



**REGULAR MEETING AGENDA
CITY OF OCEAN SPRINGS
MAYOR & BOARD OF ALDERMEN
TUESDAY, OCTOBER 3, 2023 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS

- a. Recognition of employment years of service:
30 Years - Firefighter Ron Farr
25 Years - Heavy Equipment Operations Supervisor Daniel Spicer

4. PUBLIC HEARINGS

- a. Approve the Sketch Plat for a 4-lot Subdivision in the R-1 (Low-Density Residential) District – 3072 Pabst Road, PID# 60127630.025 – Applicant: Shelley Jean Wild, Representative: Charles Taylor – Planning Commission recommends approval

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. NEW BUSINESS

- a. Adopt Ordinance to remove the Community Development & Planning Director from Civil Service

7. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a. Approve Run Permit for St. Alphonsus Night of Neon 5K and Fun Run on November 3, 2023, from 5:30 p.m.-8:00 p.m., using the Night of Neon route, the applicant to pay all costs
- b. Approve the Special Event Application for the Down the Road Block Party on November 25, 2023, from 8:30 a.m. to 10:00 p.m. at Martin Luther King Jr., the applicant will pay for any incurred costs

- c. Approve special event application for Junior Tennis State Championship Tournament on December 1-3, 2023, 7:00 a.m. - 10:30 p.m., Halstead Tennis Courts; no costs incurred to the city, the applicant to pay all costs
- d. Approve the Run Application for the 13th annual Bridge for Life HIV/AIDS Walk, December 2, 2023, from 8:00 a.m. to 10:00 a.m., Front Beach/Bridge Route, the applicant will pay any applicable costs
- e. Approve run application for Mississippi Gulf Coast 5K on December 9, 2023, 8:00 a.m. - 9:00 a.m., Front Beach/Bridge; no costs incurred to the city, the applicant to pay all costs

City Clerk:

- f. Accept the September 2023 Aged Receivable Report for utility billing
- g. Approve Minutes: Recess Meeting September 19, 2023
- h. Authorize UPDATE to the Adopted Fee Schedule – Commercial Short Term Rental Application and Renewal

Police Department:

- i. Authorize the Mayor to execute the TEMCO Routine Maintenance Service Plan Agreement for the Police Department building

Fire Department:

- j. Authorize to declare 2005 Ford Free Star Van, Tag # G 35528, Vin # 2FMZA57695BA45225, and Asset # 2246 surplus, utilize for training, and dispose

Human Resources/Risk Management:

- k. Accept resignation of Police Chief Mark Dunston, effective September 29, 2023; authorize to begin the process of filling the vacant position
- l. Authorize appointment of Police Captain Ryan Lemaire as the Interim Police Chief, effective September 30, 2023
- m. Authorize removal of Patrolman Daniel Wanhala from probationary status to full time status effective immediately
- n. Authorize employment of Tyrone Patterson, Parks Maintenance Laborer, Step 1, \$13.00 hourly rate; effective October 4, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- o. Authorize termination of Parks Maintenance Laborer employee #2678, effective September 21, 2023; authorize to begin the process of filling the vacant position
- p. Authorize termination of Administrative Assistant employee #2622, effective September 28, 2023; authorize to begin the process of filling the vacant position

Planning Commission:

- q. Approve a Residential Short-Term Rental Permit – 608 Azalea Lane – Chad

Wade – Planning Commission Recommends Approval

- r. Approve a Residential Short-Term Rental Permit – 206 Audrey Circle – Patrick Tomey – Planning Commission Recommends Approval
- s. Approve a Residential Short-Term Rental Permit – 504 Dewey Avenue – Bryan & Melissa Blaker – Planning Commission Recommends Approval
- t. Approve a Residential Short-Term Rental Permit – 712 Forest Hill Drive – Brett Orrell – Planning Commission Recommends Approval
- u. Approve a Residential Short-Term Rental Permit – 1015-A Lafontaine Street – Frederick Pattison Mannino – Planning Commission Recommends Approval
- v. Approve a Residential Short-Term Rental Permit – 1015-B Lafontaine Street – Frederick Pattison Mannino – Planning Commission Recommends Approval
- w. Approve a Residential Short-Term Rental Permit – 103 Myrtle Avenue – Stephen Johnston – Planning Commission Recommends Approval
- x. Approve a Residential Short-Term Rental Permit – 1502 Porter Avenue – Michelle Hodges – Planning Commission Recommends Approval
- y. Approve a Residential Short-Term Rental Permit – 516 Shadowlawn Circle – Aaron Goetsch – Planning Commission Recommends Approval

Grants Administration:

- z. Authorize to Execute Contract with Neel-Schaffer, Inc. for Preliminary Engineering Services – MDOT Transportation Improvements Program (TIP) Federal Surface Transportation Program (STP) – STP-9059-00(001) LPA/109329-701000 – Riley Road Improvements; project funded by state appropriations from HB 1353
- aa. Authorize Contract with Neel-Schaffer, Inc. for Engineering Services – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 108-1-CW-5.5 – EAST SIDE SEWER DIVERSION PROJECT - Design and Construction Oversight not to exceed \$174,500

Building Department:

- bb. Tree Applications with Building Official Recommendations for Tree Applications Taken Through September 26th, 2023
- cc. Accept Code Report through September 27, 2023

8. DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes
- b. Finance: Adopt Municipal Compliance Questionnaire for Fiscal Year 2023 and spread upon the minutes

c. Finance: Accept the Monthly Budget Report

- 9. GENERAL PUBLIC COMMENT** *The public is invited to address the Board, for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

10. MAYOR AND ALDERMEN'S FORUM

11. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on October 17, 2023