconds 2.5G	001-140-643-0000	36.07
PARIS ACE HARDWARE	41481947	Poplar dowel 1-1/2x48" for city clerk remodel	Poplar dowel 1-1/2x48" for city clerk remodel	001-140-643-0000	12.59
PARIS ACE HARDWARE	41472409	Nuts, bolts, and screws for grills at Trentwood	Hillman Each Fasteners	001-550-560-0000	1.40

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
PARIS ACE HARDWARE	41472409	Nuts, bolts, and screws for grills at Trentwood	Hillman Each Fasteners	001-550-560-0000	1.32
PARIS ACE HARDWARE	41472409	Nuts, bolts, and screws for grills at Trentwood	Hillman Each Fasteners	001-550-560-0000	1.72
PARIS ACE HARDWARE	41472409	Nuts, bolts, and screws for grills at Trentwood	Hillman Each Fasteners	001-550-560-0000	2.60
PARIS ACE HARDWARE	41472409	Nuts, bolts, and screws for grills at Trentwood	Hillman Each Fasteners	001-550-560-0000	3.40
PARIS ACE HARDWARE	41475581	Repairs to irrigation at Clay Boyd fields	Thread seal tape 1/2x260	001-550-563-0000	1.43
PARIS ACE HARDWARE	41475581	Repairs to irrigation at Clay Boyd fields	Adapter Sch40 PVC 2" SL2" MPT	001-550-563-0000	2.51
PARIS ACE HARDWARE	41475581	Repairs to irrigation at Clay Boyd fields	Bushing Sch40 2" SPGx1"	001-550-563-0000	2.69
PARIS ACE HARDWARE	41475581	Repairs to irrigation at Clay Boyd fields	Pipe PVC Sch40 1"x20'	001-550-563-0000	6.49
PARIS ACE HARDWARE	41475632	Weed eater string	Stihl High Perf 12.8oz 6pk	001-550-560-0000	31.99
PARIS ACE HARDWARE	41475931	Parts for new grills at Trentwood	Lead WS Anch	001-550-548-0000	25.99
PARIS ACE HARDWARE	41475931	Parts for new grills at Trentwood	Rawl Tapr HWH	001-550-548-0000	41.39
PARIS ACE HARDWARE	41476313	New water hose for Dog Park	Hose Flexogen 5/8x50'	001-550-560-0000	33.99
PARIS ACE HARDWARE	41478008	new chain for pole saw at 57	Chain cut loop	001-550-560-0000	30.23
PARIS ACE HARDWARE	41478160	Edger blades and weed eater string	Stihl high performance weed eater string	001-550-560-0000	31.99
PARIS ACE HARDWARE	41478160	Edger blades and weed eater string	Edger blades	001-550-563-0000	24.95
PARIS ACE HARDWARE	414778631	RIP hammer and framing blades	Hammer RIP 20oz NYL ESTWG	001-550-548-0000	33.97
PARIS ACE HARDWARE	414778631	RIP hammer and framing blades	Blade framing 7 1/4 24T	001-550-548-0000	17.96
PARIS ACE HARDWARE	41478867	supplies for pressure washing PD & City Hall	Outdoor liquid bleach conc	001-140-643-0000	25.18
PARIS ACE HARDWARE	41479177	Torch head for grounds maintenance	Torch head Trigr Pro Ace	001-550-548-0000	59.99
PARIS ACE HARDWARE	41480500	nitrile gloves for 57 guys	Black nitrile gloves (L)	001-550-560-0000	39.58
PARIS ACE HARDWARE	41480790	cleaning supplies for Sports Complex	Swiffer duster 6ct	001-550-510-0000	6.50
PARIS ACE HARDWARE	41480790	cleaning supplies for Sports Complex	Swiffer heavy duty duster kit	001-550-510-0000	19.99
PARIS ACE HARDWARE	41481572	paint supplies for city clerk office remodel	Paint Brush Slivertip 3 pakc	001-140-643-0000	26.99
PARIS ACE HARDWARE	41481572	paint supplies for city clerk office remodel	Roller white dove 9x3/8 3 pack	001-140-643-0000	14.99
PARIS ACE HARDWARE	41482912	Red hoe & windshield wash for grounds maintenance	Hoe Red Scuffle 5.7x7"	001-550-548-0000	24.29
PARIS ACE HARDWARE	41482912	Red hoe & windshield wash for grounds maintenance	Windshield wash	001-550-563-0000	3.72
PARIS ACE HARDWARE	41482916	spray paint for benches and electrical box	Hunter Green Spray paint for clay boyd benches	001-550-563-0000	6.62
PARIS ACE HARDWARE	41482916	spray paint for benches and electrical box	electrical box for deana road shop	001-550-563-0000	8.99
PARIS ACE HARDWARE	41483357	Garden sprayer, leaf rake, & starter cover	Ace Leaf Rake Poly 24"	001-550-560-0000	14.39
PARIS ACE HARDWARE	41483357	Garden sprayer, leaf rake, & starter cover	Garden Sprayer 2 Gal	001-550-560-0000	23.99
PARIS ACE HARDWARE	41483357	Garden sprayer, leaf rake, & starter cover	Starter Cover w/ rewind star	001-550-563-0000	67.62
PARIS ACE HARDWARE	41483644	Paint for City Hall	Roller cover S/F 1/2	001-140-643-0000	13.49
PARIS ACE HARDWARE	41483644	Paint for City Hall	C + K Int Egg UWB 1 gallon	001-140-643-0000	43.85
PARIS ACE HARDWARE	41483644	Paint for City Hall	C + K Int Egg NB 1 gallon	001-140-643-0000	84.58
PARIS ACE HARDWARE	41483798	Weed eater string for grounds maintenance	Nylon line round 5 lb	001-550-560-0000	60.99
PARIS ACE HARDWARE	41483918	PTO Lock pin round 0.38"	PTO lock pin Round 0.38	001-550-563-0000	8.26

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
PARIS ACE HARDWARE	41483941	caution tape, disposable gloves, locking pin	Disposable gloves nit MD GRN	001-550-560-0000	28.79
PARIS ACE HARDWARE	41483941	caution tape, disposable gloves, locking pin	Garden sprayer 2gal	001-550-560-0000	23.99
PARIS ACE HARDWARE	41483941	caution tape, disposable gloves, locking pin	Tape Barcode Caution 1,000	001-550-563-0000	9.89
PARIS ACE HARDWARE	41483941	caution tape, disposable gloves, locking pin	PTO lock pin round 0.38"	001-550-563-0000	4.13
Vendor 04785 - PARIS ACE HARDWARE Total:					1,013.78
Vendor: 03695 - PUCKETT RENTS					
PUCKETT RENTS	1130840-0001	REPAIR PART CAT 303.5	153-2995 COUPLE	001-301-563-0000	188.94
PUCKETT RENTS	1130842-0001	REPAIR PART CAT 926m JOYSTICK	640-3625 HANDLE JOYS	001-301-563-0000	1,109.47
Vendor 03695 - PUCKETT RENTS Total:					1,298.41
Vendor: 04421 - RED BUD SUPPLY COMPANY, INC.					
RED BUD SUPPLY COMPANY, ...	189882	Stop Signs 18"x18" and 30"x30"	30X30 HIP STOP SIGNS	001-301-566-0000	1,558.50
RED BUD SUPPLY COMPANY, ...	189882	Stop Signs 18"x18" and 30"x30"	#R1-1-18HIP 18X18 HIP STOP SIGNS	001-301-566-0000	718.50
RED BUD SUPPLY COMPANY, ...	192425	Curve Right Signs	30x30 Curve Right sign, black on yellow, HIP refle	001-301-566-0000	459.70
Vendor 04421 - RED BUD SUPPLY COMPANY, INC. Total:					2,736.70
Vendor: 00889 - REDD PEST CONTROL CO OF GULFPORT MS					
REDD PEST CONTROL CO OF ...	1075462	QRTL Y PEST CONTROL OS CIVIC CENTER	QRTL Y PEST CONTROL OS CIVIC CENTER	001-550-600-0600	86.30
Vendor 00889 - REDD PEST CONTROL CO OF GULFPORT MS Total:					86.30
Vendor: 038071 - RONNY BARKER					
RONNY BARKER	R00412925	SENIOR CENTER RENTAL DEPOSIT	SENIOR CENTER RENTAL DEPOSIT	001-001-108-0000	200.00
Vendor 038071 - RONNY BARKER Total:					200.00
Vendor: 02432 - SITEONE LANSCAPE SUPPLY, LLC					
SITEONE LANSCAPE SUPPLY, L...	156970996-001	lesco granular fertilzer	Lesco granular fertilizer	001-550-543-0000	1,869.00
Vendor 02432 - SITEONE LANSCAPE SUPPLY, LLC Total:					1,869.00
Vendor: 036321 - SLAUGHTER AND WILLINGHAM, PLLC					
SLAUGHTER AND WILLINGHA...	99	COMPREHENSIVE PLAN 5/20 - 5/28	COMPREHENSIVE PLAN 5/20 - 5/28	001-120-600-0000	5,453.34
Vendor 036321 - SLAUGHTER AND WILLINGHAM, PLLC Total:					5,453.34
Vendor: 00639 - SOUTH MISSISSIPPI BUSINESS MACHINES					
SOUTH MISSISSIPPI BUSINESS...	486422	PRINTING CONTRACT - GRANTS ADMIN	MONTHLY CONTRACTUAL SERVICES	001-120-600-0600	312.51
SOUTH MISSISSIPPI BUSINESS...	486423	PRINTING CONTRACT - POLICE DEPT PRINTERS	RECORDS DEPARTMENT - SHARP BP-50C36	001-200-600-0600	117.81
Vendor 00639 - SOUTH MISSISSIPPI BUSINESS MACHINES Total:					430.32
Vendor: 03626 - SOUTHERN TIRE MART, LLC					
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	LT245/75R17/10 XCOMP HT ASII GL1802354773	401-750-570-0000	530.24
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	ST235/85R16/14 GLADIATOR QR25-TS GL1943003865	401-750-570-0000	263.28
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	198 REIMBURSEMENT OF WASTE TIRE FEE	401-750-570-0000	4.00
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	198 REIMBURSEMENT OF WASTE TIRE FEE	401-750-570-0000	2.00
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	199 REIMBURSEMENT OF WASTE TIRE FEE	401-751-570-0000	4.00
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	199 REIMBURSEMENT OF WASTE TIRE FEE	401-751-570-0000	4.00
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	11R22.5/16 ZENNA AP250 AP GL1173591226	401-751-570-0000	582.78

