



**AMENDED October 17, 2023
RECESSED MEETING AGENDA
CITY OF OCEAN SPRINGS
MAYOR & BOARD OF ALDERMEN
TUESDAY, OCTOBER 17, 2023 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY** regarding issues listed on this agenda. The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

4. OLD BUSINESS

- a. Appoint Kristen Kapiotis to the Civil Service Commission for a 6-year appointment ending June 30, 2029
- b. Adopt a Resolution approving the form of and authorizing the execution of an Interlocal Agreement between Jackson County, Mississippi, and the City in connection with the Tax Increment Financing Plan for 1515 Government Street June 2023 and related purposes

5. NEW BUSINESS

- a. APPEAL: Variance to the Minimum Side Yard Building Setback at 425 Bills Ave., PID# 61450015.000, Applicant: Jason Lapin/CJT, Inc. – Zoning Adjustment Board Recommends Denial

6. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a. Authorize the Mayor to Execute the Contract Renewal with The Capitol Group for 2023 - 2024 with no changes from previous year

City Clerk:

- b. Authorize Public Records Request form revision
- c. Approve Minutes: Special Call Meeting October 2, 2023
- d. Approve Minutes: Regular Meeting October 3, 2023

- e. Approve Minutes: Special Call Meeting October 10, 2023
- f. AMENDED: Ratify check 127621 to APWA Gulf Coast for \$1250.00 for 2023 MS APWA Fall Conference Registration fees for five (5) city employees
- g. AMENDED: Ratify check 127617 to Kevin Westbrook for \$640.00 for tech director fees for August and September 2023
- h. AMENDED: Authorize to execute the amended Tyler Technologies contract for the Municipal Court System changing from server storage to cloud storage so that the system will coordinate with the current Tyler system used by the city

Police Department:

- i. Accept OSPD Monthly Report for September 2023

Fire Department:

- j. Accept OSFD Monthly Report for September 2023
- k. Authorization to Declare Surplus and Dispose of Kenmore Elite Stainless Range Asset # 7154

Human Resources/Risk Management:

- l. Authorize employment of Paul Moshenrose, Patrolman, Step 3, \$22.50 hourly rate; effective November 1, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- m. Authorize employment of Madeline Boccaleri, Patrolman, Step 1, \$19.50 hourly rate; effective October 23, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- n. Authorize transfer of Patrolman Kevin Interlicchia to Animal Control Officer, Step 5, \$15.76 hourly rate; effective October 28, 2023

Planning Commission:

- o. Approve a Lot Split at 2207-2209 Government St., within the CMX-2 Community Commercial District., PID# 61058021.000, Applicant: Cloyd Investments, LLC – Planning Commission Recommends Approval

Historic Preservation Commission:

- p. Approve the Request for Designation of the St. James United Methodist Church as a Landmark Site, Applicant – St. James United Methodist Church, 1418 Government St.; Parcel ID # 60137052.000 – Historic Preservation Commission Recommends Approval

Grants Administration:

- q. Authorize the Contract with Gulf Regional Planning Commission (GRPC) for GIS and Map Drawing Services Related to Redistricting Based on the 2020 Census, not to exceed \$7,500.00
- r. Authorize Closure of Engineering Contract with Brown, Mitchell, & Alexander,

Inc. Due to Change in Scope – Tidelands Project: FY20-P412-02: East Beach Accessibility

- s. Adopt Resolution to authorize the application to the 2nd Round of Applications for the Mississippi Outdoor Stewardship Trust Fund for Improvements to Marshall Park

Building Department:

- t. Accept Building Department Permit Report for September 2023
- u. Accept Tree Applications with Building Official Recommendations for applications received through October 10, 2023
- v. Accept Code Report through October 12, 2023

7. DEPARTMENT REPORTS

- a. City Clerk: AMENDED: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread the summary on the Minutes
- b. City Clerk: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances

- 8. **GENERAL PUBLIC COMMENT** *The public is invited to address the Board, for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

9. MAYOR AND ALDERMEN'S FORUM

10. EXECUTIVE SESSION

ADJOURN UNTIL 6: 00 P.M. on November 7, 2023



Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Ravin Nettles, Executive Admin & Community Relations Coordinator

Re: Appoint Kristen Kapiotis to the Civil Service Commission for a 6-year appointment ending June 30, 2029

Section: OLD BUSINESS

Meeting Date: October 17, 2023

THERE CAME on for consideration by the Mayor and Board of Aldermen (the “Governing Body”) of the City of Ocean Springs, Mississippi (the “City”), the matter of the Interlocal Agreement between the City and Jackson County, Mississippi. After a full consideration of the matter, Alderman _____ offered and moved the adoption of the following Resolution:

RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI (THE “CITY”), APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN JACKSON COUNTY, MISSISSIPPI (THE “COUNTY”), AND THE CITY IN CONNECTION WITH THE TAX INCREMENT FINANCING PLAN FOR 1515 GOVERNMENT STREET, CITY OF OCEAN SPRINGS, JACKSON COUNTY, MISSISSIPPI, JUNE 2023 AND FOR RELATED PURPOSES.

WHEREAS, the Governing Body of the City, acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

1. The City previously approved and adopted the *Tax Increment Financing Plan for 1515 Government Street, City of Ocean Springs, Jackson County, Mississippi, June 2023* on July 18, 2023 (the “TIF Plan”), and Jackson County, Mississippi (the “County”) approved the TIF Plan on August 7, 2023.

2. The TIF Plan provides that the City may authorize and issue an aggregate not to exceed principal amount of \$1,000,000 tax increment financing bonds in one or more series, to fund certain Infrastructure Improvements (as described in the TIF Plan), and also provide for the City's and County's joint and mutual pledge and division of the incremental increase in tax revenues generated by the development and redevelopment within the TIF District (as defined in the TIF Plan) as security for bonds issued pursuant to the TIF Plan.

3. The City and County desire to enter an Interlocal Agreement (the “Interlocal Agreement”), attached hereto as **EXHIBIT A**, for the implementation of the TIF Plan and the issuance of bonds associated with the TIF Plan, all as authorized under Sections 21-45-1 *et seq.*, Mississippi Code of 1972, as amended and/or supplemented from time to time (the “Act”).

4. Pursuant to the Interlocal Agreement, the City and the County shall contract with each other for the joint and cooperative action relating to the financing of Infrastructure Improvements within the TIF District and to jointly pledge revenues to fund the debt service of indebtedness associated with the bonds authorized pursuant to the TIF Plan and in accordance with the Act, with the City's and the County's total responsibility being limited to those amounts as set forth in the Interlocal Agreement.

5. The Interlocal Agreement is necessary to facilitate implementation of the TIF Plan and the issuance of bonds to be issued pursuant to the TIF Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body of the City adopts this Resolution pursuant to the Act and all matters and things recited in the premises and preamble of this Resolution are found and determined to be true and correct.

SECTION 2. That the Governing Body of the City does hereby approve the Interlocal Agreement in the form attached hereto and made a part hereto as **EXHIBIT A** and does hereby authorize the Mayor and the City Clerk to execute the Interlocal Agreement for and on behalf of the City.

SECTION 3. Following approval by the County, counsel to the City and/or bond counsel is authorized and directed to file for approval of the Interlocal Agreement with the Mississippi Attorney General and to affect such other filings as may be required by the Act.

SECTION 4. All orders, resolutions, or proceedings of this Governing Body in conflict with the provisions of this resolution shall be and are hereby appealed, rescinded, and set aside, but only to the extent of such conflict, if any.

SECTION 5. For cause, this resolution shall become effective immediately upon adoption thereof.

Alderman _____ seconded the motion to adopt the foregoing resolution and the same being put to a roll call vote, the result was as follows:

Alderwoman Jennifer Burgess	voted: _____
Alderman Rickey Authement	voted: _____
Alderman Kevin Wade	voted: _____
Alderman Ken Papania	voted: _____
Alderman Robert Blackman	voted: _____
Alderman Michael Impey	voted: _____
Alderman Bobby Cox	voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this, the ____ day of _____ 2023.

(SEAL)

Kenny Holloway, Mayor

ATTEST

Patty Gaston, City Clerk

EXHIBIT A

Interlocal Agreement

INTERLOCAL COOPERATION AGREEMENT

THIS INTERLOCAL COOPERATION AGREEMENT (this “Agreement”) is made by and between **JACKSON COUNTY, MISSISSIPPI** (the “County”), a political subdivision of the State of Mississippi (the “State”), acting by and through its duly elected and serving Board of Supervisors, and the **CITY OF OCEAN SPRINGS, MISSISSIPPI** (the “City”), a municipal corporation of the State, acting by and through its duly elected and serving Mayor and Board of Aldermen.

WITNESSETH:

WHEREAS, the City and County are authorized pursuant to Sections 21-45-1 *et seq.*, Mississippi Code of 1972, as amended (the “TIF Act”), and Section 17-13-1 *et seq.*, Mississippi Code of 1972, as amended (the “Interlocal Act” and together with the TIF Act, the “Act”) to contract with each other for joint and cooperative action relating to the financing for the construction of infrastructure improvements and facilities and to jointly pledge revenues to fund the debt service of any such indebtedness incurred pursuant to the Act; and

WHEREAS, OHOS Development, LLC (the “Developer”), requested that the City and County participate in the construction and development on approximately 2.10 ± acres of land located in the City and in the County of a mixed-use tourism destination with a boutique hotel, a restaurant, parking garage, food hall, retail shops, office space, and condominiums (the “Project”), all as described in the *Tax Increment Financing Plan for 1515 Government Street, City of Ocean Springs, Jackson County, Mississippi, June 2023* (the “TIF Plan”), which was approved by the City on July 18, 2023, and by the County on August 7, 2023, by issuing tax increment financing bonds in one or more series in a principal amount not to exceed One Million Dollars (\$1,000,000) for a term of up to fifteen (15) years (the “TIF Bonds”), a portion of the proceeds of which will be used to pay the costs of constructing infrastructure improvements necessary for the Project, all as described in the TIF Plan and as authorized pursuant to the TIF Act; and

WHEREAS, pursuant to the TIF Plan, the City entered into a Development and Reimbursement Agreement with the Developer, dated as of August 1, 2023 (the “Development Agreement”), memorializing the Developer’s agreement to construct the Infrastructure Improvements (as defined herein) and complete the Project and the City’s intent, acting in concert with the County, to issue the TIF Bonds subject to the conditions set forth in the Development Agreement, in order to fund all or part of the costs of the Infrastructure Improvements, all as are authorized by the TIF Act and as described in the TIF Plan and the Development Agreement (collectively, the “TIF Documents”); and

WHEREAS, the City and the County, in accordance with the TIF Documents, desire to, and hereby do, enter into this Agreement wherein, in accordance with the TIF Plan, the City and the County agree to pledge certain incremental increases in real and personal property ad valorem tax revenue (excluding school taxes) in addition to a pledge of a portion of the incremental increase in sales taxes generated by the Project as security for debt service and for payment on the TIF Bonds issued by the City for purposes of reimbursing the Developer for the Infrastructure Improvements, all as provided for in the TIF Documents and in accordance with the TIF Act.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the above and the mutual covenants and promises contained herein, the City and the County do hereby agree as follows:

1. **DURATION:** This Agreement shall be in force and effect until the principal and interest of the TIF Bonds, including any refunding(s) of the TIF Bonds, issued by the City under the TIF Documents are paid in full, but not to exceed fifteen (15) years from the date of issuance of the TIF Bonds.

2. **PURPOSE:** The purpose of this Agreement is to define the responsibilities of the City and County with respect to the development and redevelopment of the TIF District as described and set forth in the TIF Documents and the financing of certain of the Infrastructure Improvements in connection thereto, through the issuance of the TIF Bonds.

3. **STATUTORY AUTHORITY:** The City and County are authorized to fulfill the terms of this Agreement under the authority of the Act.

4. **PROJECT:** The Project shall be a mixed-use development referred to as the Project constructed on approximately 2.10 ± acres of land located in the City and in the County that will include a boutique hotel, a restaurant, parking garage, food hall, retail shops, office space and condominiums as well as the Infrastructure Improvements.

5. **THE INFRASTRUCTURE IMPROVEMENTS:** The Infrastructure Improvements will consist of acquiring, installing or constructing various public or privately owned infrastructure improvements eligible for tax increment financing under the TIF Act and the TIF Plan, including but not limited to, installation, rehabilitation and/or relocation of utilities such as water, sanitary sewer; construction, renovation, or rehabilitation of drainage improvements, roadways, curbs and gutters, sidewalks, site improvements, surface and structured parking, paving and other related parking lot improvements and land obtained for said infrastructure and parking improvements; relocation, acquisition or construction of electrical lines, lighting, and signalization; landscaping of rights-of-way; for other purposes authorized pursuant to the TIF Act; related architectural and engineering fees, attorney's fees, TIF Plan preparation fees, issuance costs, capitalized interest, and other related soft costs, all as may be authorized by the TIF Act (collectively, the "Infrastructure Improvements"). The Infrastructure Improvements described herein above may be acquired, constructed, or installed within the TIF District or land adjacent to and serving the TIF District.

6. **ADMINISTRATION:** This Agreement shall be administered as a joint undertaking of the County and City. A separate entity is not created under this Agreement.

7. **CITY OBLIGATIONS:** The City shall have the following obligations and responsibilities:

(a) The City is designated as the legal entity assigned the responsibility for administration of this joint undertaking, and the City Clerk of the City is hereby designated as the officer to receive, disburse, and account for the funds of the undertaking in the manner prescribed by law.

(b) The City shall provide to the County within ten (10) days of the issuance of the TIF Bonds written notification of the issuance of the TIF Bonds, a copy of the amortization schedule of the TIF Bonds, and a summary of the County's participation in the payment of the debt service.

(c) All real or personal property acquired for purposes of the joint undertaking, if any, shall be acquired, leased, or owned by the City and shall be maintained by the City.

(d) Upon the expiration of this Agreement, all interests in any real or personal property acquired for the purpose of the joint undertaking, if any, shall remain with the City.

(e) The City shall send to the County an invoice, no later than sixty (60) days prior to any payment date on the TIF Bonds, stating the amount of the County's Tax Increment (defined herein) to be paid to the City with such payment to be paid by the County no later than thirty (30) days prior to such payment date.

(f) The City shall provide documentation to the County for any expenditure made with respect to this Agreement.

(g) The City will employ all reasonable efforts to cooperate with the Developer, its successors, and its assigns to process and timely issue permits, approve plans and effect consideration of and performing or taking such other actions as may facilitate and support the Developer in completing the Project. The City will affect such procedures with respect to the sale and issuance of the TIF Bonds, including, without limitation, the adoption of appropriate resolutions and such other procedures and documents as may be required by the Act.

(h) Subject to the City's verification of the lawfully available Tax Increment (as defined hereinafter) available to the City under the TIF Plan and this Agreement; and inspection of the Infrastructure Improvements, as defined in the TIF Documents, to verify that they have been completed in accordance with the City's standards, codes, and resolutions, all of which inspection shall be completed by the City using all reasonable efforts and in a timely and expeditious manner; the City will use its reasonable best efforts to sell and issue the TIF Bonds, in one or more series, in an aggregate amount not to exceed One Million Dollars (\$1,000,000), pursuant to the terms of the Act and on such terms, conditions and rates of interest as shall be mutually agreeable to the City and to the purchaser of the TIF Bonds; provided, however, that the TIF Bonds will not be sold and issued until such time as the Developer has complied with the prerequisites to issuance set forth in the TIF Documents.

(i) Pursuant to the resolution or resolutions of the City authorizing the sale and issuance of the TIF Bonds, or other similar debt instruments (collectively, the "Bond Resolution"), the proceeds from the sale of the TIF Bonds, or other similar debt instruments will be delivered to the City or to a financial institution selected by the City for handling and distribution according to the terms of the Bond Resolution and the Act.

(j) Payment of the principal and interest on the TIF Bonds will be secured and provided for by a pledge from the City and County of the Tax Increment, as defined below. The City Clerk and the Chancery Clerk of the County shall annually meet, in consultation with the County Tax Assessor, to determine the Tax Increment available from the City and County ad valorem tax revenue; and together with the Department of Revenue Sale Tax Diversion Certificate delivered to the City, determine the total Tax Increment available for the payment of debt service on the TIF Bonds. As used in this Agreement, "Tax Increment" shall mean (1) 100% of the incremental increase in the City's sales tax rebates (except for any funds received by the City as a result of a special sales tax levy and except for any rebates diverted to the State's TIP Fund, as described and set forth in the TIF Documents) (the "City Sales Tax Increment") and 100% of the increase in the City's real and personal property ad valorem tax revenues generated from the Project within the TIF District, but excluding taxes for public school purposes (the "City Ad Valorem Tax Increment" and collectively with the City's Sales Tax Increment, the "City's Tax Increment"), and (2) by the County of the revenues derived from 25 of the County's mills when applied to the incremental increase in the County's real and personal ad valorem tax revenues generated from the Project within the TIF District, but excluding taxes for public school purposes (the "County's Tax Increment" and collectively with the City's Tax Increment, the "Tax Increment").

(k) The principal amount of any series of the TIF Bonds shall be determined by the City and based on that portion of the Tax Increment generated within the TIF District in an amount not to exceed One Million Dollars (\$1,000,000) that can be repaid by the City over a term not to exceed fifteen (15) years using a reasonable marketable interest rate, as determined by the City, with (i) 50% of the City Sales Tax Increment, plus (ii) 100% of the City Ad Valorem Tax Increment, and plus (iii) 100% of the County's Tax Increment.

(l) Costs of issuance for the TIF Bonds including, but not limited to, the fees and expenses of the City and Bond Counsel, will be paid from the proceeds of the TIF Bonds as provided in the TIF Documents.

(m) The City shall provide for the timely payment of debt service relating to the TIF Bonds utilizing the lawfully available Tax Increment that is held in the Tax Increment Fund, defined below, including the City's Tax Increment and the County's Tax Increment.

(n) Pursuant to the Bond Resolution, the City shall establish a separate fund entitled the "Tax Increment Fund, Project Construction Fund" (the "Tax Increment Fund") to receive the Tax Increment and receive the proceeds of any other financial assistance received in connection with the TIF Plan. Any funds remaining in the Tax Increment Fund after the TIF Bonds are no longer outstanding shall be reimbursed to the City and County based on the proportionate share that each contributed to the Tax Increment Fund for use by the City and the County for any lawful purpose.

8. **COUNTY OBLIGATIONS:** The County shall have the following obligations and responsibilities:

(a) As set forth in the TIF Documents, the County shall pledge the County's Tax Increment as security for the TIF Bonds. The pledge of the County's Tax Increment

shall not be considered a pledge of the full faith and credit of the County. The pledge of the County's Tax Increment is the sole obligation of the County with respect to the payment of the debt service on the TIF Bonds, and any surplus in County incremental tax increase revenues will be deposited by the County into the County general fund or other appropriate fund for use for any lawful County purposes.

(b) The County hereby agrees to execute any security instruments consistent with this Agreement as may be reasonably necessary and required by the City's Bond Resolution for the issuance of the TIF Bonds, including any refunding of the TIF Bonds.

(c) Upon the receipt of the invoice from the City provided for in Section 7(e) hereof, the County shall provide for the timely payment of the County's Tax Increment, no later than thirty (30) days prior to the payment date on the TIF Bonds, to the City Clerk, so as to enable the City to make timely payment of debt service relating to the TIF Bonds as set forth herein, the Bond Resolution and any other documents and resolutions approved by the City in connection with the sale and issuance of the TIF Bonds.

9. **AMENDMENT:** This Agreement may be amended by mutual written consent of the County and the City. No such amendment shall in any way effect the security for and the payment of debt service on the TIF Bonds.

10. **EFFECTIVE DATE & COUNTERPARTS:** This Agreement shall become effective from and after the date it has been approved by the governing authorities of the County, the City, and the Attorney General of the State as required by Section 17-13-11 of the Interlocal Act and when it has been filed as otherwise provided by the Interlocal Act. This Agreement may be executed by the parties hereto using multiple counterparts.

THIS AGREEMENT ENTERED into this the ____ day of _____ 2023.

CITY OF OCEAN SPRINGS, MISSISSIPPI

[SEAL]

By: _____
Kenny Holloway, Mayor

ATTEST:

By: _____
Patty Gaston, City Clerk

JACKSON COUNTY, MISSISSIPPI

By: _____
Kenneth E. Taylor, President
Board of Supervisors

ATTEST:

Josh Eldridge, Chancery Clerk

[SEAL]

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Planning & Grants Admin
Wade Morgan, Planner

Re: APPEAL: Variance to the Minimum Side Yard Building Setback at 425 Bills Ave.,
PID# 61450015.000, Applicant: Jason Lapin/CJT, Inc. – Zoning Adjustment Board
Recommends Denial

Section: NEW BUSINESS

Meeting Date: October 17, 2023

The Zoning Adjustment Board (ZAB) considered the request described above at its regular meeting on Tuesday, October 10, 2023. The applicant requests a variance to allow an addition to the existing building to encroach 2.5 feet into the required side yard on the north side of the property. The requested variance will allow the owner to enlarge the house's living space, which will result in a setback distance of 7.5 feet instead of the standard 10 feet.

The ZAB members considered the report from the staff and the information provided by the applicant. A motion to recommend approval of the requested variance DIED due to the lack of a second on the motion. A second motion to recommend DENIAL of the variance passed with 3 members voting YES, 1 member voting NO and 1 member ABSENT. Additional documents are attached.

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

ZONING ADJUSTMENT BOARD REPORT

PUBLIC MEETING DATE: October 10, 2023

APPLICANT(S): Jason Lapin/CJT, Inc.

CURRENT OWNER? ✓ Yes No

LOCATION: 425 Bills Ave./ PID# 61450015.000, Lot 15 Bills Avenue subdivision

REQUESTED ACTION: Variance to the minimum side yard setback requirement to allow a building to encroach 2.5 feet into the required side yard on the north side of the property.

DATE OF APPLICATION: September 8, 2023

ADJACENT ZONING AND LAND USE:

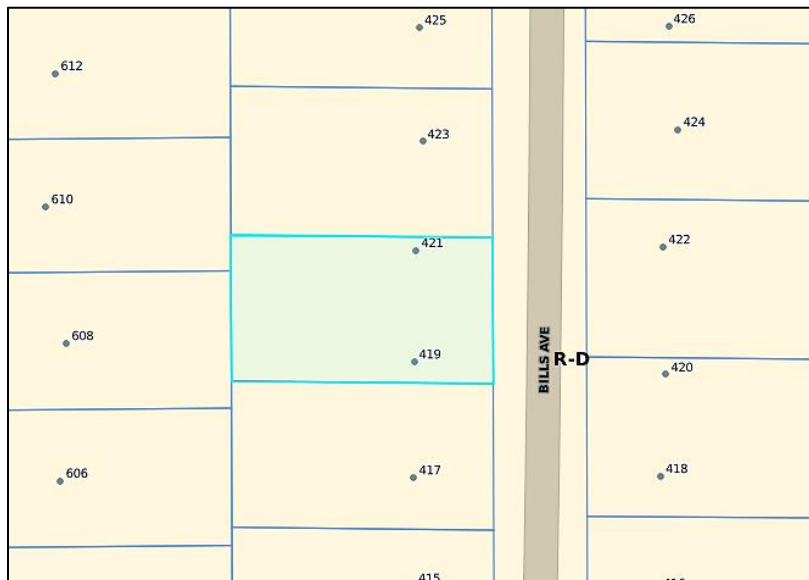
Subject Property: R-D, Two Family Residential District, single family dwelling.

North, South & West: R-D District – single-family dwellings and undeveloped lots.

East: across Bills Ave., R-D District – undeveloped lots and single family dwellings.

CURRENT CONDITIONS:

Property Size: 10,941 sq. ft.



DESCRIPTION OF REQUEST: the applicant requests a 25% variance from the standard 10-foot side yard building setback requirement from the north property line. The purpose of the variance is to permit the construction of an addition to the existing dwelling.

FINDINGS:

- The standard side yard building setback distance in the R-D district is 10 feet. The requested 25% variance will allow an encroachment of 2.5 feet and result in a 7.5 ft. building setback.
- At the meeting on Oct. 11, 2022, the ZAB considered a request from Little Bluff, LLC for side yard setback variances for lots 14, and 16 through 20. Lot 15 (this application) was not included because it had been sold. The Board of Aldermen approved those variances on Oct. 18, 2022.
- The ZAB may recommend variances that meet the following criteria: 1) exceptional narrowness, shallowness or shape of a specific piece of property at the time of the original adoption of the regulations, or 2) exceptional topographical conditions or other extraordinary or exceptional situation or condition of a specific piece of property, which condition is not generally prevalent in the area, or 3) the strict application of these regulations would result in peculiar and exceptional practical difficulties to or exceptional and undue hardship upon the owner of the property.

POTENTIAL MOTIONS:

To recommend **approval/denial** of a variance of 25% from the minimum side yard setback requirement on the north side of the dwelling at 425 Bills Ave. to allow an addition to be 7.5 feet from the lot line.



City of Ocean Springs Planning Department

1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564

(228) 875-4415

VARIANCE REQUEST APPLICATION

Submittal Requirements:

- Application
- Fee of \$50.00 must be paid at the time application is submitted.
 - \$1.00 additional fee (per Ordinance 2022-17 following the requirements of Section 25-60-5 MS Code Annotated)
- Site Plan (or Survey) showing requested variance, with dimensions.

Date: 9/8/2023

Name of Applicant: Jason Lapin CST, Inc.

Address: 425 Bills Ave,

Phone No. 228-243-8368 Email Address: Jasonlapin@ymail.com

.....
Parcel Identification Number: _____

Property Owner (if different from Applicant): _____

Property Location for the Variance: _____

Type of Variance(s) Requested (setback, height, zoning extension, parking, etc.)

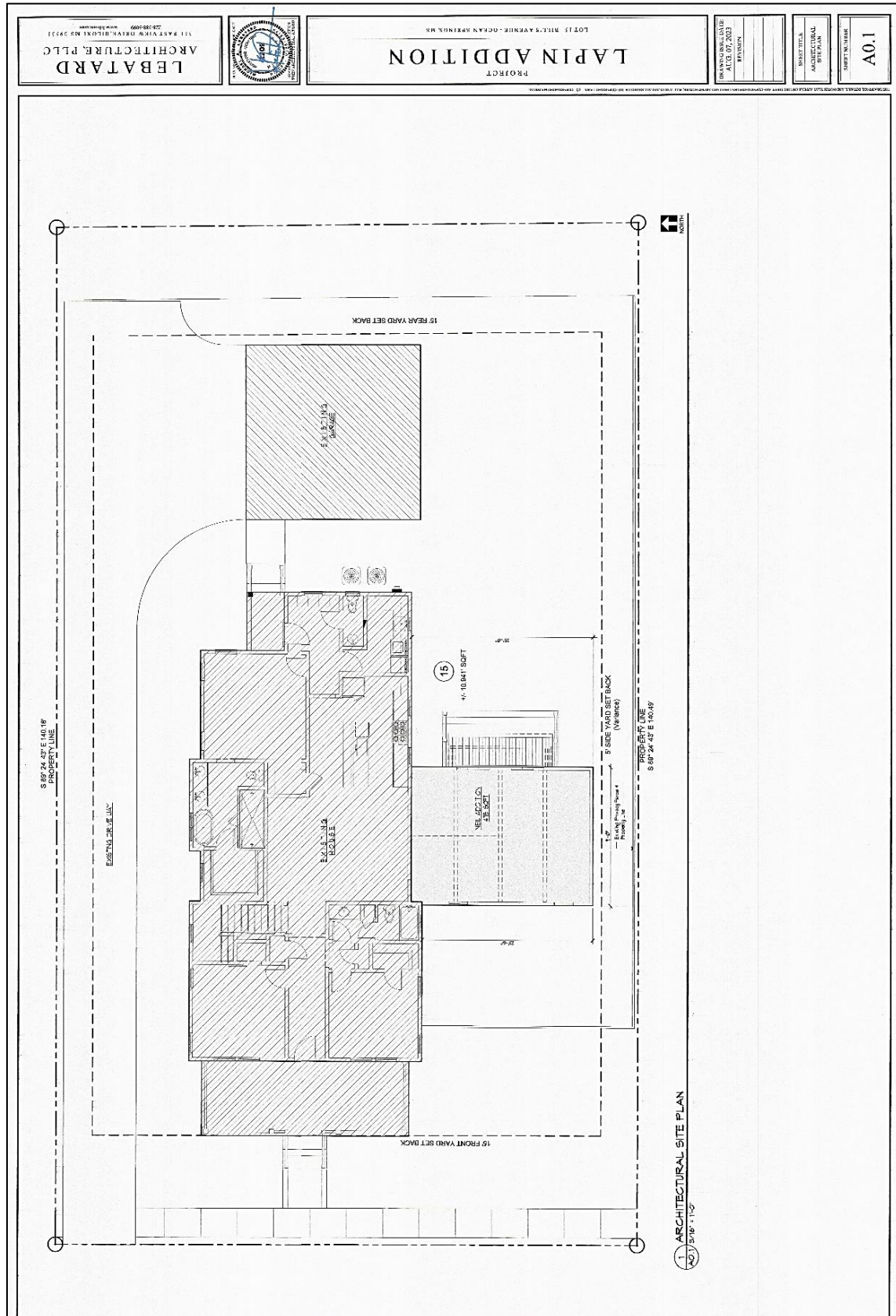
The purpose of this variance is to consider an application to allow:

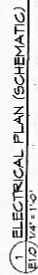
Provide justification of the variance request. Justification must include exceptional narrowness, shallowness, shape of a specific piece of property, exceptional topographical conditions, or other extraordinary situation or condition for a specific piece of property.

