



Historic Preservation Commission
1018 Porter Avenue
Ocean Springs, MS 39564

Thursday, October 12, 2023 @ 6:00 PM

1. Call Meeting to Order

2. Old Business

3. New Business

- a. 921 Ocean Avenue/ PIO# 60137394.000 – Barbara Canaga - Certificate of Appropriateness (COA) for signage.
- b. 1418 Government Street/ PIO# 60137052.000 - City of Ocean Springs - Certificate of Appropriateness (COA) to designate building as a historic landmark.

4. Approval of Minutes

- a. September 14, 2023

5. Audience Request

6. Administrative

7. Adjourn

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
P.O. BOX 1800, OCEAN SPRINGS, MS 39566-1800
228-875-4415

HISTORIC PRESERVATION COMMISSION REPORT

MEETING DATE: October 12, 2023

APPLICANTS: Barbara Canaga
First Presbyterian Church of Ocean Springs, property owner

REQUESTED ACTION: Approval of Identification and Wayfinding Signs in the Old Ocean Springs Historic District

DATE OF APPLICATION: September 6, 2023

LOCATION: First Presbyterian Church of Ocean Springs, 921 Ocean Avenue; Parcel ID # 60137410.000, 60137400.100, 60137394.000

VICINITY:



SIGN REQUEST:

- 1) Install one name sign on Washington Ave. containing the names of the church, Treehouse Montessori School, and Children's House Montessori School. The sign will be in the same location as the existing sign;
- 2) Install one name sign on Ocean Ave. containing the name of the church; and
- 3) Install 3 wayfinding signs in the campus interior.

FINDINGS:

- Unified Development Code (UDC) on signs: *Within historic districts, the appearance, color, size, position, method of attachment, texture of materials and design of signs shall be in keeping with the collective characteristics of the structures located within the appropriate development zone;*
- The UDC sign regulations allow schools or churches in historic districts to have one free-standing name sign with a maximum of 12 sq. ft. in area and maximum of 6 feet wide. The name sign proposed for Washington Ave. is 30 sq. ft. in area (5 ft. by 6 ft.). The name sign proposed for Ocean Ave. is 15 sq. ft. (2.5 ft. by 6 ft.) Both name signs exceed the maximum sign area permitted for church and school signs.
- The proposed interior wayfinding signs total 43 sq. ft. in area. They are similar to the information sign (bulletin board) and traffic flow directional signs that are permitted by the UDC. Bulletin board information signs can total 50 sq. ft. and directional signs can be one square foot maximum.
- The UDC gives the Historic Preservation Commission the authority to recommend to the zoning and adjustment board exceptions to these requirements where it can be shown that the proposed sign is consistent with the purpose and intent of the historic district and is historically authentic.

STAFF CONCLUSION: The signs proposed for the Washington Ave. and Ocean Ave. frontage exceed the maximum sign area permitted in historic districts. However, the HPC can recommend that the Zoning Adjustment Board (ZAB) approve exceptions to the regulations.

POTENTIAL MOTION 1: Recommend approval of a Certificate of Appropriateness for First Presbyterian Church at 921 Ocean Avenue – contingent upon Zoning Adjustment Board approval of an exception to the regulations for sign area.

POTENTIAL MOTION 2: Recommend denial of the proposed name signs for First Presbyterian Church at 921 Ocean Ave.



City of Ocean Springs
Historic Preservation Commission
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564
(228) 875-4415

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

Application Date: 9-6-23

[Applications are due by the 7th of each month for consideration the FOLLOWING month.]

APPLICATION FEE: \$51.00 – Cash, Check (Payable to CITY OF OCEAN SPRINGS), C/C – 3% fee
\$1.00 fee is per Ordinance 2022-17 following requirements of Section 25-60-5 MS Code Annotated

***** APPLICANT MUST ATTEND HEARING *****

Property Address: 921 OCEAN AVE. O.S.

Property Owner(s): FIRST PRESBYTERIAN CHURCH OF OS

Parcel ID Number: _____ Approximate Age of Home: 155 yrs
CAMPUS

ACCESS: Upon application submittal, City Officials and HPC Members are authorized to enter property to view proposal unless checked below.

☐ Check here if City Officials and HPC members DO NOT have permission to enter property.

Applicant [Check one]: ☐ Architect ☐ Contractor ☐ Owner ☒ Other MAINTENANCE COORDINATOR

Name: BARBARA CANAGA

Address: 921 OCEAN AVE.

City: OCEAN SPRINGS State: MS Zip: 39564

CEU Phone: 228-217-0078 Email: BARBIECANAGA@GMAIL.COM

Property Owner [if Different]:

Name: FIRST PRESBYTERIAN CHURCH OF OS

Address: 921 OCEAN AVE

City: O.S. State: MS Zip: 39564

Phone: 228-875-5326 Email: MONICA@FPCOSMS.COM
OFFICE MANAGER

DIRECTIONS: Check box which best represents your request (more than one box may be checked), and **ATTACH** the corresponding checklist to help ensure a complete application.

