



**REGULAR MEETING AGENDA
CITY OF OCEAN SPRINGS
MAYOR & BOARD OF ALDERMEN
TUESDAY, SEPTEMBER 5, 2023 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/PRESENTATIONS

- a. Arts and Culture Coordinator - Mary C. O'Keefe Cultural Arts Center Update

4. PUBLIC HEARINGS

- a. Adopt a Resolution adopting the FY 2023 - 2024 Uniform Assessment Schedule

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. OLD BUSINESS

- a. Request to Approve the Preliminary Plat for an 80-lot Subdivision in the R-1 (Low-Density Residential District) Using the Density Bonus Regulations –4414 Hanshaw Road, PID# 60126070.000 – Applicant: Elliott Land Developments, LLC
- b. Ordinance Adoption: Vacate Undeveloped Right-of-Way (ROW) in Pecan Grove Subdivision Labeled as “REHAGE” – Planning Commission Confirmed Interested Parties
- c. Authorize to Execute Lease Agreement Related to the License to Encroach into the Public Right-of-Way for the construction of a deck. Applicant – 711 Washington Ave., Parcel No.: 60137022.000 – Kilwin’s Ice Cream Shop, Representative - Henry Furr
- d. Appoint two members to the Library Board effective September 6, 2023
- e. Recommendation of Award and Execute contracts for Disaster Debris MONITORING Services
- f. Recommendation of Award and Execute contracts for Disaster Debris REMOVAL Services

7. NEW BUSINESS

- a. Authorize the Mayor to execute the Alexander, Van Loon, Sloan Levens, Farve, PLLC (AVL) contract for the year ending September 30, 2023 Audit not to exceed \$58,000

8. CONSENT AGENDA ** All matters listed under the Consent Agenda are routine and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a. Approve the Special Event Permit Application for the Ocean Springs High School Homecoming Parade on Wednesday, September 13, 2023, from 5:30 p.m. until 7:00 p.m., Parade beginning on Jackson Avenue to Front Beach Drive to Porter Avenue to Washington Avenue to Government Street ending at Ocean Springs Upper Elementary; there will be overtime cost incurred by the City
- b. Approve Run Permit Application for the Ocean Springs Bridge 8K Run on Saturday, September 16, 2023, from 8:00 a.m. until 10:00 a.m., Front Beach/Bridge Run; there will be no overtime cost incurred by the City
- c. Approve the Special Event Application for the Mississippi Songwriter's Association 2023 Songwriter's Festival, September 22, 2023, 6:00 - 9:00 p.m., Fort Maurepas Park.
- d. Approve the Special Event Permit Application for the Discover Christmas Parade & Toy Drive on Sunday, December 10, 2023, from 2:00 p.m. until 5:00 p.m., Parade beginning on Front Beach Drive to Porter Avenue to Washington Avenue to Government Street ending at Ocean Springs Lumber & Supply; applicant will pay all costs
- e. Adopt the Resolution to allow the sale of beer by the American Legion Post #42 for the duration of 2023 Cruisin' the Coast
- f. Authorize waiving the \$300 deposit for use of the Ocean Springs Civic Center and the \$600 rental fee for use of the Ocean Springs Civic Center for CASA of Southeast of Mississippi's 9th annual CASA Blues fundraising event on March 14-15, 2024; to advertise the resources of the City

City Clerk:

- g. Accept the August 2023 Aged Receivable Report for utility billing
- h. Approve new design for the official City Seal
- i. Authorize the Mayor to execute the YMCA 2023-2024 Lease of the Taconi Building, same terms as previous year
- j. Authorize the Mayor to execute Amendment 1 of the Grounds Maintenance Contract

- k. Approve Minutes: Recess Meeting August 15, 2023
- l. Approve Minutes: Special Call Meeting August 21, 2023
- m. Ratify electronic payment to MS State Department of Health for \$403.25 for childcare program fingerprint cards
- n. Ratify electronic payment to WEX Bank for \$518.18 for July city fuel purchases
- o. Ratify check 127040 to April Chambers for \$1,050.00 for city park cleaning and locking