Applicant Signature: _____

Date: 9/8/2023

APPLICANT'S SITE PLAN:





PROFESSIONAL SERVICES AGREEMENT

BY AND BETWEEN

THE CITY OF OCEAN SPRINGS, MISSISSIPPI AND THE CAPITOL GROUP, LLC

THIS Agreement is made and entered into by and between The Capitol Group, LLC, a Limited Liability Corporation, with offices located at 1103 Hanley Road, Ocean Springs, MS 39564, (hereinafter "TCG"), and the City of Ocean Springs, Mississippi, a municipal corporation and political subdivision of the State of Mississippi (hereinafter "City").

WHEREAS, the City solicited the professional services of a lobbyist to represents its interest before various governmental agencies, quasi-governmental agencies and/or entities, including but not limited to, the Mississippi Legislature and the United States Congress.

NOW, THEREFORE, in consideration of the mutual benefits and advantages each to the other, as hereinafter set forth, the parties hereto agree as follows:

SECTION I. SCOPE OF WORK

TCG shall provide lobbying services within the State of Mississippi, to include direct communication with legislators or other officials concerning relevant legislation, appearances before committees or state agencies, and other actions commonly associated with the promotion of or opposition to legislative, administrative, or regulatory initiatives (hereinafter collectively referred to as "Services"). Additionally, TCG shall provide and satisfy the obligations set forth in "Attachment A" which is attached hereto and incorporated as a part of this Agreement (hereinafter collectively referred to as "Services"). TCG shall coordinate all Services and activities with the City and its representatives in advance. In the performance of all Services, TCG shall not subcontract any portion of the work and shall not retain additional or outside assistance without prior approval of the City.

SECTION II. TERM, COMPENSATION AND METHOD OF PAYMENT

The City shall compensate TCG for Services accomplished as the lobbying firm for the City on the state level for a monthly term period beginning immediately upon execution of this Agreement for an amount not to exceed Three Thousand Three Hundred Dollars (\$3,300.00) plus expenses. Payment shall be due forty-five (45) days after receipt of a monthly invoice in the amount of Three Thousand Three Hundred Dollars (\$3,300.00), plus expenses, from TCG detailing the

services provided on behalf of the City and in accordance with Section 31-7-305 of the Mississippi Code of 1972, as amended. TCG agrees that invoices will be received by the City within thirty (30) days of service and then approved by the Mayor.

The City shall compensate TCG for reimbursable expenses, which shall consist of and be limited to: (1) normal and customary expenditures for travel and accommodation, printing, and postage charges; subject to prior approval but within the not exceed amount approved by the City for Services not including the amount approved for the option to extend; (2) expenses need a Eight Thousand Four Hundred Dollar (\$8,400.00) cap with any additional expenses requiring prior Board approval to have the budget amended; and (3) such other expenses as approved in advance by the City.

SECTION III. ***TERMINATION***

This Agreement may be terminated by either party with or without cause upon the provision of thirty (30) days advance written notice to the other party. TCG shall be compensated for approved Services accomplished prior to the date of termination. TCG shall deliver to the City any written or descriptive matter than has been developed, maintained, or copied by TCG in furtherance of this Agreement. In the event of loss or destruction of any such written or descriptive matter, TCG shall promptly notify the City of the particulars of the same in writing. All work completed by TCG as of the effective date of termination will be delivered to the City within five (5) working days after termination. Neither party shall be in default under this Agreement for a failure to perform, if such failure results from fire, explosion, strike, freight embargo, natural disaster, act of God, act of the public enemy, war, civil disturbance, terrorism, act of any government de jure or de facto or agency or official thereof, labor shortage, transportation contingencies, unusually severe weather, default of manufacturer or a supplier, quarantine restrictions, epidemic, catastrophe, or similar cause beyond the control of such party. Whenever possible, any schedule or time for performance set out in this Agreement shall be extended as necessary to overcome the effects of such force majeure.

SECTION IV. ***CONFLICT OF INTEREST***

TCG represents and warrants that it has no knowledge of any relationship with any third person or entity which does, or might in any way present a conflict with the City's interests or which would prevent TCG from performing fully the duties under this Agreement. If, in the sole opinion of the City and TCG, a conflict of interest arises, then the City and TCG shall jointly reach a resolution within a reasonable time period. If the City and TCG cannot resolve the conflict within a reasonable time period, then either party may exercise its right to terminate this Agreement pursuant to Section IV of this Agreement.

SECTION V.
ETHICS

The Services covered by this Agreement are governed by, and will be performed strictly in accordance with, the provisions of the Mississippi statutes governing the conduct and registration of lobbyists and all rules validly promulgated thereunder, including the preparation and timely filing of all required reports. TCG represents that Haley Martin is a registered lobbyist under the applicable laws of the State of Mississippi and is free to engage in work necessary to actively represent the City's interests in Mississippi pursuant to this Agreement.

SECTION VI.
***RECORD KEEPING RELATED TO GIFTS, CONTRIBUTIONS,
ENTERTAINMENT INVITATIONS, ENTERTAINMENT EXPENDITURES, ETC.***

TCG agrees to keep proper and accurate records of exempt gifts, contributions, entertainment invitations, entertainment expenditures, and all other expenses of related activities subject to regulation under applicable laws.

SECTION VII.
CONFIDENTIAL INFORMATION

TCG acknowledges that it may have access to certain confidential and proprietary information of the City and that such information may include financial data, proprietary lists, operational method, policy statements, and other confidential data. TCG warrants that it will not share any such information with other without authorization from the City and will maintain its confidentiality.

SECTION VIII.
INDEPENDENT CONTRACTOR

TCG shall carry out the terms of this Agreement as an independent contractor and not as an agent, servant, or employee of the City. TCG shall not receive any employee benefits. Likewise, the employees of TCG, if any, are not the agents, servants, or employees of the City. For all purposes hereunder, TCG is and shall be deemed to be an independent contractor as it is mutually agreed that nothing contained herein shall be deemed or construed to constitute a partnership or joint venture between TCG and the City. In the performance of the Services, TCG agrees not to subcontract any portion of the work and not to retain additional or outside assistance without prior approval of the City.

SECTION IX.
ASSIGNMENT

TCG shall not assign this Agreement or any of the rights hereunder, in whole or in part, to any person, firm or corporation, without the prior written consent of the City. In the performance

of the Services, TCG has the authority and permission to subcontract any portion of the work and to retain additional or outside assistance without prior approval of the City.

SECTION X.

RECORD RETENTION AND ACCESS TO RECORDS

Provided TCG is given then (10) days advance written notice and such inspection is made during normal business hours of TCG at TCG's place of business, the City's Mayor designee shall have access to any of TCG's books, documents, papers and/or records which are maintained or produced in furtherance of this Agreement and pertinent only to the services performed under this Agreement for the purpose of responding to requests for public records, making audits, examinations, excerpts and transcriptions.

All records related to this Agreement and pertinent only to the services performed under this Agreement shall be retained by TCG for three (3) years after final payment is made under this Agreement and all pending matters are closed; however, if any audit, litigation or other action arising out of or related in any way to documents produced in furtherance of this Agreement, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved or until the end of the three (3) year period, whichever is later.

SECTION XI.

GOVERNING LAW AND VENUE

This Agreement contains all the terms, conditions and obligations between the parties and may only be amended, changed, modified, or expanded in scope of work or otherwise by formal written amendment duly executed by both parties. The parties acknowledge and accept that the City may execute any and/or each amendment only upon official authorization first duly obtained from its governing authority.

Additional services may be added to this Agreement by mutual consent of the parties in writing as an amendment to this Agreement. All other terms and conditions not affected by such an amendment shall remain the same.

SECTION XII.

NOTICES

The parties to this Agreement for professional services of a lobbyist to represent its interest before various government agencies, quasi-governmental agencies and/or entities, including but not limited to the Mississippi Legislature and the United States Congress, designate the following persons to receive any notice required under the terms of this Agreement:

CITY OF OCEAN SPRINGS, MISSISSIPPI:

Office of the Mayor
Mayor Kenny Holloway
1018 Porter Avenue
Ocean Springs, MS 39564

THE CAPITOL GROUP, LLC:

The Capitol Group, LLC
1103 Hanley Road
Ocean Springs, MS 39564

IN WITNESS WHEREOF, the City, Mississippi, and TCG, acting herein by their duly authorized representatives, have executed this Agreement as of the date first above written.

THIS the ____ day of _____, 2023.

CITY OF OCEAN SPRINGS, MISSISSIPPI

By: _____
Kenny Holloway, Mayor

Attest : _____
City Clerk

THE CAPITOL GROUP, LLC

By: Haley S. Martin
Haley S. Martin, Esq.
Tax ID No.: 82-4530247

Attest : _____

Name : _____

Title : _____



Kenny Holloway	Mayor
Bobby Cox	Alderman at Large
Jennifer Burgess	Alderman Ward 1
Rickey Authement	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Ken Papania	Alderman Ward 4
Robert Blackman	Alderman Ward 5
Michael Impey, II	Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Vicky Hupe, Deputy City Clerk

Re: Authorize Public Records Request form revision

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

Per the advice from the Mississippi Ethics Commission, a charge to conduct an estimate of charges for an email search has been added. Also, the City Clerk or the Deputy City Clerk has been listed as the Public Records Officer.



Public Records Request

Valid Contact Information is Required

Legal Name: _____

Date: _____

Street Address: _____

Email Address: _____ Phone Number: _____

SUBJECT MATTER

****Record Request are to be specific, not overly expansive in scope** **If you are making a Public Records Request for police records, you must provide the full name and the DOB of the person whose records are being requested****

MANNER OF COMPLIANCE

- ☐ Personally Inspect (Flat rate of \$10 plus time, APPOINTMENT REQUIRED)
☐ Cause to be Copied
☐ Email

MANNER OF DELIVERY DESIRED

- ☐ By mail to the address above
☐ In person at your offices
☐ Email

RATES

- Copy rate per BW page - \$0.25 -- Copy rate per Color page - \$0.50 -- Standard Letter or Legal Size
- Postage – Current Rate
- Search, Review, Reproduction (per hour/per staff member) - \$20.00
- Email files under 25MB - No charge
- USB Flash Drive (up to 1GB)/ CD - \$10 each
- Inspect in person - \$10.00 plus staff hourly rate in 15-minute increments.
- Email Searches will be charged at AGJ set rate - \$150/hour M-F 8-5 or \$175/hour Weekend and after hours.
- Email Search Estimate provided by AGJ - \$37.50 must be submitted before estimate is given
- A \$1.00 charge will be added per Ordinance 2022-17 following Section 25-60-5 MS Code requirements.

Disclaimer and Signature

ACKNOWLEDGEMENT OF COST – By signing below, I understand a fee may be charged to cover the direct costs of search, review, and reproduction. I understand such costs must be paid PRIOR to the production of the public record(s). I understand the costs for searching, reviewing, and reproducing the records may exceed initial estimates and I agree to pay additional costs if they exceed the original estimate. Should the request require extensive research or copies, the requestor agrees to allow additional time for processing the requested documentation to be mutually agreed upon by the parties. IMPORTANT: THEFT OR ALTERATION OF STATE RECORDS IS A CRIME PUNISHABLE BY LAW, MISS. CODE ANN 25-59-23 (1972).

Signature: _____

Date: _____

Approval Granted by: _____

The Minutes of the City of Ocean Springs

Mayor & Board of Aldermen

Monday, October 2, 2023

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Special Call Meeting at the Civic Center at 6:00 p.m. on October 2, 2023. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Attorney Will Norman, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Interim Police Chief Ryan Lemaire, Fire Chief Derek McCoy, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Planning & Grants Administrator Carolyn Martin, Parks & Recreation Director Stephen Glorioso, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

Alderman Authement said he owns property within the Urban Renewal Plan and is required by state statute to recuse himself. The City Attorney advised him to leave the meeting.

A motion was made by Alderman Blackman, seconded by Alderman Burgess, and unanimously carried to accept the agenda.

The object of the meeting will be any matters pertaining to: Public Hearing: Urban Renewal Plan

The Mayor made an opening statement and announced there is paperwork at the back of the meeting room for residents within the current Urban Renewal Map to opt out of the plan and their address will be removed. He said the paperwork must be turned in to City Hall by October 31, 2023. The City Attorney explained that the residents who opted out would not be included in the plan and would not be eligible for specific urban renewal grants.

* The Urban Renewal Plan will not be adopted at this meeting.

* Those who would like to speak will be asked to sign in before the meeting begins.

* Property owners within the proposed Urban Renewal Map will be given priority to speak.

* Speakers will be limited to a maximum of 5 (five) minutes each and will not be allowed to add time from another speaker

A motion was made by Alderman Cox, seconded by Alderman Papania, and unanimously carried to open the Public Hearing.

Ten property owners within the Urban Renewal Map spoke: Cynthia Fisher, Ester Payton, Rana Oliver, John on behalf of Joe Dailey, Gloria Manning, Samuel Washington on behalf of Macedonia Baptist Church, Marie Cochran, Lottie Gipson, Steven Gipson, and Jessie Carroll.

Speakers outside of the Urban Renewal Map were: Brenda Lyons, James Lewis, Elizabeth Feder-Hosey, Judith Skiba, John Ford, Leslie Oliver, Ralph Waller, Julia Illane, Steve Tillis, Lori Carter, Bob Smith, Suranjan Sen, Julia O'Neal, Rose Harmon, Becky Desporte, Margo Posten, and Charlie Robertson.

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to close the Public Hearing.

A motion was made by Alderman Papania, seconded by Alderman Burgess, and unanimously carried to adjourn the meeting.

The meeting ended at 7:51 p.m.

Mayor Date

City Clerk Date

REGULAR MEETING OF OCTOBER 3, 2023 MINUTES

CALL TO ORDER

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular Meeting at City Hall at 6:00 p.m. on October 3, 2023. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Attorney Will Norman, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Interim Police Chief Ryan Lemaire, Fire Chief Derek McCoy, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Planning & Grants Administrator Carolyn Martin, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. James Lewis gave the invocation and Alderman Cox led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to accept the agenda.

PROCLAMATIONS

- a. Recognition of employment years of service:

- 30 Years - Firefighter Ron Farr

- 25 Years - Heavy Equipment Operations Supervisor Daniel Spicer

Daniel Spicer was present to accept his certificate of service from the Mayor.

PUBLIC HEARINGS

- a. Approve the Sketch Plat for a 4-lot Subdivision in the R-1 (Low-Density Residential) District – 3072 Pabst Road, PID# 60127630.025 – Applicant: Shelley Jean Wild, Representative: Charles Taylor – Planning Commission recommends approval

A motion was made by Alderman Cox, seconded by Alderman Burgess, and

unanimously carried to open the Public Hearing.

The Planning & Grants Administrator explained the sketch plat is conceptual and determines if the development configuration is feasible. She said there is a large lot to be divided into four and the current house will remain on one of the parcels. She said the applicant will address the sewer main that does not extend to the properties during the preliminary plat phase. She said the Planning Commission recommended approval.

No public comment.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to close the Public Hearing.

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to approve the sketch plat for a 4-lot subdivision in the R-1 District at 3072 Pabst Road.

AGENDA PUBLIC COMMENT

Dee Frances Wicham, agenda item 7-x, asked about the short-term rental cap. The Planning & Grants Administrator responded that the cap was increased in June to 115 divided between two zones.

NEW BUSINESS

- a. Adopt an Ordinance to remove the Community Development & Planning Director from Civil Service protection

The Human Resources & Risk Management Director explained that all department heads, except the Fire and Police Chiefs, were removed from Civil Service protection several years ago by ordinance and there was not a Community Development & Planning Director position at that time. A motion was made by Alderman Cox and seconded by Alderman Burgess to adopt an Ordinance to remove the Community Development & Planning Director from Civil Service protection. The motion carried with a roll call vote as follows:

Aye: Alderman Papania, Alderman Burgess, Alderman Impey, Alderman Blackman, Alderman Authement, Alderman Cox, Alderman Wade

Nay: None

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to approve the consent agenda.

Mayor:

- a. Approve Run Permit for St. Alphonsus Night of Neon 5K and Fun Run on November 3, 2023, from 5:30 p.m.-8:00 p.m., using the Night of Neon route, the applicant is to pay all costs
- b. Approve the Special Event Application for the Down the Road Block Party on November 25, 2023, from 8:30 a.m. to 10:00 p.m. at Martin Luther King Jr., the applicant will pay for any incurred costs
- c. Approve special event application for Junior Tennis State Championship Tournament on December 1-3, 2023, 7:00 a.m. - 10:30 p.m., Halstead Tennis Courts; no costs incurred to the city, the applicant to pay all costs
- d. Approve the Run Application for the 13th annual Bridge for Life HIV/AIDS Walk, December 2, 2023, from 8:00 a.m. to 10:00 a.m., Front Beach/Bridge Route, the applicant will pay any applicable costs
- e. Approve run application for Mississippi Gulf Coast 5K on December 9, 2023, 8:00 a.m. - 9:00 a.m., Front Beach/Bridge; no costs incurred to the city, the applicant to pay all costs

City Clerk:

- f. Accept the September 2023 Aged Receivable Report for utility billing
- g. Approve Minutes: Recess Meeting September 19, 2023
- h. Authorize UPDATE to the Adopted Fee Schedule – Commercial Short Term Rental Application and Renewal

Police Department:

- i. Authorize the Mayor to execute the TEMCO Routine Maintenance Service Plan Agreement for the Police Department building

Fire Department:

- j. Authorize to declare 2005 Ford Free Star Van, Tag # G 35528, Vin # 2FMZA57695BA45225, and Asset # 2246 surplus, utilize for training, and dispose

Human Resources/Risk Management:

- k. Accept the resignation of Police Chief Mark Dunston, effective September 29, 2023; authorize to begin the process of filling the vacant position
- l. Authorize appointment of Police Captain Ryan Lemaire as the Interim Police Chief, effective September 30, 2023
- m. Authorize removal of Patrolman Daniel Wanhala from probationary status to full-time status effective immediately

- n. Authorize employment of Tyrone Patterson, Parks Maintenance Laborer, Step 1, \$13.00 hourly rate; effective October 4, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- o. Authorize termination of Parks Maintenance Laborer employee #2678, effective September 21, 2023; authorize to begin the process of filling the vacant position
- p. Authorize termination of Administrative Assistant employee #2622, effective September 28, 2023; authorize to begin the process of filling the vacant position

Planning Commission:

- q. Approve a Residential Short-Term Rental Permit – 608 Azalea Lane – Chad Wade – Planning Commission Recommends Approval
- r. Approve a Residential Short-Term Rental Permit – 206 Audrey Circle – Patrick Tomey – Planning Commission Recommends Approval
- s. Approve a Residential Short-Term Rental Permit – 504 Dewey Avenue – Bryan & Melissa Blaker – Planning Commission Recommends Approval
- t. Approve a Residential Short-Term Rental Permit – 712 Forest Hill Drive – Brett Orrell – Planning Commission Recommends Approval
- u. Approve a Residential Short-Term Rental Permit – 1015-A Lafontaine Street – Frederick Pattison Mannino – Planning Commission Recommends Approval
- v. Approve a Residential Short-Term Rental Permit – 1015-B Lafontaine Street – Frederick Pattison Mannino – Planning Commission Recommends Approval
- w. Approve a Residential Short-Term Rental Permit – 103 Myrtle Avenue – Stephen Johnston – Planning Commission Recommends Approval
- x. Approve a Residential Short-Term Rental Permit – 1502 Porter Avenue – Michelle Hodges – Planning Commission Recommends Approval
- y. Approve a Residential Short-Term Rental Permit – 516 Shadowlawn Circle – Aaron Goetsch – Planning Commission Recommends Approval

Grants Administration:

- z. Authorize to Execute Contract with Neel-Schaffer, Inc. for Preliminary Engineering Services – MDOT Transportation Improvements Program (TIP) Federal Surface Transportation Program (STP) – STP-9059-00(001) LPA/109329-701000 – Riley Road Improvements; project funded by state appropriations from HB 1353
- aa. Authorize Contract with Neel-Schaffer, Inc. for Engineering Services – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 108-1-CW-5.5 – EAST SIDE SEWER DIVERSION PROJECT - Design and Construction Oversight not to exceed \$174,500

Building Department:

- bb. Tree Applications with Building Official Recommendations for Tree Applications Taken Through September 26th, 2023
- cc. Accept Code Report through September 27, 2023

DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes.

- b. Finance: Adopt Municipal Compliance Questionnaire for Fiscal Year 2023 and spread upon the minutes

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to adopt the Municipal Compliance Questionnaire for Fiscal Year 2023 and spread the summary on the minutes.

- c. Finance: Accept the Monthly Budget Report

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to accept the monthly budget report.

GENERAL PUBLIC COMMENT

James Lewis requested the crosswalk at Martin Luther King Jr. Avenue and Dr. Jesse Lee Trotter Senior Street be restriped. He suggested that the crosswalk be changed to one that is similar to the crosswalk on Government Street near Broomes II.

Ester Payton requested to submit documents to the Mayor and Board as a record that the homes in the Urban Renewal Map are not blighted. She spoke against the Alderman for Ward 2 voting for the Urban Renewal Map.

Dee Francis Wichman spoke against the closing and development of Cash Alley.

Lottie Gipson spoke against the blighted designation of 815 General Pershing Avenue in the Urban Renewal Plan.

Rana Oliver, owner of the Carter/Callaway Steamboat House at 916 State Street,

asked about emergency egress in downtown neighborhoods during festivals. The Public Works Director responded that the signs will be posted tomorrow and that Handy Avenue and Robinson Street will be open for residents.

Leslie Oliver suggested allowing property owners to opt into the Urban Renewal Plan rather than opt out.

MAYOR AND ALDERMEN'S FORUM

Alderman Authement asked the Public Works Director if all was ready for Cruisin' beginning Thursday in Ocean Springs.

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to authorize the re-hire of Patrolman Dimitrius Cruz, pending successful completion of all pre-employment requirements.

The Mayor said Cruisin' the Coast will begin this week. He announced the Cemetery Tour will be Thursday, October 12th from 5:30 p.m. to 7:30 p.m. and Sunday, October 15th from 2:00 p.m. to 4:00 p.m. He also announced that the Mary C. O'Keefe Cultural Center has a photo exhibition celebrating the 60 year anniversary of James Meredith exhibit desegregating the University of Mississippi and will be hosting the artist and James Meredith on October 14th from 5:30 p.m. to 7:00 p.m.

The City Planner said the MS Chapter of the American Planning Association has awarded Washington Avenue the "Great Street Award" for 2023.

EXECUTIVE SESSION

None.

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to recess/adjourn the meeting until 6:00 p.m. on October 17, 2023.

The meeting ended at 6:32 p.m.

RECESS UNTIL 6:00 P.M. on October 17, 2023

Mayor Date

Clerk Date

**The Minutes of the City of Ocean Springs
Mayor & Board of Aldermen
Tuesday, October 10, 2023**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Special Call Meeting at City Hall in the City of Ocean Springs at 4:30 p.m. on October 10, 2023. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Papania, and Impey were present. Alderman Blackman was absent. Alderman Cox entered the meeting at 4:34 p.m. during the executive session. Also present were City Attorney Will Norman, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Interim Police Chief Ryan Lemaire, Fire Chief Derek McCoy, Human Resources & Risk Management Director Mindy McDowell, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

A motion was made by Alderman Wade, seconded by Alderman Impey, and unanimously carried to accept the agenda.

The object of the meeting will be any matters pertaining to:

1. Executive Session:
 - a.) Personnel in the Fire Department

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to go into a closed session to determine the necessity of going into an executive session.

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to remain in executive session to discuss personnel in the Fire Department.

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to come out of the executive session where the following action was taken:

A motion was made by Alderman Impey, seconded by Alderman Papania, and unanimously carried to terminate employee #2549 effective immediately.

A motion was made by Alderman Impey, seconded by Alderman Papania, and unanimously carried to adjourn the meeting.

The meeting ended at 4:40 p.m.

Mayor _____ Date _____

City Clerk _____ Date _____



STATE OF MISSISSIPPI, CITY OF OCEAN SPRINGS

P.O. BOX 1800

OCEAN SPRINGS, MS 39566-1800

COLLECTION ACCOUNT

The First, ANBA
85-336/653

VOID 1 YEAR FROM DATE OF CHECK

127621

CHECK NO. 127621

---One Thousand Two Hundred Fifty Dollars and 00/100 Cents---

PAY TO THE ORDER OF:

APWA GULF COAST

ATTN: JENNETH ROBERTS C/O CITY OF BILOXI ENGINEER

PO BOX 429

BILOXI, MS 39533-

10/05/2023

1,250.00

DATE

AMOUNT

NON-NEGOTIABLE

MP
Mayor

NON-NEGOTIABLE

MP
City Clerk

VENDOR: 05908 APWA GULF COAST

10/05/2023

127621

DATE INVOICE # PO #

DESCRIPTION

AMOUNT

10/5/2023 INV0021604

2023 MS APWA FALL CONFERENCE REGISTRATION

1,250.00

CHECK TOTAL

1,250.00



STATE OF MISSISSIPPI, CITY OF OCEAN SPRINGS
P.O. BOX 1800
OCEAN SPRINGS, MS 39566-1800
COLLECTION ACCOUNT

The First, ANBA
85-336/653

VOID 1 YEAR FROM DATE OF CHECK

127617

CHECK NO. 127617

---Six Hundred Forty Dollars and 00/100 Cents---

PAY TO THE ORDER OF:

KEVIN A WESTBROOK
[REDACTED]

10/05/2023

640.00

DATE

AMOUNT

NON-NEGOTIABLE

MP

Mayor

NON-NEGOTIABLE

MP

City Clerk

VENDOR: 06172 KEVIN A WESTBROOK

DATE	INVOICE #	PO #
9/30/2023	INV0021603	

DESCRIPTION
TECH DIRECTOR MONTHLY PAYMENT AUG AND SEPT 2023

10/05/2023

127617

AMOUNT

640.00

CHECK TOTAL

640.00



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

WHEREAS, Client and Tyler are parties to a prior license and services agreement, dated February 17, 2022, by which Client licensed certain software products from Tyler and purchased certain services from Tyler and Tyler provided said license and services in accordance therewith (the "Initial Agreement");

WHEREAS, Client and Tyler desire to replace the Initial Agreement with updated terms to reflect the nature of their ongoing relationship;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Service Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means the City of Ocean Springs, Mississippi.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary. If Exhibit A contains Enterprise Permitting & Licensing labeled software, defined users mean the maximum number of named users that are authorized to use the Enterprise Permitting & Licensing labeled modules as indicated in the Investment Summary.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.



- **“Documentation”** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **“Effective Date”** means the date by which both your and our authorized representatives have signed the Agreement.
- **“Force Majeure”** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **“Investment Summary”** means the agreed upon cost proposal for the products and services attached as Exhibit A.
- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **“Order Form”** means an ordering document that includes a quote or investment summary and specifying the items to be provided by Tyler to Client, including any addenda and supplements thereto.
- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.
- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **“Statement of Work”** means the industry standard implementation plan describing how our professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as Exhibit D.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party SaaS Services”** means software as a service provided by a third party, if any, identified in the Investment Summary.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Products or other parties’ products or services, as applicable.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.

- “you” and similar terms mean Client.

SECTION B – SAAS SERVICES

1. Rights Granted. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.
2. SaaS Fees. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).
3. Ownership.
 - 3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.
 - 3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
 - 3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.
4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party’s business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.
5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current

Support Call Process.

6. SaaS Services.

- 6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 21. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. The scope of audit coverage varies for some Tyler Software solutions. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information. If our SaaS Services are provided using a 3rd party data center, we will provide available compliance reports for that data center.
- 6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.
- 6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event of a data center failure, we reserve the right to employ our disaster recovery plan for resumption of the SaaS Services. In that event, we commit to a Recovery Point Objective ("RPO") of 24 hours and a Recovery Time Objective ("RTO") of 24 hours. RPO represents the maximum duration of time between the most recent recoverable copy of your hosted Data and subsequent data center failure. RTO represents the maximum duration of time following data center failure within which your access to the Tyler Software must be restored.
- 6.4 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
- 6.5 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.
- 6.6 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.

6.7 We provide secure Data transmission paths between each of your workstations and our servers.

6.8 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.

6.9 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If you cancel services less than four (4) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) daily fees associated with cancelled professional services if we are unable to reassign our personnel and (b) any non-refundable travel expenses already incurred by us on your behalf. We will make all reasonable efforts to reassign personnel in the event you cancel within four (4) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.

6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).
9. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:
 - 9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);
 - 9.2 provide support during our established support hours;
 - 9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the

equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that

outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. The initial term of this Agreement is equal to the number of years indicated for SaaS Services in Exhibit A, commencing on the first day of the first month following the Effective Date, unless earlier terminated as set forth below. If no duration is indicated in Exhibit A, the initial term is one (1) year. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.
2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).
 - 2.1 Failure to Pay SaaS Fees. You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.
 - 2.2 For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).
 - 2.3 Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.
 - 2.4 Lack of Appropriations. If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.
4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).
5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in

good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have

the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.