☐ New Construction, Additions, Extensive
Renovation / Repair

☐ Minor Renovation / Repair

☐ Exterior Painting (Contributing Structures Only)

☐ Landscaping and Site
Improvements (i.e. Fencing)

☒ Signage

☐ Demolition



— CERTIFICATE OF APPROPRIATENESS APPLICATION —
DESCRIPTION OF REQUEST ATTACHMENT FOR:

SIGNAGE

NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

- a. ☐ Scaled drawings of proposed sign; and
- b. ☐ Site plan showing locations of all structures, protected trees, and proposed sign location.

Description: _____

SEE ATTACHED SITE PHOTOS WITH
DESCRIPTIONS

— Attach Additional Sheets if Needed —

MAIN SIGN (LOWER PARKING LOT ON WASHINGTON AVE. AND ON OCEAN AVE.)



FIRST
PRESBYTERIAN
CHURCH

ESTABLISHED 1886

FPCOSMS.COM

**CHILDREN'S HOUSE
MONTESSORI SCHOOL**

**TREEHOUSE MONTESSORI
CHRISTIAN SCHOOL**

FPCOS Main Signage

Lower Lot on Washington Ave

**Top sign on west end of campus on Ocean Ave*

Main sign - 30" x 72", School signs - 15" x 72"

Mounted to painted posts like current

MAIN SIGN LOCATIONS:

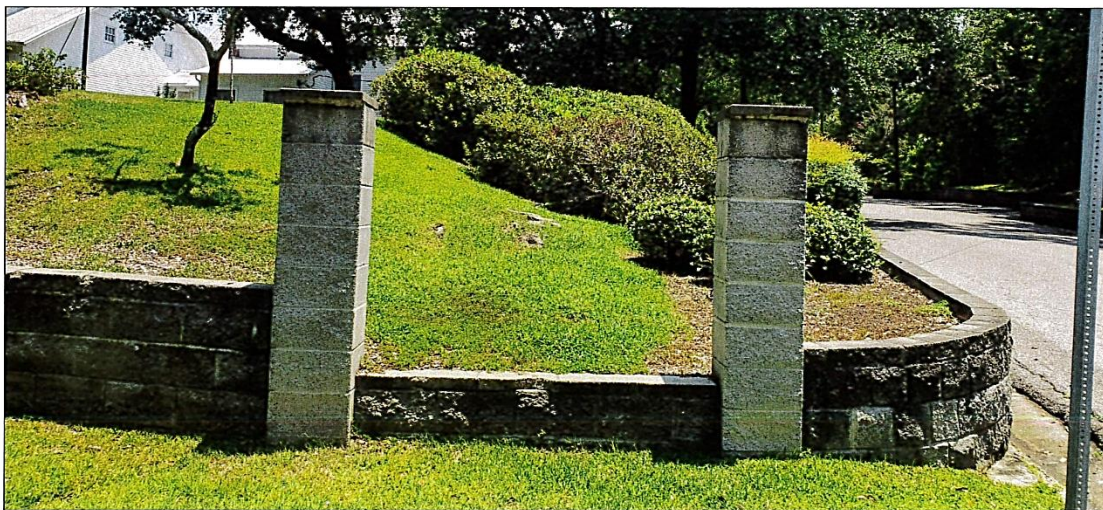
FPCOS MAIN SIGNAGE IN THE LOWER PAVED PARKING LOT ON WASHINGTON AVENUE (DRAWING ATTACHED - includes specs)

This main sign would replace the current sign we have in the lower paved parking lot on Washington Avenue. It would be a similar double-sided sandblasted sign as was previously approved; however, it will be a new design in a bright white and navy blue color scheme. Since we have two schools on our property, we do need to add basic signage so parents know where to drop off their children. We are requesting to add two school signs that will be installed below the main sign and attached to two painted posts. The new signage would be manufactured by Dunaway Signs in Biloxi, MS.



FPCOS MAIN SIGNAGE ON WEST END OF CAMPUS ON OCEAN AVENUE (see MAIN SIGNAGE DRAWING attached)

Currently, we do not have any signage to identify the property for those coming down Ocean Avenue from Jackson Avenue. We do have a space in our landscaping to add a copy of our main sign (minus the school signs requested above). The duplicate of the main sign (this one would be single-sided) would be manufactured by Dunaway Signs in Biloxi, MS.



WAYFINDING SIGNS (INTERIOR CAMPUS LOCATIONS)



FIRST PRESBYTERIAN

Order / Quote #21381

3" x 8'-0" POLE (x3)
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM ALLOY 6063

3" x 10'-0" POLE (x2)
3" DIAMETER FLUTED POLE
WALL THICKNESS: .125
EXTRUDED ALUMINUM ALLOY 6063

SIGN TRIM: CT-6A (x6)
CLASSIC SIGN TRIM
SIGN SIZE: 36" x 6"
FIT TO SIGN DIMENSIONS: .060
EXTRUDED ALUMINUM BRACKET ALLOY 306
CAST ALUMINUM ALLOY 306
SCROLL OPTION: NONE

BASE: BS-03E (x3)
HANDICAP BASE (1 x 3)
FIT TO 3" OD POLE
HEIGHT: 17.52"
WIDTH: 8.02"
CAST ALUMINUM ALLOY 306
*Mounts with (3) 1/4-20 x 1" stainless steel set screws provided

