



**REGULAR MEETING AGENDA
CITY OF OCEAN SPRINGS - MAYOR & BOARD OF ALDERMEN
TUESDAY, SEPTEMBER 2, 2025 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATION

- a. September 2025 - "National Childhood Cancer Awareness Month"

4. PUBLIC HEARINGS

- a. Fiscal Year 2025 - 2026 Budget
 - Adopt a Resolution Fixing the Tax Levy for FY 2025 - 2026
- b. 3420 Groveland Road – PIDN: 60127330.050 – Requesting a zoning change from RMH Mobile Home Parks to C-H Regional Commercial; PC recommends approval

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 5 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. OLD BUSINESS

- a. August 26th Proclamation and Order of a Man-made Emergency
- b. Parliamentary Procedure Workshop and Training Options

7. NEW BUSINESS

- a. Legal Services Contract

8. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor/BOA:

- a. Authorize and waive all associated costs for the Distinguished Gentlemen of Ocean Springs to host a community food drive at Ryan Youth Center on

Saturday, September 6, 2025, beginning at 7:00 AM until completion; to advertise the resources of the city

- b. Approve the Run, Walk, Bike Permit Application for SMATF Bridge-for-Life on September 6, 2025, from 7:30 a.m. to 10:30 a.m., at OS Bridge/Front Beach Route, at no cost to the City, the applicant pays the associated event cost
- c. Authorize and waive all associated costs for the Mississippi Songwriters Alliance to use the Community Center on Friday, September 19, 2025, to host a luncheon and check-in for out-of-town guest songwriters; to advertise the resources of the city
- d. Authorize and waive all associated costs for The Krewe Of Unique to host a free luncheon for all of the City of Ocean Springs employees at Ryan Youth Center on Friday, September 12, 2025, from 11:00AM-1:00 PM; to advertise the resources of the city
- e. Approve the Run, Walk, Bike Permit Application for St. Alphonsus Night of Neon 2025 on November 7, 2025, from 5:15 p.m. to 9:00 p.m., the Night of Neon Route, at no cost to the City, the applicant pays the associated event cost
- f. Authorize and waive all associated fees for Jackson County's Distinguished Young Women Program to use the Senior Center on January 18, February 1, and February 15, 2026, from 1:30PM-4:30PM; to advertise the resources of the city
- g. Authorize \$500 sponsorship for the Friends of Jackson County Animal Shelter Pets 8th Annual "Paddle for Paws Poker Float" on September 13, 2025
- h. Acknowledgment of Mayoral Veto Action taken on August 28, 2025, vetoing the August 19, 2025, motion made by Alderman Pfeiffer and seconded by Alderman Stennis to adopt the Resolution Establishing a Resolution Numbering System, which included the reinstatement of the sponsorship line

City Clerk:

- i. Accept the Fiscal Year 2023-2024 Municipal Audit by Alexander, Van Loon, Sloan, Levens, Farve, PLLC (AVL) presented at the August 19th meeting
- j. Adopt Resolution to open the Uniform Assessment Schedule and set public hearing for September 16, 2025
- k. Approve Minutes: Special Call Meeting July 7, 2025
- l. Approve Minutes: Regular Meeting August 5, 2025
- m. Approve Minutes: Special Call Meeting August 6, 2025
- n. Approve Minutes: Special Call Meeting August 13, 2025
- o. Approve Minutes: Special Work Session August 18, 2025
- p. Ratify check 133843 to Premier Landscaping for \$1,400.00 for Highway 90 Median Landscaping

Police Department:

- q. Authorize Employee #2618 for Out-of-State travel to Tuscaloosa, AL for Taser Instructor Course from September 28 - October 1, 2025
- r. Authorize the Police Chief to execute the Memorandum of Understanding with the Ocean Springs School District Police Department to utilize OSPD's PTS CAD and RMS software system

Human Resources/Risk Management:

- s. Authorize update of the Administrative & Community Relations Coordinator title to Executive Administrator & Public Affairs Officer, which more accurately represents the dual role of the position
- t. Accept the resignation of Planning Technician Hannah Sullivan, effective August 15, 2025, and authorize beginning the process of filling the vacancy
- u. Authorize removing Patrolman Chance Johnson from probationary status to full-time status, effective September 4, 2025
- v. Authorize extension of the probationary period for employee #2735 by six months, to May 10, 2026
- w. Accept the retirement of Heavy Equipment Operation Supervisor Daniel Spicer, effective September 30, 2025, and authorize beginning the process of filling the vacancy

Historic Preservation Commission (HPC):

- x. Accept HPC Minutes for July 3, 2025 Meeting
- y. Approve a request for a Certificate of Appropriateness (COA) to replace the existing shingle roof with a standing seam metal roof at 908 Calhoun Street PIDN: 60137404.000; HPC recommends approval
- z. Approve a request for a COA to demolish the existing enclosed rear porch at 1208 Bowen Ave PIDN: 61190012.000; HPC recommends approval
- aa. Approve a request for a COA for a time extension to install a 3.5 to 4-foot-tall wrought iron fence that was approved on April 13, 2023 at 605 Porter Ave PIDN: 60137628.000; HPC recommends approval

Project Manager:

- bb. Authorize the Mayor to execute the agreement between the City of Ocean Springs and Seymour Engineering for the Highway 90 Widening Utility Relocations

Building Department:

- cc. Approve the Building Official's recommendations for the tree applications received through August 27, 2025
- dd. Accept Code Enforcement Report through September 2, 2025

Parks & Recreation Department:

- ee. Approve Facility Use Agreement for YMCA Soccer program use of Freedom Field from August 11th to October 4, 2025
- ff. Approve Facility Use Agreement for Ocean Springs Girls Lacrosse use of Gay Lemon Park from September 30th to November 30, 2025
- gg. Approve Facility Use Agreement for Ocean Springs Baseball Organization use of Highway 57 Sports Complex, Pine Street, Alice Street, and Clay Boyd Park from September 1st to December 1, 2025
- hh. Approve Facility Use Agreement for Ocean Springs Softball use of Gay Lemon and Highway 57 Sport Complex from September 10th to December 1, 2025
- ii. Approve Facility Use Agreement for P360 Performance Sports use of Highway 57 Sports Complex from August 25th to December 1, 2025
- jj. Approve Facility Use Agreement for SMSC use of Highway 57 Sports Soccer Complex from September 1, 2025 to May 30, 2026

Public Works:

- kk. Adopt a Resolution to sell surplus scrap metal with a value of less than One Thousand Dollars (\$1,000.00) in accordance with Mississippi Code Annotated Section 17-25-25

9. DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread the summary on the Minutes
- b. City Clerk: Accept the Monthly Budget Report

10. GENERAL PUBLIC COMMENT *The public is invited to address the Board, for up to 5 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

11. MAYOR AND ALDERMEN'S FORUM

- a. Alderman Pfeiffer: Response to Mayoral Veto of Resolution - Request to Override the Mayor's Veto
- b. Revised Resolution Establishing a Resolution Numbering System

12. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on SEPTEMBER 16, 2025