11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;

- (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
 - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
18. Quarantining of Client Data. Some services provided by Tyler require us to be in possession of your Data. In the event we detect malware or other conditions associated with your Data that are reasonably suspected of putting Tyler resources or other Tyler clients' data at risk, we reserve the absolute right to move your Data from its location within a multi-tenancy Tyler hosted environment to an isolated "quarantined" environment without advance notice. Your Data will remain in such quarantine for a period of at least six (6) months during which time we will review the Data, and all traffic associated with the Data, for signs of malware or other similar issues. If no issues are detected through such reviews during the six (6) month period of quarantine, we will coordinate with you the restoration of your Data to a non-quarantined environment. In the event your Data must remain in quarantine beyond this six (6) month period through no fault of Tyler's, we reserve the right to require payment of additional fees for the extended duration of quarantine. We will provide an estimate of what those costs will be upon your request.
19. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
20. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
21. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
22. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
23. Data & Insights Solution Terms. Your use of certain Tyler solutions includes Tyler's Data & Insights data platform. Your rights, and the rights of any of your end users, to use Tyler's Data & Insights data platform is subject to the Data & Insights SaaS Services Terms of Service, available at <https://www.tylertech.com/terms/data-insights-saas-services-terms-of-service>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.

24. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement
	Schedule 1: Support Call Process
Exhibit D	Statement of Work

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

City of Ocean Springs, MS

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

City of Ocean Springs
1018 Porter Avenue
Ocean Springs, MS 39566

Attention: _____



Exhibit A

Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement. In the event of conflict between the Agreement and terms in the Comments section of this Investment Summary, the language in the Agreement will prevail.

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**Sales Quotation For:**

City of Ocean Springs
 1018 Porter Av
 Ocean Springs MS 39566-1800

Quoted By:

DeWayne Jackson

Quote Expiration:

12/31/23

Quote Name:

Move to Hosted

Tyler Annual Software – SaaS	
Description	Annual
Municipal Justice powered by Incode	
Municipal Justice 9 Suite	
Collection Agency Export Interface	\$ 1,769
Criminal Case Manager	\$ 7,073
Caseless Warrant Program	\$ 707
Centralized Cash Collections	\$ 1,415
Court to Police Third-Party Interface	\$ 3,537
Officer Email Notification	\$ 1,769
Scheduling	\$ 3,279
Court Public Access	\$ 3,500
Tyler Output Processor Server	\$ 2,122
Municipal Justice Payment Interface	\$ 1,608
Tyler One	
Content Manager Suite	

Tyler Annual Software – SaaS			
Description			Annual
Content Manager Core			\$ 0
Content Manager Access			\$ 3,215
TOTAL:			\$ 29,994

Term # of Years: 3

Tyler Fees per Transaction			
Description			Net Unit Price
Municipal Justice powered by Incode			
Municipal Justice 9 Suite			
Court Case Resolution Bundle			\$ 0.00
Miscellaneous Payments			\$ 1.25

Tyler One			
Payments			
Municipal Justice Payments			\$ 0.00

Third Party Software & Hardware				
Description	Quantity	Unit Price	Extended Price	Annual
Tyler Third Party				
Hardware				
Epson TMH6000V Thermal Receipt Printer Black USB NEW	2	\$ 1,050	\$ 2,100	\$ 406
Topaz Signature Pad TL462 USB with Serial Emulation TLBK462 BSB	2	\$ 450	\$ 900	\$ 210
TOTAL:			\$ 3,000	\$ 616

Services		
Description	Hours/Units	Extended Price
Municipal Justice 9 Suite		
Professional Services	132	\$ 17,160
Data Conversion Services		\$ 15,000
Project Management	1	\$ 2,500
Content Manager Suite		
Data Conversion Services		\$ 7,499
Professional Services	52	\$ 6,760
TOTAL:		\$ 48,919

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 29,994
Total Third Party Hardware, Software, Services	\$ 3,000	\$ 616
Total Tyler Services	\$ 48,919	
Summary Total	\$ 51,919	\$ 30,610

Optional Third Party Software & Hardware				
Description	Quantity	Unit Price	Extended Price	Annual
Tyler One				
Payments				
PCI Service Fee (Per Device)	1	\$ 0	\$ 0	\$ 180
Payments EMV Card Reader Purchase	1	\$ 529	\$ 529	\$ 0
TOTAL:		\$ 0	\$ 529	\$ 180

Comments

Tyler to Tyler interfaces
 GL Interface to ERP Pro
 AP Interface to ERP Pro

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Your use of Tyler Payments and any related items included on this order is subject to the terms found at:

<https://www.tylertech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please see attached Tyler Payments fee schedule.

Miscellaneous Payments

Miscellaneous Payments Component allows clients to setup payment forms for misc. payments with a fixed, calculated or open payment amount. The payments are sent from the website to the cash collection/Cashiering application and then posted to the GL application. NOTE: There is a \$1.25 per transaction fee associated with the Miscellaneous Payments that will be paid by client unless Tyler is instructed by the client to pass along to the user at time of payment.

Court Case Resolution Bundle

Court Case Resolution Bundle includes: Court Defendant Access, Court IVR and Notifications for Court. A fee is paid by the defendant for each transaction processed through Court Defendant Access or Court IVR: \$1.00 for payments under \$100, \$2.50 for payments over \$100, and \$3.50 for advanced online transactions. A \$0.20 fee is paid by the client for each violation for which a phone notification is attempted. Text message notifications are free of charge provided the client 1) enables the standard campaigns that include a link to Court Defendant Access, and 2) enables advanced online transactions that are currently available or defendants at the counter or by mail. This contract replaces existing Court Defendant Access annual fees.

Court Case Management Data Conversion

Court Case Management conversion includes basic case data

Caseless Warrants Data Conversion

Caseless Warrant Conversion - Warrants that are issued without a case being entered or filed with the Court. The officers will request a warrant to be issued on a Defendant based on an allegation.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval:	_____	Date:	_____
Print Name:	_____	P.O.#:	_____

Tyler Payments Fee Schedule	
Payer Electronic Payment Costs (Service Fee Model)	
If passing transaction costs to the payer	
<u>Payer Card Cost</u> – per card transaction with Visa, MasterCard, Discover, and American Express Applies to: Court: Online and In Person	3.95% \$2.50 minimum
Miscellaneous Costs	
<u>Credit Card Chargebacks</u> – if a card payer disputes a transaction at the card issuing bank (e.g. stolen card)	\$15.00
<u>eCheck Rejects</u> – when an eCheck transaction comes back as declined (e.g. bounced check)	\$5.00
<u>Monthly Gateway Fee</u> – Per merchant account	\$10.00
<u>Annual PCI Compliance Fee</u> – Per merchant account	\$99 annually
<u>Card Terminal Purchase</u> – per device, per month. Covers cost of PCI compliance, service, maintenance, real-time integration and support	\$529 (one-time fee per device) Plus \$180 annual per device PCI service fee



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. **SaaS Fees.** SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F (1) of this Agreement. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.
2. **Other Tyler Software and Services.**
 - 2.1 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
 - 2.2 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
 - 2.3 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
 - 2.4 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.
 - 2.5 *Other Fixed Price Services:* Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - 2.6 *Web Services:* Annual fees for web services are payable in advance, commencing upon the availability of the service. Your annual fees for the initial term are set forth in the

Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.

2.7 *Annual Services*: Unless otherwise indicated in this Exhibit B, fees for annual services are due annually, in advance, commencing on the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.

3. Third Party Products and Hardware.

3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.

3.2 *Third Party Software Maintenance*: The first year maintenance fee for the Third Party Software is invoiced when we make it available to you for downloading. Subsequent annual maintenance fees for Third Party Software are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.

3.3 *Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.

3.4 *Hardware Maintenance*: The first year maintenance fee for Hardware is invoiced upon delivery of the hardware. Subsequent annual maintenance fees for hardware are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.

3.5 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary. For the avoidance of doubt, Finite Matters will invoice Client directly for any services fees for Pattern Stream.

3.6 *Third Party SaaS*: Third Party SaaS Services fees, if any, are invoiced annually, in advance, commencing with availability of the respective Third Party SaaS Services. Pricing for the first year of Third Party SaaS Services is indicated in the Investment Summary. Pricing for subsequent years will be at the respective third party's then-current rates.

4. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in the Investment Summary and may be increased by Tyler upon notice of no less than thirty (30) days.

5. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B as Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C

SERVICE LEVEL AGREEMENT

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process. This SLA does not apply to any Third Party SaaS Services. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Actual Attainment: The percentage of time the Tyler Software is available during a calendar month, calculated as follows: $(\text{Service Availability} - \text{Downtime}) \div \text{Service Availability}$.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during Service Availability, as defined below, when all users cannot launch, login, search or save primary data in the Tyler Software. Downtime does not include those instances in which only a Defect is present.

Emergency Maintenance Window: (1) maintenance that is required to patch a critical security vulnerability; (2) maintenance that is required to prevent an imminent outage of Service Availability; or (3) maintenance that is mutually agreed upon in writing by Tyler and the Client.

Planned Downtime: Downtime that occurs during a Standard or Emergency Maintenance window.

Service Availability: The total number of minutes in a calendar month that the Tyler Software is capable of receiving, processing, and responding to requests, excluding Planned Downtime, Client Error Incidents, denial of service attacks and Force Majeure. Service Availability only applies to Tyler Software being used in the live production environment.

Standard Maintenance: Routine maintenance to the Tyler Software and infrastructure. Standard Maintenance is limited to five (5) hours per week.

III. Service Availability

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support case number.

b. Our Responsibilities



When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of Planned Downtime, a Client Error Incident, denial of service attack or Force Majeure). We will also work with you to resume normal operations.

c. Client Relief

Our targeted Attainment Goal is 100%. You may be entitled to credits as indicated in the Client Relief Schedule found below. Your relief credit is calculated as a percentage of the SaaS Fees paid for the calendar month.

In order to receive relief credits, you must submit a request through one of the channels listed in our Support Call Process within fifteen days (15) of the end of the applicable month. We will respond to your relief request within thirty (30) day(s) of receipt.

The total credits confirmed by us will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Credits are only payable when Actual Attainment results in eligibility for credits in consecutive months and only for such consecutive months.

Client Relief Schedule	
Actual Attainment	Client Relief
99.99% - 99.70%	Remedial action will be taken
99.69% - 98.50%	2% of SaaS Fees paid for applicable month
98.49% - 97.50%	4% of SaaS Fees paid for applicable month
97.49% - 96.50%	6% of SaaS Fees paid for applicable month
96.49% - 95.50%	8% of SaaS Fees paid for applicable month
Below 95.50%	10% of SaaS Fees paid for applicable month

* Notwithstanding language in the Agreement to the contrary, Recovery Point Objective is one (1) hour.

IV. **Maintenance Notifications**

We perform Standard Maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

Not all maintenance activities will cause application unavailability. However, if Tyler anticipates that activities during a Standard or Emergency Maintenance window may make the Tyler Software unavailable, we will provide advance notice, as reasonably practicable, that the Tyler Software will be unavailable during the maintenance window.



Exhibit C Schedule 1 Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

- (1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most “how-to” and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
- (2) Email – for less urgent situations, users may submit emails directly to the software support group.
- (3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
- (2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
- (3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Labor Day
Martin Luther King, Jr. Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

For support teams that provide after-hours service, we will provide you with procedures for contacting



support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler’s Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client’s needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a “confirmed support incident” mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets*
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

**Response and Resolution Targets may differ by product or business need*

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D
Statement of Work

City of Ocean Springs, MS

SOW from Tyler Technologies, Inc.

10/9/2023

Presented to:
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Part 1: Executive Summary

1. Project Overview

1.1 Introduction

Tyler Technologies (“Tyler”) is the largest and most established provider of integrated software and technology services focused solely on the public sector. Tyler’s end-to-end solutions empower public sector entities including local, state, provincial and federal government, to operate more efficiently and connect more transparently with their constituents and with each other. By connecting data and processes across disparate systems, Tyler’s solutions transform how clients gain actionable insights that solve problems in their communities.

1.2 Project Goals

This Statement of Work (“SOW”) documents the methodology, implementation stages, activities, and roles and responsibilities, and project scope listed in the Investment Summary of the Agreement between Tyler and the City of Ocean Springs MS (collectively the “Project”).

The overall goals of the project are to:

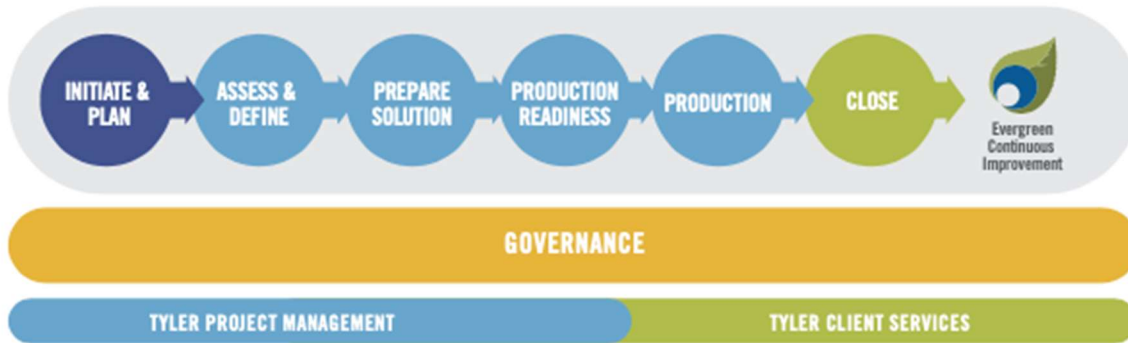
- Successfully implement the contracted scope on time and on budget
- Increase operational efficiencies and empower users to be more productive
- Improve accessibility and responsiveness to external and internal customer needs
- Overcome current challenges and meet future goals
- Providing a single, comprehensive, and integrated solution to manage business functions
- Streamline business processes through automation, integration, and workflows
- Provide a user-friendly user interface to promote system use and productivity
- Eliminate redundant data entry

1.3 Methodology

This is accomplished by the City of Ocean Springs MS and Tyler working as a partnership and Tyler utilizing its depth of implementation experience. While each Project is unique, all will follow Tyler’s six-stage methodology. Each of the six stages is comprised of multiple work packages, and each work package includes a narrative description, objectives, tasks, inputs, outputs/deliverables, assumptions, and a responsibility matrix.

Tailored specifically for Tyler’s public sector clients, the project methodology contains Stage Acceptance Control Points throughout each Phase to ensure adherence to scope, budget, timeline controls, effective communications, and quality standards. Clearly defined, the project methodology repeats consistently across Phases, and is scaled to meet the City of Ocean Springs MS’s complexity and organizational needs.

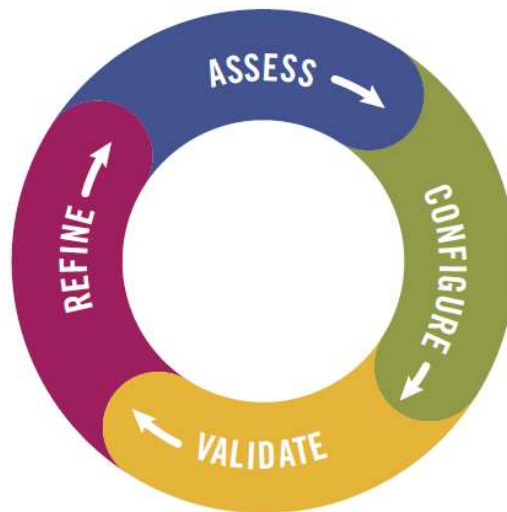
Tyler's Six Stage Project Methodology



The methodology adapts to both single-phase and multiple-phase projects.

To achieve Project success, it is imperative that both the City of Ocean Springs MS and Tyler commit to including the necessary leadership and governance. During each stage of the Project, it is expected that the City of Ocean Springs MS and Tyler Project teams work collaboratively to complete tasks. An underlying principle of Tyler's Implementation process is to employ an iterative model where the City of Ocean Springs MS's business processes are assessed, configured, validated, and refined cyclically in line with the project budget. This approach is used in multiple stages and work packages as illustrated in the graphic below.

Iterative Project Model



The delivery approach is systematic, which reduces variability and mitigates risks to ensure Project success. As illustrated, some stages, along with work packages and tasks, are intended to be overlapping by nature to complete the Project efficiently and effectively.

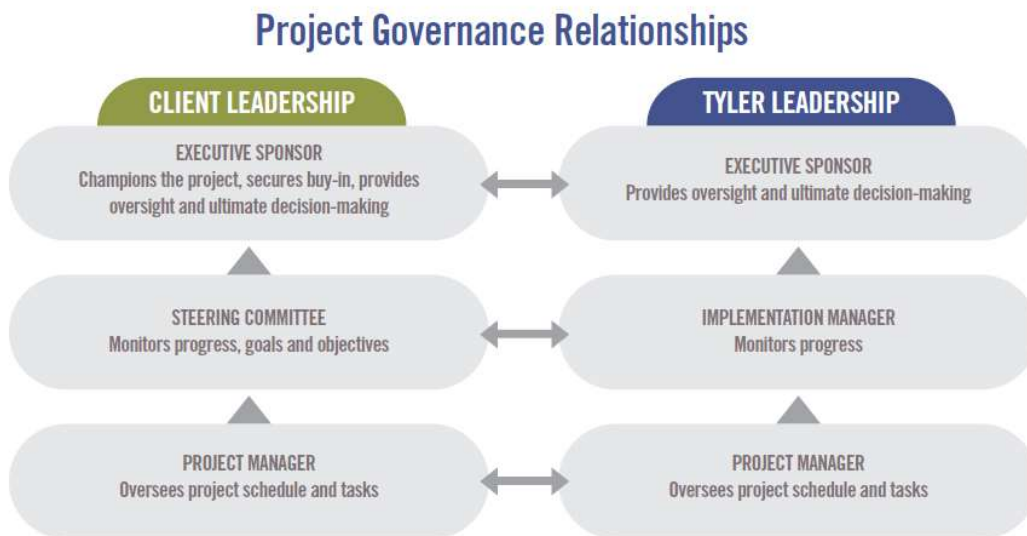
Part 2: Project Foundation

2. Project Governance

Project governance is the management framework within which Project decisions are made. The role of Project governance is to provide a decision-making approach that is logical, robust, and repeatable. This allows organizations to have a structured approach for conducting its daily business in addition to project related activities.

This section outlines the resources required to meet the business needs, objectives, and priorities for the Project, communicate the goals to other Project participants, and provide support and guidance to accomplish these goals. Project governance defines the structure for escalation of issues and risks, Change Control review and authority, and Organizational Change Management activities. Throughout the Statement of Work Tyler has provided RACI Matrices for activities to be completed throughout the implementation which will further outline responsibilities of different roles in each stage. Further refinement of the governance structure, related processes, and specific roles and responsibilities occurs during the Initiate & Plan Stage.

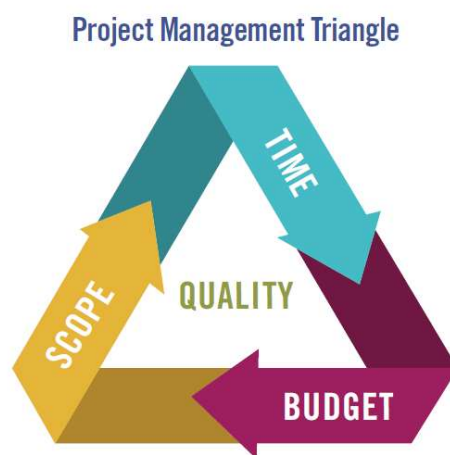
The chart below illustrates an overall team perspective where Tyler and the City of Ocean Springs MS collaborate to resolve Project challenges according to defined escalation paths. If project managers do not possess authority to determine a solution, resolve an issue, or mitigate a risk, Tyler implementation management and the City of Ocean Springs MS Steering Committee become the escalation points to triage responses prior to escalation to the City of Ocean Springs MS and Tyler executive sponsors. As part of the escalation process, each Project governance tier presents recommendations and supporting information to facilitate knowledge transfer and issue resolution. The City of Ocean Springs MS and Tyler executive sponsors serve as the final escalation point.



3. Project Scope Control

3.1 Managing Scope and Project Change

Project Management governance principles contend that there are three connected constraints on a Project: budget, timeline, and scope. These constraints, known as the “triple constraints” or project management triangle, define budget in terms of financial cost, labor costs, and other resource costs. Scope is defined as the work performed to deliver a product, service or result with the specified features and functions, while time is simply defined as the schedule. The Triple Constraint theory states that if you change one side of the triangle, the other two sides must be correspondingly adjusted. For example, if the scope of the Project is increased, cost and time to complete will also need to increase. The Project and executive teams will need to remain cognizant of these constraints when making impactful decisions to the Project. A simple illustration of this triangle is included here, showing the connection of each item and their relational impact to the overall Scope.



A pillar of any successful project is the ability to properly manage scope while allowing the appropriate level of flexibility to incorporate approved changes. Scope and changes within the project will be managed using the change control process outlined in the following section.

3.2 Change Control

It may become necessary to change the scope of this Project due to unforeseeable circumstances (e.g., new constraints or opportunities are discovered). This Project is being undertaken with the understanding that Project scope, schedule, and/or cost may need to change to produce optimal results for stakeholders. Changes to contractual requirements will follow the change control process specified in the final contract, and as described below.

3.3 Change Request Management

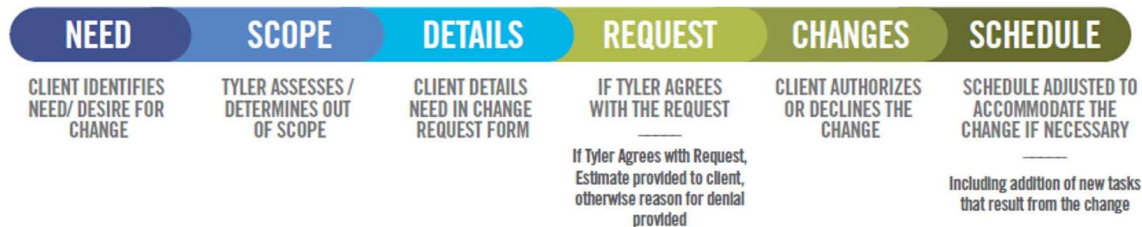
Should the need for a change to Project scope, schedule, and/or cost be identified during the Project, the change will be brought to the attention of the Steering Committee and an assessment of the change will occur. While such changes may result in additional costs and delays relative to the schedule, some changes may result in less cost to the City of Ocean Springs MS; for example, the City of Ocean Springs MS may decide

it no longer needs a deliverable originally defined in the Project. The Change Request will include the following information:

- The nature of the change.
- A good faith estimate of the additional cost or associated savings to the City of Ocean Springs MS, if any.
- The timetable for implementing the change.
- The effect on and/or risk to the schedule, resource needs or resource responsibilities.

The City of Ocean Springs MS will use its good faith efforts to either approve or disapprove any Change Request within ten (10) Business Days (or other period as mutually agreeable between Tyler and the City of Ocean Springs MS). Any changes to the Project scope, budget, or timeline must be documented and approved in writing using a Change Request form. These changes constitute a formal amendment to the Statement of Work and will supersede any conflicting term in the Statement of Work.

Change Request Process



4. Acceptance Process

The implementation of a Project involves many decisions to be made throughout its lifecycle. Decisions will vary from higher level strategy decisions to smaller, detailed Project level decisions. It is critical to the success of the Project that each City of Ocean Springs MS office or department designates specific individuals for making decisions on behalf of their offices or departments.

Both Tyler and the City of Ocean Springs MS will identify representative project managers. These individuals will represent the interests of all stakeholders and serve as the primary contacts between the two organizations.

The coordination of gaining City of Ocean Springs MS feedback and approval on Project deliverables will be critical to the success of the Project. The City of Ocean Springs MS project manager will strive to gain deliverable and decision approvals from all authorized City of Ocean Springs MS representatives. Given that the designated decision-maker for each department may not always be available, there must be a designated proxy for each decision point in the Project. Assignment of each proxy will be the responsibility of the leadership from each City of Ocean Springs MS department. The proxies will be named individuals that have the authorization to make decisions on behalf of their department.

The following process will be used for accepting Deliverables and Control Points:

- The City of Ocean Springs MS shall have five (5) business days from the date of delivery, or as otherwise mutually agreed upon by the parties in writing, to accept each Deliverable or Control Point. If the City of Ocean Springs MS does not provide acceptance or acknowledgement within five (5) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.
- If the City of Ocean Springs MS does not agree the Deliverable or Control Point meets requirements, the City of Ocean Springs MS shall notify Tyler project manager(s), in writing, with reasoning within five (5) business days, or the otherwise agreed-upon timeframe, not to be unreasonably withheld, of receipt of the Deliverable.
- Tyler shall address any deficiencies and redeliver the Deliverable or Control Point. The City of Ocean Springs MS shall then have two (2) business days from receipt of the redelivered Deliverable or Control Point to accept or again submit written notification of reasons for rejecting the milestone. If the City of Ocean Springs MS does not provide acceptance within two (2) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.

5. Roles and Responsibilities

The following defines the roles and responsibilities of each Project resource for the City of Ocean Springs MS and Tyler. Roles and responsibilities may not follow the organizational chart or position descriptions at the City of Ocean Springs MS, but are roles defined within the Project. It is common for individual resources on both the Tyler and City of Ocean Springs MS project teams to fill multiple roles. Similarly, it is common for some roles to be filled by multiple people.

5.1 Tyler Roles & Responsibilities

Tyler assigns a project manager prior to the start of each Phase of the Project (some Projects may only be one Phase in duration). Additional Tyler resources are assigned as the schedule develops and as needs arise.

5.1.1 Tyler Executive Manager

Tyler executive management has indirect involvement with the Project and is part of the Tyler escalation process. This team member offers additional support to the Project team and collaborates with other Tyler department managers as needed to escalate and facilitate implementation Project tasks and decisions.

- Provides clear direction for Tyler staff on executing on the Project Deliverables to align with satisfying the City of Ocean Springs MS 's overall organizational strategy.
- Authorizes required Project resources.
- Resolves all decisions and/or issues not resolved at the implementation management level as part of the escalation process.
- Acts as the counterpart to the City of Ocean Springs MS 's executive sponsor.

5.1.2 Tyler Implementation Manager

- Tyler implementation management has indirect involvement with the Project and is part of the Tyler escalation process. The Tyler project managers consult implementation management on issues and outstanding decisions critical to the Project. Implementation management works toward a solution with the Tyler Project Manager or with City of Ocean Springs MS management as appropriate. Tyler executive management is the escalation point for any issues not resolved at this level.
- Assigns Tyler Project personnel.
- Provides support for the Project team.
- Provides management support for the Project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors Project progress including progress towards agreed upon goals and objectives.

5.1.3 Tyler Project Manager

- The Tyler project manager(s) provides oversight of the Project, coordination of Tyler resources between departments, management of the Project budget and schedule, effective risk, and issue management, and is the primary point of contact for all Project related items. As requested by the City of Ocean Springs MS, the Tyler Project Manager provides regular updates to the City of Ocean Springs MS Steering Committee and other Tyler governance members. Tyler Project Manager's role includes responsibilities in the following areas:

5.1.3.1 Contract Management

- Validates contract compliance throughout the Project.
- Ensures Deliverables meet contract requirements.
- Acts as primary point of contact for all contract and invoicing questions.
- Prepares and presents contract milestone sign-offs for acceptance by the City of Ocean Springs MS project manager(s).
- Coordinates Change Requests, if needed, to ensure proper Scope and budgetary compliance.

5.1.3.2 Planning

- Delivers project planning documents.
- Defines Project tasks and resource requirements.
- Develops initial Project schedule and Project Management Plan.

- Collaborates with the City of Ocean Springs MS project manager(s) to plan and schedule Project timelines to achieve on-time implementation.

5.1.3.3 Implementation Management

- Tightly manages Scope and budget of Project to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
- Establishes and manages a schedule and Tyler resources that properly support the Project Schedule and are also in balance with Scope/budget.
- Establishes risk/issue tracking/reporting process between the City of Ocean Springs MS and Tyler and takes all necessary steps to proactively mitigate these items or communicate with transparency to the City of Ocean Springs MS any items that may impact the outcomes of the Project.
- Collaborates with the City of Ocean Springs MS 's project manager(s) to establish key business drivers and success indicators that will help to govern Project activities and key decisions to ensure a quality outcome of the project.
- Collaborates with the City of Ocean Springs MS 's project manager(s) to set a routine communication plan that will aide all Project team members, of both the City of Ocean Springs MS and Tyler, in understanding the goals, objectives, status, and health of the Project.

5.1.3.4 Resource Management

- Acts as liaison between Project team and Tyler manager(s).
- Identifies and coordinates all Tyler resources across all applications, Phases, and activities including development, forms, installation, reports, implementation, and billing.
- Provides direction and support to Project team.
- Manages the appropriate assignment and timely completion of tasks as defined in the Project Schedule, task list, and Go-Live Checklist.
- Assesses team performance and adjusts as necessary.
- Consulted on in Scope 3rd party providers to align activities with ongoing Project tasks.

5.1.4 Tyler Implementation Consultant

- Completes tasks as assigned by the Tyler project manager(s).
- Documents activities for services performed by Tyler.
- Guides the City of Ocean Springs MS through software validation process following configuration.
- Assists during Go-Live process and provides support until the City of Ocean Springs MS transitions to Client Services.
- Facilitates training sessions and discussions with the City of Ocean Springs MS and Tyler staff to ensure adequate discussion of the appropriate agenda topics during the allotted time.
- May provide conversion review and error resolution assistance.

5.1.5 Tyler Sales

- Supports Sales to Implementation knowledge transfer during Initiate & Plan.
- Provides historical information, as needed, throughout implementation.
- Participates in pricing activities if additional licensing and/or services are needed.