BASE: BS-03F (x2)
MINI-AMERICAN (1 x 1)
FIT TO 3" OD POLE
HEIGHT: 19.32"
CAST ALUMINUM ALLOY 306
*Mounts with (3) 1/4-20 x 1.31" stainless steel set screws provided

APPROVED
☐ AS IS
☐ AS CORRECTED
☐ REVISE & RESUBMIT
AUTHORIZED SIGNATURE _____
DATE _____

DOES NOT MEET MUTCD STANDARDS
THIS SIGNAGE IS AN AFFIRMATION FOR LAYOUT PURPOSES ONLY.
THESE SIGNS ARE NOT TO BE USED FOR ANY OTHER PURPOSES.
NOTE: PLEASE REVIEW AND DATE REQUIRED TO BEGIN MANUFACTURING PROCESS.
This design must not be altered to represent another organization or organization's logo without written permission.
Customer must be responsible for obtaining all necessary permits.
Customer must be responsible for obtaining all necessary permits.
ALL TYPING IS FULLY RESPONSIBLE FOR BUSINESS
ALL TYPING IS FULLY RESPONSIBLE FOR BUSINESS

HI-66 (x6) 36" x 6" HIGH INTENSITY PRISMATIC WHITE BACKGROUND 3M HIGH PERFORMANCE VINYL BLACK REFLECTIVE COPY WHITE REFLECTIVE COPY DOUBLE-SIDED	.250 MAXMETAL (x1) 48" x 20" 3M HIGH PERFORMANCE VINYL NAVY BACKGROUND WHITE REFLECTIVE COPY	.250 MAXMETAL (x4) 48" x 12" 3M HIGH PERFORMANCE VINYL NAVY BACKGROUND WHITE REFLECTIVE COPY	.250 MAXMETAL (x2) 36" x 24" HIGH PERFORMANCE VINYL NAVY BACKGROUND WHITE REFLECTIVE COPY
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CONCRETE FOOTER (OPTIONAL)

24" POST BURIAL DEPTH RECOMMENDED

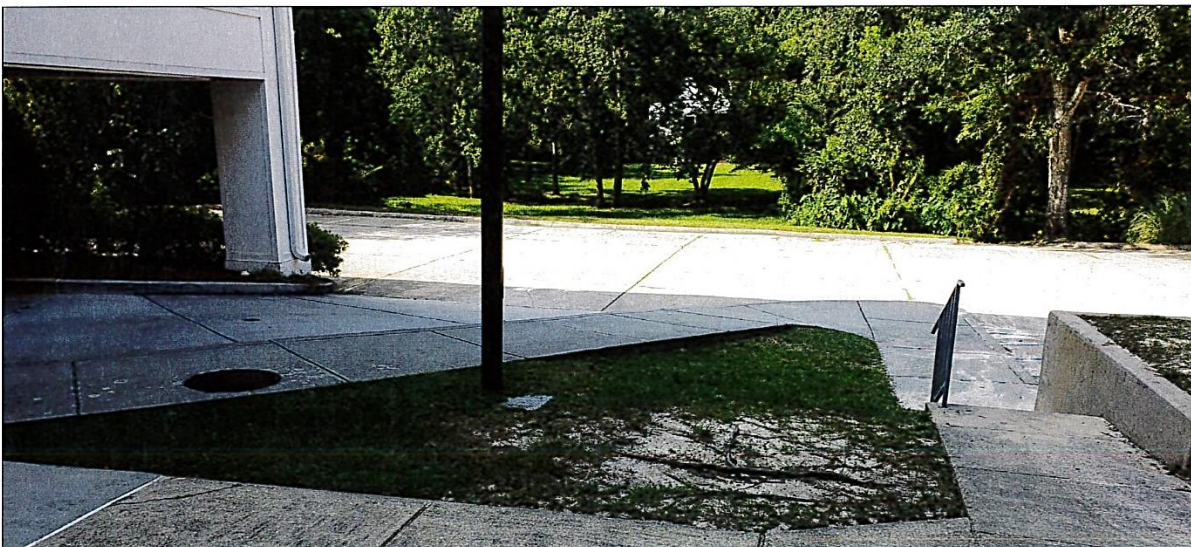
FPCOS COURTYARD WAYFINDING SIGNAGE (LEFT DRAWING - includes specs)

This would be placed in the courtyard of First Presbyterian Church, which is at the south end of the property along Ocean Avenue. The signage is designed to replicate the look of our downtown wayfinding signage and will be in the courtyard and not alongside the road. The current First Presbyterian Church hanging sign (seen below) would be removed. The new signage would be manufactured by Signature Streetscapes in Muskegon, Michigan.



FPCOS WAYFINDING SIGNAGE BETWEEN SANCTUARY AND EDUCATION BUILDING - LOWER PARKING LOT (CENTER DRAWING - includes specs)

This would be placed between the sanctuary and Education Building on the north end of the property in the lower paved parking lot along Washington Avenue. This is off the road and will be between buildings to help guide our visitors from the parking lot. The design reflects the style found in the street signs and wayfinding signs in downtown Ocean Springs. The new signage would be manufactured by Signature Streetscapes in Muskegon, Michigan.