8/19/2025 DOCKET OF CLAIMS

Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
SOUTHERN TIRE MART, LLC	2500187711	Tires for Public Works Vehicles/Equipment/Trailers	11R22.5/16 ZENNA DR850 CSD GL1173511226	401-751-570-0000	591.06
Vendor 03626 - SOUTHERN TIRE MART, LLC Total:					1,981.36
Vendor: 02590 - SPORTABOUT					
SPORTABOUT	11934	Staff shirts	Royal Blue long sleeve counselor shirts (STAFF)	001-550-535-0531	71.60
SPORTABOUT	11934	Staff shirts	Royal Blue short sleeve counselor shirts (STAFF)	001-550-535-0531	111.20
SPORTABOUT	11934	Staff shirts	Gray long sleeve staff shirts	001-550-535-0531	268.50
SPORTABOUT	11934	Staff shirts	Gray short sleeve staff shirts	001-550-535-0531	41.70
Vendor 02590 - SPORTABOUT Total:					493.00
Vendor: 00321 - SUNBELT FIRE INC.					
SUNBELT FIRE INC.	00029453	E-3 repair	Replaced a leaking hose	001-260-630-0000	362.76
Vendor 00321 - SUNBELT FIRE INC. Total:					362.76
Vendor: 05701 - SUNSOUTH LLC					
SUNSOUTH LLC	5259892	oil line for Z920 zero turn mower for grounds	TCA19277 oil line	001-550-563-0000	66.00
SUNSOUTH LLC	5259892	oil line for Z920 zero turn mower for grounds	SPINDLE	001-550-563-0000	363.88
Vendor 05701 - SUNSOUTH LLC Total:					429.88
Vendor: 02431 - TATER ENTERPRISES, LLC					
TATER ENTERPRISES, LLC	12402	Belts for Lawn Mowers	382117 BELT	001-301-563-0000	317.70
Vendor 02431 - TATER ENTERPRISES, LLC Total:					317.70
Vendor: 037431 - TAYLOR SAUCIER					
TAYLOR SAUCIER	INV0031890	EVENT CLEANING - ROASTIN THE COAST	EVENT CLEANING - ROASTIN THE COAST	001-196-600-0002	100.00
TAYLOR SAUCIER	INV0031890	EVENT CLEANING - ROASTIN THE COAST	GENERAL CLEANING AND LIGHT MAINTENANCE	001-196-688-0000	399.50
Vendor 037431 - TAYLOR SAUCIER Total:					499.50
Vendor: 02614 - THE CAPITOL GROUP, LLC					
THE CAPITOL GROUP, LLC	INV0031758	CITY / GOVERNMENT RELATIONS JULY 2025	CITY / GOVERNMENT RELATIONS JULY 2025	001-120-608-0000	3,300.00
Vendor 02614 - THE CAPITOL GROUP, LLC Total:					3,300.00
Vendor: 05956 - TRANSUNION RISK & ALTERNATIVE DATA					
TRANSUNION RISK & ALTERN...	293141-202507-1	CURRENT AND CONTRACT CHARGES JULY 2025	CURRENT AND CONTRACT CHARGES JULY 2025	001-200-602-0000	443.40
Vendor 05956 - TRANSUNION RISK & ALTERNATIVE DATA Total:					443.40
Vendor: 033741 - TRANTEX TRANSPORTATION PRODUCTS OF TEXAS INC					
TRANTEX TRANSPORTATION ...	0034010	60101-100 60A [P] PERMA-PATCH PAVEMENT REPAIR-60#	60101-60A PERMA-PATCH PAVEMENT REPAIR-60# BAGS	001-301-902-0000	937.50
Vendor 033741 - TRANTEX TRANSPORTATION PRODUCTS OF TEXAS INC Total:					937.50
Vendor: 01476 - UNIFIRST HOLDINGS, INC					
UNIFIRST HOLDINGS, INC	1530236892	FLOOR MAT AND UNIFORM SERVICE	FLOOR MAT AND UNIFORM SERVICE	001-550-535-0531	182.35
UNIFIRST HOLDINGS, INC	1530238478	FLOOR MAT AND UNIFORM SERVICE	FLOOR MAT AND UNIFORM SERVICE	001-550-535-0531	182.35
UNIFIRST HOLDINGS, INC	1530240111	FLOOR MAT AND UNIFORM SERVICE	FLOOR MAT AND UNIFORM SERVICE	001-550-535-0531	213.79
Vendor 01476 - UNIFIRST HOLDINGS, INC Total:					578.49
Vendor: 036341 - UNITI FIBER HOLDINGS INC					
UNITI FIBER HOLDINGS INC	584595	CITYWIDE FIBER INTERNET AUGUST 2025	CITYWIDE FIBER INTERNET AUGUST 2025	001-140-613-0000	2,967.00
Vendor 036341 - UNITI FIBER HOLDINGS INC Total:					2,967.00
Vendor: 03011 - WALMART COMMUNITY					
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Cooking knife	001-260-560-0000	11.88
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Mattress protector	001-260-560-0000	29.91

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Skillet	001-260-560-0000	24.84
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Baking Sheets	001-260-560-0000	20.76
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Knife sharpener	001-260-560-0000	17.88
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Toaster	001-260-560-0000	12.33
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Tongs for cooking	001-260-560-0000	10.97
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Ice cream scooper	001-260-560-0000	9.64
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Dish towels	001-260-560-0000	8.88
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Can opener	001-260-560-0000	8.77
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Cooking utensil	001-260-560-0000	5.37
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Whisk	001-260-560-0000	5.33
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Bowls	001-260-560-0000	4.00
WALMART COMMUNITY	123443010395875978105	Station 3 cookware and other supplies	Cooking pot	001-260-560-0000	9.97
WALMART COMMUNITY	79569553987460854597	Dish rack for station 3	Dish rack for station 3	001-260-560-0000	12.18
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Goldfish crackers 20ct	001-550-540-0540	39.04
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Frigo string cheese 36ct	001-550-540-0540	49.88
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Handi-Snacks RITZ	001-550-540-0540	49.92
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Nabisco Classic mix variety pack	001-550-540-0540	69.02
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Pringles	001-550-540-0540	55.92
WALMART COMMUNITY	428413817302873929125	After school snack supplies	GoGo squeeze applesauce	001-550-540-0540	57.88
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Frito Lay Classic Mix chips	001-550-540-0540	79.92
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Frito Lay Flavor mix chips	001-550-540-0540	79.92
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Welchers Fruit Snacks	001-550-540-0540	52.44
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Goldfish Snack pack 30ct	001-550-540-0540	38.58
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Oreo Mini Mix sandwich cookies	001-550-540-0540	39.44
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Handi-Snacks OREO	001-550-540-0540	27.92
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Cheeze-It crackers 20ct	001-550-540-0540	29.88
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Clothespins	001-550-540-0540	3.53
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Can Opener	001-550-540-0540	3.97
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Kernel Season's Movie theater butter	001-550-540-0540	4.74
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Command Strips	001-550-540-0540	9.28
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Crock Pot Liners	001-550-540-0540	9.66
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Snack Pack pudding	001-550-540-0540	13.48
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Rits Bits Cheese and Rits Bits Peanut Butter	001-550-540-0540	19.72
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Famous Amos cookies 30ct	001-550-540-0540	23.08
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Great Value cookie dough	001-550-540-0540	11.88
WALMART COMMUNITY	428413817302873929125	After school snack supplies	BTZ CHS 10ct	001-550-540-0540	23.88
WALMART COMMUNITY	428413817302873929125	After school snack supplies	Lysol Cleaner Spray	001-550-540-0540	26.94
WALMART COMMUNITY	08231102113796567043	Blinds for Carolyns Door	Blinds	001-120-630-0000	9.88
WALMART COMMUNITY	034301207133792521063	Office Chairs	2 Office Chairs	001-260-501-0000	118.00
WALMART COMMUNITY	551679354977468829517	Binders for EOC	Binders for EOC	001-268-500-0000	122.60
WALMART COMMUNITY	551679354977468829517	Binders for EOC	Printer Paper	001-268-500-0000	17.14
WALMART COMMUNITY	8248789868660284277256	Chairs,paint,cooking appliance	Office Chairs	001-260-501-0000	118.00
WALMART COMMUNITY	8248789868660284277256	Chairs,paint,cooking appliance	Paint for Hydrats	001-260-547-0000	17.58
WALMART COMMUNITY	8248789868660284277256	Chairs,paint,cooking appliance	Slow cookers for Stations 2 & 3	001-260-547-0000	79.94
Vendor 03011 - WALMART COMMUNITY Total:					1,495.77

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
Vendor: 04346 - WASTE PRO GAUTIER					
WASTE PRO GAUTIER	0001500104	RESIDENTIAL WASTE & RECYCLE	MSW & RECYCLE SERVICE	401-320-686-0000	217,309.00
WASTE PRO GAUTIER	0001500104	RESIDENTIAL WASTE & RECYCLE	RESIDENTIAL CART RENTAL	401-320-686-0000	9,015.00
Vendor 04346 - WASTE PRO GAUTIER Total:					226,324.00
Vendor: 05887 - WEAVER ELECTRIC, INC.					
WEAVER ELECTRIC, INC.	4432	RE-INSTALL CONDUIT IN BATHROOM AT MARY C OKEEFE	RE-INSTALL CONDUIT IN BATHROOM AT MARY C OKEEFE	336-190-901-0000	352.00
WEAVER ELECTRIC, INC.	4444	REPLACE LIGHTING CONTACTOR HWY 90 7/31/25	REPLACE LIGHTING CONTACTOR HWY 90 7/31/25	001-301-630-0000	352.00
Vendor 05887 - WEAVER ELECTRIC, INC. Total:					704.00
Vendor: 04784 - WEX BANK					
WEX BANK	106392047	CITY FUEL PURCHASES - JULY 2025	POLICE DEPT	001-200-525-0000	4,338.90
WEX BANK	106392047	CITY FUEL PURCHASES - JULY 2025	FIRE DEPT	001-200-525-0000	220.66
WEX BANK	106392047	CITY FUEL PURCHASES - JULY 2025	BUILDING DEPT	001-200-525-0000	233.69
WEX BANK	106392047	CITY FUEL PURCHASES - JULY 2025	PARKS DEPT	001-200-525-0000	281.67
Vendor 04784 - WEX BANK Total:					5,074.92
Vendor: 003118 - WHITE CAP, LP					
WHITE CAP, LP	50032605529	Gloves to be used by Pw employees	SP/1101GL LARGE #1101G C2V X-SLASH GLOVE 18-GAUGE	001-301-560-0000	95.52
WHITE CAP, LP	50032605529	Gloves to be used by Pw employees	SP/4515GL LARGE #4515G COWHIDE STD per dozen	001-301-560-0000	93.80
WHITE CAP, LP	50032605529	Gloves to be used by Pw employees	SP/4515GXL EXTRA LARGE #4515G COWHIDE	001-301-560-0000	93.80
WHITE CAP, LP	50032605529	Gloves to be used by Pw employees	SP/1101GXL EXTRA LARGE #1101G C2V X-SLASH GLOV...	001-301-560-0000	120.70
Vendor 003118 - WHITE CAP, LP Total:					403.82
Vendor: 03500 - WILKINSON, WILLIAMS, BOSIO & SESSOMS, PLLC					
WILKINSON, WILLIAMS, BOSIO...621-0058F-22		ATTORNEY FEES - FISHER JULY 2025	ATTORNEY FEES - FISHER JULY 2025	001-120-600-0603	2,519.16
WILKINSON, WILLIAMS, BOSIO...621-0060F-18		ATTORNEY FEES - GARRIGA JULY 2025	ATTORNEY FEES - GARRIGA JULY 2025	001-120-600-0603	29.00
WILKINSON, WILLIAMS, BOSIO...621-0062F-1		ATTORNEY FEES - NGUYEN JULY 2025	ATTORNEY FEES - NGUYEN JULY 2025	001-120-600-0603	777.75
WILKINSON, WILLIAMS, BOSIO...621-0063F-1		ATTORNEY FEES - DEDEAUX JULY 2025	ATTORNEY FEES - DEDEAUX JULY 2025	001-120-600-0603	20.00
WILKINSON, WILLIAMS, BOSIO...621-0064F-1		ATTORNEY FEES - CLARK/ROMERO JULY 2025	ATTORNEY FEES - CLARK/ROMERO JULY 2025	001-120-600-0603	887.90
Vendor 03500 - WILKINSON, WILLIAMS, BOSIO & SESSOMS, PLLC Total:					4,233.81
Vendor: 038081 - WILLIE BEVERLY					
WILLIE BEVERLY	INV0031866	FOOTBALL REFEREE 8/5 - 8/12	FOTTBALL REFEREE 8/5 - 8/12	001-550-688-0000	150.00
Vendor 038081 - WILLIE BEVERLY Total:					150.00
Vendor: 038091 - WLA STUDIO					
WLA STUDIO	2025081	HISTORIC DISTRICT EVALUATION / SURVEY	HISTORIC DISTRICT EVALUATION / SURVEY	301-190-600-0000	35,320.00
Vendor 038091 - WLA STUDIO Total:					35,320.00
Vendor: 037811 - ZORO TOOLS INC					
ZORO TOOLS INC	INV16918161	Exhaust fan motor and blades for park bathrooms	99020165 Broan 7.5" fan blade	001-550-563-0000	63.96
ZORO TOOLS INC	INV16918161	Exhaust fan motor and blades for park bathrooms	99080180 Broan replacement motor	001-550-563-0000	199.96