5.1.6 Tyler Technical Services

- Maintains Tyler infrastructure requirements and design document(s).
- Involved in system infrastructure planning/review(s).

- Provides first installation of licensed software with initial database on servers.
- Supports and assists the project team with technical/environmental issues/needs.
- Deploys Tyler products.

5.2 City of Ocean Springs MS Roles & Responsibilities

City of Ocean Springs MS resources will be assigned prior to the start of each Phase of the Project. One person may be assigned to multiple Project roles.

5.2.1 City of Ocean Springs MS Executive Sponsor

The City of Ocean Springs MS executive sponsor provides support to the Project by providing strategic direction and communicating key issues about the Project and its overall importance to the organization. When called upon, the executive sponsor also acts as the final authority on all escalated Project issues. The executive sponsor engages in the Project, as needed, to provide necessary support, oversight, guidance, and escalation, but does not participate in day-to-day Project activities. The executive sponsor empowers the City of Ocean Springs MS steering committee, project manager(s), and functional leads to make critical business decisions for the City of Ocean Springs MS.

- Champions the project at the executive level to secure buy-in.
- Authorizes required project resources.
- Actively participates in organizational change communications.

5.2.2 City of Ocean Springs MS Steering Committee

The City of Ocean Springs MS steering committee understands and supports the cultural change necessary for the Project and fosters an appreciation for the Project's value throughout the organization. The steering committee oversees the City of Ocean Springs MS project manager and Project through participation in regular internal meetings. The City of Ocean Springs MS steering committee remains updated on all Project progress, Project decisions, and achievement of Project milestones. The City of Ocean Springs MS steering committee also serves as primary level of issue resolution for the Project.

- Works to resolve all decisions and/or issues not resolved at the project manager level as part of the escalation process.
- Attends all scheduled steering committee meetings.
- Provides support for the project team.
- Assists with communicating key project messages throughout the organization.
- Prioritizes the project within the organization.
- Ensures the project staffed appropriately and that staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.
- Has the authority to approve or deny changes impacting the following areas:
 - Cost
 - Scope
 - Schedule
 - Project Goals
 - City of Ocean Springs MS Policies
 - Needs of other client projects

5.2.3 City of Ocean Springs MS Project Manager

The City of Ocean Springs MS shall assign project manager(s) prior to the start of this project with overall responsibility and authority to make decisions related to Project Scope, scheduling, and task assignment. The City of Ocean Springs MS Project Manager should communicate decisions and commitments to the Tyler project manager(s) in a timely and efficient manner. When the City of Ocean Springs MS project manager(s) do not have the knowledge or authority to make decisions, he or she engages the necessary resources to participate in discussions and make decisions in a timely fashion to avoid Project delays. The City of Ocean Springs MS project manager(s) are responsible for reporting to the City of Ocean Springs MS steering committee and determining appropriate escalation points.

5.2.3.1 Contract Management

- Validates contract compliance throughout the project.
- Ensures that invoicing and Deliverables meet contract requirements.
- Acts as primary point of contact for all contract and invoicing questions. Collaborates on and approves Change Requests, if needed, to ensure proper scope and budgetary compliance.

5.2.3.2 Planning

- Reviews and accepts project planning documents.
- Defines project tasks and resource requirements for the City of Ocean Springs MS project team.
- Collaborates in the development and approval of the project schedule.
- Collaborates with Tyler project manager(s) to plan and schedule project timelines to achieve on-time implementation.

5.2.3.3 Implementation Management

- Tightly manages project budget and scope.
- Collaborates with Tyler project manager(s) to establish a process and approval matrix to ensure that scope changes and budget (planned versus actual) are transparent and handled effectively and efficiently.
- Collaborates with Tyler project manager to establish and manage a schedule and resource plan that properly supports the project schedule as a whole and is also in balance with scope and budget.
- Collaborates with Tyler project manager(s) to establish risk and issue tracking and reporting process between the City of Ocean Springs MS and Tyler and takes all necessary steps to proactively mitigate these items or communicate with transparency to Tyler any items that may impact the outcomes of the project.
- Collaborates with Tyler project manager(s) to establish key business drivers and success indicators that will help to govern project activities and key decisions to ensure a quality outcome of the project.
- Routinely communicates with both the City of Ocean Springs MS staff and Tyler, aiding in the understanding of goals, objectives, current status, and health of the project by all team members.
- Manages the requirements gathering process and ensure timely and quality business requirements are being provided to Tyler.

5.2.3.4 Resource Management

- Acts as liaison between project team and stakeholders.
- Identifies and coordinates all City of Ocean Springs MS resources across all modules, phases, and activities including data conversions, forms design, hardware and software installation, reports building, and satisfying invoices.

- Provides direction and support to project team.
- Builds partnerships among the various stakeholders, negotiating authority to move the project forward.
- Manages the appropriate assignment and timely completion of tasks as defined.
- Assesses team performance and takes corrective action, if needed.
- Provides guidance to City of Ocean Springs MS technical teams to ensure appropriate response and collaboration with Tyler Technical Support Teams to ensure timely response and appropriate resolution.
- Owns the relationship with in-Scope 3rd party providers and aligns activities with ongoing project tasks.
- Ensures that users have appropriate access to Tyler project toolsets as required.
- Conducts training on proper use of toolsets.
- Validates completion of required assignments using toolsets.

5.2.4 City of Ocean Springs MS Functional Leads

- Makes business process change decisions under time sensitive conditions.
- Communicates existing business processes and procedures to Tyler consultants.
- Assists in identifying business process changes that may require escalation.
- Contributes business process expertise for Current & Future State Analysis.
- Identifies and includes additional subject matter experts to participate in Current & Future State Analysis.
- Validates that necessary skills have been retained by end users.
- Provides End Users with dedicated time to complete required homework tasks.
- Acts as an ambassador/champion of change for the new process and provide business process change support.
- Identifies and communicates any additional training needs or scheduling conflicts to the City of Ocean Springs MS project manager.
- Actively participates in all aspects of the implementation, including, but not limited to, the following key activities:
 - Task completion
 - Stakeholder Meeting
 - Project Management Plan development
 - Schedule development
 - Maintenance and monitoring of risk register
 - Escalation of issues
 - Communication with Tyler project team
 - Coordination of City of Ocean Springs MS resources
 - Attendance at scheduled sessions
 - Change management activities
 - Modification specification, demonstrations, testing and approval assistance
 - Data analysis assistance
 - Decentralized end user training
 - Process testing
 - Solution Validation

5.2.5 City of Ocean Springs MS Power Users

- Participate in project activities as required by the project team and project manager(s).

- Provide subject matter expertise on the City of Ocean Springs MS business processes and requirements.
- Act as subject matter experts and attend Current & Future State Analysis sessions as needed.
- Attend all scheduled training sessions.
- Participate in all required post-training processes as needed throughout project.
- Test all application configuration to ensure it satisfies business process requirements.
- Become application experts.
- Participate in Solution Validation.
- Adopt and support changed procedures.
- Complete all deliverables by the due dates defined in the project schedule.
- Demonstrate competency with Tyler products processing prior to Go-live.
- Provide knowledge transfer to the City of Ocean Springs MS staff during and after implementation.
- Participate in conversion review and validation.

5.2.6 City of Ocean Springs MS End Users

- Attend all scheduled training sessions.
- Become proficient in application functions related to job duties.
- Adopt and utilize changed procedures.
- Complete all deliverables by the due dates defined in the project schedule.
- Utilize software to perform job functions at and beyond Go-live.

5.2.7 City of Ocean Springs MS Technical Lead

- Coordinates updates and releases with Tyler as needed.
- Coordinates the copying of source databases to training/testing databases as needed for training days.
- Coordinates and adds new users, printers and other peripherals as needed.
- Validates that all users understand log-on process and have necessary permission for all training sessions.
- Coordinates interface development for City of Ocean Springs MS third party interfaces.
- Develops or assists in creating reports as needed.
- Ensures on-site system meets specifications provided by Tyler.
- Assists with software installation as needed.
- Extracts and transmits conversion data and control reports from the City of Ocean Springs MS's legacy system per the conversion schedule set forth in the project schedule.

5.2.7.1 City of Ocean Springs MS Upgrade Coordination

- Becomes familiar with the software upgrade process and required steps.
- Becomes familiar with Tyler's releases and updates.
- Utilizes Tyler resources to stay abreast of the latest Tyler releases and updates, as well as the latest helpful tools to manage the City of Ocean Springs MS's software upgrade process.
- Assists with the software upgrade process during implementation.
- Manages software upgrade activities post-implementation.
- Manages software upgrade plan activities.
- Coordinates software upgrade plan activities with City of Ocean Springs MS and Tyler resources.
- Communicates changes affecting users and department stakeholders.
- Obtains department stakeholder acceptance to upgrade production environment.

5.2.8 City of Ocean Springs MS Change Management Lead

- Validates that users receive timely and thorough communication regarding process changes.
- Provides coaching to supervisors to prepare them to support users through the project changes.
- Identifies the impact areas resulting from project activities and develops a plan to address them proactively.
- Identifies areas of resistance and develops a plan to reinforce the change.
- Monitors post-production performance and new process adherence.

Part 3: Project Plan

6. Project Stages

Work Breakdown Structure

The Work Breakdown Structure (WBS) is a hierarchical representation of a Project or Phase broken down into smaller, more manageable components. The top-level components are called “Stages” and the second level components are called “Work Packages”. The work packages, shown below each stage, contain the high-level work to be done. The detailed Project Schedule, developed during Project/Phase Planning and finalized during subsequent stages, lists the tasks to be completed within each work package. Each stage ends with a “Control Point”, confirming the work performed during that stage of the Project has been accepted by the City of Ocean Springs MS.

Work Breakdown Structure (WBS)

1. Initiate & Plan	2. Assess & Define	3. Prepare Solution	4. Production Readiness	5. Production	6. Close
1.1 Initial Coordination	2.1 Solution Orientation	3.1 Initial System Deployment	4.1 Solution Validation	5.1 Go Live	6.1 Phase Close Out
1.2 Project/Phase Planning	2.2 Current & Future State Analysis	3.2 Configuration	4.2 Go Live Readiness	5.2 Transition to Client Services	6.2 Project Close Out
1.3 GIS Planning*	2.3 Modification Analysis	3.3 Process Refinement	4.3 End User Training	5.3 Post Go Live Activities	
1.4 Infrastructure Planning	2.4 Conversion Assessment	3.4 Conversion Delivery			
1.5 Stakeholder Meeting	2.5 Data Assessment	3.5 Data Delivery			
		3.6 Modifications*			

**Items noted with an asterisk in the graphic above relate to specific products and services. If those products and services are not included in the scope of the contract, these specific work packages will be noted as “Intentionally Left Blank” in Section 6 of the Statement of Work.*

6.1 Initiate and Plan

The Initiate and Plan stage involves Project initiation, infrastructure, and planning. This stage creates a foundation for the Project by identifying and establishing sequence and timing for each Phase as well as verifying scope for the Project. This stage will be conducted at the onset of the Project, with a few unique items being repeated for the additional Phases as needed.

6.1.1 Initial Coordination

Prior to Project commencement, Tyler management assigns project manager(s). Additional Project resources will be assigned later in the Project as a Project schedule is developed. Tyler provides the City of Ocean Springs MS with initial Project documents used to gather names of key personnel, their functional role as it pertains to the Project, as well as any blackout dates to consider for future planning. the City of Ocean Springs MS gathers the information requested by the provided deadline ensuring preliminary planning and scheduling can be conducted moving the Project forward in a timely fashion. Internally, the Tyler Project Manager(s) coordinate with sales to ensure transfer of vital information from the sales process prior to scheduling a Project Planning Meeting with the City of Ocean Springs MS's team. During this step, Tyler will work with the City of Ocean Springs MS to establish the date(s) for the Project and Phase Planning session.

Objectives:

- Formally launch the project.
- Establish project governance.
- Define and communicate governance for Tyler.
- Identify City of Ocean Springs MS project team.

STAGE 1	Initial Coordination																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Tyler project team is assigned	A	R	C	I	I	I	I		I		I						
City of Ocean Springs MS project team is assigned									A	I	R	I	I	I			
Provide initial project documents to the City of Ocean Springs MS		A	R	C			C		I		I						
Gather preliminary information requested			I						A		R	C		C		C	C
Sales to implementation knowledge transfer		A	R	I	I	I	I				I						

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Schedule and conduct planning session(s)		A	R						I		C	C	I				
Develop Project Management Plan		A	R						I		C	C	I				
Develop initial project schedule		A	R	I	I	I	I		I	I	C	C	I	I	C		I

Inputs	Contract documents
	Statement of Work
	Guide to Starting Your Project

Outputs / Deliverables	Acceptance Criteria [only] for Deliverables	
	Project Management Plan	Delivery of document
	Project Operational Plan	Delivery of document
	Initial Project Schedule	City of Ocean Springs MS provides acceptance of schedule based on resource availability, project budget, and goals.

Work package assumptions:

- City of Ocean Springs MS has reviewed and completed the Guide to Starting Your Project document.

6.1.3 Infrastructure Planning

Procuring required hardware and setting it up properly is a critical part of a successful implementation. This task is especially important for Tyler-hosted/SaaS deployment models. Tyler will be responsible for building the environments for a hosted/SaaS deployment, unless otherwise identified in the Agreement. Tyler will install Licensed Software on application server(s) or train the City of Ocean Springs MS to install License Software. The City of Ocean Springs MS is responsible for the installation and setup of all peripheral devices.

Objectives:

- Ensure the City of Ocean Springs MS's infrastructure meets Tyler's application requirements.
- Ensure the City of Ocean Springs MS's infrastructure is scheduled to be in place and available for use on time.

STAGE 1	Infrastructure Planning
----------------	--------------------------------

	Tyler							City of Ocean Springs MS									
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts	Department Heads	End Users	Technical Leads
Provide Infrastructure Requirements and Design Document		A	R		C		C				I						I
Initial Infrastructure Meeting		A	R		C		C				C						C
Schedule SaaS Environment Availability		A	R				C				I						
Schedule Installation of All Licensed Software		A	R				C				I						I
Infrastructure Audit		A	R				C				I						C

Inputs	Initial Infrastructure Requirements
--------	-------------------------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Completed Infrastructure Requirements	Delivery of Requirements
	Infrastructure Audit	System Passes Audit Criteria

6.1.4 Stakeholder Meeting

Communication of the Project planning outcomes to the City of Ocean Springs MS Project team, executives and other key stakeholders is vital to Project success. The Stakeholder meeting is a strategic activity to inform, engage, gain commitment, and instill confidence in the City of Ocean Springs MS team. During the meeting, the goals and objectives of the Project will be reviewed along with detail on Project scope, implementation methodology, roles and responsibilities, Project timeline and schedule, and keys to Project success.

Objectives:

- Formally present and communicate the project activities and timeline.
- Communicate project expectations.

STAGE 1	Stakeholder Meeting	
	Tyler	City of Ocean Springs MS

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Create Stakeholder Meeting Presentation	I	A	R	I	I				I	I	C		I				
Review Stakeholder Meeting Presentation		I	C						A		R		C				
Perform Stakeholder Meeting Presentation	I	A	R	I	I				I	I	C	I	I	I	I	I	I

Inputs	Agreement
	SOW
	Project Management Plan

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Stakeholder Meeting Presentation	

Work package assumptions:

- None

6.1.5 Intentionally left blank.

6.1.6 Control Point 1: Initiate & Plan Stage Acceptance

Acceptance criteria for this stage includes completion of all criteria listed below.

Note: Advancement to the Assess & Define stage is not dependent upon Tyler's receipt of this stage acceptance.

Initiate & Plan Stage Deliverables:

- Project Management Plan
- Initial Project Schedule

Initiate & Plan stage acceptance criteria:

- All stage deliverables accepted based on acceptance criteria previously defined
- Project governance defined
- Project portal made available to the City of Ocean Springs MS
- Stakeholder meeting complete

6.2 Assess & Define

The Assess & Define stage will provide an opportunity to gather information related to current City of Ocean Springs MS business processes. This information will be used to identify and define business processes utilized with Tyler software. The City of Ocean Springs MS collaborates with Tyler providing complete and accurate information to Tyler staff and assisting in analysis, understanding current workflows and business processes.

6.2.1 Solution Orientation

The Solution Orientation provides the Project stakeholders a high-level understanding of the solution functionality prior to beginning the current and future state analysis. The primary goal is to establish a foundation for upcoming conversations regarding the design and configuration of the solution.

Tyler utilizes a variety of tools for the Solution Orientation, focusing on City of Ocean Springs MS team knowledge transfer such as: eLearning, documentation, or walkthroughs. The City of Ocean Springs MS team will gain a better understanding of the major processes and focus on data flow, the connection between configuration options and outcome, integration, and terminology that may be unique to Tyler's solution.

Objectives:

- Provide a basic understanding of system functionality.
- Prepare the City of Ocean Springs MS for current and future state analysis.

STAGE 2	Solution Orientation																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Provide pre-requisites			A	R							I	I		I	I		I
Complete pre-requisites											A	R		C			C
Conduct orientation			A	R							I	I		I	I		I

Inputs	Solution orientation materials
	Training Plan

6.2.2 Current & Future State Analysis

The Current & Future State Analysis provides the Project stakeholders and Tyler an understanding of process changes that will be achieved with the new system.

The City of Ocean Springs MS and Tyler will evaluate current state processes, options within the new software, pros and cons of each based on current or desired state and make decisions about the future state configuration and processing. This may occur before or within the same timeframe as the configuration work

package. The options within the new software will be limited to the scope of this implementation and will make use of standard Tyler functionality.

The City of Ocean Springs MS will adopt the existing Tyler solution wherever possible to avoid project schedule and quality risk from over customization of Tyler products. It is the City of Ocean Springs MS's responsibility to verify that in-scope requirements are being met throughout the implementation if functional requirements are defined as part of the contract. The following guidelines will be followed when evaluating if a modification to the product is required:

- A reasonable business process change is available.
- Functionality exists which satisfies the requirement.
- Configuration of the application satisfies the requirement.
- An in-scope modification satisfies the requirement.

Requirements that are not met will follow the agreed upon change control process and can have impacts on the project schedule, scope, budget, and resource availability.

STAGE 2	Current & Future State Analysis																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Current State process review			A	R	I	I	I				C	C	C	C			C
Discuss future-state options			A	R	C	C	C				C	C	C	C			C
Make future-state decisions (non-COTS)			C	C	C	C	C				A	R	I	C			C
Document anticipated configuration options required to support future state			A	R	C	C	C				I	I	I	I			I

Inputs	City of Ocean Springs MS current state documentation
	Solution Orientation completion

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Documentation that describes future-state decisions and configuration options to support future-state decisions.	Delivery of document

Work package assumptions:

- City of Ocean Springs MS attendees possess sufficient knowledge and authority to make future state decisions.
- The City of Ocean Springs MS is responsible for any documentation of current state business processes.
- The City of Ocean Springs MS can effectively communicate current state processes.

6.2.3 Conversion Assessment

Data Conversions are a major effort in any software implementation. Tyler's conversion tools facilitate the predictable, repeatable conversion process that is necessary to support a successful transition to the Tyler system. The first step in this process is to perform an assessment of the existing ("legacy") system(s), to better understand the source data, risks, and options available. Once the data has been analyzed, the plan for data conversion is completed and communicated to the appropriate stakeholders.

Objectives:

- Communicate a common understanding of the project goals with respect to data.
- Ensure complete and accurate source data is available for review/transfer.
- Map the data from the source to the Tyler system.
- Document the data conversion/loading approach.

STAGE 2	Data Conversion Assessment																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Extract Data from Source Systems			I		C						A						R
Review and Scrub Source Data			I	I	I						A	R		C			I
Build/Update Data Conversion Plan			R	C	C						C	I	I	I			I

Inputs	City of Ocean Springs MS Source data
	City of Ocean Springs MS Source data Documentation (if available)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Data Conversion Plan built/updated	City of Ocean Springs MS Acceptance of Data Conversion Plan, if Applicable

Work package assumptions:

- Tyler will be provided with data from the Legacy system(s) in a mutually agreed upon format.
- Tyler will work with the City of Ocean Springs MS representatives to identify business rules before writing the conversion.
- City of Ocean Springs MS subject matter experts and resources most familiar with the current data will be involved in the data conversion planning effort.

6.2.4 Intentionally left blank.

6.2.5 Intentionally left blank.

6.2.6 Control Point 2: Assess & Define Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below.

Note: Advancement to the Prepare Solution Stage is dependent upon Tyler's receipt of the Stage Acceptance.

Assess & Define Stage Deliverables:

- Documentation of future state decisions and configuration options to support future state decisions.
- Modification specification document.
- Assess & Define Stage Acceptance Criteria:
- All stage deliverables accepted based on criteria previously defined.
- Solution Orientation is delivered.
- Conversion data extracts are received by Tyler.
- Data conversion plan built.

6.3 Prepare Solution

During the Prepare Solution stage, information gathered during the Initiate & Plan and Assess & Define stages will be used to install and configure the Tyler software solution. Software configuration will be validated by the City of Ocean Springs MS against future state decisions defined in previous stages and processes refined as needed to ensure business requirements are met.

6.3.1 Initial System Deployment

The timely availability of the Tyler Solution is important to a successful Project implementation. The success and timeliness of subsequent work packages are contingent upon the initial system deployment of Tyler Licensed Software on an approved network and infrastructure. Delays in executing this work package can affect the project schedule.

Objectives:

- All licensed software is installed and operational.
- The City of Ocean Springs MS can access the software.

STAGE 3	Initial System Deployment (Hosted/SaaS)*	
	Tyler	City of Ocean Springs MS

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Prepare hosted environment			A				R				I						C
Install Licensed Software with Initial Database on Server(s) for Included Environments			A				R				I						C
Install Licensed Software on City of Ocean Springs MS Devices (if applicable)			I				C				A						R
Tyler System Administration Training (if applicable)			A				R				I						C

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Licensed Software is Installed on the Server(s)	Software is accessible
	Licensed Software is Installed on City of Ocean Springs MS Devices (if applicable)	Software is accessible
	Installation Checklist/System Document	System meets prescribed checklist
	Infrastructure Design Document (C&J – If Applicable)	

Work package assumptions:

- The most current available version of the Tyler Licensed Software will be installed.
- The City of Ocean Springs MS will provide network access for Tyler modules, printers, and Internet access to all applicable City of Ocean Springs MS and Tyler Project staff.

6.3.2 Configuration

The purpose of Configuration is to prepare the software product for validation.

Tyler staff collaborates with the City of Ocean Springs MS to complete software configuration based on the outputs of the future state analysis performed during the Assess and Define Stage. The City of Ocean Springs MS collaborates with Tyler staff iteratively to validate software configuration.

Objectives:

- Software is ready for validation.
- Educate the City of Ocean Springs MS Power User how to configure and maintain software.
- Prepare standard interfaces for process validation (if applicable).

STAGE 3	Configuration																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Conduct configuration training			A	R							I	C		C			
Complete Tyler configuration tasks (where applicable)			A	R							I	I		I			
Complete City of Ocean Springs MS configuration tasks (where applicable)			I	C							A	R		C			
Standard interfaces configuration and training (if applicable)			A	R			C				I	C		C			C
Updates to Solution Validation testing plan			C	C							A	R		C			C

Inputs	Documentation that describes future state decisions and configuration options to support future state decisions.
--------	--

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Configured System	

Work package assumptions:

- Tyler provides guidance for configuration options available within the Tyler software. The City of Ocean Springs MS is responsible for making decisions when multiple options are available.

6.3.3 Process Refinement

Tyler will educate the City of Ocean Springs MS users on how to execute processes in the system to prepare them for the validation of the software. The City of Ocean Springs MS collaborates with Tyler staff iteratively to validate software configuration options to support future state.

Objectives:

- Ensure that the City of Ocean Springs MS understands future state processes and how to execute the processes in the software.
- Refine each process to meet the business requirements.
- Validate standard interfaces, where applicable.
- Validate forms and reports, where applicable.

STAGE 3	Process Refinement																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Conduct process training			A	R							I	C	I	C			
Confirm process decisions			I	C						A	R	C	I	C			
Test configuration			I	C							A	R		C			
Refine configuration (City of Ocean Springs MS Responsible)			I	C							A	R		C			
Refine configuration (Tyler Responsible)			A	R							I	I		I			
Validate interface process and results			I	C			C				A	R		C			C
Update City of Ocean Springs MS-specific process documentation (if applicable)			I	C							A	R		C			
Updates to Solution Validation testing plan			C	C							A	R		C			C

Inputs	Initial Configuration
	Documentation that describes future state decisions and configuration options to support future state decisions.
	Solution validation test plan

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated solution validation test plan	

	Completed City of Ocean Springs MS-specific process documentation (completed by City of Ocean Springs MS)	
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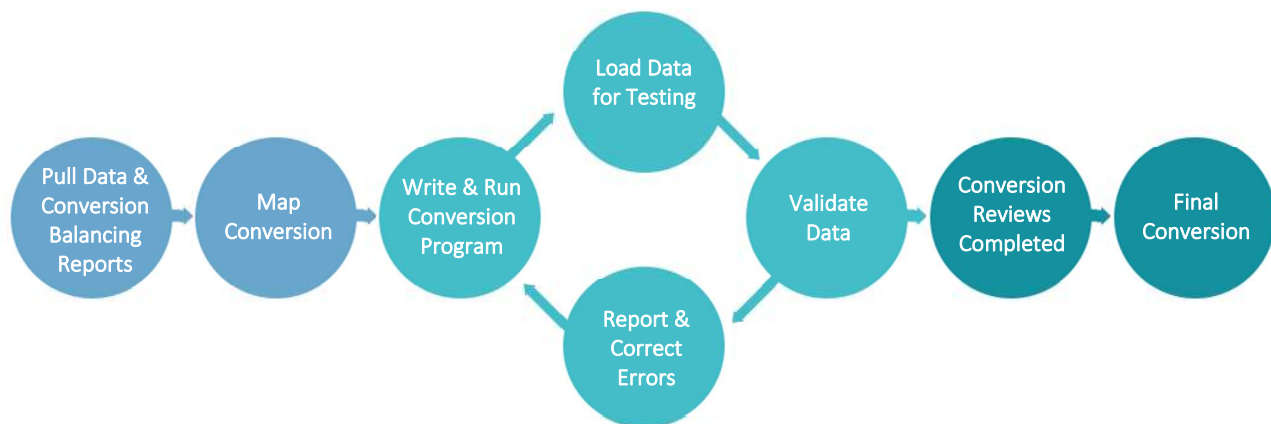
Work package assumptions:

- None

6.3.4 Conversion Delivery

The purpose of this task is to transition the City of Ocean Springs MS's data from their source ("legacy") system(s) to the Tyler system(s). The data will need to be mapped from the legacy system into the new Tyler system format. A well-executed data conversion is key to a successful cutover to the new system(s).

With guidance from Tyler, the City of Ocean Springs MS will review specific data elements within the system and identify / report discrepancies. Iteratively, Tyler will collaborate with the City of Ocean Springs MS to address conversion discrepancies. This process will allow for clean, reconciled data to transfer from the source system(s) to the Tyler system(s). Reference Conversion Appendix for additional detail.



Objectives:

- Data is ready for production (Conversion).

STAGE 3	Data Delivery & Conversion																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads

Provide data crosswalks/code mapping tool			A	C	R						I	I		I			
Populate data crosswalks/code mapping tool			I	C	C						A	R		C			
Iterations: Conversion Development			A	C	R						I						I
Iterations: Deliver converted data			A		R			I			I						I
Iterations: Proof/Review data and reconcile to source system			C	C	C						A	R		C			C

Inputs	
	Data Conversion Plan
	Configuration

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Code Mapping Complete / Validated	
	Conversion Iterations / Reviews Complete	Conversion complete, verified, and ready for final pass

Work package assumptions:

- The City of Ocean Springs MS will provide a single file layout per source system as identified in the investment summary.
- The City of Ocean Springs MS subject matter experts and resources most familiar with the current data will be involved in the data conversion effort.
- The City of Ocean Springs MS project team will be responsible for completing the code mapping activity, with assistance from Tyler.

6.3.5 Intentionally left blank.

6.3.6 Intentionally left blank.

6.3.7 Control Point 3: Prepare Solution Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below in each Work Package.

Note: Advancement to the Production Readiness Stage is dependent upon Tyler's receipt of the Stage Acceptance.

Prepare Solution Stage Deliverables:

- Licensed software is installed.

- Installation checklist/system document.
- Conversion iterations and reviews complete.

Prepare Solution Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Software is configured.
- Solution validation test plan has been reviewed and updated if needed.

6.4 Production Readiness

Activities in the Production Readiness stage will prepare the City of Ocean Springs MS team for go-live through solution validation, the development of a detailed go-live plan and end user training. A readiness assessment will be conducted with the City of Ocean Springs MS to review the status of the project and the organizations readiness for go-live.

6.4.1 Solution Validation

Solution Validation is the end-to-end software testing activity to ensure that the City of Ocean Springs MS verifies all aspects of the Project (hardware, configuration, business processes, etc.) are functioning properly, and validates that all features and functions per the contract have been deployed for system use.

Objectives:

- Validate that the solution performs as indicated in the solution validation plan.
- Ensure the City of Ocean Springs MS organization is ready to move forward with go-live and training (if applicable).