**FPCOS WAYFINDING SIGNAGE ON CORNER OF WASHINGTON AND OCEAN AVENUES
(RIGHT DRAWING - includes specs)**

This would be placed just off the road at the entrance to our church office parking lot on the corner of Washington and Ocean Avenues. An older bulletin board type sign for First Presbyterian Church has since been removed from this location. The design reflects the style found in the street signs and wayfinding signs in downtown Ocean Springs. This signage is to help identify the location of our church office and also indicate Sunday parking for seniors and handicapped. The new signage would be manufactured by Signature Streetscapes in Muskegon, Michigan.



CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
P.O. BOX 1800, OCEAN SPRINGS, MS 39566-1800
228-875-4415

HISTORIC PRESERVATION COMMISSION REPORT

MEETING DATE: October 12, 2023

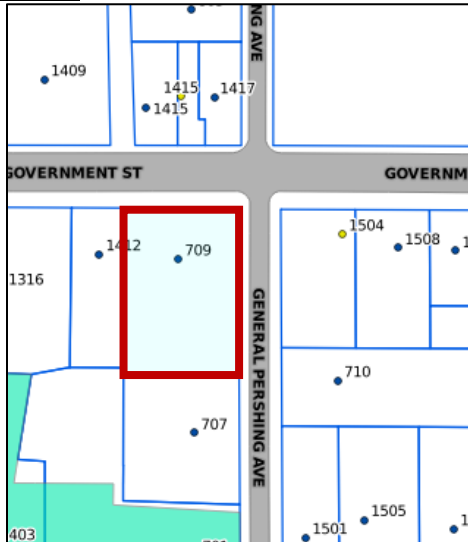
APPLICANTS: Ralph Waller
St. James United Methodist Church, property owner

REQUESTED ACTION: recommend designation of the church as a Landmark Site

DATE OF APPLICATION: September 6, 2023

LOCATION: St. James United Methodist Church, 1418 Government St.; Parcel ID #
60137052.000

VICINITY:



DESCRIPTION OF THE REQUEST: St. James United Methodist Church proposes that their church be designated a landmark site. Church officials provided a history of the church and photos of the building in support of the designation.

FINDINGS:

- The UDC describes the process and requirements for the designation of a landmark site:
 - The Historic Preservation Commission (HPC) initiates a thorough investigation of the historic, architectural, archaeological, and cultural significance of the buildings, structures, features, sites.
 - The Mississippi Department of Archives and History makes an analysis of and recommendations concerning the proposed district boundaries.
 - The HPC conducts a public hearing, after notice, specifying the boundaries of any proposed historic district and the location of proposed landmarks and landmark sites.
 - The Board of Aldermen considers an ordinance establishing the landmark site.

POTENTIAL MOTION: Recommend that the Miss. Dept. of Archives and History make an analysis of and recommendations concerning the proposed St. James United Methodist Church as a landmark site.



City of Ocean Springs
Historic Preservation Commission
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564
(228) 875-4415

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

Application Date: 9/6/2023

[Applications are due by the 7th of each month for consideration the FOLLOWING month.]

APPLICATION FEE: \$51.00 – Cash, Check (Payable to CITY OF OCEAN SPRINGS), C/C – 3% fee
\$1.00 fee is per Ordinance 2022-17 following requirements of Section 25-60-5 MS Code Annotated

***** APPLICANT MUST ATTEND HEARING *****

Property Address: 1418 Government Street, Ocean Springs, MS 39564

Property Owner(s): St. James United Methodist Church

Parcel ID Number: _____ Approximate Age of Home: 156 yrs.

ACCESS: Upon application submittal, City Officials and HPC Members are authorized to enter property to view proposal unless checked below.

☐ Check here if City Officials and HPC members **DO NOT** have permission to enter property.

Applicant [Check one]: ☐ Architect ☐ Contractor ☐ Owner ☒ Other Trustee

Name: Ralph Waller

Address: 1300 Queen Park Circle

City: Ocean Springs State: MS Zip: 39564

Phone: 228-313-0120 Email: rwaller47@yahoo.com

Property Owner [if Different]:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

DIRECTIONS: Check box which best represents your request (more than one box may be checked), and **ATTACH** the corresponding checklist to help ensure a complete application.

☐ New Construction, Additions, Extensive
Renovation / Repair

☐ Minor Renovation / Repair

☐ Exterior Painting (Contributing Structures Only)

☐ Landscaping and Site
Improvements (i.e. Fencing)

☐ Signage

☐ Demolition

PLEASE CHECK DISTRICT/LISTING

- | | | |
|---|--|--|
| ☐ BOWEN | ☐ MARBLE SPRINGS | ☐ SHEARWATER |
| ☐ INDIAN SPRINGS | ☐ OLD OCEAN SPRINGS | ☐ SULLIVAN-CHARNELY |
| ☐ LOVER'S LANE | ☐ RAILROAD | ☒ INDIVIDUAL LISTING |

Requirements:

- All work in the Historic District OR on Individually Listed Structures must comply with the *City of Ocean Springs Historic District Design Guidelines*. The Guidelines are available at City Hall and for review at the Ocean Springs Library. This form must be completed in its entirety, with any attachments, before Historic Preservation Commission (HPC) consideration will be scheduled. Incomplete applications can result in project delays.
- Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.
- **SIGN:** A sign will be placed in the front yard of the property prior to the HPC meeting to notify surrounding property owners of pending application. If the sign is not returned a \$ 25.00 fee will be assessed with the building permit.