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Vendor Name	Payable Number	Description (Payable)	Description (Item)	Account Number	Amount
ZORO TOOLS INC	INV16961702	Transmitter for doors with handicapped push button	G7472790 Transmitter for handicapped push button	001-140-643-0000	172.98
Vendor 037811 - ZORO TOOLS INC Total:					436.90
Grand Total:					939,884.30

Fund Summary

Fund	Expense Amount
001 - GENERAL	142,302.78
008 - FOOD AND BEVERAGE TAX 2%	27,552.78
010 - FESTIVALS	16,900.00
301 - MS DEPT OF ARCHIVES & HISTORY CLG	35,320.00
315 - SB 2468 - PUBLIC FACILITIES AND MAPPING	30,708.69
320 - STP-GOVERNMENT ST SIDEWALKS	1,669.13
324 - MCWI GRANTS	7,508.65
328 - TIDELANDS GRANTS	55,812.17
329 - TIDELANDS GRANT BEACH REPAIRS	7,935.95
336 - HB 1353 - WATER/SEWER/INFRASTRUCTURE	5,227.00
337 - HB603 APPROPRIATIONS	238,694.94
401 - UTILITY ENTERPRISE	370,061.14
551 - TACONI BUILDING	191.07
Grand Total:	939,884.30

Account Summary

Account Number	Account Name	Expense Amount
001-001-108-0000	FACILITY RENTAL DEPOS...	950.00
001-110-600-0600	CONTRACTUAL SERVICES	55.00
001-110-602-0000	COMPUTER SOFTWARE ...	187.98
001-120-500-0000	OFFICE SUPPLIES	239.94
001-120-501-0000	OFFICE FURNITURE & E...	738.42
001-120-535-0531	UNIFORMS	46.00
001-120-552-0000	YOUTH COUNCIL SUPPLI...	144.80
001-120-600-0000	COMPREHENSIVE PLAN	5,453.34
001-120-600-0600	CONTRACTUAL SERVICES	334.51
001-120-600-0602	ATTORNEY FEES	9,840.00
001-120-600-0603	Attorney - Non Contract	4,233.81
001-120-600-0611	ENGINEERING - PUBLIC ...	556.50
001-120-600-0612	ENGINEERING FEES	1,177.50
001-120-602-0000	COMPUTER SOFTWARE ...	62.97
001-120-608-0000	LOBBYISTS / CONSULTA...	3,300.00
001-120-611-0000	TELEPHONE	171.18
001-120-630-0000	GENERAL REPAIRS & MA...	9.88
001-120-686-0000	DUES/MEMBERSHIPS/S...	9.99
001-140-500-0000	OFFICE SUPPLIES	153.44
001-140-535-0531	UNIFORMS	253.46
001-140-560-0000	MATERIALS & SUPPLIES	13.45
001-140-600-0600	CONTRACTUAL SERVICES	55.00
001-140-602-0000	COMPUTER SOFTWARE ...	14.99
001-140-603-0000	COMPUTER HARDWARE	1,034.88
001-140-605-0607	TRAVEL/TRAINING/SEM...	350.00
001-140-611-0000	TELEPHONE	59.07
001-140-612-0000	TELEPHONE - KLOUD 7	3,567.06
001-140-613-0000	CITYWIDE INTERNET SER...	2,967.00
001-140-625-0000	UTILITIES	141.97
001-140-643-0000	CITY WIDE BUILDING MA...	1,373.98
001-180-560-0000	MATERIALS AND SUPPLI...	35.61
001-180-602-0000	COMPUTER SOFTWARE ...	89.99
001-180-604-0000	PHYSICAL EXAMS & TEST...	407.00
001-180-610-0000	ADVERTISING	283.79
001-180-611-0000	TELEPHONE	89.96
001-180-620-0624	UNEMPLOYMENT INSUR...	85.64
001-180-686-0000	DUES/MEMBERSHIPS/S...	349.00
001-190-602-0000	COMPUTER SOFTWARE ...	47.98
001-190-610-0000	ADVERTISING	104.06
001-190-611-0000	TELEPHONE	21.31

Account Summary

Account Number	Account Name	Expense Amount
001-190-686-0000	DUES/MEMBERSHIPS/S...	127.42
001-191-600-0600	CONTRACTUAL SERVICES	88.00
001-191-602-0000	COMPUTER SOFTWARE ...	23.99
001-191-611-0000	TELEPHONE	179.92
001-193-625-0000	UTILITIES	43.16
001-194-625-0000	UTILITIES	43.16
001-196-342-0000	RENTAL REVENUE - MAR...	200.00
001-196-510-0000	CLEANING & JANITORIAL...	10.99
001-196-560-0000	MATERIALS & SUPPLIES	139.12
001-196-561-0000	MAINTENANCE TOOLS ...	149.99
001-196-563-0000	REPAIR PARTS & SUPPLI...	703.11
001-196-600-0002	CLEANING SERVICES - R...	100.00
001-196-600-0600	CONTRACTUAL SERVICES	411.37
001-196-602-0000	COMPUTER SOFTWARE ...	89.99
001-196-625-0000	UTILITIES	47.34
001-196-645-0001	GALLERIES	48.41
001-196-688-0000	SPECIAL SERVICES - MAR...	1,117.17
001-200-520-0000	PRISONER COSTS	13,310.00
001-200-525-0000	GAS AND OIL	10,351.90
001-200-535-0531	UNIFORMS	1,445.64
001-200-600-0600	CONTRACTUAL SERVICES	293.81
001-200-602-0000	COMPUTER SOFTWARE ...	1,750.34
001-200-605-0607	TRAVEL/TRAINING/SEM...	2,055.07
001-200-611-0000	TELEPHONE	44.98
001-200-625-0000	UTILITIES	273.85
001-200-630-0000	GENERAL REPAIRS & MA...	439.00
001-200-699-0000	OTHER SERVICES & CHA...	120.00
001-260-501-0000	OFFICE FURNITURE & E...	236.00
001-260-510-0000	CLEANING & JANITORIAL...	948.84
001-260-547-0000	OTHER OPERATING SUP...	97.52
001-260-560-0000	MATERIALS & SUPPLIES	553.83
001-260-563-0000	REPAIR PARTS & SUPPLI...	318.46
001-260-600-0600	CONTRACTUAL SERVICES	132.00
001-260-602-0000	COMPUTER SOFTWARE ...	38.98
001-260-611-0000	TELEPHONE	286.36
001-260-625-0000	UTILITIES	187.31
001-260-630-0000	GENERAL REPAIRS & MA...	841.72
001-260-686-0000	DUES/MEMBERSHIPS/S...	169.99
001-268-500-0000	OFFICE SUPPLIES	139.74
001-300-501-0000	OFFICE FURNITURE & E...	229.12
001-300-510-0000	CLEANING & JANITORIAL...	1,217.44
001-300-535-0530	UNIFORM ALLOWANCES...	1,014.99
001-300-560-0000	MATERIALS & SUPPLIES	591.11
001-300-563-0000	REPAIR PARTS & SUPPLI...	47.14
001-300-600-0600	CONTRACTUAL SERVICES	825.00
001-300-602-0000	COMPUTER SOFTWARE ...	14.99
001-300-611-0000	TELEPHONE	89.96
001-300-625-0000	UTILITIES	37.34
001-300-630-0000	GENERAL REPAIRS & MA...	330.00
001-301-525-0000	GAS AND OIL	2,093.93
001-301-543-0000	CHEMICALS	4,180.95
001-301-560-0000	MATERIALS & SUPPLIES	4,635.53
001-301-563-0000	REPAIR PARTS & SUPPLI...	5,585.71
001-301-566-0000	SIGNS AND SIGN MATER...	2,736.70
001-301-611-0000	TELEPHONE	15.90
001-301-625-0000	UTILITIES	148.03
001-301-630-0000	GENERAL REPAIRS & MA...	1,269.97
001-301-902-0000	ASPHALT	937.50

Account Summary

Account Number	Account Name	Expense Amount
001-350-560-0000	MATERIALS & SUPPLIES	185.48
001-350-560-0001	SUPPLIES - CITY VEHICLE...	389.99
001-351-548-0000	SMALL TOOLS & EQUIP...	1,204.69
001-351-560-0000	MATERIALS & SUPPLIES	366.63
001-352-548-0000	SMALL TOOLS & EQUIP...	402.73
001-352-563-0000	REPAIR PARTS & SUPPLI...	920.39
001-352-611-0000	TELEPHONE	101.11
001-352-689-0000	TREE REMOVAL	9,700.00
001-352-906-0000	DRAINAGE PROJECTS	4,434.25
001-353-546-0000	LANDSCAPE MATERIALS...	51.07
001-550-510-0000	CLEANING & JANITORIAL...	1,198.72
001-550-525-0000	GAS AND OIL	83.00
001-550-535-0531	UNIFORMS	1,071.49
001-550-540-0540	AFTER SCHOOL SUMMER..	819.92
001-550-540-0541	ATHLETIC SUPPLIES	2,999.55
001-550-540-0542	POTTERY SUPPLIES	692.00
001-550-543-0000	CHEMICALS	1,869.00
001-550-548-0000	SMALL TOOLS & EQUIP...	999.69
001-550-560-0000	MATERIALS & SUPPLIES	894.08
001-550-563-0000	REPAIR PARTS & SUPPLI...	1,512.54
001-550-600-0600	CONTRACTUAL SERVICES	570.30
001-550-602-0000	COMPUTER SOFTWARE ...	565.25
001-550-611-0000	TELEPHONE	556.53
001-550-625-0000	UTILITIES	132.50
001-550-688-0000	SPECIAL SERVICES	1,395.00
001-550-690-0000	SUMMER CAMP FIELD TR..	4,891.34
001-550-901-0915	IMPROVEMENTS TO BUI...	155.97
001-552-630-0000	GENERAL REPAIRS & MA...	1,569.31
008-550-911-0915	TENNIS COURTS	10,000.00
008-550-911-0920	SPORTS COMPLEX - HWY...	15,552.78
008-550-911-0925	MLK PARK	2,000.00
010-140-703-0006	FIREWORKS	16,200.00
010-140-703-0009	FRIDAYS AT THE FORT	700.00
301-190-600-0000	CONTRACTUAL SERVICES	35,320.00
315-120-906-0000	MISC PROJECTS	30,708.69
320-330-911-0000	CONSTRUCTION COST	1,669.13
324-330-911-0000	CONSTRUCTION COST - ...	4,967.00
324-331-911-0000	CONSTRUCTION COST - ...	2,541.65
328-300-911-0002	CONSTRUCTION - WASH...	55,812.17
329-330-911-0000	CONSTRUCTION COST	7,935.95
336-190-901-0000	CAPITAL IMPROVEMENT	5,227.00
337-196-901-0000	MARY C RESTORATION E...	238,694.94
401-300-535-0530	UNIFORMS	330.36
401-300-600-0600	CONTRACTUAL SERVICES	495.00
401-300-604-0000	PHYSICAL EXAMS & TEST...	151.00
401-320-686-0000	GARBAGE & TRASH RE...	226,324.00
401-710-535-0531	UNIFORMS	35.50
401-710-560-0000	MATERIALS & SUPPLIES	25.38
401-710-611-0000	TELEPHONE	89.96
401-750-525-0000	GAS AND OIL	1,395.96
401-750-563-0000	REPAIR PARTS & SUPPLI...	901.50
401-750-570-0000	TIRES AND TUBES	799.52
401-750-600-0602	ATTORNEY FEES - CONT...	1,080.00
401-750-600-0611	ENGINEERING - PUBLIC ...	1,113.00
401-750-600-0613	ENGINEERING - ANNEXE...	5,082.47
401-750-611-0000	TELEPHONE	60.88
401-750-630-0000	GENERAL REPAIRS & MA...	100.00
401-750-691-0000	WATER SERVICE JCUA	18,868.13