STAGE 4	Solution Validation																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Update Solution Validation plan			A	R	C						C	C		C			
Update test scripts (as applicable)			C	C	C						A	R		C			
Perform testing			C	C	C						A	R		C			
Document issues from testing			C	C	C						A	R		C			
Perform required follow-up on issues			A	R	C						C	C		C			

Inputs	Solution Validation plan	
	Completed work product from prior stages (configuration, business process, etc.)	
Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Solution Validation Report	City of Ocean Springs MS updates report with testing results

Work package assumptions:

- Designated testing environment has been established.
- Testing includes current phase activities or deliverables only.

6.4.2 Go-Live Readiness

Tyler and the City of Ocean Springs MS will ensure that all requirements defined in Project planning have been completed and the Go-Live event can occur, as planned. A go-live readiness assessment will be completed identifying risks or actions items to be addressed to ensure the City of Ocean Springs MS has considered its ability to successfully Go-Live. Issues and concerns will be discussed, and mitigation options documented. Tyler and the City of Ocean Springs MS will jointly agree to move forward with transition to production. Expectations for final preparation and critical dates for the weeks leading into and during the Go-Live week will be planned in detail and communicated to Project teams.

Objectives:

- Action plan for go-live established.
- Assess go-live readiness.
- Stakeholders informed of go-live activities.

STAGE 4	Go-Live Readiness																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Perform Readiness Assessment	I	A	R	C	C	I	C	I	I	I	I		I				I
Conduct Go-Live planning session		A	R	C							C	C	C	C	C		C
Order peripheral hardware (if applicable)			I							A	R						C
Confirm procedures for Go-Live issue reporting & resolution		A	R	I	I	I	I				C	C	I	I	I	I	I

Develop Go-Live checklist		A	R	C	C						C	C	I	C			C
Final system infrastructure review (where applicable)			A					R			C						C

Inputs	Future state decisions
	Go-live checklist

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated go-live checklist	Updated Action plan and Checklist for go-live delivered to the City of Ocean Springs MS

Work package assumptions:

- None

6.4.3 End User Training

End User Training is a critical part of any successful software implementation. Using a training plan previously reviewed and approved, the Project team will organize and initiate the training activities.

Train the Trainer: Tyler provides one occurrence of each scheduled training or implementation topic. City of Ocean Springs MS users who attended the Tyler sessions may train additional users. Additional Tyler led sessions may be contracted at the applicable rates for training.

Self-directed: Tyler provides e-learning, documentation, or videos to facilitate end user training.

Tyler will provide standard application documentation for the general use of the software. It is not Tyler's responsibility to develop City of Ocean Springs MS specific business process documentation. City of Ocean Springs MS-led training labs using City of Ocean Springs MS specific business process documentation if created by the City of Ocean Springs MS can be added to the regular training curriculum, enhancing the training experiences of the end users.

Objectives:

- End users are trained on how to use the software prior to go-live.
- The City of Ocean Springs MS is prepared for on-going training and support of the application.

STAGE 4	End User Training																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Update training plan		A	R	C							C		I		C		

End User training (Tyler-led)		A	R	C							C	C	I	C	C	C	
Train-the-trainer		A	R	C							C	C	I	C			
End User training (City of Ocean Springs MS-led)			C	C							A	R	I	C	C	C	

Inputs	Training Plan
	List of End Users and their Roles / Job Duties
	Configured Tyler System

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	End User Training	City of Ocean Springs MS signoff that training was delivered

Work package assumptions:

- The City of Ocean Springs MS project team will work with Tyler to jointly develop a training curriculum that identifies the size, makeup, and subject-area of each of the training classes.
- Tyler will work with the City of Ocean Springs MS as much as possible to provide end-user training in a manner that minimizes the impact to the daily operations of City of Ocean Springs MS departments.
- The City of Ocean Springs MS will be responsible for training new users after go-live (exception—previously planned or regular training offerings by Tyler).

6.4.4 Control Point 4: Production Readiness Stage Acceptance

Acceptance criteria for this stage includes all criteria listed below. Advancement to the Production stage is dependent upon Tyler's receipt of the stage acceptance.

Production Readiness stage deliverables:

- Solution Validation Report.
- Update go-live action plan and/or checklist.
- End user training.

Production Readiness stage acceptance criteria:

- All stage deliverables accepted based on criteria previously defined.
- Go-Live planning session conducted.

6.5 Production

Following end user training the production system will be fully enabled and made ready for daily operational use as of the scheduled date. Tyler and the City of Ocean Springs MS will follow the comprehensive action plan laid out during Go-Live Readiness to support go-live activities and minimize risk to the Project during go-live. Following go-live, Tyler will work with the City of Ocean Springs MS to verify that implementation work is concluded, post go-live activities are scheduled, and the transition to Client Services is complete for long-term operations and maintenance of the Tyler software.

6.5.1 Go-Live

Following the action plan for Go-Live, defined in the Production Readiness stage, the City of Ocean Springs MS and Tyler will complete work assigned to prepare for Go-Live.

The City of Ocean Springs MS provides final data extract and Reports from the Legacy System for data conversion and Tyler executes final conversion iteration, if applicable. If defined in the action plan, the City of Ocean Springs MS manually enters any data added to the Legacy System after final data extract into the Tyler system.

Tyler staff collaborates with the City of Ocean Springs MS during Go-Live activities. The City of Ocean Springs MS transitions to Tyler software for day-to-day business processing.

Some training topics are better addressed following Go-Live when additional data is available in the system or based on timing of applicable business processes and will be scheduled following Go-Live per the Project Schedule.

Objectives:

- Execute day to day processing in Tyler software.
- City of Ocean Springs MS data available in Production environment.

STAGE 5	Go-Live																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Provide final source data extract, if applicable			C		C						A						R
Final source data pushed into production environment, if applicable			A	C	R						I	C		C			C
Proof final converted data, if applicable			C	C	C						A	R		C			
Complete Go-Live activities as defined in the Go-Live action plan			C	C	C					A	R	C	I	C			
Provide Go-Live assistance			A	R	C	C		I			C	C	I	C		I	C

Inputs	Comprehensive Action Plan for Go-Live
	Final source data (if applicable)

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Data is available in production environment	City of Ocean Springs MS confirms data is available in production environment

Work package assumptions:

- The City of Ocean Springs MS will complete activities documented in the action plan for Go-Live as scheduled.
- External stakeholders will be available to assist in supporting the interfaces associated with the Go-Live live process.
- The City of Ocean Springs MS business processes required for Go-Live are fully documented and tested.
- The City of Ocean Springs MS Project team and subject matter experts are the primary point of contact for the end users when reporting issues during Go-Live.
- The City of Ocean Springs MS Project Team and Power User's provide business process context to the end users during Go-Live.

6.5.2 Transition to Client Services

This work package signals the conclusion of implementation activities for the Phase or Project with the exception of agreed-upon post Go-Live activities. The Tyler project manager(s) schedules a formal transition of the City of Ocean Springs MS onto the Tyler Client Services team, who provides the City of Ocean Springs MS with assistance following Go-Live, officially transitioning the City of Ocean Springs MS to operations and maintenance.

Objectives:

- Ensure no critical issues remain for the project teams to resolve.
- Confirm proper knowledge transfer to the City of Ocean Springs MS teams for key processes and subject areas.

STAGE 5	Transition to Client Services																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power	Department Heads	End Users	Technical Leads
Transfer City of Ocean Springs MS to Client Services and review issue reporting and resolution processes	I	I	A	I	I			R	I	I	C	C		C			

Review long term maintenance and continuous improvement			A					R				C	C		C			
---	--	--	---	--	--	--	--	---	--	--	--	---	---	--	---	--	--	--

Inputs	Open item/issues List
--------	-----------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Client Services Support Document	

Work package assumptions:

- No material project issues remain without assignment and plan.

6.5.3 Post Go-Live Activities

Some implementation activities are provided post-production due to the timing of business processes, the requirement of actual production data to complete the activities, or the requirement of the system being used in a live production state.

Objectives:

- Schedule activities that are planned for after Go-Live.
- Ensure issues have been resolved or are planned for resolution before phase or project close.

STAGE 5	Post Go-Live Activities																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Schedule contracted activities that are planned for delivery after go-live		A	R	C	C	C	C	I			C	C	I	C			C
Determine resolution plan in preparation for phase or project close out		A	R	C	C	C		I			C	C	I	C			

Inputs	List of post Go-Live activities
--------	---------------------------------

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Updated issues log	

Work package assumptions:

- System is being used in a live production state.

6.5.4 Control Point 5: Production Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below:

- Advancement to the Close stage is not dependent upon Tyler's receipt of this Stage Acceptance.
- Converted data is available in production environment.

Production Stage Acceptance Criteria:

- All stage deliverables accepted based on criteria previously defined.
- Go-Live activities defined in the Go-Live action plan completed.
- Client services support document is provided.

6.6 Close

The Close stage signifies full implementation of all products purchased and encompassed in the Phase or Project. The City of Ocean Springs MS transitions to the next cycle of their relationship with Tyler (next Phase of implementation or long-term relationship with Tyler Client Services).

6.6.1 Phase Closeout

This work package represents Phase completion and signals the conclusion of implementation activities for the Phase. The Tyler Client Services team will assume ongoing support of the City of Ocean Springs MS for systems implemented in the Phase.

Objectives:

- Agreement from Tyler and the City of Ocean Springs MS teams that activities within this phase are complete.

STAGE 6	Phase Close Out	
	Tyler	City of Ocean Springs MS

RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power Users)	Department Heads	End Users	Technical Leads
Reconcile project budget and status of contract Deliverables	I	A	R						I	I	C						
Hold post phase review meeting		A	R	C	C	C	C				C	C	C	C			C
Release phase-dependent Tyler project resources	A	R	I								I						

Participants	Tyler	City of Ocean Springs MS
	Project Leadership	Project Manager
	Project Manager	Project Sponsor(s)
	Implementation Consultants	Functional Leads, Power Users, Technical Leads
	Technical Consultants (Conversion, Deployment, Development)	
	Client Services	

Inputs	Contract
	Statement of Work
	Project artifacts

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Final action plan (for outstanding items)	
	Reconciliation Report	
	Post Phase Review	

Work package assumptions:

- Tyler deliverables for the phase have been completed.

6.6.2 Project Closeout

Completion of this work package signifies final acceptance and formal closing of the Project.

At this time the City of Ocean Springs MS may choose to begin working with Client Services to look at continuous improvement Projects, building on the completed solution.

Objectives:

- Confirm no critical issues remain for the project teams to resolve.
- Determine proper knowledge transfer to the City of Ocean Springs MS teams for key processes and subject areas has occurred.
- Verify all deliverables included in the Agreement are delivered.

STAGE 6	Project Close Out																
	Tyler								City of Ocean Springs MS								
RACI MATRIX KEY: R = Responsible A = Accountable C = Consulted I = Informed	Executive Manager	Implementation Manager	Project Manager	Implementation Consultant	Data Experts	Modification Services	Technical Services	Client Services	Executive Sponsor	Steering Committee	Project Manager	Functional Leads	Change Management Leads	Subject Matter Experts (Power)	Department Heads	End Users	Technical Leads
Conduct post project review		A	R	C	C	C	C				C	C	C	C			C
Deliver post project report to City of Ocean Springs MS and Tyler leadership	I	A	R						I	I	C						
Release Tyler project resources	A	R	I								I						

Inputs	Contract
	Statement of Work

Outputs / Deliverables		Acceptance Criteria [only] for Deliverables
	Post Project Report	City of Ocean Springs MS acceptance; Completed report indicating all project Deliverables and milestones have been completed

Work package assumptions:

- All project implementation activities have been completed and approved.
- No critical project issues remain that have not been documented and assigned.
- Final project budget has been reconciled and invoiced.
- All Tyler deliverables have been completed.

6.6.3 Control Point 6: Close Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below.

Close Stage Deliverables:

- Post Project Report.

Close Stage Acceptance Criteria:

- Completed report indicating all Project deliverables and milestones have been completed.

7. General Assumptions

Tyler and the City of Ocean Springs MS will use this SOW as a guide for managing the implementation of the Tyler Project as provided and described in the Agreement. There are a few assumptions which, when acknowledged and adhered to, will support a successful implementation. Assumptions related to specific work packages are documented throughout the SOW. Included here are general assumptions which should be considered throughout the overall implementation process.

7.1 Project

- Project activities will begin after the Agreement has been fully executed.
- The City of Ocean Springs MS Project Team will complete their necessary assignments in a mutually agreed upon timeframe to meet the scheduled go-live date, as outlined in the Project Schedule.
- Sessions will be scheduled and conducted at a mutually agreeable time.
- Additional services, software modules and modifications not described in the SOW or Agreement will be considered a change to this Project and will require a Change Request Form as previously referenced in the definition of the Change Control Process.
- Tyler will provide a written agenda and notice of any prerequisites to the City of Ocean Springs MS project manager(s) ten (10) business days or as otherwise mutually agreed upon time frame prior to any scheduled on-site or remote sessions, as applicable.
- Tyler will provide guidance for configuration and processing options available within the Tyler software. If multiple options are presented by Tyler, the City of Ocean Springs MS is responsible for making decisions based on the options available.
- Implementation of new software may require changes to existing processes, both business and technical, requiring the City of Ocean Springs MS to make process changes.
- The City of Ocean Springs MS is responsible for defining, documenting, and implementing their policies that result from any business process changes.

7.2 Organizational Change Management

Unless otherwise contracted by Tyler, City of Ocean Springs MS is responsible for managing Organizational Change. Impacted City of Ocean Springs MS resources will need consistent coaching and reassurance from their leadership team to embrace and accept the changes being imposed by the move to new software. An important part of change is ensuring that impacted City of Ocean Springs MS resources understand the value of the change, and why they are being asked to change.

7.3 Resources and Scheduling

- City of Ocean Springs MS resources will participate in scheduled activities as assigned in the Project Schedule.
- The City of Ocean Springs MS team will complete prerequisites prior to applicable scheduled activities. Failure to do so may affect the schedule.
- Tyler and the City of Ocean Springs MS will provide resources to support the efforts to complete the Project as scheduled and within the constraints of the Project budget.

- Abbreviated timelines and overlapped Phases require sufficient resources to complete all required work as scheduled.
- Changes to the Project Schedule, availability of resources or changes in Scope will be requested through a Change Request. Impacts to the triple constraints (scope, budget, and schedule) will be assessed and documented as part of the change control process.
- The City of Ocean Springs MS will ensure assigned resources will follow the change control process and possess the required business knowledge to complete their assigned tasks successfully. Should there be a change in resources, the replacement resource should have a comparable level of availability, change control process buy-in, and knowledge.
- The City of Ocean Springs MS makes timely Project related decisions to achieve scheduled due dates on tasks and prepare for subsequent training sessions. Failure to do so may affect the schedule, as each analysis and implementation session is dependent on the decisions made in prior sessions.
- The City of Ocean Springs MS will respond to information requests in a comprehensive and timely manner, in accordance with the Project Schedule.
- The City of Ocean Springs MS will provide adequate meeting space or facilities, including appropriate system connectivity, to the project teams including Tyler team members.
- For on-site visits, Tyler will identify a travel schedule that balances the needs of the project and the employee.

7.4 Data

- Data will be converted as provided and Tyler will not create data that does not exist.
- The City of Ocean Springs MS is responsible for the quality of legacy data and for cleaning or scrubbing erroneous legacy data.
- Tyler will work closely with the City of Ocean Springs MS representatives to identify business rules before writing the conversion. The City of Ocean Springs MS must confirm that all known data mapping from source to target have been identified and documented before Tyler writes the conversion.
- All in-scope source data is in data extract(s).
- Each legacy system data file submitted for conversion includes all associated records in a single approved file layout.
- The City of Ocean Springs MS will provide the legacy system data extract in the same format for each iteration unless changes are mutually agreed upon in advance. If not, negative impacts to the schedule, budget and resource availability may occur and/or data in the new system may be incorrect.
- The City of Ocean Springs MS Project Team is responsible for reviewing the converted data and reporting issues during each iteration, with assistance from Tyler.
- The City of Ocean Springs MS is responsible for providing or entering test data (e.g., data for training, testing interfaces, etc.)

7.5 Facilities

- The City of Ocean Springs MS will provide dedicated space for Tyler staff to work with City of Ocean Springs MS resources for both on-site and remote sessions. If Phases overlap, City of Ocean Springs MS will provide multiple training facilities to allow for independent sessions scheduling without conflict.
- The City of Ocean Springs MS will provide staff with a location to practice what they have learned without distraction.



8. Glossary

Word or Term	Definition
Acceptance	Confirming that the output or deliverable is suitable and conforms to the agreed upon criteria.
Accountable	The one who ultimately ensures a task or deliverable is completed; the one who ensures the prerequisites of the task are met and who delegates the work to those responsible. [Also see RACI]
Application	A computer program designed to perform a group of coordinated functions, tasks, or activities for the benefit of the user.
Application Programming Interface (API)	A defined set of tools/methods to pass data to and received data from Tyler software products
Agreement	This executed legal contract that defines the products and services to be implemented or performed.
Business Process	The practices, policy, procedure, guidelines, or functionality that the client uses to complete a specific job function.
Business Requirements Document	A specification document used to describe Client requirements for contracted software modifications.
Change Request	A form used as part of the Change Control process whereby changes in the scope of work, timeline, resources, and/or budget are documented and agreed upon by participating parties.
Change Management	Guides how we prepare, equip and support individuals to successfully adopt change in order to drive organizational success & outcomes
Code Mapping [where applicable]	An activity that occurs during the data conversion process whereby users equate data (field level) values from the old system to the values available in the new system. These may be one to one or many to one. Example: Old System [Field = eye color] [values = BL, Blu, Blue] maps to New Tyler System [Field = Eye Color] [value = Blue].
Consulted	Those whose opinions are sought, typically subject matter experts, and with whom there is two-way communication. [Also see RACI]
Control Point	This activity occurs at the end of each stage and serves as a formal and intentional opportunity to review stage deliverables and required acceptance criteria for the stage have been met.
Data Mapping [where applicable]	The activity determining and documenting where data from the legacy system will be placed in the new system; this typically involves prior data analysis to understand how the data is currently used in the legacy system and how it will be used in the new system.
Deliverable	A verifiable document or service produced as part of the Project, as defined in the work packages.
Go-Live	The point in time when the Client is using the Tyler software to conduct daily operations in Production.
Informed	Those who are kept up-to-date on progress, often only on completion of the task or deliverable, and with whom there is just one-way communication. [Also see RACI]

Infrastructure	The composite hardware, network resources and services required for the existence, operation, and management of the Tyler software.
Interface	A connection to and potential exchange of data with an external system or application. Interfaces may be one way, with data leaving the Tyler system to another system or data entering Tyler from another system, or they may be bi-directional with data both leaving and entering Tyler and another system.
Integration	A standard exchange or sharing of common data within the Tyler system or between Tyler applications
Legacy System	The software from which a client is converting.
Modification	Custom enhancement of Tyler's existing software to provide features or functions to meet individual client requirements documented within the scope of the Agreement.
On-site	Indicates the work location is at one or more of the client's physical office or work environments.
Organizational Change	The process of changing an organization's strategies, processes, procedures, technologies, and culture, as well as the effect of such changes on the organization.
Output	A product, result or service generated by a process.
Peripheral devices	An auxiliary device that connects to and works with the computer in some way. Some examples: scanner, digital camera, printer.
Phase	A portion of the Project in which specific set of related applications are typically implemented. Phases each have an independent start, Go-Live and closure dates but use the same Implementation Plans as other Phases of the Project. Phases may overlap or be sequential and may have different Tyler resources assigned.
Project	The delivery of the software and services per the agreement and the Statement of Work. A Project may be broken down into multiple Phases.
RACI	A matrix describing the level of participation by various roles in completing tasks or Deliverables for a Project or process. Individuals or groups are assigned one and only one of the following roles for a given task: Responsible (R), Accountable (A), Consulted (C), or Informed (I).
Remote	Indicates the work location is at one or more of Tyler's physical offices or work environments.
Responsible	Those who ensure a task is completed, either by themselves or delegating to another resource. [Also see RACI]
Scope	Products and services that are included in the Agreement.

Solution	The implementation of the contracted software product(s) resulting in the connected system allowing users to meet Project goals and gain anticipated efficiencies.
Stage	The top-level components of the WBS. Each Stage is repeated for individual Phases of the Project.
Standard	Software functionality that is included in the base software (off-the-shelf) package; is not customized or modified.
Statement of Work (SOW)	Document which will provide supporting detail to the Agreement defining Project-specific activities, services, and Deliverables.
System	The collective group of software and hardware that is used by the organization to conduct business.
Test Scripts	The steps or sequence of steps that will be used to validate or confirm a piece of functionality, configuration, enhancement, or Use Case Scenario.
Training Plan	Document(s) that indicate how and when users of the system will be trained relevant to their role in the implementation or use of the system.
Validation (or to validate)	The process of testing and approving that a specific Deliverable, process, program, or product is working as expected.
Work Breakdown Structure (WBS)	A hierarchical representation of a Project or Phase broken down into smaller, more manageable components.
Work Package	A group of related tasks within a project.

Part 4: Appendices

9. Conversion

9.1.1 Court Case Management - Standard

- Name Information (Defendant, Address, Physical Attributes, Identification Numbers, Phone Numbers)
- Vehicle Information (Tag Number, Make, Model, Style, Color, VIN)
- Officer Information (Officer Name, Badge Number, Rank, Email)
- Offense Code Information (Offense Code, Offense Description, Statute/Ordinance)
- Case Information (Citation Number, Case Officer, Violation Date, Violation Location, PD Case Number, Docket Number, Comments)
- Witness Information (Witness Type, Subpoena Date)
- Disposition Information (Case Status, Plea, Judge, Court Location, Conviction Date, Plea Date, Attorney)
- Conversion History Information (Read only format)
- Payment Information (Fines/Fees assessed, Fines/Fees Paid, Non-Cash payments, Receipt Number, Payment Date, Payment Amount)
- Warrant Information (Warrant Type, Issue Date, Served Date, Canceled/Recalled Date, Region Number, Status, Comments, Officer Assigned) – available only when associated with a citation
- Bond Information (Bond Type, Posted Date, Applied/Refunded/Forfeited Date, Bond Number, Posted By, Bond Amount, Status)
- Payment Plan Information (Initial Payment Amount, Payment Date, Next Payment Date, Next Payment Amount) - Tyler will need a copy of the Payment Plan data to determine if the data is clean enough to convert.

10. Additional Appendices



11. Project Timeline



MEMORANDUM

To: Mayor & Board of Aldermen
From: Ryan Lemaire, Police Chief
Re: Accept OSPD Monthly Report for September 2023
Section: CONSENT AGENDA
Meeting Date: October 17, 2023

Please accept the following monthly report. For the month of September 2023, the Ocean Springs Police Department responded to 1,982 incidents from 9-1-1 calls, citizen-initiated calls, walk-in reports, and officer-initiated activities. Our Dispatch Unit received 3,819 incoming calls for the month.

TYPE OF CALL	AMOUNT		TYPE OF CALL	AMOUNT
Traffic Stop	460		Fraud	13
Susp Person/Veh/Activ	227		Malicious Mischief	11
Medical Call	175		Juvenile Problem	11
Business Ck/Comm Contact	135		Harassment	11
Alarm	119		Traffic Control/Detail	9
Area Check/Patrol	101		Warrant Service/Attempt	8
Traffic Accident	86		Damage Priv Prop	7
Welfare Ck/Concern	61		City Code Viol	6
Follow-Up Call/Inv	47		Auto Theft	5
Motorist/Veh Check	41		Assault and Battery	5
Trespassing	37		Assault by Threat	4
Reckless Driver	35		Bldg Check (Closed Business)	4
Theft/Shoplifting	34		911 Hangup - Abuse of 911	4
Domestic Dispute	26		Drug Violation	3
Bank Check	26		Public Drunk	3
Disturbance of Peace	22		Detail except Grants	3
Parking Viol/Complaint	19		Drunk and Disorderly	2
Hit and Run	16		Drug Overdose	2
Animal Control Need	15		Embezz Under Contract	1
Traff Problem	15		Animal Cruelty	1
Fight	14		Disorderly Conduct	1
Burglary	13		Other Types of Calls	144
MONTHLY TOTAL			1,982	
DAILY AVERAGE			60.07	

ca



Kenny Holloway | **Mayor**
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

To: Honorable Mayor and Board of Alderman

From: Deputy Fire Chief Ryan Heath

Meeting Date: October 17, 2023

Subject: Monthly Fire Report for September 2023

Training:

In-House – **68**
Fire Academy – **116**
Training Total – 184

Fire Inspections:

Inspections - **73**
Plan Reviews - **6**
Request for Information - **13**
Hood Suppression Test - **0**
Sprinkler Inspections - **0**
Re-inspections - **60**
Inspections Total – 152

Incident Response Summary:

Fire - **4**
Overpressure Rupture, Explosion, Overheat - **0**
Rescue and Emergency Medical Services - **46**
Hazardous Condition - **5**
Service Calls - **31**
Good Intent Calls - **60**
False Alarm & False Calls - **17**
Special Incidents - **4**
Incident Response Total – 167



Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen
From: Derek McCoy, Fire Chief
Re: Authorization to Declare Surplus and Dispose of Kenmore Elite Stainless Range Asset # 7154
Section: CONSENT AGENDA
Meeting Date: October 17, 2023

Asking for authorization to declare the following item surplus, of no value to the city, and for its proper disposal.

- Kenmore Elite Stainless Range Asset # 7154



Kenny Holloway	Mayor
Bobby Cox	Alderman at Large
Jennifer Burgess	Alderman Ward 1
Rickey Authement	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Ken Papania	Alderman Ward 4
Robert Blackman	Alderman Ward 5
Michael Impey, II	Alderman Ward 6

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TO: Honorable Mayor and Board of Aldermen
FROM: Ryan LeMaire, Acting Chief of Police *RL*
MEETING DATE: October 17, 2023
RE: Authorization to Hire

Please authorize the employment of the following individual, contingent upon successful completion of all pre-employment requirements.

Name: Paul Moshenrose
Position: Patrolman (replacing Shavers)
Rate of Pay: \$22.50 (Patrolman, Step 3)
Probation: 12 months
Start Date: On or about November 01, 2023

Thank you.



Kenny Holloway	Mayor
Bobby Cox	Alderman at Large
Jennifer Burgess	Alderman Ward 1
Rickey Authement	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Ken Papania	Alderman Ward 4
Robert Blackman	Alderman Ward 5
Michael Impey, II	Alderman Ward 6

www.oceansprings-ms.gov    

TO: Honorable Mayor and Board of Aldermen
FROM: Ryan LeMaire, Acting Chief of Police *KRL*
MEETING DATE: October 17, 2023
RE: Authorization to Hire

Please authorize the employment of the following individual, contingent upon successful completion of all pre-employment requirements.

Name: Madeline Boccaleri
Position: Patrolman (replacing Chapman)
Rate of Pay: \$19.50 (Patrolman, Step 1)
Probation: 12 months
Start Date: On or about October 23, 2023

Thank you.



Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6

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Memorandum

To: Honorable Mayor & Board of Aldermen
From: Ryan LeMaire, Acting Chief of Police *KAL*
Date: October 17, 2023
Re: Authorization to Transfer

I respectfully request authorization to transfer Patrolman Kevin Interlicchia to Animal Control Officer, Step 5, hourly rate \$15.76; effective October 28, 2023.

Thank you for your favorable consideration.

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Planning & Grants Admin
Wade Morgan, Planner

Re: Approve a Lot Split at 2207-2209 Government St., within the CMX-2 Community Commercial District., PID# 61058021.000, Applicant: Cloyd Investments, LLC – Planning Commission Recommends Approval

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

The Planning Commission (PC) considered the request described above at its regular meeting on Tuesday, October 10, 2023. The applicant proposes to create a separate lot for the existing single story retail building at 2209 Government St., the former location of Maynard's Music. The building and its associated parking are on the same parcel as the Cottages at Oak Park condominiums.

The PC members considered the report from the staff and the information provided by the applicant. A motion to recommend approval of the lot split as requested passed with all members present voting YES, and 1 member ABSENT. Additional documents are attached.

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

PLANNING COMMISSION REPORT

PUBLIC MEETING DATE: October 10, 2023

APPLICANT(S): Cloyd Investments, LLC

CURRENT OWNER? ✓ Yes No

If No, - List Current Owner: NA

LOCATION: 2207-2209 Government St., PID# 61058021.000

REQUESTED ACTION: Approval of a Lot Split within the CMX-2 Community Commercial District

DATE OF APPLICATION: September 5, 2023

ADJACENT ZONING AND LAND USE:

Subject Property: **CMX-2 Community Commercial District** – Cottages at Oak Park condominiums and a free-standing, single story retail building.

North and West: CMX-2 District, detached dwellings in the Cottages at Oak Park condominiums.

East: C-H, Regional Commercial District – office building.

South: across Government St., C-H District. Oak Park Elementary School.

Property Size: 0.09 ac.



DESCRIPTION OF REQUEST: the applicant requests approval of a lot split to create a separate lot for the building at 2209 Government St. The building was the former location of Maynard's Music. The building and its associated parking are on the same parcel as the Cottages at Oak Park condominiums. The proposed parcel will have 74.5 feet of frontage on Government St. A 20 foot-wide access easement is to be created on the east side of the parcel to provide access to parking spaces at the rear of some of the condos.

FINDINGS:

- The proposed parcel complies with the basic requirements of its CMX-2 zoning.