Notes:

- Certificate of Appropriateness (COA) remains in force for two (2) years and may be extended for one (1) additional year. However, if a period of one (1) year passes and no initial construction has occurred, the COA is voided, and a new application must be submitted and approved before work may begin.
- Certificate of Appropriateness does not relieve the Property Owner from the responsibility of obtaining any other required permits. Building and other permits may be required, even if a COA is not required. For more information contact the Building Department at (228) 875-6712.
- The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing which might affect the decision of the Commission. The undersigned hereby certifies that the project described in the application, as detailed by plans and specification attached, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that a Building Permit will be required in addition to the Certificate of Appropriateness. Oath not required, but answer subject to rules of perjury.

St. James United Methodist Church
Printed Name of Owner

Ralph Waller
Printed Name of Authorized Agent

9/6/2023
Date

St. James United Methodist Church
Signature of Owner

Ralph D. Waller
Signature of Authorized Agent

******* APPLICANT MUST ATTEND HEARING *******

History of St. James

Saint James United Methodist Church was organized at Ocean Springs, Mississippi, in 1867, and its first sanctuary was erected until 1873. In July 1873 Edward Chase and Elizabeth W. Chase of St. Louis, Missouri, through their attorney-in-fact, George A. Cox (1811-1887), sold the N/2 of Lot 8, Block 30 (Culmsee Map of 1854) for \$50, to the Trustees of the Methodist Episcopal Church: Alfred Stewart (1836-1900+), Warner Lyman, Basile Dove (1815-1870+), and Harry Blount (1808-1889+). This lot, situated on the southwest corner of present day Government Street and General Pershing, was described in the warranty deed as having a front of 112 feet on County Road (Government Street) and 91.5 feet on Goos (General Pershing). (*JXCO Land Deed Bk. 58, pp. 467-468*)

In 1903, the Saint James congregation remodeled their original church. A cornerstone was set in 1906 at the formal dedication. It was removed in 1964 and preserved. The 1906 marker reads: St. James M.E. Church, S. Jossef Past., R.N. Jones P.E., Org. 1867, Remod. 1903, Trustees: E.S. Smith, J. Seymour, W. Lyman, W.D. Barber, T.I. Keys, Sect. Ded. By E.U.R. Lodge 4884 G.U.O. of O.F. 1906.

The old Government Street sanctuary was demolished in June 1964 and the lumber burned, and a new sanctuary was completed in July 1964. (*The Ocean Springs News, June 25, 1964, p. 1*)

In 1964, Saint James erected a new sanctuary just west of the old church. Nancy Washington (1879-1969), a long-time parishioner, related to Kay W. Casson (1916-1988) in July 1964, that she attended her first worship services in the old sanctuary, circa 1884. It was also utilized as a school building. (*The Ocean Springs News, July 23, 1964, p. 3*)

The church rectory, which faced Government Street and was west of the old church, was removed to the church lot at 709 General Pershing. This structure is now the site of the church parsonage. The rear of this building burned in August 1997 and was refurbished.

In April 1968, Saint James became affiliated with the United Methodist Church.

A chronological listing of some of the pastors of St. James through the years follows:

1926-L.E. Johnson and E.D. Smith

In January 1926, the Reverend L.E. Johnson lauded the Caucasian community at Ocean Springs and Gautier, as well as his own congregation. He said of his white brethren: "If you want peace, protection, quietness and a fair deal from citizens, come to Ocean Springs. If you attend to your own business you will get all the afore named." Reverend Johnson praised the local white Methodist minister, D.E. Vickers, for his guidance and advice upon arrival at Ocean Springs. He described this counsel as, "a light in dark places through the past years." He also noted that Reverend J.M. Thompson, of the Macedonia Baptist Church, and his congregation, "shared with us our burden," in that Macedonia had only fifty-five members in 1926, but raised \$1,823 in funds to operate Saint James. The M.E. District sent a gift of \$300, which increased the budget to \$2,123. (*The Jackson County Times, January 9, 1926, p. 1*)

OTHER FORMER PASTORS

1930 - Jerry B. Brooks and Edward A. Wilson

1942 - Reverend Smith

1943 - H. Bartee

1945 - A.L. Pittman

1952 - J.E. Davis

1956 - D.L. Morgan

1957 - Joseph Campbell (1885-1958)

1962 - H.M. Rankin

1965 - L.A. Timmons, A.W. Crump, and Lee Johnson

1969 - George Williams and Lee Johnson

1972 - G.W. Goff

Rev. Elijah Henry
Rev. Ronald Graham
Rev. Gray
Rev. Cobb
Rev. Allen Johnson

Rev. Magee
Rev. Reeves
Rev. Pierce
Rev. Mark Jones
Rev. Elsie Barnes

Rev. Peggy Gibson
Rev. Victoria Sizemore
Rev. Victoria Sizemore Tandy
Rev. Majorie Walker
Rev. Calvin Johnson

