

REGULAR MEETING OF SEPTEMBER 5, 2023 MINUTES

CALL TO ORDER

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on September 5, 2023. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Attorney Will Norman, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Captain Ryan Lemaire, Fire Chief Derek McCoy, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Planning & Grants Administrator Carolyn Martin, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Alderman Papania gave the invocation and Alderman Impey led the Pledge of Allegiance.

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to accept the agenda.

PROCLAMATIONS/PRESENTATIONS

a. Arts and Culture Coordinator - Mary C. O'Keefe Cultural Arts Center Update
Rescheduled for October Regular Meeting.

PUBLIC HEARINGS

a. Adopt a Resolution adopting the FY 2023 - 2024 Uniform Assessment Schedule
A motion was made by Alderman Wade, seconded by Alderman Authement, and unanimously carried to open the Public Hearing.

The Deputy City Clerk explained the Public Hearing was approved and scheduled by Resolution at the previous Board meeting and is to allow public comment before adoption.

No public comment.

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to close the Public Hearing.

A motion was made by Alderman Impey and seconded by Alderman Cox to adopt the FY 23-24 Uniform Assessment Schedule. The motion carried with a roll call vote as follows:

Aye: Alderman Papania, Alderman Burgess, Alderman Impey, Alderman Blackman, Alderman Authement, Alderman Cox, Alderman Wade

Nay: None

AGENDA PUBLIC COMMENT

No public comment.

OLD BUSINESS

- a. Request to Approve the Preliminary Plat for an 80-lot Subdivision in the R-1 (Low-Density Residential District) Using the Density Bonus Regulations –4414 Hanshaw Road, PID# 60126070.000 – Applicant: Elliott Land Developments, LLC

Donovan Scruggs spoke for Elliott Land Developments, LLC., and said a letter has been submitted that addresses all of the previous concerns. He said Jackson County has provided documentation that they will be responsible for the cost to repair the bridge, not the city. He added that traffic counts and reports have been rereviewed and determined that traffic has decreased on Hanshaw Road since 2012. A motion was made by Alderman Blackman, seconded by Alderman Papania, and unanimously carried to approve the Preliminary Plat for an 80-lot Subdivision in the R-1 (Low-Density Residential District) Using the Density Bonus Regulations at 4414 Hanshaw Road PID# 60126070.000.

- b. Ordinance Adoption: Vacate Undeveloped Right-of-Way (ROW) in Pecan Grove Subdivision Labeled as “REHAGE” – Planning Commission Confirmed Interested Parties

The Planning & Grants Administrator explained an agreement between the City and the applicant to vacate the southern half of twenty feet of the ROW. A motion was made by Alderman Wade and seconded by Alderman Authement to adopt an Ordinance to partially vacate undeveloped right-of-way in Pecan Grove Subdivision Labeled as “REHAGE”. The motion carried with a roll call vote as follows:

Aye: Alderman Papania, Alderman Burgess, Alderman Impey, Alderman Blackman, Alderman Authement, Alderman Cox, Alderman Wade

Nay: None

- c. Authorize to Execute Lease Agreement Related to the License to Encroach into the Public Right-of-Way for the construction of a deck. Applicant – 711 Washington Ave., Parcel No.: 60137022.000 – Kilwins Ice Cream Shop, Representative - Henry Furr

A motion was made by Alderman Authement and seconded by Alderman Burgess to authorize to execute the lease agreement related to the license to encroach on the public right-of-way for the construction of a deck at 711 Washington Ave., Parcel No.: 60137022.000 – Kilwins Ice Cream Shop for \$876.00 per year. The motion carried

with a roll call vote as follows:

Aye: Alderman Burgess, Alderman Blackman, Alderman Authement, Alderman Cox, Alderman Wade

Nay: Alderman Papania, Alderman Impey

- d. Appoint two members to the Library Board effective September 6, 2023

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to appoint William Moore and Margaret Reynolds to the Library Board terms expiring July 31, 2028.

- e. Recommendation of Award and Execute contracts for Disaster Debris MONITORING Services

A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to award and execute contracts for Disaster Debris Monitoring Services with Debris Tech.