Account Summary

Account Number	Account Name	Expense Amount
401-750-691-0001	WATER SERVICE (JCUA) -...	180.63
401-750-924-0910	WATER SYSTEM IMPRO...	86,061.72
401-751-563-0000	REPAIR PARTS & SUPPLI...	724.09
401-751-570-0000	TIRES AND TUBES	1,181.84
401-751-600-0602	ATTORNEY FEES - CONT...	1,080.00
401-751-611-0000	TELEPHONE	130.19
401-751-625-0000	UTILITIES	43.16
401-751-630-0000	GENERAL REPAIRS & MA...	4,912.50
401-751-635-0000	RENTALS	3,011.33
401-751-923-0908	SEWER IMPROVEMENTS	14,011.42
401-800-810-0005	INTEREST - WATER IMP...	88.24
401-800-820-0005	PRINCIPAL - WATER IMP...	1,783.36
551-551-625-0000	UTILITIES - TACONI	191.07
	Grand Total:	939,884.30

Project Account Summary

Project Account Key	Expense Amount
None	939,884.30
Grand Total:	939,884.30



Ocean Springs, MS

Payroll Distribution Register

Earning Expense Account Summary

For Pay Period: 07/19/2025 - 08/01/2025

8/8/25
Biweekly

Payroll Set: 01-Payroll Set 01

Packet: PYPKT01492-071925 to 080125 PD 080825

Fund	Account Number	Account Name	Amount
001	<u>001-110-420-0000</u>	SALARIES	\$4,151.20
001	<u>001-120-420-0000</u>	SALARIES	\$2,965.28
001	<u>001-140-420-0000</u>	SALARIES	\$7,070.59
001	<u>001-180-420-0000</u>	SALARIES	\$3,020.36
001	<u>001-190-420-0000</u>	SALARIES	\$5,366.00
001	<u>001-191-420-0000</u>	SALARIES	\$8,792.11
001	<u>001-196-420-0000</u>	SALARIES	\$2,922.80
001	<u>001-200-410-0000</u>	SALARY - SCHOOL CROSSING GUARD	\$500.00
001	<u>001-200-420-0000</u>	SALARIES	\$87,667.04
001	<u>001-200-421-0000</u>	SALARIES - AUXILIARY	\$1,586.00
001	<u>001-200-430-0402</u>	OVERTIME PAY	\$17,368.52
001	<u>001-200-444-0000</u>	HIDTA/FIRE TASK FORCE	\$444.96
001	<u>001-200-446-0000</u>	GRANT-FBI O/T	\$889.92
001	<u>001-260-420-0000</u>	SALARIES	\$62,112.87
001	<u>001-300-420-0000</u>	SALARIES	\$2,887.61
001	<u>001-300-430-0402</u>	OVERTIME PAY	\$150.55
001	<u>001-301-420-0000</u>	SALARIES	\$19,811.51
001	<u>001-301-421-0000</u>	GRASS-LANDSCAPING P/T HELP	\$1,547.00
001	<u>001-301-430-0402</u>	OVERTIME PAY	\$518.39
001	<u>001-350-420-0000</u>	SALARIES	\$1,953.12
001	<u>001-351-420-0000</u>	SALARIES	\$1,171.80
001	<u>001-351-430-0402</u>	OVERTIME PAY	\$219.71
001	<u>001-352-420-0000</u>	SALARIES	\$7,160.01
001	<u>001-352-430-0402</u>	OVERTIME PAY	\$1,043.77
001	<u>001-353-420-0000</u>	SALARIES	\$4,958.40
001	<u>001-550-420-0000</u>	SALARIES	\$29,237.78
001	<u>001-550-420-0003</u>	SALARIES - INSTRUCTORS	\$726.00
001	<u>001-550-422-0001</u>	PART TIME - CAMP COUNSELORS	\$6,993.64
001	<u>001-550-422-0002</u>	PART TIME - REC AIDES	\$383.50
001	<u>001-550-422-0003</u>	PART TIME - GRASS CUTTERS	\$3,555.00
001	<u>001-550-430-0402</u>	OVERTIME PAY	\$1,031.51
401	<u>401-300-420-0000</u>	SALARIES	\$12,763.32
401	<u>401-320-420-0000</u>	SALARIES	\$5,545.60
401	<u>401-320-430-0400</u>	CITY DUMP OVERTIME PAY	\$389.27
401	<u>401-320-430-0402</u>	OVERTIME PAY	\$201.60
401	<u>401-320-430-0403</u>	OVERTIME - WEEKEND TRASH PICKUP	\$903.00
401	<u>401-705-420-0000</u>	SALARIES	\$390.60
401	<u>401-710-420-0000</u>	SALARIES	\$5,919.21
401	<u>401-710-430-0402</u>	OVERTIME PAY	\$423.85
401	<u>401-750-420-0000</u>	SALARIES	\$10,336.80
401	<u>401-750-430-0402</u>	OVERTIME PAY	\$1,806.93
401	<u>401-751-420-0000</u>	SALARIES	\$6,800.18
Earnings Expense Account Summary Totals			\$333,687.31



Ocean Springs, MS

Payroll Distribution Register

Accounts Payable Posting Recap

For Pay Period: 07/19/2025 - 08/01/2025

Payroll Set: 01-Payroll Set 01

Packet: PYPKT01492-071925 to 080125 PD 080825

Posted

Regular Payable Process

Federal W/H - Federal Income Tax Withholding	\$18,273.58		\$18,273.58
FLEX CHILD - CHILD CARE	\$115.00		\$115.00
FLEX MEDICAL - MEDICAL	\$909.45		\$909.45
MC - Medicare	\$4,624.83	\$4,624.83	\$9,249.66
PERS - RETIREMENT	\$28,438.11	\$58,140.07	\$86,578.18
PERS CATCH UP - RETIREMENT	(\$8.64)	(\$17.66)	(\$26.30)
PERS RETIREE - RETIREE RETIREMENT		\$557.96	\$557.96
SS - Social Security	\$19,775.40	\$19,775.40	\$39,550.80
State W/H - State Income Tax Withholding	\$8,255.00		\$8,255.00
TSA - TSA DEFERRED COMPENSATION	\$3,161.50		\$3,161.50

Total Regular Payable Process

\$83,544.23	\$83,080.60	\$166,624.83
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Total Posted

\$83,544.23	\$83,080.60	\$166,624.83
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Not Posted

3 MEDICAL (C) - NON-HEALTH SINGLE	\$1,050.00	\$5,662.44	\$6,712.44
30 AFLAC - AFLAC	\$461.35		\$461.35
31 AFLAC (C) - AFLAC (C)	\$430.48		\$430.48
41 AFLAC - GROUP ACCIDENT (C)	\$583.02		\$583.02
42 AFLAC - GROUP CRITICAL ILLNESS (N)	\$482.22		\$482.22
50 MEDICAL (C) - CATCH UP	\$28.75		\$28.75
51 MEDICAL (C) - NON-HEALTH KIDS	\$1,072.50	\$4,442.62	\$5,515.12
52 MEDICAL (C) - NON-HEALTH SPOUSE	\$773.50	\$3,028.48	\$3,801.98
53 MEDICAL (C) - NON-HEALTH FAMILY	\$2,272.50	\$8,390.10	\$10,662.60
80 MEDICAL (C) - HEALTH SINGLE	\$537.50	\$9,770.89	\$10,308.39
81 MEDICAL (C) - HEALTHY KIDS	\$632.50	\$4,034.14	\$4,666.64
82 MEDICAL (C) - HEALTHY SPOUSE	\$855.00	\$4,576.40	\$5,431.40
83 MEDICAL (C) - HEALTHY FAMILY	\$1,771.00	\$8,180.76	\$9,951.76
CHILD SUPPORT (2 CKS) - CHILD SUPPORT (2 CKS) 60	\$874.26		\$874.26
CHILD SUPPORT (26CK) - CHILD SUPPORT (ALL CHECKS) 62	\$152.50		\$152.50
DENTAL (C) - DENTAL	\$3,277.44		\$3,277.44
DUE FROM EMPLOYEE 26 - DUE FROM EMPLOYEE ALL CHECKS 126	\$983.20		\$983.20
LOCKARD BIWEEKLY - BI WEEKLY 57		\$4,795.00	\$4,795.00
MUTUAL OF OMAHA BI - MOO LIFE INSURANCE BI-WEEKLY	\$517.77		\$517.77
ROTH - IRA - ROTH - IRA	\$150.00		\$150.00
UNITED WAY - UNITED WAY	\$6.00		\$6.00
VISION - VISION C)	\$631.59		\$631.59
WOODMAN LIFE - WOODMAN LIFE	\$34.15		\$34.15

Total Not Posted

\$17,577.23	\$52,880.83	\$70,458.06
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AP Recap Totals

\$101,121.46	\$135,961.43	\$237,082.89
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Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Eddie Hibbard, City Hall Water Supervisor
Janna Hinton, Water Billing Supervisor

Re: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances

Section: DEPARTMENT REPORTS

Meeting Date: August 19, 2025

LEAK ADJUSTMENTS FOR AUGUST 19, 2025

- Laura Ann Jones at 1317 Glacier Avenue \$35.71 / 6,566 gallons – Customer repaired a water leak in front of the home. Ace Hardware receipts are attached. It has been determined that the water did not go through the sewer.
- David Salters at 3511 Courtenay Circle \$46.78 / 8,601 gallons – Guaranteed Plumbing Service, Inc repaired a water leak under the slab. It has been determined that the water did not go through the sewer.
- Brianna Catchot at 112 Perey St \$95.59 / 17,572 gallons – Coastal Plumbing Co, Inc repaired a leak on the water main in the front yard. Receipt is attached. It has been determined that the water did not go through the sewer.
- Randolph Properties LLC / Justice Mike Randolph (Manager) at 213 Front Beach Dr. \$114.32 / 21,016 gallons – Customer had a faulty fill hose from wall to the commode. Servpro did the remediation of the water and the customer has filed a claim with their homeowners' insurance. Receipt and insurance claim are both attached. It has been determined that the water did not go through the sewer.
- Evelyn Burden at 3226 Cumberland Rd \$331.97 / 61,024 gallons – Guaranteed Plumbing Service, Inc replaced a busted water line in the front yard. They also replaced a commode. Eddie only adjusted for the busted water line.
- John Distefano at 10821 Eagle Nest Rd. \$662.78 / 121,836 gallons – Customer purchased pallets of sod and an Irrigation Meter. The Irrigation Meter took longer than expected to get installed while the customer was having to water the sod with the house meter. The customer knows he is responsible for the water but would like a sewer adjustment. It has been determined that the water did not go through the sewer.

Usage: 6,566
Adj: \$ 35.71

E/A

Leak Adjustment

Leak Adjustment

Name of Water/Sewer Customer Laura Ann Jones

Date 7/30/2025

Account Number 01004735

Property Address 1317 Glacier Avenue

Email Address aprincesssomeday@gmail.com

Period of Mitigation 6/22/25 -7/30/25

Phone Number 2282382144

Basis of Request I had a water leak at front of house.

Proof of mitigating circumstances (i.e. receipts of plumber, statement of work done by owner, etc. Repairs were done by owner.

Please attach receipt or invoice of proof leak as been fixed

Upload multiple files by holding down the control/command button. [Messenger creation 291193E4-36C4-46BD-936B-9BA0414FE0E4.jpeg](#)

eSignature Laura ann Jones

Thanks for shopping
your local store.