FORMER MUSICIANS

Mrs. Elizabeth Keyes

Mrs. Shirley Sinigal

Mrs. Alberta Paige

Mrs. Lina Cotton

Mrs. Mary Pierce

Mrs. Charlotte Anderson

Mr. Kenneth Wallace

Mr. Brandon Wilson

Mrs. Mamie "Mimi" Handshaw Payne

FORMER DISTRICT SUPERINTENDENTS

Rev. Orman

Rev. Bob Whiteside

Rev. Jerry Beam

Rev. E.L. Henry

Rev. David Price

Rev. McAllily

Rev. Heather Hensarling

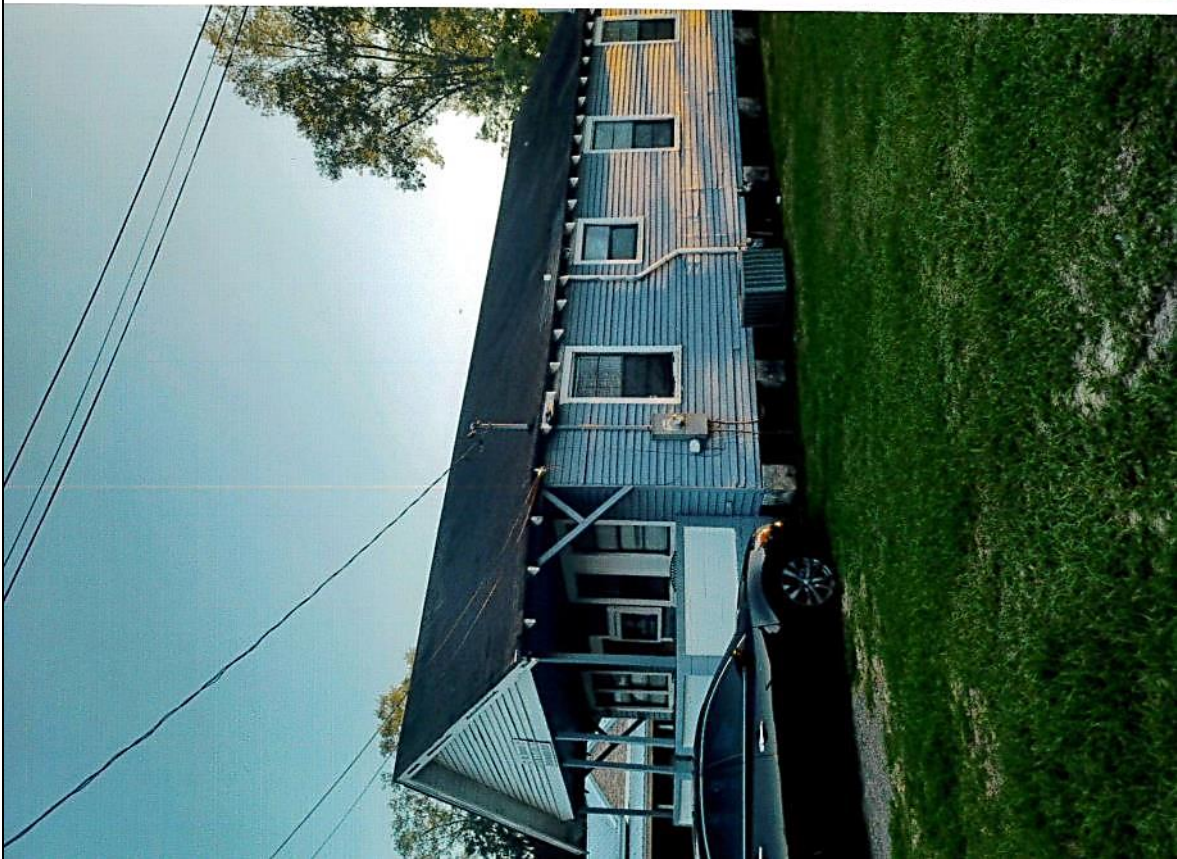
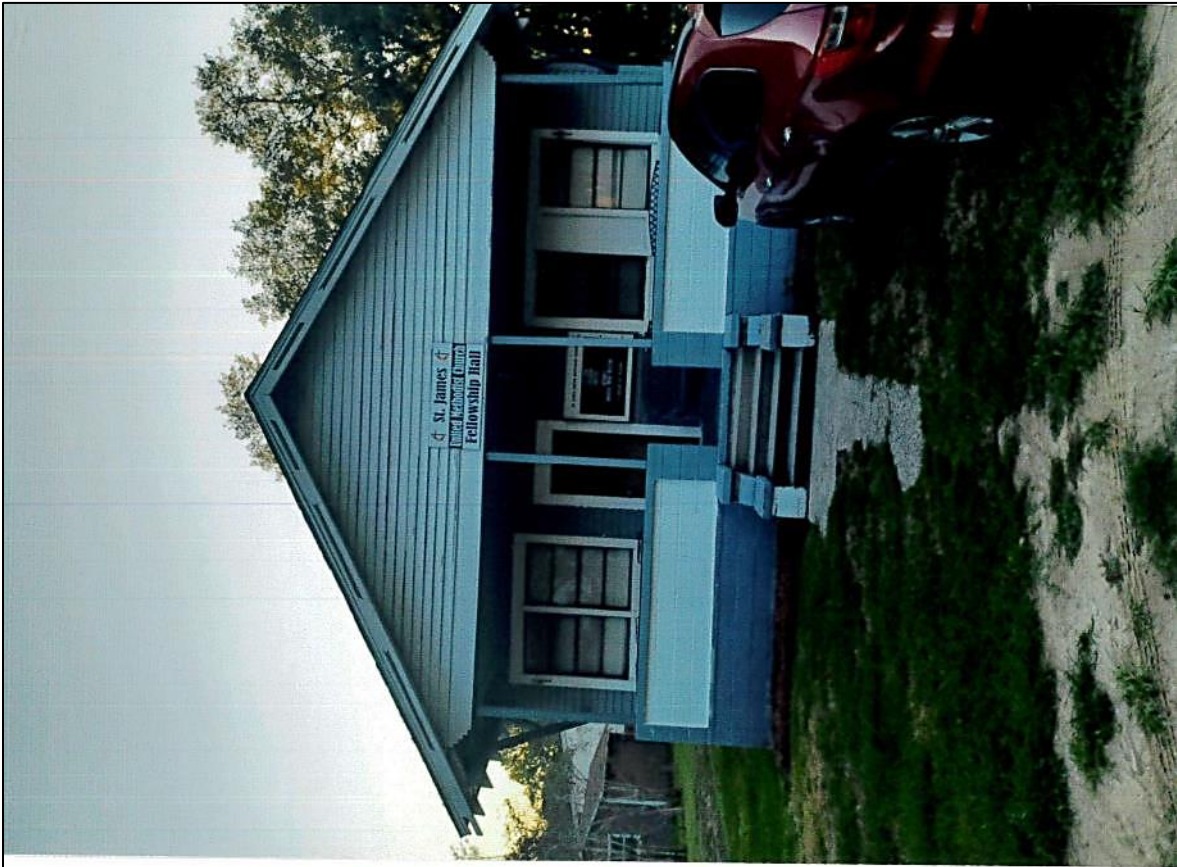
LIFETIME MEMBERS