CITY DEPARTMENT REVIEW COMMENTS:

- **PUBLIC WORKS**

- **SEWER DEPT.:**

- 1. Clean the sewer line, perform a video inspection and provide that video to the Public Works Dept. Repair or replacement of the line may be necessary.

SUMMARY: The proposed lot meets the requirements for a lot split.

POTENTIAL MOTION:

To recommend _____ of a lot split at 2207-2209 Government St, subject to the City Department comments listed in the report above.

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Planning & Grants Admin
Wade Morgan, Planner

Re: Approve the Request for Designation of the St. James United Methodist Church as a Landmark Site, Applicant – St. James United Methodist Church, 1418 Government St.; Parcel ID # 60137052.000 – Historic Preservation Commission Recommends Approval

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

The Historic Preservation Commission (HPC) considered the request described above at its regular meeting on Thursday, October 12, 2023. St. James United Methodist Church proposes that their church be designated a landmark site. Church officials provided a history of the church and photos of the building in support of the designation.

A recommendation from the HPC and the Board of Aldermen is the first step in the process for designating a Landmark Site. The Mississippi Department of Archives and History makes an analysis of and recommendations concerning the proposed district boundaries. The HPC then conducts a public hearing, after notice, specifying the boundaries of the proposed historic district and the location of proposed landmarks and landmark sites. Finally, the Board of Aldermen considers an ordinance establishing the landmark site.

The HPC members considered the report from the staff and the information provided by the applicant. A motion to recommend approval of the request passed with all members present voting YES, and 2 members ABSENT. Additional documents are attached.

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
P.O. BOX 1800, OCEAN SPRINGS, MS 39566-1800
228-875-4415

HISTORIC PRESERVATION COMMISSION REPORT

MEETING DATE: October 12, 2023

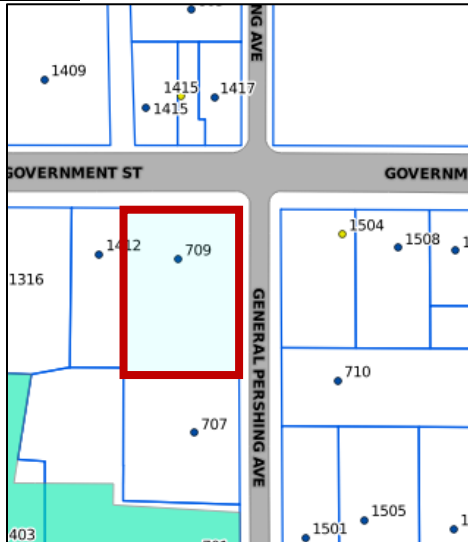
APPLICANTS: Ralph Waller
St. James United Methodist Church, property owner

REQUESTED ACTION: recommend designation of the church as a Landmark Site

DATE OF APPLICATION: September 6, 2023

LOCATION: St. James United Methodist Church, 1418 Government St.; Parcel ID #
60137052.000

VICINITY:



DESCRIPTION OF THE REQUEST: St. James United Methodist Church proposes that their church be designated a landmark site. Church officials provided a history of the church and photos of the building in support of the designation.

FINDINGS:

- The UDC describes the process and requirements for the designation of a landmark site:
 - The Historic Preservation Commission (HPC) initiates a thorough investigation of the historic, architectural, archaeological, and cultural significance of the buildings, structures, features, sites.
 - The Mississippi Department of Archives and History makes an analysis of and recommendations concerning the proposed district boundaries.
 - The HPC conducts a public hearing, after notice, specifying the boundaries of any proposed historic district and the location of proposed landmarks and landmark sites.
 - The Board of Aldermen considers an ordinance establishing the landmark site.

POTENTIAL MOTION: Recommend that the Miss. Dept. of Archives and History make an analysis of and recommendations concerning the proposed St. James United Methodist Church as a landmark site.



City of Ocean Springs
Historic Preservation Commission
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564
(228) 875-4415

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

Application Date: 9/6/2023

[Applications are due by the 7th of each month for consideration the FOLLOWING month.]

APPLICATION FEE: \$51.00 – Cash, Check (Payable to CITY OF OCEAN SPRINGS), C/C – 3% fee
\$1.00 fee is per Ordinance 2022-17 following requirements of Section 25-60-5 MS Code Annotated

***** APPLICANT MUST ATTEND HEARING *****

Property Address: 1418 Government Street, Ocean Springs, MS 39564

Property Owner(s): St. James United Methodist Church

Parcel ID Number: _____ Approximate Age of Home: 156 yrs.

ACCESS: Upon application submittal, City Officials and HPC Members are authorized to enter property to view proposal unless checked below.

☐ Check here if City Officials and HPC members **DO NOT** have permission to enter property.

Applicant [Check one]: ☐ Architect ☐ Contractor ☐ Owner ☒ Other Trustee

Name: Ralph Waller

Address: 1300 Queen Park Circle

City: Ocean Springs State: MS Zip: 39564

Phone: 228-313-0120 Email: rwaller47@yahoo.com

Property Owner [if Different]:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

DIRECTIONS: Check box which best represents your request (more than one box may be checked), and **ATTACH** the corresponding checklist to help ensure a complete application.

☐ New Construction, Additions, Extensive
Renovation / Repair

☐ Minor Renovation / Repair

☐ Exterior Painting (Contributing Structures Only)

☐ Landscaping and Site
Improvements (i.e. Fencing)

☐ Signage

☐ Demolition

PLEASE CHECK DISTRICT/LISTING

- | | | |
|---|--|--|
| ☐ BOWEN | ☐ MARBLE SPRINGS | ☐ SHEARWATER |
| ☐ INDIAN SPRINGS | ☐ OLD OCEAN SPRINGS | ☐ SULLIVAN-CHARNELY |
| ☐ LOVER'S LANE | ☐ RAILROAD | ☒ INDIVIDUAL LISTING |

Requirements:

- All work in the Historic District OR on Individually Listed Structures must comply with the *City of Ocean Springs Historic District Design Guidelines*. The Guidelines are available at City Hall and for review at the Ocean Springs Library. This form must be completed in its entirety, with any attachments, before Historic Preservation Commission (HPC) consideration will be scheduled. Incomplete applications can result in project delays.
- Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.
- **SIGN:** A sign will be placed in the front yard of the property prior to the HPC meeting to notify surrounding property owners of pending application. If the sign is not returned a \$ 25.00 fee will be assessed with the building permit.

Notes:

- Certificate of Appropriateness (COA) remains in force for two (2) years and may be extended for one (1) additional year. However, if a period of one (1) year passes and no initial construction has occurred, the COA is voided, and a new application must be submitted and approved before work may begin.
- Certificate of Appropriateness does not relieve the Property Owner from the responsibility of obtaining any other required permits. Building and other permits may be required, even if a COA is not required. For more information contact the Building Department at (228) 875-6712.
- The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing which might affect the decision of the Commission. The undersigned hereby certifies that the project described in the application, as detailed by plans and specification attached, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that a Building Permit will be required in addition to the Certificate of Appropriateness. Oath not required, but answer subject to rules of perjury.

St. James United Methodist Church
Printed Name of Owner

Ralph Waller
Printed Name of Authorized Agent

9/6/2023
Date

St. James United Methodist Church
Signature of Owner

Ralph D. Waller
Signature of Authorized Agent

******* APPLICANT MUST ATTEND HEARING *******

History of St. James

Saint James United Methodist Church was organized at Ocean Springs, Mississippi, in 1867, and its first sanctuary was erected until 1873. In July 1873 Edward Chase and Elizabeth W. Chase of St. Louis, Missouri, through their attorney-in-fact, George A. Cox (1811-1887), sold the N/2 of Lot 8, Block 30 (Culmsee Map of 1854) for \$50, to the Trustees of the Methodist Episcopal Church: Alfred Stewart (1836-1900+), Warner Lyman, Basile Dove (1815-1870+), and Harry Blount (1808-1889+). This lot, situated on the southwest corner of present day Government Street and General Pershing, was described in the warranty deed as having a front of 112 feet on County Road (Government Street) and 91.5 feet on Goos (General Pershing). (*JXCO Land Deed Bk. 58, pp. 467-468*)

In 1903, the Saint James congregation remodeled their original church. A cornerstone was set in 1906 at the formal dedication. It was removed in 1964 and preserved. The 1906 marker reads: St. James M.E. Church, S. Jossef Past., R.N. Jones P.E., Org. 1867, Remod. 1903, Trustees: E.S. Smith, J. Seymour, W. Lyman, W.D. Barber, T.I. Keys, Sect. Ded. By E.U.R. Lodge 4884 G.U.O. of O.F. 1906.

The old Government Street sanctuary was demolished in June 1964 and the lumber burned, and a new sanctuary was completed in July 1964. (*The Ocean Springs News, June 25, 1964, p. 1*)

In 1964, Saint James erected a new sanctuary just west of the old church. Nancy Washington (1879-1969), a long-time parishioner, related to Kay W. Casson (1916-1988) in July 1964, that she attended her first worship services in the old sanctuary, circa 1884. It was also utilized as a school building. (*The Ocean Springs News, July 23, 1964, p. 3*)

The church rectory, which faced Government Street and was west of the old church, was removed to the church lot at 709 General Pershing. This structure is now the site of the church parsonage. The rear of this building burned in August 1997 and was refurbished.

In April 1968, Saint James became affiliated with the United Methodist Church.

A chronological listing of some of the pastors of St. James through the years follows:

1926-L.E. Johnson and E.D. Smith

In January 1926, the Reverend L.E. Johnson lauded the Caucasian community at Ocean Springs and Gautier, as well as his own congregation. He said of his white brethren: "If you want peace, protection, quietness and a fair deal from citizens, come to Ocean Springs. If you attend to your own business you will get all the afore named." Reverend Johnson praised the local white Methodist minister, D.E. Vickers, for his guidance and advice upon arrival at Ocean Springs. He described this counsel as, "a light in dark places through the past years." He also noted that Reverend J.M. Thompson, of the Macedonia Baptist Church, and his congregation, "shared with us our burden," in that Macedonia had only fifty-five members in 1926, but raised \$1,823 in funds to operate Saint James. The M.E. District sent a gift of \$300, which increased the budget to \$2,123. (*The Jackson County Times, January 9, 1926, p. 1*)

OTHER FORMER PASTORS

1930 - Jerry B. Brooks and Edward A. Wilson

1942 - Reverend Smith

1943 - H. Bartee

1945 - A.L. Pittman

1952 - J.E. Davis

1956 - D.L. Morgan

1957 - Joseph Campbell (1885-1958)

1962 - H.M. Rankin

1965 - L.A. Timmons, A.W. Crump, and Lee Johnson

1969 - George Williams and Lee Johnson

1972 - G.W. Goff

Rev. Elijah Henry
Rev. Ronald Graham
Rev. Gray
Rev. Cobb
Rev. Allen Johnson

Rev. Magee
Rev. Reeves
Rev. Pierce
Rev. Mark Jones
Rev. Elsie Barnes

Rev. Peggy Gibson
Rev. Victoria Sizemore
Rev. Victoria Sizemore Tandy
Rev. Majorie Walker
Rev. Calvin Johnson

FORMER MUSICIANS

Mrs. Elizabeth Keyes

Mrs. Shirley Sinigal

Mrs. Alberta Paige

Mrs. Lina Cotton

Mrs. Mary Pierce

Mrs. Charlotte Anderson

Mr. Kenneth Wallace

Mr. Brandon Wilson

Mrs. Mamie "Mimi" Handshaw Payne

FORMER DISTRICT SUPERINTENDENTS

Rev. Orman

Rev. Bob Whiteside

Rev. Jerry Beam

Rev. E.L. Henry

Rev. David Price

Rev. McAllily

Rev. Heather Hensarling

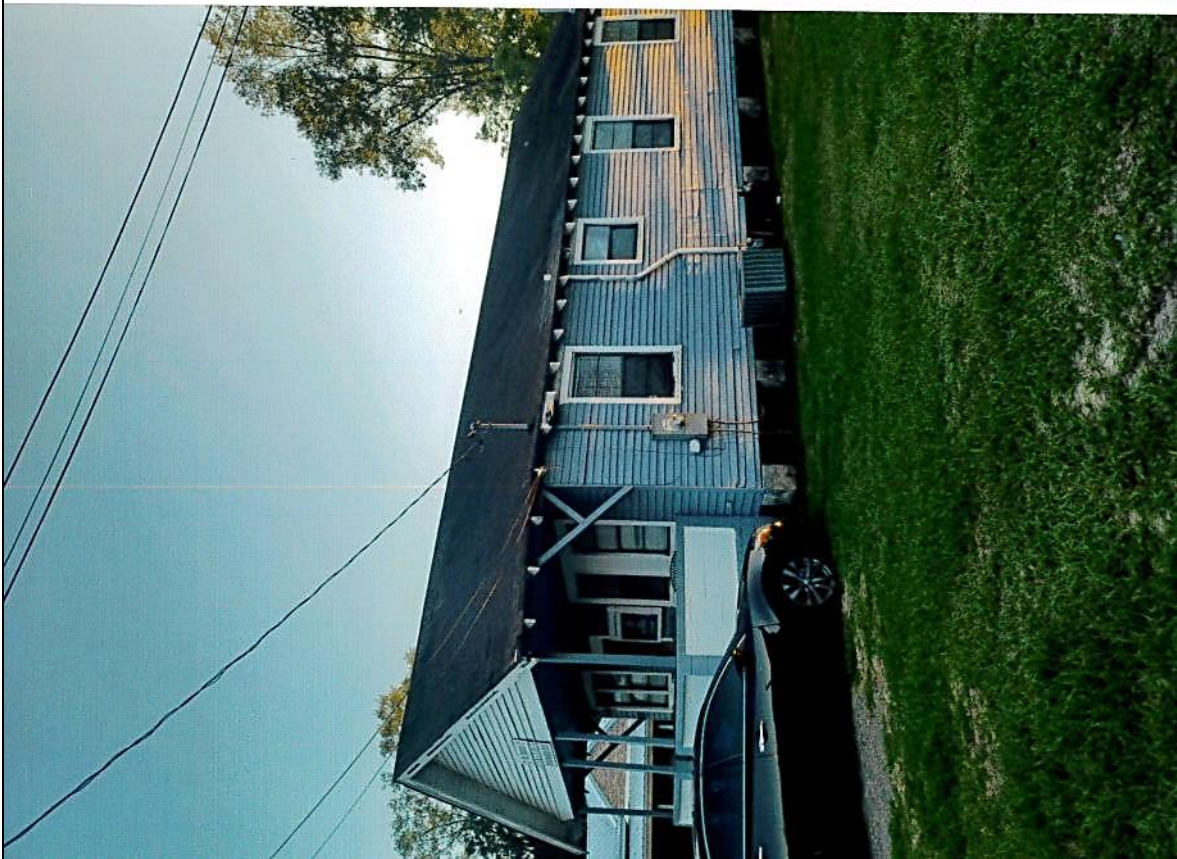
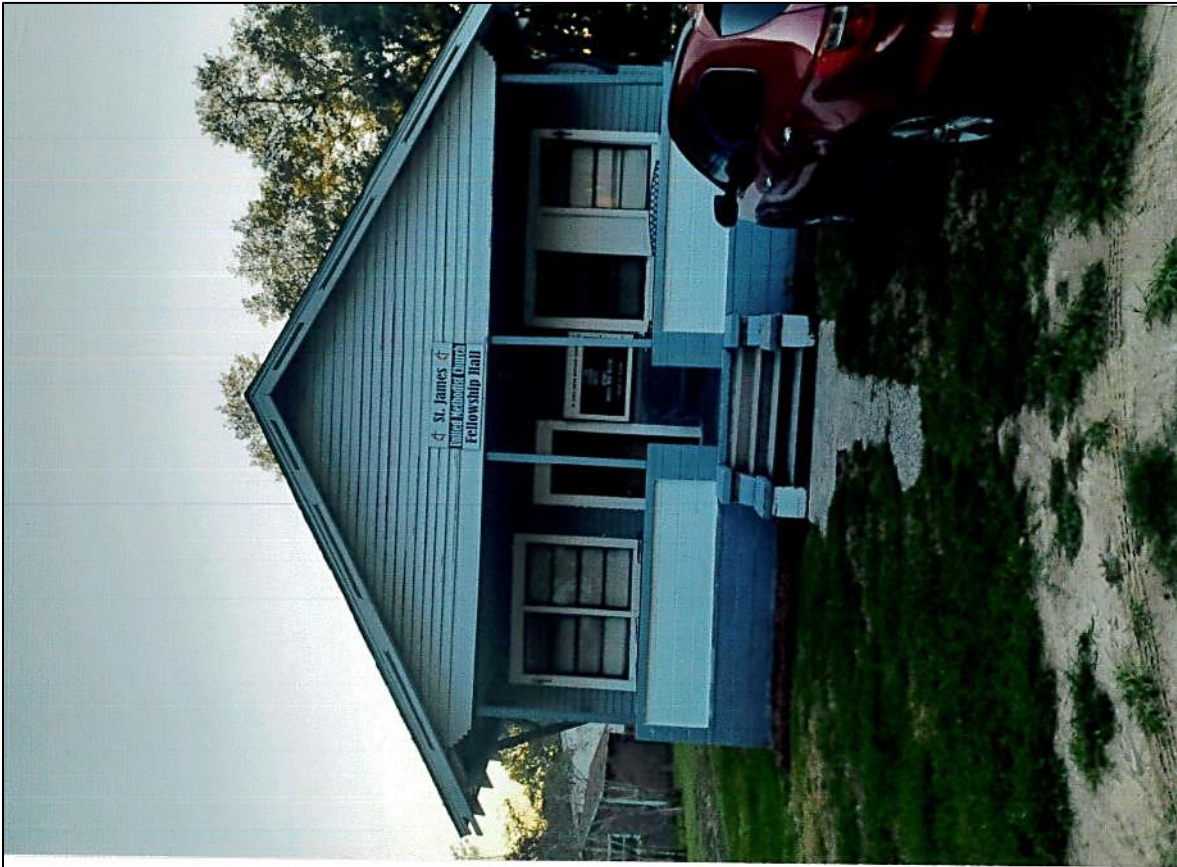
LIFETIME MEMBERS

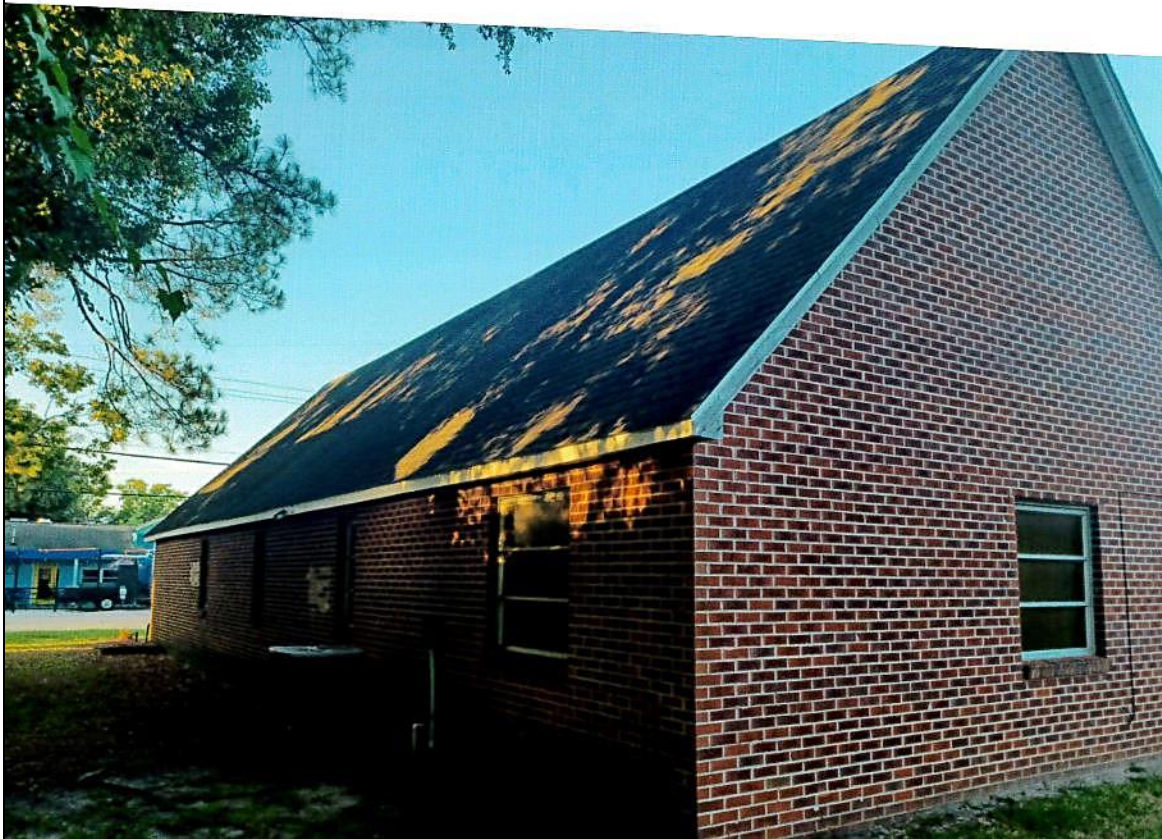
Mrs. Helena G. Oliver

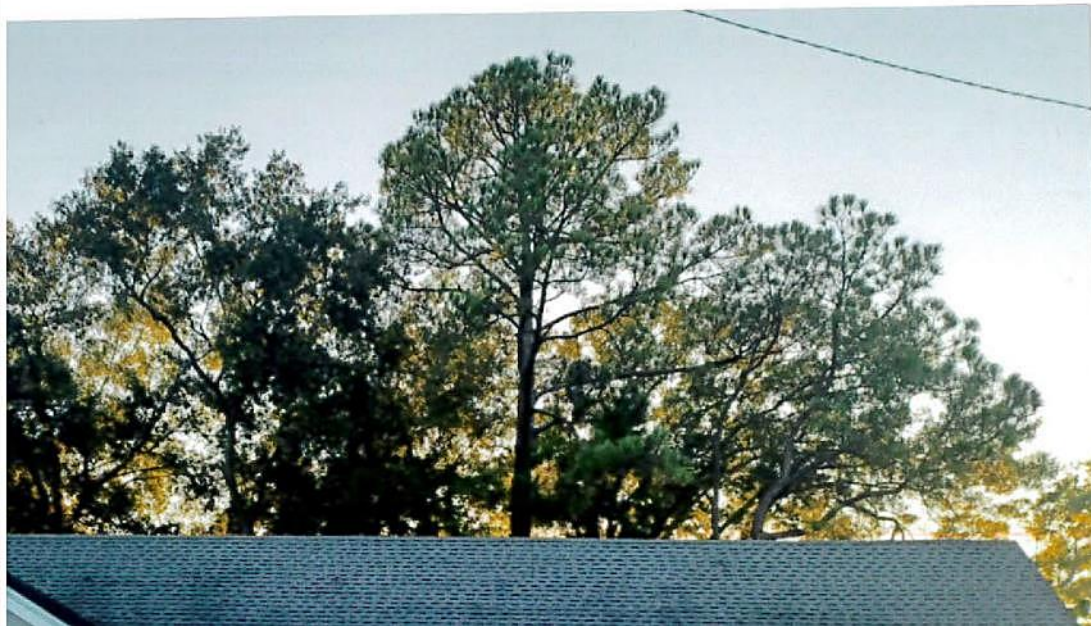
Theodore Wallace, Sr.

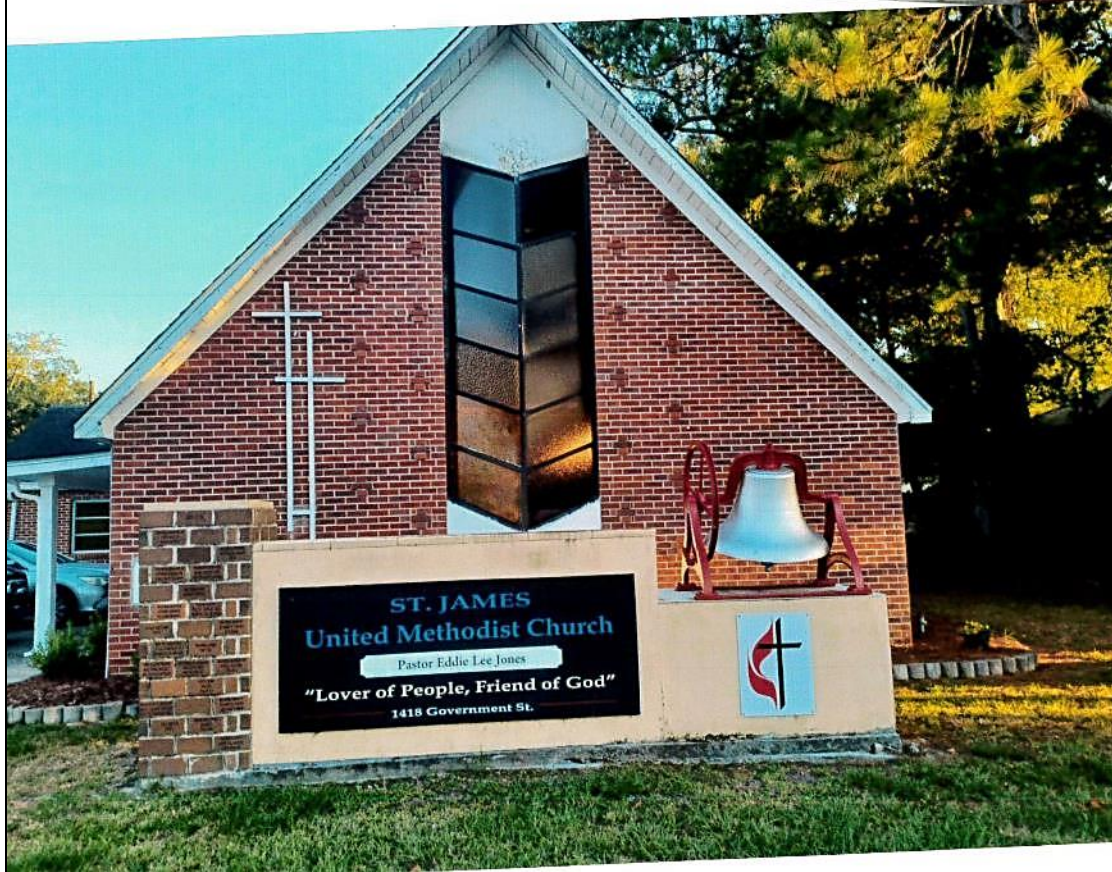


Saint James United Methodist Church
.1867











Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Planning & Grants Admin
Wade Morgan, Planner

Re: Authorize the Contract with Gulf Regional Planning Commission (GRPC) for GIS and Map Drawing Services Related to Redistricting Based on the 2020 Census, not to exceed \$7,500.00

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

Following the receipt of the updated numbers from the 2020 Census, the city is required to review the existing ward boundaries and adjust if needed. The Gulf Regional Planning Commission has provided the attached agreement to provide these services so that the city can determine if and how the wards will need to be adjusted. The contract is not to exceed \$7,500 and can be paid from the City Clerk's Contractual Services budget.

I respectfully request authorization for the mayor to execute the attached agreement with GRPC as described pending concurrence and approved from Gulf Regional Planning Commission (GRPC).

Contract for Professional Services
GIS and Map drawing services for Redistricting

City of Ocean Springs

and,

Gulf Regional Planning Commission
1635 Popp's Ferry Road, Suite G
Biloxi, MS 39532

The Gulf Regional Planning Commission (GRPC) will provide GIS and map drawing services to the City of Ocean Springs to create new ward boundaries based on the 2020 Census. GRPC will have no legal duties regarding redistricting, related case law, Mississippi Open Meetings Act, and compliance with the Voting Rights Act of 1965. The City should seek independent advice for this engagement. This document describes a proposed scope of work, schedule of work, fee schedule, and other additional information.

I. SCOPE OF WORK

The Gulf Regional Planning Commission (GRPC) will provide the City of Ocean Springs with the following services.

A. Map drawing of Districts Boundaries and Supporting Data

The City will submit district boundaries in GIS format to GRPC. If GIS files are not available, GRPC will draw district boundaries using an agreed-upon methodology between GRPC and the City. GRPC will develop no more than three (3) draft redistricting plans for comment before the final adoption of one redistricting plan by the City. The City understands that the basic geographical unit for which population figures are available is the Census Block. These Blocks often vary significantly in population and size, and they may cut across recognized boundaries. When creating districts, Blocks must be moved intact because the data are not available at a sub-block level. Any supporting demographic data will be in tabular form in an Excel file format, and the GIS data will be in ESRI shapefiles.

B. Work Sessions

The GRPC will meet with the Board, Mayor, the City Attorney, and technical staff to discuss proposed boundary delineations and to review the maps and tabular data. The first meeting will be to agree upon the methodology and criteria for drawing the District boundaries and to agree upon a schedule for the project. The subsequent meetings will be work sessions to review the maps drawn by GRPC. Meetings with the Board will be subject to the rules of the Mississippi Open Meetings Act and will be scheduled and attended by the City's Attorney.

C. Public Meeting Materials and Support

In addition to the work sessions set forth in Section B above, GRPC will be responsible for providing supportive maps and data for up to two public meetings. GRPC staff will be on hand to attend these meetings and will be available to answer questions concerning the mapping work that GRPC has produced. The City will be responsible for the scheduling of these meetings, the public notice of these meetings, and any required legal record of the meeting.