Paris Ace Ocean Springs Inc

PO Box 2837
Gulf Shores, AL 36547
(228) 818-2959

ITEM	QTY	SALE/REG	EXT
34PEXBLUE 4567459 PIPE PEX 3/4 X 20 BLUE	1 00 LN/20	0.82	0.82
697285043831 4915120 REDU COUPLING 3/4X1/2"	1 00 EACH	7.59	7.59
697285254060 4791349 SILICON WRAP BRASS FITTING	1 00 EACH	19.99	19.99
017197371103 4009448 PVC RATCHET PIPE CUTTER	1 00 EACH	10.99	10.99
697285036277 4320461 SHARKBITE COUPLE 3/4" LF	1 00 EACH	11.99	11.99

SUBTOTAL \$	51.38
TAX \$	3.60
TOTAL \$	54.98

CREDIT CARD 54.98

CARD *****0113
AUTH 08611Z

EMPLOYEE TERM INV#

32071

AclaraONE / MDM / Account Search / Account Detail >

Account Detail - 01004735

Customer Name LAURA ANN JONES

Address 1317 GLACIER AVE, OCEAN SPRINGS, MS, 39564

6,566
x 5.41
\$ 35.71

exploded

Customer Info

Consumption (Water)

Events

Date Range

12/01/2024 to 08/11/2025

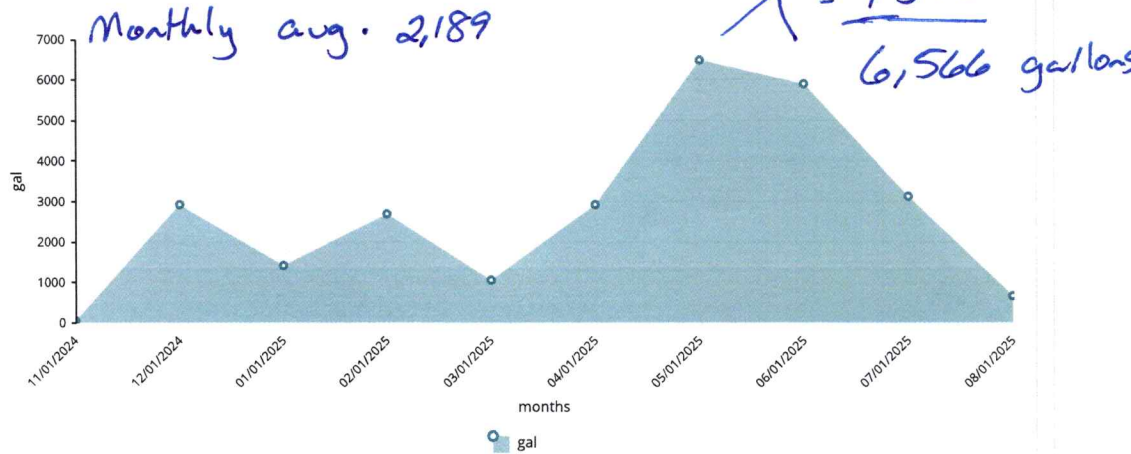
Device

Meter: 86502077

Interval

- ☐ Hourly
- ☐ Daily
- ☒ Monthly
- ☐ Meter Interval

Customer Consumption for Water Meter: 86502077



CSV Export

Read Date

08/01/2025
07/01/2025
06/01/2025
05/01/2025
04/01/2025
03/01/2025
02/01/2025
01/01/2025
12/01/2024
11/01/2024

Consumption (gal)

658.00
3,115.69
5,877.50
6,471.59
2,910.00
1,044.59
2,676.69
1,403.19
2,911.50
35.70

25 items per page

1 - 10 of 10 items

CSV Export

Leak Adjustment

Usage: 8,601

Adj.: \$ 46.⁷⁵

EFH

Leak Adjustment

Name of Water/Sewer Customer David Salters

Date 7/14/2025

Account Number 01-002542-00

Property Address 3511 Courtenay Circle

Email Address msalters@yahoo.com

Period of Mitigation June 2025

Phone Number 228-235-1357

Basis of Request Hot water line leaking under slab

Proof of mitigating circumstances (i.e. receipts of plumber, statement of work done by owner, etc. Plumbing repair bill attached

Please attach receipt or invoice of proof leak as been fixed

Upload multiple files by holding down the control/command button. [Plumbing Repairs.pdf](#)

eSignature David Salters



Guaranteed Plumbing Service, Inc.



715 Forest Hill

P.O. Box 994

Ocean Springs, Mississippi 39566

Date 7/9/2025 guaranteedplumbingms@gmail.com

Statement

Mr. David B. Salters
3511 Courtney Circle
Ocean Springs, MS 39564



875-2462

Job: LEAK UNDER THE SLAB

**PLEASE KEEP THIS INVOICE FOR YOUR RECORDS..
MAIL A CHECK WITH YOUR INVOICE NUMBER ON IT**

Description	Invoice # 16662	Balance
1) ADD SHUT OFF VALVE TO COLD SIDE OF HOT WATER HEATER		
2) REROUTE HOT WATER FROM WATER HEATER TO MANIFOLD IN LAUNDRY ROOM		
3) TEST BOTH ELEMENTS ON HOT WATER HEATER-- BOTH GOOD..		
LABOR & MATERIAL		2,152.75
Sales Tax		150.69
TOTAL		\$2,303.44

Thank You for your Business!!

"THE PLUMBER YOU'D TRUST WITH YOUR HOUSE KEYS"

Usage: 8,601

Adj: : \$46.78

AclaraONE / MDM / Account Search / Account Detail >

Account Detail - 01002542

Customer Name DAVID B SALTERS

Address 3511 COURTENAY CIR, OCEAN SPRINGS, MS, 39564

Customer Info

Consumption (Water)

Events

Date Range

11/01/2024 to 08/11/2025

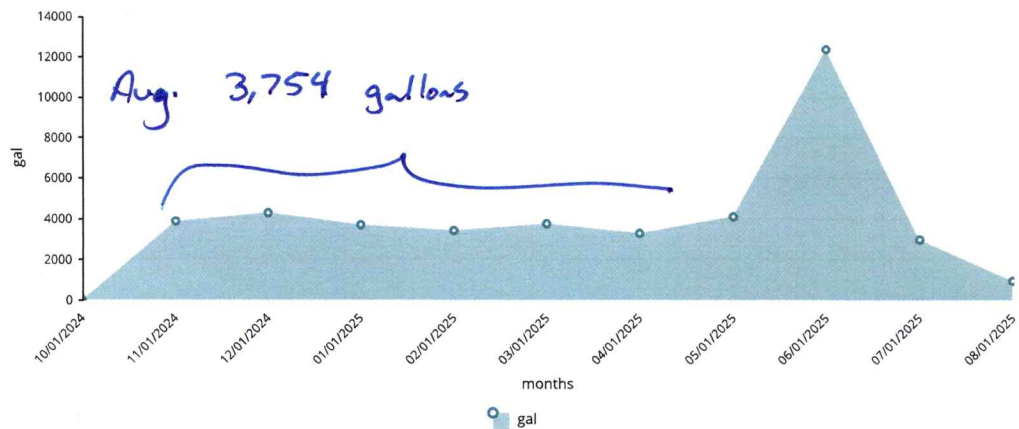
Device

Meter: 86213593

Interval

- Hourly
- Daily
- Monthly
- Meter Interval

Customer Consumption for Water Meter: 86213593



CSV Export

Read Date ↓

Read Date	Consumption (gal)
08/01/2025	938.30
07/01/2025	2,956.19
06/01/2025	12,355.50
05/01/2025	4,090.40
04/01/2025	3,272.09
03/01/2025	3,735.90
02/01/2025	3,400.09
01/01/2025	3,670.69
12/01/2024	4,268.90
11/01/2024	3,844.90
10/01/2024	0.00

1 - 11 of 11 items

CSV Export

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Usage: 17,572

Adj: \$95.59

EPA

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: 8/12/25

Account Number: 01-001824-02

Name of Water/Sewer Customer: Brianna Catchot

Phone Number: [REDACTED]

Property Address: 112 Perry St Ocean Springs MS 39564

Period of Mitigation: July 23rd 24th

Basis for Request:

There was a water leak in our front yard for about
a week. It was fixed by a plumber

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

Provided a bill

I hereby certify that the above and foregoing is true and correct under penalty of law.

Brianna Catchot
Signature of Applicant

Date: 8/12/25

(Please attach receipt or invoice of proof leak has been fixed)

Coastal Plumbing Co. Inc.
14532 Porteaux Bay Dr
Biloxi, MS 39532
2283241003
coastalplumbingco@att.net

Invoice 14815



BILL TO

Stan Hurt
1607 Fernwood Dr
Ocean Springs, MS 39564

DATE
07/31/2025

PLEASE PAY
\$161.57

DUE DATE
08/30/2025

JOB ADDRESS

12 Pevey St.

ACTIVITY	QTY	RATE	AMOUNT
7/24/2025 Plumbing Repaired leak on water main.	1	125.00	125.00T
Plumbing Materials	1	26.00	26.00T

We appreciate your business and look forward to helping
you again soon!

SUBTOTAL	151.00
TAX	10.57
TOTAL	161.57

TOTAL DUE	\$161.57
-----------	----------

THANK YOU.

Please write invoice number on check.

Family owned and proudly serving the MS Gulf Coast since 1979

AclaraONE / MDM / Account Search / Account Detail >

Account Detail - 01001824

Customer NameBRIANNA B CATCHOT

Address112 PEVEY ST, OCEAN SPRINGS, MS, 39564

- Customer Info
- Consumption (Water)
- Events

Date Range

07/19/2025 to 08/13/2025

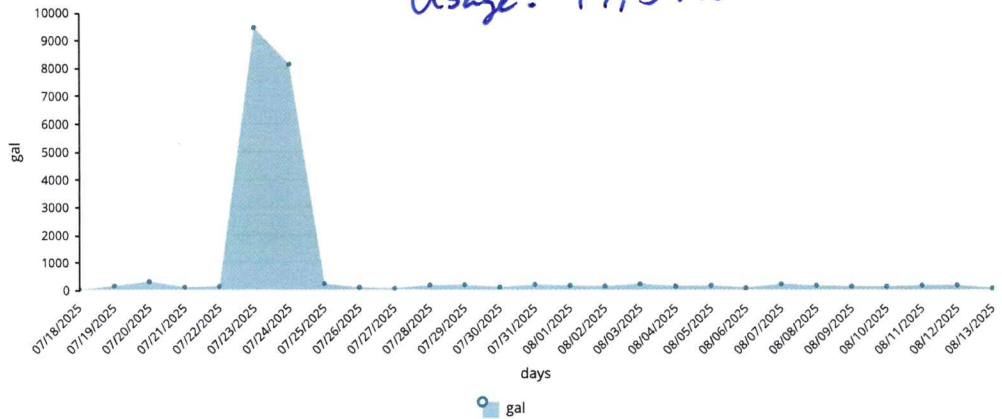
Device

Meter: 86500300

Interval

- ☐ Hourly
- ☒ Daily
- ☐ Monthly
- ☐ Meter Interval

Customer Consumption for Water Meter: 86500300



Read Date ↓

08/13/2025
08/12/2025
08/11/2025
08/10/2025
08/09/2025
08/08/2025
08/07/2025
08/06/2025
08/05/2025
08/04/2025
08/03/2025
08/02/2025
08/01/2025
07/31/2025
07/30/2025
07/29/2025
07/28/2025
07/27/2025
07/26/2025
07/25/2025
07/24/2025
07/23/2025
07/22/2025
07/21/2025

Consumption (gal) ↑

70.89
176.90
170.40
132.79
134.89
166.20
220.29
88.80
171.29
144.00
229.89
147.50
167.90
201.29
113.50
196.00
179.60
62.59
94.20
225.29
8,126.50
9,446.20
136.29
103.29

Leak: 21,016

Adj.: \$ 114.32

3/2

Leak Adjustment

Leak Adjustment

Name of Water/Sewer Customer Randolph Properties LLC/ Justice Mike Randolph (Manager)

Date 8/4/2025

Account Number 01-002088-00

Property Address 213 Front Beach Dr.

Email Address justicemikerandolph@gmail.com

Period of Mitigation Mitigation began late night July 25, 2025

Phone Number 601-310-2662

Basis of Request Water released from the faulty fill hose from the wall to the commode.

Proof of mitigating circumstances (i.e. receipts of plumber, statement of work done by owner, etc. I am attaching an invoice for Servpro for remediation and an offer to settle with the insurance company for remodeling.

Please attach receipt or invoice of proof leak as been fixed

Upload multiple files by holding down the control/command button. [iCat Claim.pdf](#)

eSignature Michael K. Randolph



Boulder Claims

August 05, 2025

Randolph Properties LLC
3487 Hwy 589
Hattiesburg, MS 39402

RE: **Insured** : Randolph Properties LLC
 Date of Loss : July 25, 2025
 Issuing Company : ICM Victor Insurance Exchange
 Policy Number : 23-4580183197-S-01
 Claim Number : ICAT-2025-V-0000032729

Dear Justice Michael Randolph,

This letter will follow our inspection and investigation of the claim referenced above. As we discussed, the resolution of your claim includes the following breakdown and payments.