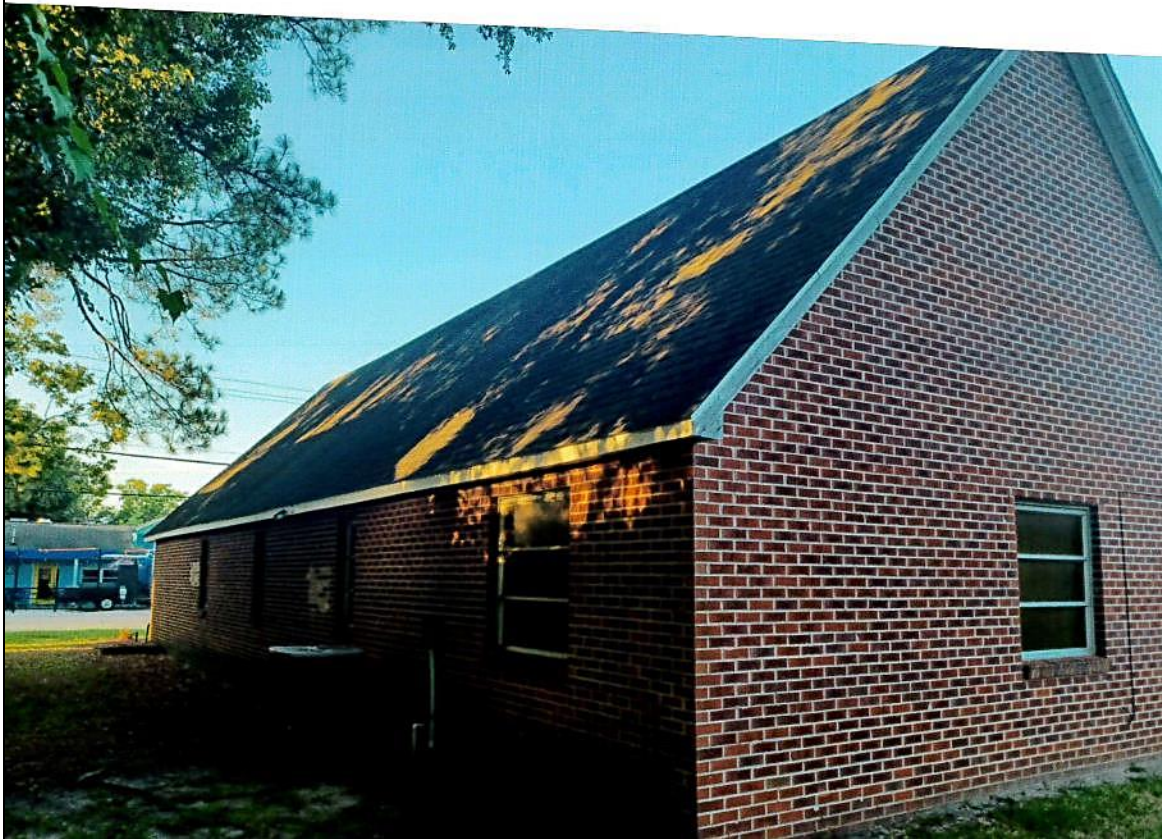
Mrs. Helena G. Oliver

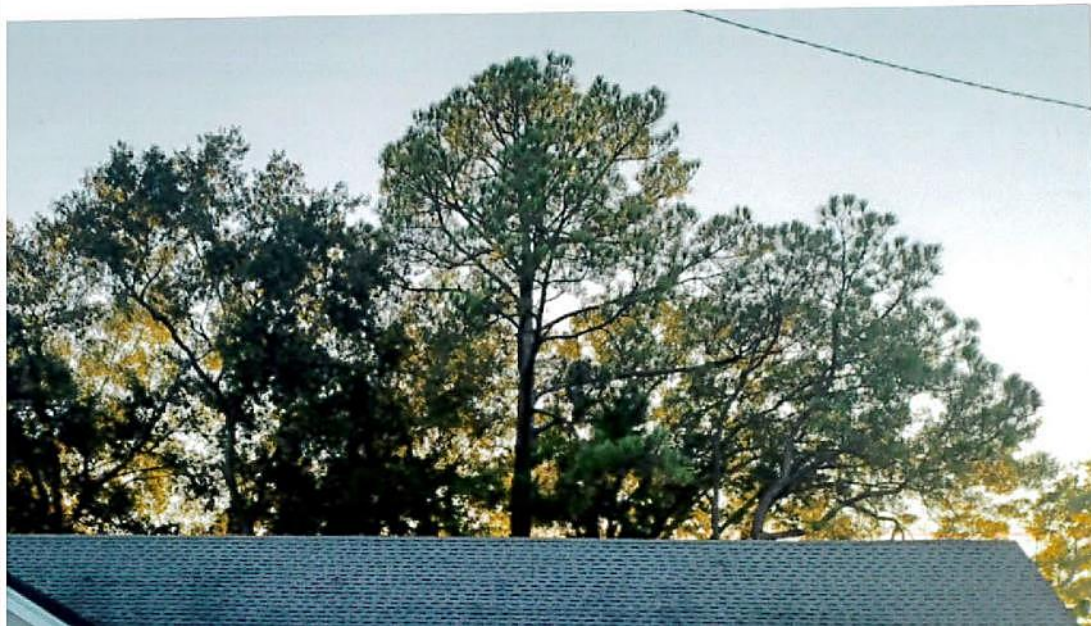
Theodore Wallace, Sr.



Saint James United Methodist Church
.1867







The Minutes of the City of Ocean Springs Historic Preservation Commission Thursday, September 14, 2023

1. Call Meeting to Order

A meeting of the City of Ocean Springs Historic Preservation Commission was called to order by Chairman Carlos Barbosa at 6:00 p.m. on Thursday, September 14, 2023. Members present were Carlos Barbosa, Michael Burns, Bonnie Munro, Owen White, and Charlene Roemer. Matthew Pavlov and Karen Chewning were absent. Also present were Deputy City Clerk Vicky Hupe, Patty Gaston, City Planner Wade Morgan, Planning & Grants Administrator Carolyn Martin, and Planning & Grants Coordinator Camille Anderson.

The Chairman called the meeting to order.

2. Old Business

- a. 506 Martin Avenue/ PIO# 60137586.000 - Les McMackin - Amendment to an approved COA to revise the location of the garage.

W. Morgan presented the application.

A motion was made by C. Roemer seconded by B. Munro to recommend approval for the Amendment to an approved COA to revise the location of the garage.

The motion was unanimously carried.

- b. 317 Lovers Lane/ PIO# 61058001.000/61058003.000 - Dennis Cowart- COA request for a new 2 story residence. *Deferred from the August 10, 2023 agenda.*