D. Census Bureau Submission

The City will be responsible for preparing the final documents for submission to the United States Census Bureau. GRPC will assist in this process by providing maps and digital files and any other necessary materials

created during the redistricting process. GRPC will work with the City to develop the required data necessary for this submission. GRPC is not responsible for the final submission of maps by the City.

II. DELIVERABLES

GRPC will provide working maps for discussion during work sessions. GRPC will also provide maps for the public hearings, and GRPC will deliver a final set of paper maps outlining the District boundaries and provide the digital files and supporting tabular data in an Excel file format to the City.

III. SCHEDULE OF WORK

GRPC will begin work on the project in coordination with the City. The schedule is contingent upon the availability of the City. Upon approval of this engagement, the City and GRPC will schedule an initial meeting with the Board to develop a schedule for the proposed work.

IV. COMPENSATION AND PAYMENT SCHEDULE

GRPC will provide these services on an hourly rate basis using the GRPC FY22 charge rate with an upset limit **not to exceed \$7,500.00** without prior written approval. The level of effort and completion schedule of each item of work will be mutually agreed upon by GRPC and the City. Under this contract, expenses may also include travel by GRPC for activities related to the Scope of Work and reimbursable at the federally published mileage and per diem rates. GRPC will notify the City when it has expended 75% of the not-to-exceed amount and will provide an estimate of time to complete the redistricting effort.

The City will be invoiced on a monthly basis for work completed during the billing period. If complications or other unforeseen factors cause a change in the scope of work which may cause GRPC to exceed the established budget, GRPC will promptly notify the City and proceed only upon a mutually agreed basis. The City's obligation for payment for the services shall be unconditional except for the right to dispute payment for services not conforming to the standards of this Agreement.

Demographer/GIS analysis = \$110.98

Support Mapping = \$82.79

V. TERM

The Contract will terminate twelve months after the date of execution unless it is renewed or work is completed at a date earlier than twelve months.

VI. EFFECTIVE DATE

The Effective Date for this Contract shall be at the time of execution by the City.

Kenny Holloway, Mayor
City of Ocean Springs

Date

Dr. Chuck Wood, Chairman
Gulf Regional Planning Commission

Date



Kenny Holloway	Mayor
Bobby Cox	Alderman at Large
Jennifer Burgess	Alderman Ward 1
Rickey Authement	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Ken Papania	Alderman Ward 4
Robert Blackman	Alderman Ward 5
Michael Impey, II	Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Planning & Grants Admin

Re: Authorize Closure of Engineering Contract with Brown, Mitchell, & Alexander, Inc.
Due to Change in Scope – Tidelands Project: FY20-P412-02: East Beach Accessibility

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

With the receipt of both Tidelands funding specifically for the East Beach Multiuse Pathway and pending approval of funding for Restore Act Funds for this purpose, the scope for improvements to the area have changed from the original accessibility improvements. BMA, Inc. had been contracted under the previous scope for the above referenced award but that work was put on hold in early 2022.

Neel-Schaffer, Inc. had been working on the East Beach Pathway project and will continue the design work under this Tidelands award. Therefore, the contract agreement with BMA, Inc. is no longer necessary and can be closed.

I respectfully request authorization to officially close the above referenced contract as described.



Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Carolyn Martin, Planning & Grants Admin

Re: Adopt Resolution to authorize the application to the 2nd Round of Applications for the Mississippi Outdoor Stewardship Trust Fund for Improvements to Marshall Park

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

Application to the second round of funding under the Mississippi Outdoor Stewardship Trust Fund is due on October 31, 2023. The funding for this program was originally established by the MS State Department of Treasury through MS Senate Bill 2495 and has continued under MS House Bill 606. These funds allow for conservation or promotion of wildlife, natural areas, or outdoor activities.

The City submitted an unsuccessful application in the first of round and while these are highly competitive funds, we hope to have better results in the second round. We are requesting authorization through the attached Resolution to apply for the same project – overall improvements to Marshall Park.

The City has been working with the Historic Ocean Springs Association (HOSA) to develop the concept for improvements to Marshall Park. This activity is eligible under the above referenced funding. The City will coordinate with HOSA to provide the match using both funds and in-kind services.

Project Estimate:

• Funding Request.....	\$ 100,000
• Match.....	\$ 50,000
• TOTAL.....	\$ 150,000

I respectfully request authorization to approve the attached resolution authorizing application for the above funding as described.

**RESOLUTION OF THE CITY OF OCEAN SPRINGS, MISSISSIPPI TO
AUTHORIZE APPLICATION FOR FUNDS FROM THE MISSISSIPPI OUTDOOR
STEWARDSHIP GRANT PROGRAM FOR IMPROVEMENTS TO MARSHALL PARK**

COME NOW, the Mayor and Board of Aldermen for the City of Ocean Springs, and finds that:

WHEREAS, the City of Ocean Springs is eligible to apply for funds provided by the State of Mississippi approved in MS House Bill 606, which continued the Mississippi Outdoor Stewardship Trust Fund, for the purposes of conservation or promotion of wildlife, natural areas or outdoor activities; and

WHEREAS, Marshall Park, located at 1001 Washington Avenue in Ocean Springs is owned by the City of Ocean Springs (CITY) with a use agreement with Historic Ocean Springs Association for use and maintenance; and

WHEREAS, Marshall Park is in need of both maintenance and improvements to better accommodate public use and increase the quality and safety of the property; and

WHEREAS, the CITY approved a Resolution on February 22, 2023 to allow for submittal of a funding request for Marshall Park in the first round of applications established by MS Senate Bill 2945 and did not receive a funding award; and

WHEREAS, the same project will be submitted in the second round of application to request Seventy-Five Thousand dollars (\$75,000.00) with a local match of Seventy-Five Thousand dollars (\$75,000.00) to be provided in the form of expenses and in-kind labor and materials as allowed under the grant guidelines; and

WHEREAS, HOSA will work with the city to both coordinate and support the match for the project.

THEREFORE, the City of Ocean Springs wishes to submit an application for the above-referenced funding as described.

AND SO THE ABOVE FINDINGS ARE THEREFORE RESOLVED by the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi on this the ____ day of _____, 2023.

ATTEST:

MAYOR

CITY CLERK



Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



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MEMORANDUM

To: Mayor & Board of Aldermen
From: Darla Jourdan, Building Admin
Re: Accept Building Department Permit Report for September 2023
Section: CONSENT AGENDA
Meeting Date: October 17, 2023

Dear Mayor and Board,
Please find attached the Building Department monthly permit report for the month of September 2023.

September 2023

	# Permits	Valuation	Total Fees Collected
Building	78	\$14,018,437.00	\$62,641.00
Electrical	32		\$2,509.00
Mechanical	18		\$1,849.00
Plumbing	13		\$1,013.00
Signs	4		\$259.00
Land Work	16		\$0.00
Trees	5		\$130.00
Golf Carts	24		\$504.00
Bonfires	37		\$960.00
Food Truck	1		\$26.00
Planning	24		\$6,171.00
TOTALS	252	\$14,018,437.00	\$76,062.00

MEMORANDUM

To: Mayor & Board of Aldermen

From: Darla Jourdan, Building Admin

Re: Accept Tree Applications with Building Official Recommendations for applications received through October 10, 2023

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

Please find attached the tree applications with the Building Official's recommendations for all tree applications received through October 10, 2023.

- 1) 413 General Pershing Ave
- 2) 129 Reynolds Circle
- 3) 100 Burton Court
- 4) 505 Shadowlawn Lane

Tree Application Report

Findings from the review of applications and site visits

1) Application for 413 General Pershing Ave

Owner: Sarah Gannon

Request: Trim 1 Live Oak trees with limbs and deadwood overhanging the roof line to prevent insurance cancellation. Also request to remove deadwood in the 3 Live Oak trees in the front yard to keep them healthy.

Building Official Recommendation: *Recommend APPROVING removal of limbs of Live Oak tree over the roof of home to prevent insurance loss. Also recommend approving no more than 20% trim and removal of deadwood of all protected trees on property.*

2) Application for 129 Reynolds Circle

Owner: Allen Nelson

Request: Remove 1 Live Oak tree at the front right corner of residence. Insurance company wants tree removed for new buyer, with closing set for October 18, 2023.

Building Official Recommendation: *Recommend APPROVING removal of Live Oak tree to prevent loss of insurance and sale of home. The Live Oak is too close to home and roots are already causing structural issues to exterior of home.*

3) Application for 100 Burton Court

Owner: David Arbogast, Sr.

Request: Trim Live Oak limbs off of neighbor's roof. Trimming for tree maintenance.

Building Official Recommendation: *Recommend APPROVING removal of Live Oak limbs that hang over neighbor's roof to prevent damage to roof.*

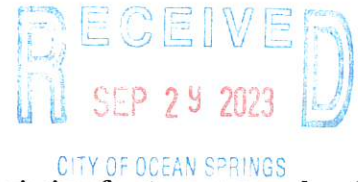
4) Application for 505 Shadowlawn Lane

Owner: M. B. Jr. & Virginia Mitchell

Request: Remove 1 rooted Magnolia tree next to house in front yard.

Building Official Recommendation: *Recommend APPROVING removal of 1 Magnolia tree. Tree trunk is rotten and termite infested.*

City of Ocean Springs Building Department
1018 Porter Avenue, Ocean Springs, MS 39564
228-875-6712



Application is hereby made to the City of Ocean Springs, MS for official permission for tree removal and/or tree maintenance within the City limits. Application is being submitted in accordance with the guidelines defined in Section 4.11 of the City Unified Development Code effective April 26, 2019.

Application Date: 09/29/23

Address/Location of Work to be Performed: 413 Gen. Pershing Ave., Ocean Springs

Applicant Information:

Name: Susan Ruddiman (sister) Email: susan729@me.com

Phone: 228-875-2112 (cell) Alt Phone: _____

Owner Information (if different than applicant):

Name: Sarah R. Gannon Email: sarar.gannon@gmail.com

Phone: 214-641-5641 Alt Phone: _____

Tree Contractor Information (if applicable):

Name: Bill Poley
Southern Magnolia Tree Service Email: southernmagnoliatreeservice@gmail.com

Phone: 228-669-1377 Alt Phone: _____

Description of work or alteration to be performed: There is a live oak directly in front of the house. The new homeowner's insurance company has given 30 days notice to have the live oak tree limbs trimmed back from overhanging the roof line. If this work is not performed, then the homeowner's insurance will be cancelled by mid-October.
In addition to the tree branches over the roof, the home owner has asked the tree service to remove any dead wood found in the three live oak trees in the front yard. This is considered regular maintenance to keep the trees healthy.

Check the following boxes indicating the information for each has been provided and/or adhered to:

- ☐ Site Plan for Reference (the site plan must depict where the trees are in relation to the structure(s) and street/driveway)
- ☒ The trees referenced in this application have been identified with ribbon (supplied by the City of Ocean Springs Building Department upon request)
- ☒ Picture(s) for Reference (All pictures must depict trees already marked with ribbon; if tree is not marked, it will be inelligible for TPC consideration)

I, the undersigned applicant, affirm that the foregoing information is true and accurate. I will have the full authority over the tree removal and/or tree alteration as described. I also acknowledge that, by submitting this application to the Tree Protection Committee, I do hereby authorize any agent of said committee to visit the location listed above as he or she deems necessary to make an informed decision regarding my application. **It is my responsibility to contact the Building Department for the decision that was made regarding the application.**

Susan Ruddiman 09/29/23
Applicant Signature on behalf of owner Sarah R. Cannon who is out of country (Date)

Office Use Only:

Building Official Findings:

Recommend Approving Removal of
Limbs of Live Oak tree over the
Roof of Home to prevent insurance
loss. Also Recommend Approving
No more than 20% trim and Removal
of Deadwood of All Protected trees on
property.

Danell G. Allen

10/10/23

MAYOR AND BOARD OF ALDERMEN AGENDA DATE: _____

Sept. 29, 2023

Tree permit application for Sarah R. Gannon, 413 General Pershing Ave., Ocean Springs

The live oak directly in front of the house will have to be trimmed as directed by the homeowner's insurance company. They are requiring the tree limbs to be trimmed back from overhanging the dwelling's roofline. The homeowner has a tight deadline to comply or she will lose her insurance coverage.



OCCIDENTAL FIRE AND CASUALTY COMPANY OF NC
PO BOX 12999
TALLAHASSEE, FL 32317

NOTICE OF CANCELLATION OF INSURANCE



Insured Name & Mailing Address

SARAH GANNON
413 PERSHING AVE
OCEAN SPRINGS, MS 39564

Producer:

E29620J
Rural Insurance Agency
11280 East Taylor Road, Suite A
Gulfport, MS 39503

Policy Number: MSHB60083200
Policy Period: July 26, 2023 to July 26, 2024
Type of Policy: HO3
Date of Cancellation: Oct. 23, 2023 ; 12:01 A.M. Local Time at the property address of the Named Insured

The reason for cancellation is: Increase In Property Hazards Beyond What Is Normally Accepted

- Please cancel this risk for the following underwriting reasons: Upon inspection of your property on 07/26/2023 we found the following hazards and conditions: *Tree limbs overhanging the front of the dwelling

We are cancelling this policy. Your insurance will cease on the Date of Cancellation shown above. Policy will remain cancelled until risk is deemed eligible, reinstatement is approved and a notice rescinding the cancellation is sent by the insurance company.

Any unearned premium for this policy will be returned or credited within 15 days after the Date of Cancellation.

Please contact the producer if you have any questions at (228) 896-5433 .

Sept. 21, 2023

AUTHORIZED REPRESENTATIVE

Rachel Johnson

From: Sarah R. Gannon <sarargannon@gmail.com>
Sent: Saturday, September 30, 2023 2:59 AM
To: Rachel Johnson
Subject: Tree trimming application 413 General Pershing

Hello Ms Johnson, this is Sarah Gannon, the owner of 413 General Pershing. I know you met my sister, Susan Ruddiman. I am in Indonesia for a month and she has my permission and complete authority to sign any application or document concerning the tree trimming on my property and to oversee the work. A day or two after I arrived here I received notice from Lance Jones, MS Farm Bureau agent, that Sagasure Insurance was cancelling my insurance because of a tree limb hanging over my house roof. They actually had a drone fly over! Susan got 2 tree trimming companies to look at the tree and both companies said the limb could be cut back and trimmed without damaging the tree. I have taken good care of this tree and love it and would not wish to do anything to damage it. With those assurances from the tree companies, I definitely need the work done to keep my insurance, which is very hard and expensive to obtain, and to protect my roof. I can see from the photos that if the limb should fall it could damage the roof. Anyway, I only have 30 days from the cancellation notification date to get this work done. Is there anyway you can expedite this for me? Thank you so much!
Sarah Gannon Sent from my iPhone



City of Ocean Springs Building Department
1018 Porter Avenue, Ocean Springs, MS 39564
228-875-6712

Application is hereby made to the City of Ocean Springs, MS for official permission for tree removal and/or tree maintenance within the City limits. Application is being submitted in accordance with the guidelines defined in Section 4.11 of the City Unified Development Code effective April 26, 2019.

Application Date: 9/30/2023

Address/Location of Work to be Performed: 129 Reynolds Circle Ocean Springs

Applicant Information:

Name: William Logan Gill Email: CAREANATICGILL@gmail.com
Phone: 865 936 7988 Alt Phone: _____

Owner Information (if different than applicant):

Name: Allen Nelson Email: AllenNelsonnme@gmail.com
Phone: 228 424 3297 Alt Phone: _____

Tree Contractor Information (if applicable):

Name: DOWNIE McClain's Tree Exp Email: _____
Phone: 228 219 6149 Alt Phone: _____

Description of work or alteration to be performed: _____

Remove live oak at FRONT RIGHT CORNER
OF RESIDENCE.

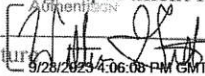
Home is under contract, scheduled to close @ OCT 18, 2023
WILLIAM LOGAN GILL is the buyer.
Realtor Charlotte Fraisse BLUE HERON Realty, LLC
Represents Buyer + Seller (228 292 1935)

insurance is requesting tree be removed

Check the following boxes indicating the information for each has been provided and/or adhered to:

- ☐ Site Plan for Reference (the site plan must depict where the trees are in relation to the structure(s) and street/driveway)
- ☒ The trees referenced in this application have been identified with ribbon (supplied by the City of Ocean Springs Building Department upon request)
- ☒ Picture(s) for Reference (All pictures must depict trees already marked with ribbon; if tree is not marked, it will be ineligible for TPC consideration)

I, the undersigned applicant, affirm that the foregoing information is true and accurate. I will have the full authority over the tree removal and/or tree alteration as described. I also acknowledge that, by submitting this application to the Tree Protection Committee, I do hereby authorize any agent of said committee to visit the location listed above as he or she deems necessary to make an informed decision regarding my application. It is my responsibility to contact the Building Department for the decision that was made regarding the application.

Applicant Signature  09/28/2023 4:06:08 PM GMT (Date)

Office Use Only:

Building Official Findings:

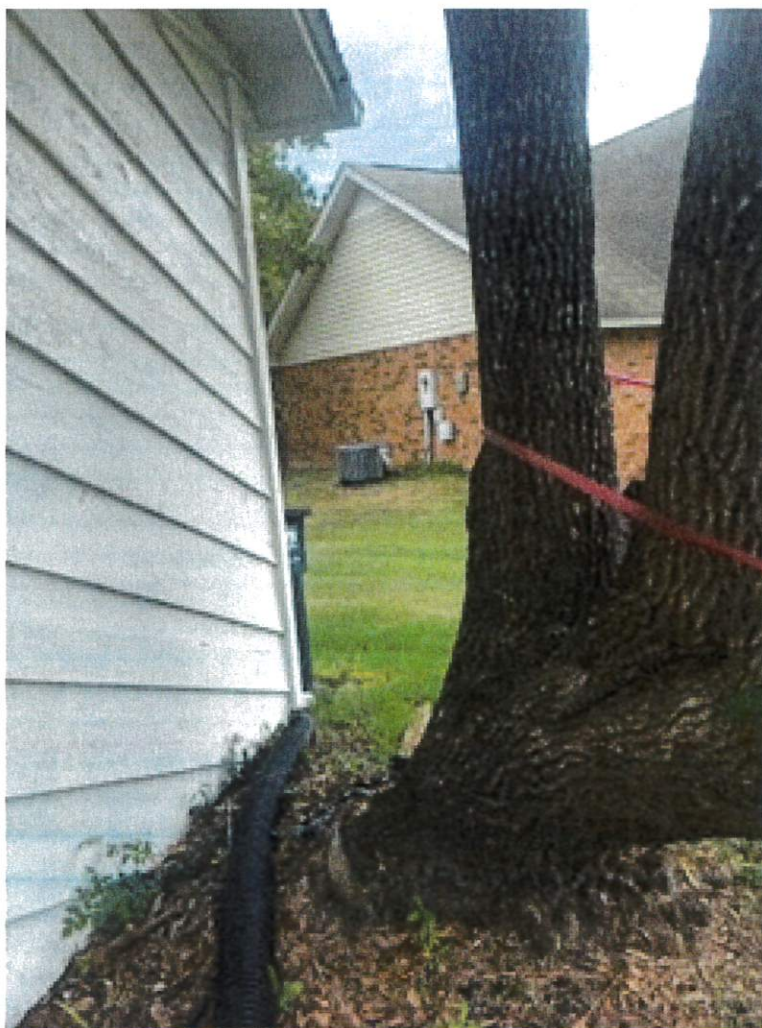
Recommend Approving Removal
of Live Oak tree to prevent loss
of insurance and sale of Home.
The Live Oak is too close to Home
and roots are already causing
structural issues to exterior
of Home.

Danell  10/10/23

MAYOR AND BOARD OF ALDERMEN AGENDA DATE: _____







City of Ocean Springs Building Department
1018 Porter Avenue, Ocean Springs, MS 39564
228-875-6712



Application is hereby made to the City of Ocean Springs, MS for official permission for tree removal and/or tree maintenance within the City limits. Application is being submitted in accordance with the guidelines defined in Section 4.11 of the City Unified Development Code effective April 26, 2019.

Application Date: 10-2-2023

Address/Location of Work to be Performed: 100 BURTON COURT, OCEAN SPRINGS, MS 39564

Applicant Information:

Name: DAVID G. ARBOGAST, SR. Email: N/A
Phone: 228-806-7406 Alt Phone: N/A

Owner Information (if different than applicant):

Name: SAME Email: N/A
Phone: 228-806-7406 Alt Phone: N/A

Tree Contractor Information (if applicable):

Name: BENCHMARK GREENSCAPES, LLC Email: N/A
Phone: 228-282-4397 Alt Phone: N/A

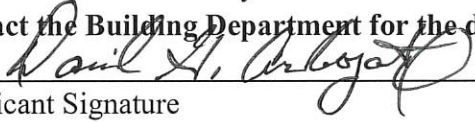
Description of work or alteration to be performed: Trim Limbs off my NEIGHBORS
ROOF. TREE MAINTENANCE

Recommend Approving Removal of
Live OAK Limbs that Hang over
Neighbors Roof to Prevent Damage to
Roof.

Danell J. [Signature] 10/10/23

- Check the following boxes indicating the information for each has been provided and/or adhered to:
- ☐ Site Plan for Reference (the site plan must depict where the trees are in relation to the structure(s) and street/driveway)
 - ☒ The trees referenced in this application have been identified with ribbon (supplied by the City of Ocean Springs Building Department upon request)
 - ☒ Picture(s) for Reference (All pictures must depict trees already marked with ribbon; if tree is not marked, it will be inelligible for TPC consideration)

I, the undersigned applicant, affirm that the foregoing information is true and accurate. I will have the full authority over the tree removal and/or tree alteration as described. I also acknowledge that, by submitting this application to the Tree Protection Committee, I do hereby authorize any agent of said committee to visit the location listed above as he or she deems necessary to make an informed decision regarding my application. **It is my responsibility to contact the Building Department for the decision that was made regarding the application.**



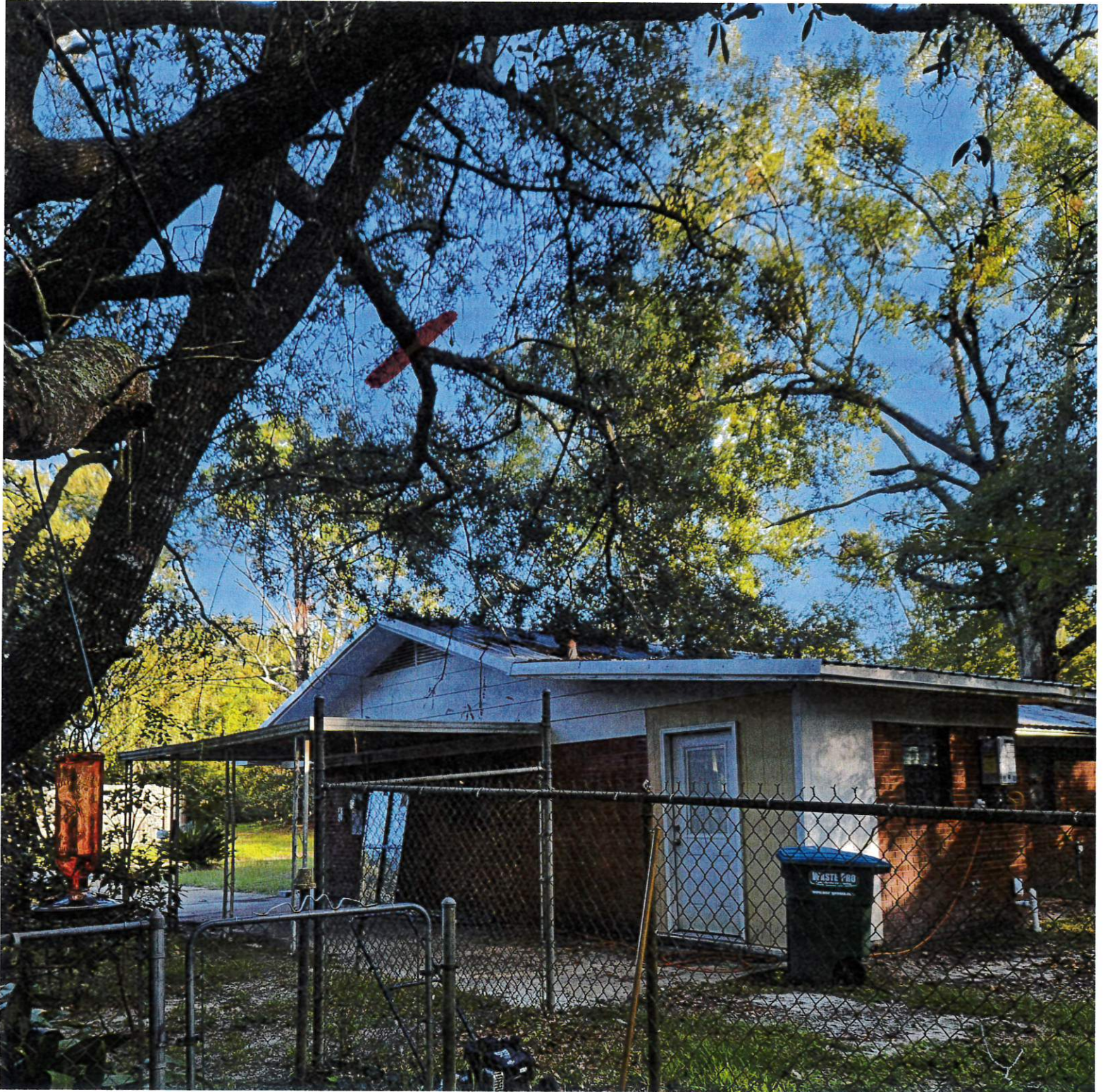
10-2-23

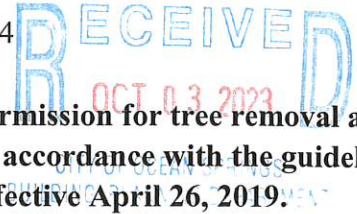
Applicant Signature (Date)

Office Use Only:
Building Official Findings:

MAYOR AND BOARD OF ALDERMEN AGENDA DATE: _____

100 Burton Ct





Application is hereby made to the City of Ocean Springs, MS for official permission for tree removal and/or tree maintenance within the City limits. Application is being submitted in accordance with the guidelines defined in Section 4.11 of the City Unified Development Code effective April 26, 2019.

Application Date: 10-3-23

Address/Location of Work to be Performed: SOS Shadowlan

Owner Information:

Name: The Mitchells Email: _____

Phone: 875-2133 Alt Phone: _____

Applicant Information (if different than owner):

Name: Donnie McClain Email: _____

Phone: 219-6149 Alt Phone: _____

Tree Contractor Information (if applicable):

Name: Donnie McClain's Tree Email: _____

Phone: 219-6149 Alt Phone: _____

Description of work or alteration to be performed: Remove a Rooted Magnolia

Tree next to house in front yard

Recommend ^{Approving} Removal of
Magnolia Tree. Tree trunk is Rotten
And Termite infested.

Daniel J. [Signature] 10/10/23

Check the following boxes indicating the information for each has been provided and/or adhered to:

- ☐ Site Plan for Reference showing location of the tree(s) in relation to the main structure
- ☐ Trees referenced have been identified with ribbon (supplied by the Building Department upon request)
- ☒ Picture(s) for Reference (All pictures must depict trees already marked with ribbon)

I, the undersigned applicant, affirm that the foregoing information is true and accurate. I have full authority over the tree removal and/or tree alteration as described. I also acknowledge that, by submitting this application, I do hereby authorize any agent of the City to visit the location listed above as necessary to make an informed decision regarding my application. **It is my responsibility to contact the Building Department for the decision that was made regarding the application.**

Applicant Signature

[Signature]

DATE 10-3-23





Kenny Holloway	Mayor
Bobby Cox	Alderman at Large
Jennifer Burgess	Alderman Ward 1
Rickey Authement	Alderman Ward 2

Kevin Wade	Alderman Ward 3
Ken Papania	Alderman Ward 4
Robert Blackman	Alderman Ward 5
Michael Impey, II	Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

MEMORANDUM

To: Mayor & Board of Aldermen

From: Rick Hutcherson, Code Enforcer

Re: Accept Code Report through October 12, 2023

Section: CONSENT AGENDA

Meeting Date: October 17, 2023

Accept Code Report through 12-October-2023



Code report through October 12, 2023

WARD #1

- **5820 Chicopee Trace** – 3/27/2023 Fence without a permit. 3/30/2023 – Letter sent. 4/6/2023 – Applied for permit.
 - **7/19/2023** – Charges filed.
- **5903 Chicopee Trace** – 10/9/2023 Parked in street
 - **10/9/2023** – Letter to be sent.
- **5913 Chicopee Trace** – 10/9/2023 Parked in street
 - **10/9/2023** – Letter to be sent.
- **1600 Churchill** – 10/9/2023 Exterior Sanitation.
 - **10/9/2023** – Letter to be sent.
- **1310 Cornwall** – 10/2/2023 Grass high.
 - **10/9/2023** – Grass cut. Close.
- **5332 Culeoka** – 10/2/2023 Grass getting high, monitor.
 - **10/9/2023** – Conditions remain, send letter.
- **1309 Diller** – 10/2/2023 Grass getting high, monitor.
 - **10/9/2023** – Conditions remain, send letter.
- **3412 Hermitage** – 5/15/2023 High grass. 5/22/2023 – Sent letter. 6/5/2023 – Grass cut in front. 6/19/2023 – Grass still high in back and on sides. 7/10/2023 – Grass still high in back and sides, sent final notice.
 - **7/19/2023** – Filed Charges.