- f. Recommendation of Award and Execute contracts for Disaster Debris REMOVAL Services

A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to award and execute contracts for Disaster Debris Removal Services to DRC, LLC. and to Phillip Jordan as an alternate.

NEW BUSINESS

- a. Authorize the Mayor to execute the Alexander, Van Loon, Sloan Levens, Farve, PLLC (AVL) contract for the year ending September 30, 2023 Audit not to exceed \$58,000

A motion was made by Alderman Papania, seconded by Alderman Blackman, and unanimously carried to authorize the Mayor to execute the Alexander, Van Loon, Sloan, Levens, Farve, PLLC (AVL) contract for the year ending September 30, 2023 Audit not to exceed \$58,000.

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to approve the consent agenda.

Mayor:

- a. Approve the Special Event Permit Application for the Ocean Springs High School Homecoming Parade on Wednesday, September 13, 2023, from 5:30 p.m. until 7:00 p.m., Parade beginning on Jackson Avenue to Front Beach Drive to Porter Avenue to Washington Avenue to Government Street ending at Ocean Springs Upper Elementary; there will be overtime cost incurred by the City
- b. Approve Run Permit Application for the Ocean Springs Bridge 8K Run on Saturday, September 5, 2023 - REGULAR MEETING Minutes

September 16, 2023, from 8:00 a.m. until 10:00 a.m., Front Beach/Bridge Run; there will be no overtime cost incurred by the City

- c. Approve the Special Event Application for the Mississippi Songwriter's Association 2023 Songwriter's Festival, September 22, 2023, 6:00 - 9:00 p.m., Fort Maurepas Park.
- d. Approve the Special Event Permit Application for the Discover Christmas Parade & Toy Drive on Sunday, December 10, 2023, from 2:00 p.m. until 5:00 p.m., Parade beginning on Front Beach Drive to Porter Avenue to Washington Avenue to Government Street ending at Ocean Springs Lumber & Supply; the applicant will pay all costs
- e. Adopt the Resolution to allow the sale of beer by the American Legion Post #42 for the duration of 2023 Cruisin' the Coast
- f. Authorize waiving the \$300 deposit for use of the Ocean Springs Civic Center and the \$600 rental fee for use of the Ocean Springs Civic Center for CASA of Southeast of Mississippi's 9th annual CASA Blues fundraising event on March 14-15, 2024; to advertise the resources of the City

City Clerk:

- g. Accept the August 2023 Aged Receivable Report for utility billing
- h. Approve new design for the official City Seal
- i. Authorize the Mayor to execute the YMCA 2023-2024 Lease of the Taconi Building, with the same terms as the previous year
- j. Authorize the Mayor to execute Amendment 1 of the Grounds Maintenance Contract
- k. Approve Minutes: Recess Meeting August 15, 2023
- l. Approve Minutes: Special Call Meeting August 21, 2023
- m. Ratify electronic payment to MS State Department of Health for \$403.25 for childcare program fingerprint cards
- n. Ratify electronic payment to WEX Bank for \$518.18 for July city fuel purchases
- o. Ratify check 127040 to April Chambers for \$1,050.00 for city park cleaning and locking

Police Department:

- p. Authorize Out of State Travel for Professional Training - Employee #1634, September 11-15, 2023, Glynco, GA - Digital Photography for Law Enforcement Level 1
- q. Authorize Out of State Travel for Professional Training - Employee #840, November 5-9, 2023, Las Vegas, Nevada - Conducting Comprehensive School Risk Vulnerability Assessment

Fire Department:

- r. Authorization to Declare Asset #4714 Surplus

Human Resources/Risk Management:

- s. Authorize promotion of Sergeant Gregory McClellon to Lieutenant, Step 1, \$25.50 hourly rate, effective September 16, 2023, six-month probationary status; authorize to begin the process of filling the vacant position
- t. Authorize transfer of Patrolman Will Nichols to Dispatcher, Step 8, \$18.45 hourly rate; effective September 30, 2023; six-months probationary status
- u. Accept retirement of Dispatcher Eli Savage, effective September 30, 2023; authorize to begin the process of filling the vacant position
- v. Accept the resignation of Part-Time Police Officer Christian Weir, effective immediately
- w. Authorize employment of Brett Dodson, Certified Firefighter, Step 10, \$17.79 hourly rate; effective September 12, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- x. Authorize removal of Parks Laborer A Gary Cooper from probationary status to full-time status effective September 6, 2023
- y. Authorize employment of Nicole Gazzo, Athletic Coordinator, Step 1, \$17.87 hourly rate, effective September 6, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- z. Accept the resignation of Equipment Operator Connor Jarrett, effective September 1, 2023; authorize to begin the process of filling the vacant position
- aa. Authorize employment of Ronnie Owens, Water Laborer, Step 5, \$16.15 hourly rate; effective September 6, 2023; one-year probationary status, pending successful completion of all pre-employment requirements

Planning Commission:

- bb. Approval for a Residential Short-Term Rental Permit – 605 Kotzum – Tina Sullivan – Planning Commission Recommends Approval
- cc. Approval for a Residential Short-Term Rental Permit – 122 Booth Circle – Francisco Ferreiro-Sarduy – Planning Commission Recommends Approval
- dd. Approval for a Residential Short-Term Rental Permit – 401 Maginnis – Jacqueline Locke – Planning Commission Recommends Approval

Grants Administration:

- ee. Adopt Resolution Related to – MDEQ RESTORE Funds – Front Beach Event Center and Marina – Signatory Authority for the Mayor to Sign Restore Act Related Agreements
- ff. Authorize to execute the Contract for Construction with JE Talley Construction, Inc. in the amount of \$837,490.50 – MS Dept. of Wildlife, Fisheries, & Parks – Land and Water Conservation Fund Project: Gay Lemon Park Improvements

Building Department:

gg. Authorize Neel-Schaffer, Inc. to Manage Stormwater Management Plan Contract hh.

Tree Applications with Building Official Recommendations for applications received through 8/29/2023

ii. Accept Code Report through August 31, 2023

Parks & Recreation Department:

jj. Approve the Facility Use Agreement for Youth Lacrosse - Highway 57 Sports Complex - September 2023 to December 2023

Public Works:

kk. Accept Grease Trap Variances Inspection Report July 2023

ll. Adopt a Resolution to sell surplus property with a value of less than \$1,000.00

mm. Approve GT Instruments as an Electrical Subcontractor for the city

DEPARTMENT REPORTS

a. Finance: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes.

b. Finance: Accept the Monthly Budget Report

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to accept the monthly budget report.

c. Building: Tree Appeal for 3710 Queen Elizabeth Dr

The Building Official said during his first visit to the home he didn't notice any damage and denied the tree removal, but during his second visit he observed damage to the inground pool. He now recommends granting the appeal and allowing the removal of the tree. A motion was made by Alderman Burgess, seconded by Alderman Authement, and unanimously carried to grant the appeal and removal of the tree at 3710 Queen Elizabeth Dr.

GENERAL PUBLIC COMMENT

Discussion with the public, the mayor, and the Board concerning the City's proposed Urban Renewal Plan. Public speakers: Ester Payton, Cynthia Wilson Fisher, Yaya Mohammed, Pamela Blackman, Mike Illane, Greg Gipson, and Gloria Manning.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess requested a ride along with the Public Works Director next week.

Alderman Authement asked for a Marble Springs update. The Planning & Grants Administrator said the grant portion is finished. The Project Manager said they are landscaping now.

Alderman Blackman asked the Planning & Grants Administrator for an update on the Government Sidewalk Project. She replied it is in the last step needed for authorization from MDOT to advertise.

Alderman Impey asked about road paving. Alderman Cox replied that he had spoken with Supervisor Ross and said they would be in Ocean Springs in three months.

EXECUTIVE SESSION

None.

RECESS UNTIL 6:00 P.M. on September 19, 2023

A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to recess the meeting until 6:00 p.m. on September 19, 2023.

The meeting ended at 6:50 p.m.

Mayor

Date

Clerk Deputy

Date