W. Morgan presented the application. Objection from neighbor included in packet. Nothing goes against code.

A motion was made by M. Burns seconded by B. Munro to recommend approval for COA request for a new 2-story residence at 317 Lovers Lane. The motion was unanimously carried.

3. New Business

- a. 802 Iberville Drive/ PIO# 61030003.000 - Clay Wiser - Certificate of Appropriateness (COA) for a new residence.

W. Morgan presented the application.

A motion was made by C. Roemer seconded by M. Burns to recommend approval for a COA for a new residence at 802 Iberville Drive. The motion was unanimously carried.

- b. **DEFERRED:** 400 Front Beach Drive/ PIO# 61335034.000 & 61335031.000 - City of Ocean Springs - Certificate of Appropriateness (COA) for a Public Event Center & Marina.

4. Approval of Minutes

a. 08_10_2023_HPC_Minutes

B. Munro was not mentioned in the minutes even though she was in attendance at the August 10 meeting.

A motion was made by C. Roemer seconded by B. Munro to recommend approval of the corrected minutes from August 10, 2023. The motion was unanimously carried.

5. Audience Request

a. Presentation by Chelsea Prince Regarding Historic Districts

6. Administrative

None.

7. Adjourn

A motion was made by B. Munro seconded by C. Roemer to adjourn the meeting. The motion was unanimously carried.