Dwelling Damages:

\$22,060.24	Replacement Cost Estimate of Damages
(\$0.00)	Less Recoverable Depreciation
<u>(\$10,000)</u>	Less Deductible
\$10,452.40	Payment Due.

Personal Property:

\$4,322.80	Replacement Cost of Property
(\$0.00)	Less Recoverable Depreciation
<u>(\$0.00)</u>	Less Deductible
\$4,322.80	Payment Due

In conclusion, a check in the amount of **\$14,775.20** is attached with this letter. If you have any questions or comments concerning any of the foregoing, please do not hesitate to contact us.

Regards,

Boulder Claims, LLC
385 Interlocken Crescent, Suite 1100, Broomfield, Colorado 80021
Tel: 303-327-1800 www.boulderclaims.com Fax: 303-327-1967

Sylvia Birica
Claims Examiner II
Office: 303-327-1896

Enclosures: Check and Estimate

cc: Cadence Insurance
2909 13th Street
4th Floor
Gulfport, MS 39501

**SERVPRO OF BAY ST.
LOUIS/DIAMONDHEAD**

214 N Curran Ave
Picayune, MS 39466
(228) 467-4450
office@servpro11525.com
www.servprobaystlouisdiamondhead.com



INVOICE

BILL TO
Mike Randolph
212 Front Beach Dr.
Ocean Springs, LA 39564

SHIP TO
Mike Randolph
212 Front Beach Dr.
Ocean Springs, LA 39564

INVOICE 5250555
DATE 08/04/2025
TERMS Net 30
DUE DATE 09/03/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Water Remed	Water Restoration	1	5,078.22	5,078.22
SUBTOTAL				5,078.22
TAX				0.00
TOTAL				5,078.22
BALANCE DUE				\$5,078.22

Pay invoice

AclaraONE / MDM / Account Search / Account Detail >

Account Detail - 01002088

Customer Name RANDOLPH PROPERTIES LLC

Address 213 FRONT BEACH DR, OCEAN SPRINGS, MS, 39564

Customer Info

Consumption (Water)

Events

Date Range

07/01/2025 to 08/11/2025

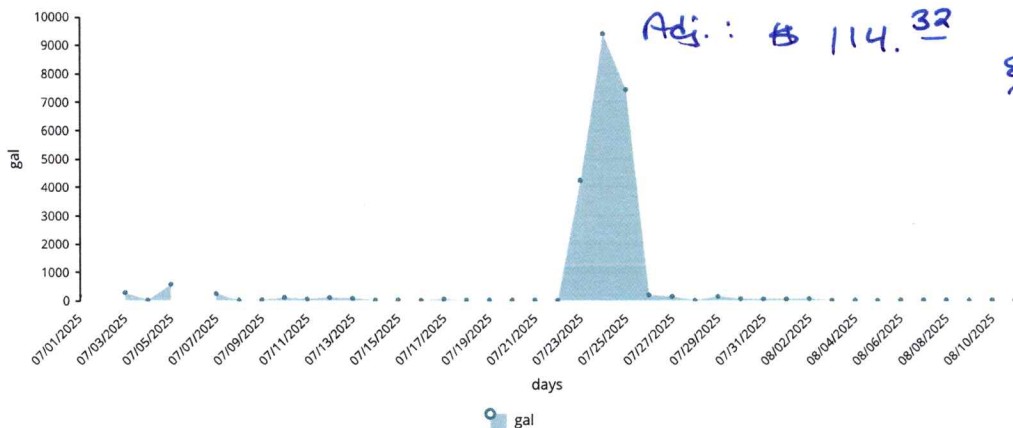
Device

Meter: 86502441, Port: 1

Interval

- ☐ Hourly
- ☒ Daily
- ☐ Monthly
- ☐ Meter Interval

Customer Consumption for Water Meter: 86502441, Port: 1



CSV Export

Read Date ↓

08/11/2025
08/10/2025
08/09/2025
08/08/2025
08/07/2025
08/06/2025
08/05/2025
08/04/2025
08/03/2025
08/02/2025
08/01/2025
07/31/2025
07/30/2025
07/29/2025
07/28/2025
07/27/2025
07/26/2025
07/25/2025
07/24/2025
07/23/2025
07/22/2025
07/21/2025
07/20/2025

Consumption (gal) :

0.00
0.29
0.20
0.29
0.30
0.29
0.10
0.19
0.09
49.59
40.80
44.90
49.59
136.00
0.09
128.70
182.00
7,414.80
9,376.50
4,226.90
0.09
0.30
0.29

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Usage: 61,024

Adj: \$ 331.97

ef

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: 7.15.25

Account Number: 01-003844-00

Name of Water/Sewer Customer: Evelyn Burden

Phone Number: 210-631-7925

Property Address: 3226 Cumberland Rd. Ocean Springs, MS 39564

Period of Mitigation: 2024-2025

Basis for Request:

I had noticed water puddles and an increase in my water bill over months, "never thought it could be a leak in my yard," plumber had come to fix a leaking toilet, he advised me to call the city. The city came out and told me I had a leak to call plumber. Later I also received a couple of account details notices. The plumbing company came out several times to fix what ended up being a leaking underground. I've been at this address over 30 yrs. and never had any problems. I would appreciate some compensation towards previous high bills.
Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

copy of receipt attached.

I hereby certify that the above and foregoing is true and correct under penalty of law.

Evelyn Burden
Signature of Applicant

Date: _____

(Please attach receipt or invoice of proof leak has been fixed)

AclaraONE / MDM / Account Search / Account Detail >

Account Detail - 01003844

Customer Name EVELYN BURDEN

Address 3226 CUMBERLAND RD, OCEAN SPRINGS, MS, 39564

61,024
x 5.44
\$ 331.⁹⁷ sewer adj.

Customer Info

Consumption (Water)

Events

Date Range

04/01/2024 to 08/14/2025

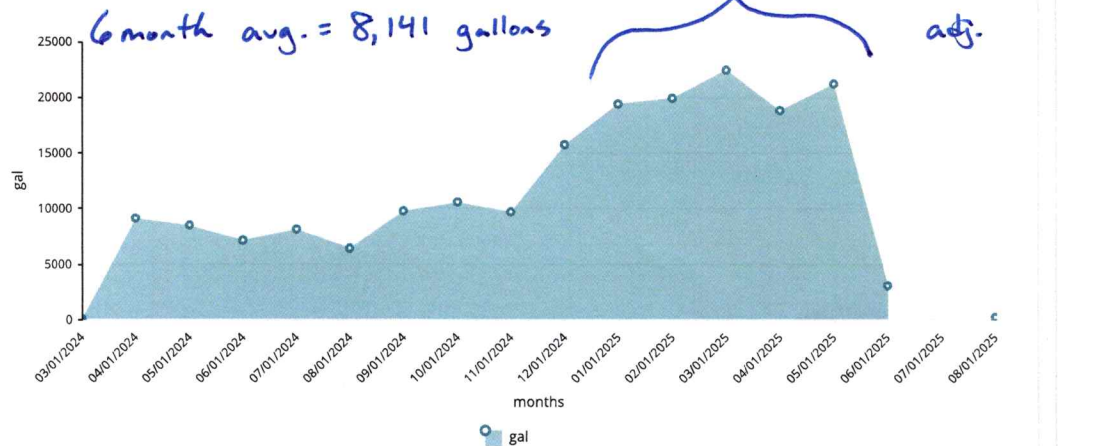
Device

Meter: 86213851, Port: 1

Interval

- Hourly
- Daily
- Monthly
- Meter Interval

Customer Consumption for Water Meter: 86213851, Port: 1



CSV Export

Read Date ↓

08/01/2025
06/01/2025
05/01/2025
04/01/2025
03/01/2025
02/01/2025
01/01/2025
12/01/2024
11/01/2024
10/01/2024
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06/01/2024
05/01/2024
04/01/2024
03/01/2024

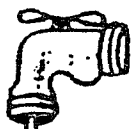
Consumption (gal) ↓

184.00
3,032.19
21,196.10
18,798.40
22,432.50
19,910.70
19,393.60
15,726.00
9,680.30
10,550.90
9,747.60
6,401.20
8,086.00
7,103.60
8,440.89
9,068.00
14.60

25 items per page

1 - 17 of 17 items

CSV Export



Guaranteed Plumbing Service, Inc.



715 Forest Hill

P.O. Box 994

Ocean Springs, Mississippi 39566

Date 6/17/2025 guaranteedplumbingms@gmail.com

Statement



Ms. Evelyn B. Burden
3226 Cumberland Rd.
Ocean Springs, MS 39564-3249

875-2462

Job: ** TOILET LEAKING
** WATER LEAK IN THE YARD

**PLEASE KEEP THIS INVOICE FOR YOUR RECORDS..
MAIL A CHECK WITH YOUR INVOICE NUMBER ON IT**

Description	Invoice # 16618	Balance
1) UNSTOP COTTAGE TOILET		
2) PULL AND RESET COTTAGE TOILET-- REMOVE ROOTS FROM THE LINE		
3) INSTALL NEW WATER LINE		
4) REPLACE FLUSH VALVE CAP ON COTTAGE TOILET		
5) BURY WATER LINE IN YARD 03/21/25; 05/13/25; 06/05/25; 06/10/25		
LABOR & MATERIAL		1,358.97
7% Sales Tax		95.13
TOTAL		\$1,454.10

Thank You for your Business!!

"THE PLUMBER YOU'D TRUST WITH YOUR HOUSE KEYS"

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Usage: 121,836

Adj: \$ 662.78

871

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: _____

Account Number: 01-004944-01

Name of Water/Sewer Customer: John Distefano

Phone Number: (707) 301-1501

Property Address: 10821 Eagle Nest Rd.

Period of Mitigation: 5/20 to 7/4

Basis for Request:

Customer purchased several pallets of sod and purchased a second meter for irrigation purpose. The second meter took a little time to get installed, and the gentleman had to water the sod. Plus he had to hire his irrigation guy up to install it. Customer understands he is responsible for

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

the water, but would like a sewer adjustment. I have been ~~on~~ on site to verify the new sod.

Thank You,

Eddie Hibbard

Eddie Hibbard

I hereby certify that the above and foregoing is true and correct under penalty of law.

Signature of Applicant

Date: _____

(Please attach receipt or invoice of proof leak has been fixed)

AclaraONE / MDM / Account Search / Account Detail >

Account Detail - 01004944

Customer Name JOHN & SHEILA DISTEFANO JR.

Address 10821 EAGLE NEST RD, OCEAN SPRINGS, MS, 39564

Customer Info

Consumption (Water)

Events

Date Range

11/01/2024 to 08/11/2025

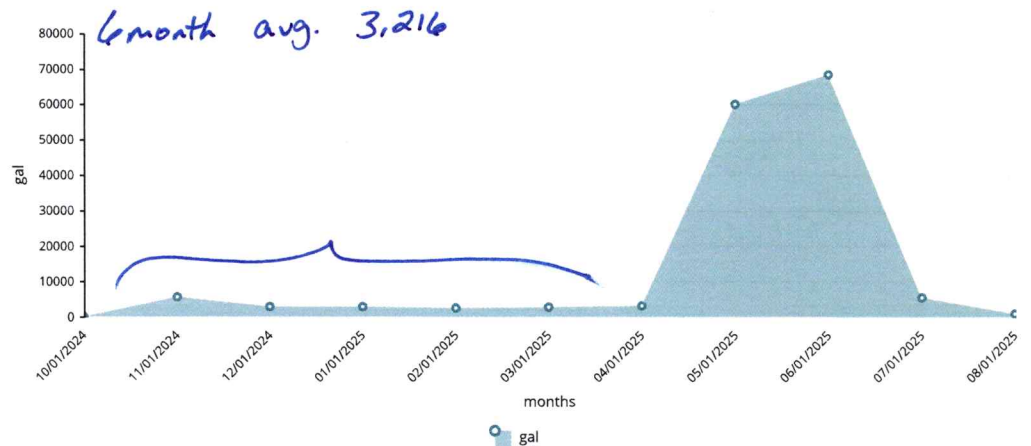
Device

Meter: 86502260

Interval

- ☐ Hourly
☐ Daily
☒ Monthly
☐ Meter Interval

Customer Consumption for Water Meter: 86502260



CSV Export

Read Date ↓

08/01/2025

07/01/2025

06/01/2025

05/01/2025

04/01/2025

03/01/2025

02/01/2025

01/01/2025

12/01/2024

11/01/2024

10/01/2024

Consumption (gal) ↓

850.50

5,371.29

68,324.40

59,944.30

3,082.20

2,687.10

2,443.39

2,772.70

2,794.30

5,515.00

5.10

1 25 items per page

1 - 11 of 11 items

CSV Export



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Bobby Cox, Mayor

Re: Discuss Covington Civil & Environmental proposal to provide an Independent Evaluation of Environmental Risk Analysis of the Leica site

Section: DEPARTMENT REPORTS

Meeting Date: August 19, 2025

Covington Civil & Environmental has submitted a proposal to conduct an independent evaluation of the environmental risks associated with the Leica site. The proposal outlines the scope of work, budget, and general conditions.

