



**RECESS MEETING — AMENDED 2 AGENDA
CITY OF OCEAN SPRINGS - MAYOR & BOARD OF ALDERMEN
TUESDAY, SEPTEMBER 16, 2025 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATION/PRESENTATION

- a. Proclamation: Honoring Daniel Spicer for his 27 years of service to the City of Ocean Springs Public Works Department upon his retirement
- b. Presentation: Covington Civil Engineering — Risk analysis surrounding area of Leica Site

4. PUBLIC HEARINGS

- a. Adopt Resolution adopting the 2025 - 2026 Uniform Assessment Schedule
- b. Rescinding and/or Termination of the Urban Renewal Plan

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 5 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. OLD BUSINESS

- a. Formation of Temporary Committees for UDC and Ordinance Review (Memo added)

7. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor/BOA:

- a. Authorize to Advertise Request for Proposals (RFP) for City Lobbying Services
- b. Adopt Resolution appointing Ashley Gunn as City Judge Pro Tempore
- c. **EDITED:** Approve the Special Event Permit Application for OSSD Homecoming Parade on September 24, 2025, from 6:00 p.m. to 9:00 p.m., Parade beginning on Jackson Avenue to Porter Avenue to Washington Avenue to Government

Street ending at Ocean Springs Upper Elementary, at no cost to the City, the applicant pays the associated event cost

- d. Approve the Special Event Permit Application for the Horne Family Picnic on October 11, 2025, from 10:00 a.m. to 11:45 p.m., at MLK Park, at no cost to the City with the applicant paying all associated event costs, subject to the condition that no beer or wine, or any alcoholic beverage on City property during the event
- e. Approve the Special Event Permit Application for Relative Race Season 17 Filming on October 13, 2025, from 8:00 a.m. to 2:00 p.m., at Inner Harbor Park, at no cost to the City, the applicant pays the associated event cost

Mary C. O'Keefe Cultural Center:

- f. Approve the Special Event for the 2025 Ocean Springs Cemetery Tour (October 15–16, 2025, 5:30–7:30 p.m.; tours from the Mary C. O'Keefe Cultural Center lawn to Bellande Cemetery; City overtime costs will be incurred) and authorize the closure of Dewey Ave. from Calhoun Ave. to LaFontaine Ave. from 4:30–8:30 p.m. each day

City Clerk:

- g. Approve Minutes: Recess Meeting August 19, 2025
- h. Approve Minutes: Special Call Meeting August 26, 2025

Police Department:

- i. Accept OSPD Monthly Report for August 2025

Fire Department:

- j. Accept OSFD Monthly Report for August 2025
- k. Authorize the transfer of Asset #6431, a zero-turn lawn mower from Fire Department inventory to Park & Recreation inventory
- l. Authorize out-of-state travel for Employees #2235, #2450, and #2306 to attend the Industrial Firefighting Course at Texas A&M in College Station, TX, October 5–10, 2025; all associated costs to be paid by Chevron Pascagoula

Human Resources/Risk Management:

- m. Accept resignation of Police Sergeant Steve McMellon, effective September 5, 2025; authorize to begin the process of filling the vacant position
- n. Authorize promotion of Patrolman James Parker to Sergeant, effective September 27, 2025; Step 1, \$25.25 hourly rate; six months probationary status
- o. Authorize employment of Nathaniel Atwood, Patrolman, effective September 17, 2025; Step 1, \$21.00 hourly rate; one year probationary status, pending successful completion of all pre-employment requirements

- p. **WITHDRAWN:** Accept resignation of Drainage Laborer John Rodenkirch, effective September 19, 2025; authorize to begin the process of filling the vacant position
- q. **WITHDRAWN:** Authorize interim pay for Sewer Assistant Supervisor Eric Kordek to manage the Sewer Department during an interim assignment, effective September 17, 2025; \$23.49 hourly rate, until the conclusion of the assignment
- r. Authorize employment of Robert Kelly, Mechanic, effective October 6, 2025; Step 1, \$19.70 hourly rate; one year probationary status, pending successful completion of all pre-employment requirements

Planning Commission (PC):

- s. Accept PC Minutes for August 12, 2025 Meeting
- t. Accept New PC Officers

Zoning Adjustment Board (ZAB):

- u. Accept ZAB Minutes for August 12, 2025 Meeting
- v. Accept New ZAB Officers
- w. Approve a variance request at 308 Porter Ave - PIDN: 61370005.000 - to allow a 2-car enclosed garage to face Porter Ave in lieu of a front porch and the minimum, building elevation of 18"; ZAB recommends approval

Building Department:

- x. Accept Code Enforcement Report through September 11, 2025
- y. Authorize Neel-Schafer, Inc. to Manage the Stormwater Management Plan Contract, yearly cost \$16,500
- z. Approve the Building Official's recommendations for the tree applications received through September 10, 2025
- aa. Accept the Building Department Permit Report for August 2025

Public Works:

- bb. Award the Grounds Maintenance Services Contract to Rotolo Consultants Inc. (RCI) as the lowest and best responsive bidder and authorize the Mayor to execute the agreement, subject to City Attorney review
- cc. **ADDED:** Adopt Resolution to Request Surplus Equipment from Jackson County Board of Supervisors

8. DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread the summary on the Minutes

- b. City Clerk: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances

9. GENERAL PUBLIC COMMENT *The public is invited to address the Board, for up to 5 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

10. MAYOR AND ALDERMEN'S FORUM

11. EXECUTIVE SESSION

ADJOURN UNTIL 6:00 P.M. on OCTOBER 7, 2025