Police Department:

- p. Authorize Out of State Travel for Professional Training - Employee #1634, September 11-15, 2023, Glynnco, GA - Digital Photography for Law Enforcement Level 1
- q. Authorize Out of State Travel for Professional Training - Employee #840, November 5-9, 2023, Las Vegas, Nevada - Conducting Comprehensive School Risk Vulnerability Assessment

Fire Department:

- r. Authorization to Declare Asset #4714 Surplus

Human Resources/Risk Management:

- s. Authorize promotion of Sergeant Gregory McClellon to Lieutenant, Step 1, \$25.50 hourly rate, effective September 16, 2023, six-month probationary status; authorize to begin the process of filling the vacant position
- t. Authorize transfer of Patrolman Will Nichols to Dispatcher, Step 8, \$18.45 hourly rate; effective September 30, 2023; six-months probationary status
- u. Accept retirement of Dispatcher Eli Savage, effective September 30, 2023; authorize to begin the process of filling the vacant position
- v. Accept the resignation of Part-Time Police Officer Christian Weir, effective immediately
- w. Authorize employment of Brett Dodson, Certified Firefighter, Step 10, \$17.79 hourly rate; effective September 12, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- x. Authorize removal of Parks Laborer A Gary Cooper from probationary status to full-time status effective September 6, 2023
- y. Authorize employment of Nicole Gazzo, Athletic Coordinator, Step 1, \$17.87 hourly rate, effective September 6, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- z. Accept the resignation of Equipment Operator Connor Jarrett, effective September 1, 2023; authorize to begin the process of filling the vacant position
- aa. Authorize employment of Ronnie Owens, Water Laborer, Step 5, \$16.15 hourly

rate; effective September 6, 2023; one-year probationary status, pending successful completion of all pre-employment requirements

Planning Commission:

- bb. Approval for a Residential Short-Term Rental Permit – 605 Kotzum – Tina Sullivan – Planning Commission Recommends Approval
- cc. Approval for a Residential Short-Term Rental Permit – 122 Booth Circle – Francisco Ferreiro-Sarduy – Planning Commission Recommends Approval
- dd. Approval for a Residential Short-Term Rental Permit – 401 Maginnis – Jacqueline Locke – Planning Commission Recommends Approval

Grants Administration:

- ee. Adopt Resolution Related to – MDEQ RESTORE Funds – Front Beach Event Center and Marina – Signatory Authority for the Mayor to Sign Restore Act Related Agreements
- ff. Authorize to Execute the Contract for Construction with JE Talley Construction, Inc. in the amount of \$837,490.50 – MS Dept. of Wildlife, Fisheries, & Parks – Land and Water Conservation Fund Project: Gay Lemon Park Improvements

Building Department:

- gg. Authorize Neel-Schaffer, Inc. to Manage Stormwater Management Plan Contract
- hh. Tree Applications with Building Official Recommendations for applications received through 8/29/2023
- ii. Accept Code Report through August 31, 2023

Parks & Recreation Department:

- jj. Approve the Facility Use Agreement for Youth Lacrosse - Highway 57 Sports Complex - September 2023 to December 2023

Public Works:

- kk. Accept Grease Trap Variances Inspection Report July 2023
- ll. Adopt a Resolution to sell surplus property with a value of less than \$1,000.00 mm. Approve GT Instruments as an Electrical Subcontractor for the city

9. DEPARTMENT REPORTS

- a. Finance: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes
- b. Finance: Accept the Monthly Budget Report
- c. Building: Tree Appeal for 3710 Queen Elizabeth Dr

10. GENERAL PUBLIC COMMENT *The public is invited to address the Board, for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Public Comment section of the agenda is not a question-and-answer session. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

11. MAYOR AND ALDERMEN'S FORUM

12. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on September 19, 2023