If the Board chooses to move forward with the proposal, staff recommends directing the City Attorney to review the proposed general conditions and negotiate amendments to terms the City can legally agree to.

July 28, 2025

Hon. Bobby Cox, Mayor
City of Ocean Springs
1018 Porter Avenue
Ocean Springs, MS 39564

**Re: Proposal to Provide Professional Consultation Services
Independent Evaluation of Environmental Risk Analysis
Leica Site, 2006 N. Government Street, Ocean Springs, MS**

Dear Mayor Cox:

Per our recent meeting and a review of an “Environmental Risk Analysis of Leica Site Memorandum” prepared by John Brunini and Gary Rikard of Butler Snow, Covington Civil and Environmental (Covington) is pleased to submit this Scope of Work and estimated budget for providing professional consulting services associated with performing an independent evaluation of the environmental risk associated with the subject site.

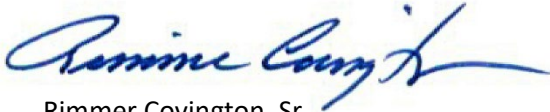
We propose the following Scope of Work:

1. Contact Thomas Wallace, MDEQ and Gary Rikard, Butler Snow to get an overall understanding of the status of environmental investigations and negotiations associated with the subject site.
2. Submit a Freedom of Information Request to MDEQ to obtain all files associated with the subject site.
3. Review representative files, focusing on the most recent data . We are assuming that not all files will be reviewed. We have budgeted 24 professional hours for this review.
4. Provide an opinion letter to the City of Ocean Springs describing:
 - a. The Status of the environmental investigations and negotiations with MDEQ,
 - b. Potential risk associated with redeveloping the site for commercial uses and adjacent properties based on the available records,
 - c. Potential constraints/requirements placed on redeveloping the site, and
 - d. Additional environmental investigation/remediation measures MDEQ may require.

Based on the Scope of Work outlined above, we propose an estimated budget of **\$6,750**. Covington will charge for actual time and expenses spent on the project and, if additional services are required, will provide an updated proposal for those additional services. The time and expenses will be in accordance with the attached rate sheet.

These services will be provided in accordance with the attached General Conditions. By accepting this proposal, you acknowledge and accept the attached General Conditions and rate sheet. If you have any questions, please do not hesitate to contact me. We look forward to working with you.

Sincerely yours,



Rimmer Covington, Sr.
Principal

ATTACHMENTS

Approved by:

Authorized Representative

Date



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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August 13, 2025

To: Honorable Mayor Bobby Cox
Members of the Board of Alderman

From: Darrell Stringfellow, Building Official

Re: Authorization to Begin Demolition Process – 126 Earle Taylor Lane

Dear Mayor and Board,

The Building Department requests authorization to initiate the demolition process and advertise for public hearing for the demolition of the structure located at 126 Earle Taylor Lane. The structure sustained severe fire damage on March 17, 2024, and has remained without power, water, or sewer service since March 18, 2024. We also request that the City Attorney verify there is no pending litigation on the property.

Darrell Stringfellow
8/13/25

P. O. Box 1800, Ocean Springs, MS 3956

1018 Porter Ave Ocean Springs, MS 39566



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



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August 13, 2025

**To: Honorable Mayor Bobby Cox
Members of the Board of Alderman**

From: Darrell Stringfellow, Building Official

Re: Authorization to Begin Demolition Process – 128 Earle Taylor Lane

Dear Mayor and Board,

The Building Department requests authorization to initiate the demolition process and advertise for public hearing for the demolition of the structure located at 128 Earle Taylor Lane. The structure sustained severe fire damage on March 17, 2024, and has remained without power, water, or sewer service since March 18, 2024. We also request that the City Attorney verify there is no pending litigation on the property.

Darrell Stringfellow
8/13/25

P. O. Box 1800, Ocean Springs, MS 39566

1018 Porter Ave Ocean Springs, MS 39566



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Christine Millard, City Clerk
A. J. Fitch, Fire Chief

Re: Purchase of SCBA Air-Paks utilizing 2% Tax Funds

Section: DEPARTMENT REPORTS

Meeting Date: August 19, 2025

The Fire Chief has submitted a request to replace the department's current Self-Contained Breathing Apparatus (SCBA) units, which are at the end of their service life and no longer meet National Fire Protection Association (NFPA) standards. The new Scott X3 Pro 4.5 SCBA units will improve firefighter safety, operational readiness, and compatibility with neighboring departments for joint training and mutual aid.

The total cost of the purchase is \$242,383.92, including all harnesses, air bottles, and face masks. Sufficient funds are available in the 2% tax fund to cover the purchase in full for public safety.

Proposed Motion:

Motion to authorize the purchase of Scott X3 Pro 4.5 SCBA units for the Ocean Springs Fire Department in the amount of \$242,383.92, utilizing funds from the 2% tax fund for public safety.



Bobby Cox
Matthew Hinton
Steve Tillis
Karen Stennis

Mayor
Alderman at Large
Alderman Ward 1
Alderman Ward 2

Kevin Wade
Shannon Pfeiffer
Rob Blackman
Julie Messenger

Alderman Ward 3
Alderman Ward 4
Alderman Ward 5
Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

To: Honorable Mayor & Board of Aldermen

From: Archie Fitch, Fire Chief

Date: 08/13/2025

Re: Request for New SCBA Air-packs

Dear Mayor and Board of Aldermen,

I am requesting funding for new Self-Contained Breathing Apparatus (SCBA) units for the Ocean Springs Fire Department. Our current Interspiro SCBA air-packs are made in Sweden and are at the end of their service life. They are hard to get parts for and even harder to get serviced.

More importantly, there is a serious safety concern. Many of the masks have old, dry-rotted straps that could break while a firefighter is wearing them. Most of the air-packs also no longer meet National Fire Protection Association (NFPA) safety standards. This puts our firefighters at unnecessary risk.

The Scott X3 Pro 4.5 SCBA airpacks are safer, lighter, and easier to use. They have better air systems, built-in communications, and are widely used in our neighboring department. This will help with joint training or mutual aid assistance. Our closest service technician for Scott equipment is Mobile, AL, which means we can keep them in service without long delays.

The cost to replace all of our current airpacks and have 4 spare units is \$ 242,383.92. This includes the harness, air bottles, and facemasks (everything for safe operations).

Our firefighters put themselves in harm's way every day to protect the people of Ocean Springs. We should not be asking them to do that with outdated or unsafe equipment. Replacing our SCBAs is a matter of safety, readiness, and taking care of the people who protect our city.

I respectfully ask for your support in purchasing new Scott SCBA airpacks for our department.

MEMORANDUM

TO: Mayor Bobby Cox and Members, Board of Aldermen

FROM: Alderman Shannon Grace Pfeiffer, Ward 4

DATE: August 15, 2025

SUBJECT: Proposal for Parliamentary Procedure Training and Support Services

Purpose

To present for the Board's consideration a proposal from Nicole Learson, Professional Registered Parliamentarian (PRP), to provide parliamentary procedure training and related services to the City of Ocean Springs.

Background

Ms. Learson is certified by the National Association of Parliamentarians and has over 15 years of experience training municipal bodies in Robert's Rules of Order and other best governance practices. She has provided services to numerous cities, councils, and boards, and offers interactive training with supplemental materials tailored to small boards and municipal settings.

This training is designed as a facilitated process involving the full Board and the Mayor to collaboratively establish best practices for how we choose to govern during our current term. The session will allow us to work together as a group to identify common standards for meeting procedure, decision-making, and public engagement, ensuring consistency, transparency, and efficiency in our governance.

Training & Service Options

The attached proposal outlines five service options, all subject to reimbursement for travel expenses and meals:

1. 2-Hour Training – \$500
 - Parliamentary Procedure (1.5 hrs)
 - Small Board Rules (0.5 hrs)
2. 3-Hour Training – \$575
 - Parliamentary Procedure (2.5 hrs)
 - Small Board Rules (0.5 hrs)
3. 4-Hour Training – \$650
 - Parliamentary Procedure, Open Meetings Law, Small Board Rules
 - Plus one module: Debate Protocol, Mock Meeting, Agendas & Minutes, Resolution Writing, or Effective Committee Meetings
4. Training & Bylaws Package – \$1,250
 - 4-hour training
 - Bylaws assessment, recommendations, amendments
 - Work with Bylaws Committee
 - Draft amendments for adoption
5. Training & Meeting Package – \$1,350
 - 4-hour training
 - Parliamentarian services at up to 2 meetings (pre-meeting prep, meeting script, post-meeting report)
 - Free phone/email support

Recommendation

That the Board review the attached proposal and determine which option best meets the City's needs.

Next Steps

Following Board selection, a service agreement will be prepared for approval and execution.

Attachments: Nicole Learson – Biography and Parliamentary Training Proposal

NICOLE LEARSON, PRP

PROFESSIONAL REGISTERED
PARLIAMENTARIAN

www.myparlipro.com

Email: askNicole@myparliexpert.com

Phone: 225-320-1775

Insured No. LA188484

Prepared for:

Shannon Pfeiffer

City of Ocean Springs Board of Aldermen

August 12, 2025

ABOUT NICOLE

- Published in the ***National Parliamentarian***
- Certified by National Association of Parliamentarians
- Member, National Association of Parliamentarians
- Member, American Institute of Parliamentarians
- Judge, Parliamentary Procedure Competitive Event (FBLA)
- 15+ years experience
- Area of expertise: *Robert's Rules of Order Newly Revised*





CLIENTS

Alpha Phi Alpha Fraternity, Inc.
American Public Power Association
Baton Rouge North Economic
Development District
City of DeRidder (LA)
City of Donaldsonville (LA)
City of Mandeville (LA)
City of St. Martinville (LA)
East Baton Rouge Parish DPEC
Electrical Workers Minority Caucus
Hotel de la Monnaie Owners'
Association
International Brotherhood
of Electrical Workers

International Institute of Municipal Clerks
Jefferson Townhouse Association
Livingston Parish City Council
LAGOP
Louisiana Conference of the
United Methodist Church
Louisiana District Council of the
Assemblies of God
Louisiana Developmental Disabilities
Council
Louisiana PTA
National Communication Association (DC)
St. Charles Parish/Dept. of Planning & Zoning
Shepherd's Door of Pasedena (CA)
West Ascension Southern University Alumni
Association



SCOPE OF WORK

A Professional Registered Parliamentarian (PRP) is a credentialed consultant who provides quality parliamentary services and has agreed to adhere to the Code of Professional Responsibility adopted by National Association of Parliamentarians. Services include:

- Training is interactive and includes small group activities to support learning and handout materials
- Topics may include:
 - Foundational knowledge of parliamentary procedure (*emphasis on Robert's Rules of Order*)
 - Handling Motions
 - Addressing misconceptions/common mistakes
 - Roles and Responsibilities of Board Members and Officers
 - Small Board Rules
- Additional modules available:
 - Debate/Discussion Protocol
 - Mock Meeting
 - Agenda & Minutes
 - Effective Committee Meetings
 - Open Meetings Law



Based on the Scope of Work, Nicole is pleased to provide services to the City of Ocean Springs at the following rates*:

OPTION	ITEM DESCRIPTION	RATE
1	2-Hour Training • Parliamentary Procedure - 1.5 hours • Small Board Rules - 0.5 hours	\$500.00*
2	3-Hour Training • Parliamentary Procedure - 2.5 hours • Small Board Rules - 0.5 hours	\$575.00*

*plus additional reimbursement for travel expenses and meals



Based on the Scope of Work, Nicole is pleased to provide services to the City of Ocean Springs at the following rates*:

OPTION	ITEM DESCRIPTION	RATE
3	4-Hour Training • Parliamentary Procedure • Open Meetings Law • Small Board Rules • Choose Module: ◦ Debate Protocol ◦ Mock Meeting ◦ Agendas & Minutes ◦ Resolution Writing ◦ Effective Committee Meetings	\$650.00*

*plus additional reimbursement for travel expenses and meals



Based on the Scope of Work, Nicole is pleased to provide services to the City of Ocean Springs at the following rates*:

OPTION	ITEM DESCRIPTION	RATE
4	Training & Bylaws Package • 4-hour Training • Bylaws assessment, recommendations, amendments ◦ Working with Bylaws Committee ◦ Drafting of amendments to present for adoption	\$1,250.00*

*plus additional reimbursement for travel expenses and meals



Based on the Scope of Work, Nicole is pleased to provide services to the City of Ocean Springs at the following rates*:

OPTION	ITEM DESCRIPTION	RATE
5	Training & Meeting Package • 4-hour Training • Parliamentarian services at up to 2 meetings ◦ Pre-Meeting Prep ◦ Meeting Script ◦ Post-Meeting Report ◦ Free phone/email support	\$1,350.00*

*plus additional reimbursement for travel expenses and meals





*"The great purpose
of all rules and
forms, is to
subserve the will of
the assembly rather
than to restrain it;
to facilitate, and
not to obstruct, the
expression of their
deliberate sense."*

~ Luther Cushing

ABOUT

NICOLE LEARSON, PRP

Nicole is a **professional registered parliamentarian**, certified through the National Association of Parliamentarians.

While her expertise is the current edition of *Robert's Rules of Order Newly Revised*, she is currently seeking certification in the study of the next two widely-held parliamentary authorities: *The Standard Code of Parliamentary Procedure* and *Demeter's Manual of Parliamentary Law and Procedure*.

Nicole started her exploration into parliamentary procedure in high school, as a member of the Future Business Leaders of America (FBLA). She was a member of the Parliamentary Procedure Competitive Team. During her time in FBLA, her team made district. In college, she continued to expand her knowledge base to include an in-depth study of Robert's Rules of Order, the most commonly recognized parliamentary authority.

Nicole has over 15+ years of experience. She continues to serve as a convention/conference parliamentarian for national organizations. She currently serves as parliamentarian for local and state organizations. Nicole is a member of the National Association of Parliamentarians (NAP) and the American Institute of Parliamentarians (AIP).

She serves clients in the southeast, as well as on the west and east coasts. She's facilitated workshops on the basics of parliamentary procedure for public education, youth groups and local chapters of sororities and fraternities. Statewide, she's presented at the LAMSA and LMCA conferences and the state conference for Phi Beta Sigma Fraternity, Inc., as the first female presenter. Coming full circle, she's an annual judge for the Louisiana State Competition of FBLA Parliamentary Procedure.

Clients include the City Council of Deridder, the Mayor and City Council of St. Martinville, Livingston Parish City Council, homeowner associations, civic and political organizations and youth leadership programs. She consults on bylaws, officer/board training and is a professional presider. Nicole was sought out and interviewed by WAFB Channel 9 News regarding parliamentary procedure practices during a local Metro Council meeting. She's president of the Louisiana Association of Parliamentarians (LAP) and the president of the Baton Rouge Unit of Parliamentarians (BRUP).

MEMORANDUM

TO: Mayor Bobby Cox and Board of Aldermen

FROM: Alderman Shannon Grace Pfeiffer, Ward 4

DATE: August 19, 2025

SUBJECT: Community Opioid Risk Coordinator – Grant Funding Opportunity

Purpose

To propose the creation of a Community Opioid Risk Coordinator position for the City of Ocean Springs utilizing funds available through the Mississippi Attorney General's Office opioid remediation grant program.

Background

Opioid addiction, misuse, and overdose remain a significant public health concern across Mississippi and in our community. The Mississippi Attorney General's Office has opened a competitive grant opportunity to support prevention, education, and response initiatives at the local level. The position of Community Opioid Risk Coordinator would be a dedicated role within the City focused on implementing strategies to reduce opioid-related harm, strengthen community partnerships, and coordinate local prevention and education efforts.

Proposed Job Functions

1. Develop, coordinate, and implement community-based opioid prevention and risk reduction initiatives.
2. Facilitate educational workshops and outreach programs targeting residents, schools, healthcare providers, and local organizations.
3. Serve as a liaison between the City, local law enforcement, healthcare providers, recovery organizations, and state agencies.

4. Identify and apply for additional grant funding to expand opioid prevention and treatment resources in Ocean Springs.
5. Establish a secure drop box location at the Ocean Springs Police Department for residents to safely dispose of unused or expired prescription medications and coordinate with law enforcement to ensure their proper destruction.
6. Collect, analyze, and report data on opioid-related incidents, trends, and program outcomes to the Board of Aldermen and funding agencies.
7. Coordinate with emergency responders to promote harm reduction measures, including access to naloxone and overdose response training.

Recommendation

That the Board approve pursuing this position through the current grant cycle, authorizing staff to prepare and submit a grant application to the Mississippi Attorney General's Office.

Next Steps

- Direct staff to finalize position description and budget.
- Submit grant application before the September deadline.

Attachment

Letter from State Attorney General Lynn Fitch on the Mississippi Opioid Settlement Fund Advisory Council 2025 Request for Grant Applications



Mississippi Opioid Settlement Fund Advisory Council 2025 Request for Grant Applications

Overview:

The Mississippi Opioid Settlement Fund Advisory Council (“Council”) was established by the Mississippi Legislature during the 2025 legislative session (SB 2767, 2025 Regular Session). *See also* Laws of 2025, Ch. 469, Sections 1 & 3. The Council seeks applications from eligible organizations to support opioid abatement programs and projects throughout Mississippi.

NOTE: The Council will develop a prioritized list of recommended grant recipients, but the Mississippi Legislature has the ultimate authority to approve or reject the recommended funding.

Funding Source:

Pursuant to Mississippi Code Annotated Section 27-103-305, the Opioid Settlement Fund (“Fund”) is a special fund in the State Treasury funded by the settlement payments from litigation by the State against various companies involved in the manufacturing, distribution, dispensation, and advertisement of opioid painkillers. These proceeds are deposited into the Fund by the Attorney General.

Availability of Funds:

This solicitation, and any awards made under this solicitation, are subject to the availability of 1) the settlement money actually received by the State pursuant to the terms of the settlement agreements and deposited into the Fund by the Attorney General and 2) the appropriation of such funds by the Legislature upon recommendation by the Council.

Eligible Projects:

Grant applications will be evaluated by the Council for compliance with the terms of the settlement agreements. In order to receive abatement funding, eligible programs and projects must fall within the umbrella of “opioid abatement,” which means efforts to treat, prevent, or reduce opioid use disorder or the misuse of opioids or to otherwise remediate the harmful effects of the opioid epidemic. Programs and projects from qualified applicants that do not directly seek to remediate harm caused by the opioid crisis will not be considered for abatement funding, but may be included in the Council’s report to the Legislature . Grant proceeds shall be expended for the benefit of residents of Mississippi.

Application Evaluation:

Applications will be evaluated by the Council based on the following priorities:

- 1) The abatement project's ability to treat, prevent, surveil, or reduce opioid use disorder or the misuse of opioids, or to otherwise remediate the harmful effects of the opioid epidemic;
- 2) The anticipated impact of the abatement project;
- 3) The sustainability of the abatement project, including but not limited to the organization's ability to provide matching funds in cash or in kind;
- 4) The financial stability of the organization seeking grant funding;
- 5) The size of the population the abatement project will serve;
- 6) The types of abatement services the organization already provides and/or seeks to provide with grant funding;
- 7) The length of time the organization has provided similar services;
- 8) The demographic variety of the population the project will serve, including age and socioeconomic status, the disproportionate impact of the opioid epidemic on the population to be served, and the project's focus on underserved and under-resourced communities in the state;
- 9) The project's grant proceeds will be expended for the benefit of residents of Mississippi; and
- 10) The project's alignment with the core strategies outlined in the settlement agreements exhibits listing opioid remediation uses.

Proposal Narrative:

The Proposal Narrative should be submitted with the Application. Excluding any attachments, your narrative should not exceed 10 pages, double-spaced.

The following must be included in the Proposal Narrative:

- 1) Identify the nature and scope of the problem the proposed program or project will address. Cite sources for any data provided;
- 2) Identify the type of harm caused by the opioid crisis;
- 3) Identify the population to be served;
- 4) Identify the geographic area the program or project will serve by County;
- 5) Identify the number of people expected to be served with the requested award;
- 6) Describe any previous attempts by the applicant to address the problem;
- 7) Describe any current programs of the applicant which address the problem;
- 8) Clearly state the goals and objectives of the proposed program or project, including a project timeline;
- 9) Provide a detailed description of proposed actions required to complete the program or project;

- 10) Identify specific services which will be provided to people through the proposed program or project;
- 11) Identify any program or project partners, if applicable;
- 12) Specifically describe how the program or project will utilize evidence- based practices; and
- 13) Demonstrate institutional experience and expertise to implement the proposed program or project effectively.
- 14) Describe the specific roles and responsibilities of all staff who will be involved in the proposed program or project;
- 15) Demonstrate that staff have the appropriate training to carry out all of the duties proposed for the program or project (i.e. Curriculum Vitae, resumes, etc.);
- 16) Provide a plan for collection of performance measure data and a plan for evaluation; and
- 17) Submit copies of any and all Memoranda of Understanding with proposed partners for the program or project, if applicable.

Application Submission Information:

The following **must** be submitted with the Application to be eligible to advance to Council review and receive consideration for recommendation for funding.

- 1) Completed Application Form;
- 2) Proposal Narrative;
- 3) Current organization budget and sources of income, and a detailed project budget with clear justification for proposed expenditures for carrying out the project and in which no more than 10% of grant funds are used on administrative costs;
- 4) The organization's most recent statement of financial affairs, such as the form required by the Mississippi Secretary of State under Mississippi Code Annotated Section 79-11-507;
- 5) Policy and Procedures Manual to include: a detailed description of your accounting system, handling of bank statements, disbursements and procurement and property control policy;
- 6) 501(c)(3) documentation, if applicable;
- 7) Proof of incorporation in the state of Mississippi or recognition by the Mississippi Secretary of State as a private or public nonprofit corporation operating within the state of Mississippi, if applicable;
- 8) Any required licensure or certification, if applicable, and any prior revocations of such licensure or certification, if applicable;
- 9) List of organization's Board of Directors and their contact information;
- 10) A copy of the organization's Mission Statement; and
- 11) Letters of Support – at least one (1) letter and no more than three (3).

Post-Award Reporting Requirements:

Applicants who are both recommended by the Council to receive grant funding and ultimately do receive such funding from the Legislature will be required to sign a Memorandum of Understanding and provide quarterly financial and performance reporting, an annual audit of grant funds, and final financial and performance reports to the Council.

Submission Deadline:

All applicants must submit the full application, including required attachments, by **5:00 p.m. Central on September 19, 2025**. Any applications received after the deadline will not be accepted.

Contact Information:

All applications and required attachments should be emailed to OpioidCouncil@ago.ms.gov.

For assistance with submitting this Application, contact Caleb Pracht with the Office of the Attorney General at (601) 540-0157 or Caleb.Pracht@ago.ms.gov.