- **108 Laurie** – 10/2/2023 Vehicle under repair on sidewalk. Follow up.
 - **10/9/2023** – Conditions remain, send letter.
- **3205 Nottingham** – 11/14/2022 Fence without a permit. 11/23/2022 – Sent letter.
 - **12/6/2022** – Filed charges.
- **3310 Nottingham** – 10/9/2023 High grass.
 - **10/9/2023** – Letter to be sent.

WARD #2

- **1711 Carpenter** – 6/9/2022 High grass, unlicensed/inoperable vehicle. 6/10/2022 Sent letter. 6/20/2022 Grass cut, follow up in 10 days. 6/28/2022 – monitoring. 7/11/2022 -- Grass is ok, vehicle was blocked and could not see the plate from the public domain. Monitoring. 7/20/2022– Grass is ok, vehicle remains blocked. Close (and monitor). 8/1/2022 – Sent final notice. 8/8/2022 – Spoke with owner, she asked for an extra week or two extension for the vehicle while maintaining the grass. I agreed. Follow-up on the 2nd patrol date. 8/29/2022 – Conditions remain, letter to be sent. 9/13/2022 – Conditions remain, tried to contact owner at the residence without success. I will monitor. 9/20/2022 – Filed Charges
 - **9/20/2023** – spoke with owner and advised her on avenues of correction.
- **800 Cash Alley** – 4/21/2023 Unreconciled and outstanding permit for completed work. 4/21/2023 – Sent letter.
 - **6/21/2023** – Filed charges.
- **21 De La Rose** – 5/31/2023 Fence without a permit. 6/9/2023 – Sent letter. 7/13/2023 – Applied for permit.
 - **9/5/2023** – Filed charges.
- **1002 Denny** – 8/4/2022 Called in case of exterior sanitation issues at *1001 Denny*. Case is opened and documentation has begun. There will be letters to be sent to the owners for the multiple violations observed. 8/10/2022 – Documenting and preparing notice of violation letters. 8/19/2022 Letters sent. 8/25/2022 – One owner is contesting ownership of a property. 8/26/2022 – Reaching out to county to verify ownership. 9/9/2022 – Reviewing ownership and proceeding. 9/20-2022 – Sent Final Notice
 - **10/10/2022** – Filed Charges.
- **409 East Beach** – 4/21/2023 non-conforming fence. 4/26/2023 – Sent letter. 5/8/2023 – Filed Charges. 5/17/2023 - Made my own measurements from the edge of the roadway for documentation. 6/6/2023 - Warrants officer reached out to me, Owner is out of town, and is unable to be served until the end of the month.

- **7/12/2023** – Warrants officer attempted service, was told the owner's deployment has been extended until August. They are working towards setting a trial date to expediate the case.
- **1216 Government (Legends Real Estate)** – 9/19/2023 Operating without a Certificate of Occupancy.
 - **9/19/2023** – Hand delivered notice of violation.
- **1415 Government (Pleasant's BBQ)** - 1/03/2022 Reports of outdoor seating. Met with owner. He said that he has a verbal agreement with the church to utilize their parking during the week. He said that planning told him this would be acceptable if he "replaced" the lost frontal parking. 1/5/2022 - Emailed Planning dept to confirm, and to see if any possible concessions could have possible been made. Received aerial photo of the site plan that does NOT include any parking accommodations or exceptions. 1/26/2022 – After confirmation email from Planning, meeting with owner with email and above mentioned (approved) site plan to clarify any misunderstandings in bringing this property into compliance. 2/2/2022 – Sent letter. 2/5/2022 – Owner met with planning to review options. 2/24/2022 – emailed planning to check the status of review. 3/7/2022– Spoke with Wade in Planning. No new contact or provisions have been made or attempted. Final Notice sent. 3/21/2022 – Filed charges with court. 5/11/2022 – Court date. No-show at court. The judge issued a continuance and summons for the owner. 6/22/2022 – Owner was a no-show at court again. 6/28/2022 – Waiting for next court date. 7/14/2022 - Owner added a netting/shading net to the structure. Has not attended court. The owner is avoiding being served for a new trial date. Awaiting trial date to be assigned. 8/29/2022 - Warrants officer is having difficulty locating the owner. She isn't at any property that is shown as her address; and none of her children know where she is.
 - **7/12/2022** – Warrants officer is having difficulty locating the owner. The search has been ongoing for 19 months and the owner's children still claim to not have heard from her in that time, nor do they know where she is.
- **1801 Government (Suite A)** – 4/21/2023 Unreconciled and outstanding permit for completed work. 4/21/2023 – Sent letter. 5/9/2023 - Spoke with owner, he will be in this week to pick it up.
 - **6/21/2023** – Filed Charges.
- **1007 Iberville** - 8/15/2022 – Exterior sanitation, junk, clutter. 8/15/2022 – Letter sent. 8/22/2022 – Conditions remain. 8/29/2022 -Conditions remain, second letter to be sent. 9/8/2022 – Conditions remain, Sent final notice. 9/20/2022 – Filed charges. 11/30/2022 – Court date – extension granted. 12/14/2022 – Court date. 12/20/2022 - Clean up underway. Cannot use reclaimed materials. Will reach out to owner's attorney. 3/1/2023 – Still trying to reach owner's attorney. 4/14/2023 - – Spoke with their attorney and relayed the information concerning the materials. He said that he will reach out to them. 6/9/2023 - Court clerk reached out to me; he

will have them re-served. 6/28/2023 - Spoke with contractor. They are submitting plans to the Historic committee for review. Due to follow up with me on 7/14.

7/11/2023 - Spoke with contractor. Claims to have applied for the Historic committee review. Will provide proof for documentation. Court clerk indicated the upcoming court date has been pushed back by request of the defense's legal counsel.

8/30/2023 - Court trial was moved to next week. 9/6/2023 - they did not show up for court, trial date was moved 30 days. 9/27/2023 - Awaiting trial date.

10/11/2023 - No one showed up for court.

- **10/11/2023** - Trial date set for 10/18/2023.

- **1151 Iola** - 2/27/2023 Fence without a permit. 3/20/2023 - Letter sent. 4/12/2023 - No permit obtained. Charges to be filed.
 - **6/22/2023** - Charges filed.
- **317 Lovers Lane** - 9/27/2023 Call in complaints of dirt onsite. 9/27/2023 - Building Official already on the case. 9/27/2023 - Online complaint submitted. 10/4/2023 - Called in for follow up on online submission.
 - **10/12/2023** - No construction is ongoing. Building Official has this under review.
- **1206 Nelson** - 5/31/2023 Exterior sanitation, dilapidated vehicle, violation of court order (previous case). 6/15/2023 - Reaching out to Prosecutor to see if this will be a continuation of the previous case or will be classified as a new complaint. 6/21/2023 - Following city prosecutor's direction and will have a summons issued under contempt and failure to follow a court order charge. 8/9/2023 - Working with court and warrant officer to ensure all steps are taken to ensure the previous case is directly tied to this one. 8/21/2023 - Filed charges. 10/1/2023 - Received email complaint from neighbor, included photos. 10/3/2023 - Received email complaint from neighbor. 10/4/2023 - Received email complaint with photos from neighbor. 10/9/2023 - Received complaint from neighbor. 10/11/2023 - Received complaint from neighbor.
 - **10/12/2023** - Received complaint from neighbor. Neighbor has been made aware of the status of the case on multiple occasions and was also made aware that she will be able to attend any court proceedings.
- **514 Rue Chatueaguay** - 4/17/2023 Fence without a permit. 4/21/2023 - Letter Sent. 4/27/2023 - Applied for permit.
 - **4/27/2023** - Permit pending review.
- **1805 School** - 8/25/2022 - Failure to adhere to approved site plan. DS has spoken to the owners. MDOT issued statement that illegal structure must be removed from their property/right-of-way. 10/4/2022 - Sent letter.
 - **10/7/2022** - Response from owner came in. She had mentioned her attorney. Charges will be filed, and court can sort it out, as it is now a legal matter.

- **1711 Warren** – 9/25/2022 – Anonymous complaint of overgrown grass, possible that rodents are onsite. 9/27/2023 - Will review while on patrol and update.
 - **10/12/2023** – Grass is high, no sign of rodents. Letter to be sent.
- **522 Washington (Knuckleheads)** – 8/25/2022 – Garbage dumpster left at roadway. 8/21/2023 – Filed charges.
 - **9/27/2023** – Conditions remain.
- **1123 West Cherokee** – 11/28/2022 – Fence repair without a permit. 11/30/2022 – sent letter. 12/9/2022 – Owner came into office and said he replaced less than 15'-0" and was well under the \$100 criteria. 12/9/2022 - Documented that approximately 65' of fencing was replaced. Permit is required. Reviewed with Building Official, permit is required. 12/20/2023 – Sent final notice. 1/31/2023 – Charges to be filed.
 - **1/31/2023** – Charges filed.

WARD #3

- **102 Arbor Vista** – 5/23/2023 Unreconciled and outstanding permit for completed work. 5/24/2023 – Sent letter.
 - **6/21/2023** – Filed charges.
- **431 Bechtel (A)** - 3/28/2022 – Opened case to monitor garbage cans.
 - **9/13/2023** – Documentation to continue.
- **431 Bechtel (B)** - 9/6/2023 – Building 1: Fence, awning/overhangs without a permit. 9/8/2023 - Spoke with local realtor/property manager, he said he would be in to apply for a permit.
 - **9/27/2023** – Both permits are pending.
- **50 Choctaw** – 4/17/2023 Fence without a permit. 4/21/2023 – Letter sent.
 - **7/19/2023** – Charges filed.
- **2448 Davidson** – 8/24/2023 Downed tree, debris. 8/29/2023 – Sent letter.
 - **9/5/2023** – Owner called and told office admin that he will work on it.
- **612 Dogwood** – 10/13/2022 Grass and Dilapidated vehicle. 10/13/2022 – Sent letter. 10/13/2022 – Spoke with neighbor, both owners have died. There seems to be an issue with the will/ownership. 11/23/2022 – Sent final notice. 12/13/2022 – Charges to be filed. 1/3/2023 – Charges filed. 8/31/2023 - – Appears as if the property is undergoing a major clean-up. I will continue to monitor.
 - **9/14/2023** – Clean-up is continuing. Monitoring progress, may dismiss charges should this continue.

- **111 Linda** – 7/27/2023 Dirt pile out front. 8/23/2023 Public Works called about tree trimmings being dumped in ditch behind house. Observed newly installed, unpermitted swimming pool on site. 8/23/2023 – Sent letter.
 - **9/22/2023** – Message left the more time is needed. I will follow up in two weeks.
- **121 Linda** – 7/10/2023 Boats being left in the street, caller(s) noted there is an illegal business being ran from property. 7/25/2023 – Documenting and compiling evidence of a flow of boats. 7/28/2023 – Letter sent. 8/10/2023 – Charges to be filed. 8/17/2023 – extra boats gone. Holding off on charges. Monitoring. 8/24/2023 – No boats observed. 8/31/2023 – Boat observed in street. 9/7/2023 - Outboards under repair in front yard. If not completely rectified by next patrol date, charges to be filed. 9/14/2023 – No marine items in disrepair noted. Monitor to see if this continues. 9/26/2023 – Outboard under repair in front yard.
 - **10/12/2023** – Nothing onsite is under repair. Monitor.
- **142 Linda** – 5/18/2023 Fence without a permit. 5/22/2023 – Sent letter.
 - **6/22/2023** – Charges filed.
- **176 Linda** – 12/8/2022 Overgrown grass. Notice on door. Abandoned? 12/13/2022 – investigating property. No water service for over five years. 12/12/2022 – Letter sent to owner. 12/27/2022 - - Spoke with owner, he will have son/contractor make the necessary corrective actions. 1/4/2023 – Charges filed.
 - **9/26/2023** – Charges Re-filed, same case number used.
- **213 Mason** – 4/21/2023 Unreconciled and outstanding permit for completed work. 4/24/2023 – Sent Letter.
 - **6/21/2023** – Filed Charges.
- **308 Mincheck** – 8/3/2023 report of high grass. 8/17/2023- Still high, but not quite 11". 8/29/2023 – Grass high enough to be in violation. 8/31/2023 – Letter sent
 - **9/6/2023** – Conditions remain.
- **226 Mitchell** – 7/20/2023 Fence without a permit. 7/28/2023 – Sent letter.
 - **7/31/2023** – Applied for permit.
- **17 Royal** – 2/2/2023 Fence without a permit. 2/8/2023 – Letter sent.
 - **3/29/2023** – Charges filed.
- **503 Seymour (1 of 2)** – 11/17/2022 Exterior Sanitation. 11/21/2022 – Sent letter
 - **12/1/2022** – Filed charges.
- **503 Seymour (2 of 2)** – 7/18/2023 Roof without a permit. 7/28/2023 – Sent letter.

- **9/5/2023** – Charges filed.

WARD #4

- **106 Beverly** – 5/17/2023 Overgrown vegetation. 5/22/2023 – Sent letter. 7/5/2023 -Left door hanger. 7/12/2023 – No change.
 - **7/19/2023** – Filed charges.
- **3113 Breezy Hill** – 4/14/2023 Fence without a permit. 4/14/2023 – Issued Stop Work. 4/14/2023 – Finished fence without permit, disregarded Stop Work. 5/8/2023 – Applied for permit. 6/28/2023 – Ample time has been given for permit to be picked up.
 - **7/19/2023** – Charges filed.
- **104 Burton** – 8/17/2022 Extreme clutter, and exterior sanitation issues. 8/17/2022 – Letter sent. 9/8/2022 – No change, sent 2nd letter. 9/14/2022 – No change, waiting on time.
 - **9/20/2022** – Filed charges.
- **2700 Catherine** – 10/10/2022 Fence without a permit. 10/10/2022 – Sent letter. 11/30/2022 – Sent final notice. 12/13/2023 – Charges to be filed. 2/3/2023 – Charges filed. 8/7/2023 – Work ongoing at property.
 - **9/13/2023** – Awaiting trial.
- **2701 Catherine** – 11/1/2022 Fence without a permit. 11/30/2022 – Sent letter. 11/30/2022 – Sent final notice. 12/13/2023 – Charges to be filed.
 - **2/3/2023** – Charges filed.
- **2713 Catherine** – 12/15/2022 Roof without a permit. 12/15/2022 – Sent letter. 12/13/2023 – Charges to be filed.
 - **2/3/2023** – Charges filed.
- **701 Hidden Oaks** – 3/20/2023 Fence without a permit. 3/20/2023 – Sent letter
 - **9/26/2023** – Building Office Administrator to reach out to them.
- **703 Hidden Oaks** – 5/3/2023 Fence without a permit. 5/4/2023 – Sent letter 5/9/2023 – Applied for permit. Still pending review.
 - **9/26/2023** – Building Office Administrator to reach out to them.
- **711 Hidden Oaks** – 7/5/2023 Roof without a permit. 7/5/2023 – Sent letter.
 - **9/25/2023** – Sent final notice.

- **99 Hunter** – 5/3/2023 Non-approved structure (lift), un-reconciled and outstanding permit (slab). 5/4/2023 – Sent letter.
 - **6/28/2023** – Spoke with owner, she will be in to pick it up.
- **400 Hunter (A)** – 5/3/2023 Fence without a permit. 5/5/2023 – Sent letter. 5/9/2023 – Applied for permit.
 - **9/13/2023** – Still pending.
- **400 Hunter (B)** – 8/30/2023 Exterior sanitation. 8/31/2023 – Sent letter. 9/11/2023 – Neighbor called in citing concerns over the condition of the property.
 - **10/11/2023** – Conditions remain. Charges to be filed.
- **406 Hunter** – 7/5/2023 Renovation (windows, siding, roof) without a permit. 7/10/2023 – Sent letter.
 - **9/26/2023** – Filed charges.
- **700 Twin Oaks** -10/14/2021 Cars in disrepair onsite, trash and debris. 10/14/2021 Looks like owner is cleaning out garage. Will follow up in two weeks. 10/18/2021 high grass, weeds, dilapidated vehicles, junk, and excessive clutter. Photos taken; letter sent. 10/26/2021 some clean up made, giving the 10 days as cited in letter. Will follow up. 11/10/2021 Progress appears to have halted. Will issue Second notice. 11/24/2021 The clutter seems to be gravitating to the fence and back yard, will check next week and report. 12/3/2021 – Sent 2nd letter. 12/14/2021 Spoke with owner. He was recently diagnosed with liver cancer and will be going through treatments. He said that he will work on the list of violations. He requested more time, I agreed. I will follow up in a month before contacting him again. 1/12/2022 - still inside the 30-day grace period I granted to the owner. 1/24/2022 - There appears to be a lot of activity going on. Likely it is some sort of re-organization. I will continue to monitor. 2/22/2022 - Progress has slowed but is still ongoing. I will continue to monitor as long as the work continues. 3/9/2022 – Looks like the back area is nearly done, however a bus is now on site. 3/18/2022 - Trying to reach owner about the bus 4/11/2022 - Most everything is under the carport now. Property is nearing compliance. 6/15/2022 - Bus is now onsite. I am reaching out to the owner to find out his intent with the bus, and when he feels the property will be in compliance. I will proceed with which course is necessary. 9/8/2022 – Sent a final notice, listed violations so there is no confusion. 9/20/2022 – Filed Charges
 - **11/23/2022** – Appears that owner is painting cars onsite. This will fall under the umbrella of charges filed already.
- **2701 Walton** – 4/21/2023 Unreconciled and outstanding permit for completed work. 4/21/2023 – Sent letter.
 - **6/21/2023** – Filed charges.

WARD #5

- **3521 Government** - 4/20/2022 Exterior sanitation, high grass and weeds. Please review prior reports for detailed updates. 2/15/2022 - Property is in the process of being cleared, albeit slowly. Monitor. 3/2/2023 – continue to monitor. 4/3/2023 – Owner will hire a third party to finish the work.
 - **7/19/2023** – Told Warrant officer that owner has had sufficient time, and to proceed with service.
- **3420 Groveland** – 7/31/2023 Exterior sanitation, junk, high grass, junk yard (?), high grass. 7/31/2023 – Monitor and document. 9/1/2023 – Sent letter. 9/6/2023 - Owner called and stated that he needs two weeks to get property in order (which will be 9/20). I alerted him that due to the dire condition of the property, that if not complete on 9/20/2023, I will follow up on 9/26/2023, if not in complete compliance, I will file charges. 9/12/2023 – No work has been done on property (12 days since letter was sent). Continuing to monitor. 9/25/2023 -Work is ongoing. I will follow up on next patrol.
 - **10/10/2023** – Property is compliant. Close.
- **145 Linnet** – 11/16/2022 Exterior Sanitation. 11/21/2022 – Sent letter. 12/1/2022 – Filed charges. 12/5/2022 - Owner is in the hospital. Volunteers are planning to clean her property. If it comes into compliance, I will drop charges. 12/28/2023 – Continuing to monitor. 2/8/2023 - missing fence boards were replaced. Appears as if some of the outdoor work may be beginning. 3/29/2023 - Many Amazon/UPS packages have been cleared from doorway. Looks like cleanup is still ongoing. Continue to monitor.
 - **5/18/2023** – Progress ceased. Told Warrant Officer to proceed with service.
- **9400 Ocean Springs** - 11/28/2022 Exterior Sanitation, pallets, appliances. 11/30/2022 – Sent letter. 1/3/2023 - Improvements made. Most items moved to the back of property. Monitor. 1/31/2023 - Property conditions reverted to a worse condition than initially noted. Charges to be filed. 3/7/2023 – Charges filed. 8/18/2023 – A monumental amount of work has been done on property. It is possible that it will come into compliance in the next week.
 - **9/12/2023** – Not quite in compliance but is very close. I do anticipate a case dismissal.
- **126 Reynolds** – 3/28/2022 Unreconciled and outstanding permit for completed work. 3/28/2023 – Sent letter.
 - **6/21/2023** – Filed charges.

- **3508 Springwood** – 3/28/2022 Unreconciled and outstanding permit for completed work. 3/28/2023 -Sent letter. 3/30/2023 - Spoke with owner. He requested a little time to come in. Expects to be in this month (April), I said ok.
 - **6/21/2023** – Filed charges.

WARD #6

- **4142 Bienville** – 11/14/2022 Abandoned house, trash. Exterior sanitation. No water service since August. 11/17/2022 – Roll-off on site. 11/28/2022 – Roll-off gone. 12/2/2022 – Work has stopped, trash is everywhere. Letter sent. 12/7/2022 – Letter returned. 12/7/2022 – Resent letter to alternate location. 12/22/2022 - People on-site appear to be working.
 - **1/3/2023** – Charges filed.
- **1307 Chalmette** – 10/10/2023 High grass.
 - **10/10/2023** – It has been raining for 2 days, follow up on next patrol.
- **22 Davis Bayou** – 8/2/2023 Two storage boxes on-site (temporary?). Monitor. 8/9/2023 – Conex boxes being used as storage units. Non-permitted and do not meet criteria. 8/28/2023 – Letter sent. 9/1/2023 – Spoke to owners, they will be in to apply for a permit. Spoke to Building official, he doesn't think they're permissible.
 - **9/5/2023** – Applied for a permit.
- **1306 Deana** – 5/31/2023 Exterior sanitation and high grass. 6/1/2023 – Issued Door hanger and spoke with tenant. 6/1/2023 – Spoke with owner. 6/2/2023 - Tenant said he intends to be out of the house by 7/1. 6/20/2023 – House appears empty. Monitor. 7/5/2023 - Looks like clean up has begun. Yard is halfway cut. 8/8/2023 - Grass is high again, dilapidated vehicle. I will reach out to the owner again. 8/28/2023 – Conditions remain. Letter sent to tenant and owner. 9/12/2023 – Conditions remain, charges to be filed.
 - **9/26/2023** – Yard mowed, all clutter was moved and collected in one area (possibly to be hauled off). I will follow up next week.
- **4500 Gibson** – 9/25/2023 Call in complaint about garbage cans left at roadway. The caller stated the cans nearly caused her a fatal accident. 9/26/2023 - Monitor on patrol and follow up.
 - **10/11/2023** – Cans gone. Close.
- **8616 Old CCC Camp** – 7/11/2023 Exterior Sanitation, multiple violations. 7/18/2023 – Appears as if someone is working on it. 7/24/2023 – Conditions remain. 7/25/2023 – Sent letter. 8/8/2023 - Some progress made, but it is still a blight to the community. 8/29/2023 – People sleeping in the yard and driveway, conditions worsening. 8/31/2023 – Charges to be filed. 9/5/2023 – Charges filed. 9/25/2023 – Learned of owner's demise, and son (resident) is new owner.

- **9/26/2023** – Charges dismissed for (deceased owner). Send letter to new owner with one week window to obtain compliance, as he was already the resident and was aware of issues and violations.
- **1237 Parktown** – 11/29/2022 Renovation without permit. 12/5/2022 – Sent letter 12/29/2022- charges to be filed.
 - **1/4/2023** – Charges filed.
- **1306 Parktown** – 1/21/2022 Unlicensed and dilapidated vehicle on premises. Sent letter. 2/2/2022 - Conditions remain, sent second letter. 2/23/2022 – Sent final notice. 3/8/2022 – Conditions remain. 2/23/2022 – File charges with court. 3/9/2022 – Filed charges with court. 4/26/2022 – Awaiting court date. 6/8/2022 – Warrants officer informed me that he has not been served. He has been by the residence multiple times, but the gentleman is never there, and he has left his card on multiple occasions. 6/15/2022 - Warrants officer located an alternate address and is going to serve him at that location. 8/29/2022 – Summons to be re-sent.
 - **9/5/2022**- Charges filed with court.
- **4606 Pinehaven** – 9/12/2022 Roof without a permit. 9/29/2002 – Sent letter.
 - **10/10/2022** – Filed Charges
- **3114 Shadowwood** – 6/6/2023 Roof without a permit. 6/9/2023 – Sent letter. 8/28/2023 – Sent final notice.
 - **9/26/2023** – Filed Charges.
- **3007 Trentwood** – 6/6/2023 Fence erected without a permit. 6/9/2023 – Sent letter.
 - **8/28/2023** – Sent final notice.
- **3902 Yosemite** – 10/18/2022 Siding without a permit. 11/9/2022 – Sent letter. 12/29/2022 – Charged to be filed.
 - **1/4/2022** – Charges filed.
- **4107 Yosemite** – 9/8/2022 roof without a permit. 9/8/2022 – Sent letter. 9/28/2022 – Sent 2nd letter.
 - **10/10/2022** – Filed Charges.
- **4202 Yosemite** – 11/29/2022 Exterior Sanitation. 11/30/2022 – Sent letter 12/5/2022 – Sent final letter.
 - **1/5/2023** – Filed Charges.





Ocean Springs, MS

DOCKET OF CLAIMS 10/17/2023

By Vendor Name

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 04580 - AGJ SYSTEMS & NETWORKS INC					
AGJ SYSTEMS & NETWORKS I...	108470	10/17/2023	Access Point	001-196-603-0000	182.00
AGJ SYSTEMS & NETWORKS I...	108470.1	09/30/2023	usb to ethernet	001-260-500-0000	31.18
AGJ SYSTEMS & NETWORKS I...	108470.2	10/17/2023	Cloud Key	001-196-603-0000	258.70
AGJ SYSTEMS & NETWORKS I...	108470.2	10/17/2023	POE	001-196-603-0000	142.99
Vendor 04580 - AGJ SYSTEMS & NETWORKS INC Total:					614.87
Vendor: 03536 - AIRGAS GULF STATES, INC.					
AIRGAS GULF STATES, INC.	5501807683	10/17/2023	Cylinder Rental Acetylene/Argon/OxygenOct23 -Sept24	001-350-635-0000	541.64
AIRGAS GULF STATES, INC.	5502526628	10/17/2023	Cylinder Rental Acetylene/Argon/OxygenOct23 -Sept24	001-350-635-0000	528.20
Vendor 03536 - AIRGAS GULF STATES, INC. Total:					1,069.84
Vendor: 032781 - ALLRED STOLARSKI ARCHITECTS					
ALLRED STOLARSKI ARCHITEC...	202283-01	10/17/2023	FORT MAUREPAS STAGE COVER DESIGN	337-555-901-0000	34,734.24
ALLRED STOLARSKI ARCHITEC...	202302-01	10/17/2023	TACONI ROOF PROJECT	337-551-901-0000	29,827.20
Vendor 032781 - ALLRED STOLARSKI ARCHITECTS Total:					64,561.44
Vendor: 031191 - ANDREW ENGLAND					
ANDREW ENGLAND	INV0021783	10/17/2023	MEAL REIMBURSEMENT STEENS, MS 10/4 - 10/6	001-200-605-0607	70.74
Vendor 031191 - ANDREW ENGLAND Total:					70.74
Vendor: 05962 - ARISTA INFORMATION SYSTEMS, INC					
ARISTA INFORMATION SYSTE...	INV-AIS-0008374	09/30/2023	WATER BILL POSTAGE SEPT 2023	401-710-606-0000	3,725.45
ARISTA INFORMATION SYSTE...	INV-AIS-0008374	09/30/2023	WATER BILL PRINTING SEPT 2023	401-710-606-0000	1,025.40
ARISTA INFORMATION SYSTE...	INV-AIS-0008374	09/30/2023	WATER BILL PDF SEPT 2023	401-710-606-0000	135.45
Vendor 05962 - ARISTA INFORMATION SYSTEMS, INC Total:					4,886.30
Vendor: 05742 - AT&T					
AT&T	INV0021784	10/17/2023	SPECIAL ASSEMBLY FOR PD 662 M71-4327 001 0590	001-200-612-0000	204.00
Vendor 05742 - AT&T Total:					204.00
Vendor: 00943 - AUTO TRUCK & TRAILER PARTS INC					
AUTO TRUCK & TRAILER PARTS..	309549	10/17/2023	vent cover for Drainage enclosed trailer	001-352-563-0000	71.25
Vendor 00943 - AUTO TRUCK & TRAILER PARTS INC Total:					71.25
Vendor: 01224 - BAILEY LUMBER AND SUPPLY CO					
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	TY1606F SYP 1X6X6 #2 TREATED FENCE	401-751-923-0908	286.40
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	TY44088G SYP 4X4X8 #2 GROUND CONTACT TREATED	401-751-923-0908	108.50
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	PA650381 PASLODE 2"X.113" 6DGALVFRAMING NAIL	401-751-923-0908	90.60
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	TY2408G SYP 2X4X8 #2 GROUND CONTACT TREATED	401-751-923-0908	56.88
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	TY2416G SYP 2X4X16 #2 GROUND CONTACT TREATED	401-751-923-0908	55.86
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	NHN179192 NATIONAL HARDWARE STEEL STRAP HINGE BLK	401-751-923-0908	38.97

DOCKET OF CLAIMS 10/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BAILEY LUMBER AND SUPPLY ...	3444423-035	09/30/2023	TY2410G SYP 2X4X10 #2 GROUND CONTACT TREATED	401-751-923-0908	32.94
Vendor 01224 - BAILEY LUMBER AND SUPPLY CO Total:					670.15
Vendor: 029430 - Battalion 3 Technologies LLC.					
Battalion 3 Technologies LLC.	23-01746	10/17/2023	Fire Roster Annual Membership	001-260-602-0000	1,776.00
Vendor 029430 - Battalion 3 Technologies LLC. Total:					1,776.00
Vendor: 032761 - BEN PRISK					
BEN PRISK	INV0021605	09/30/2023	HISTORY MUSEUM EXPANSION SEPT 2023	001-196-688-0000	600.00
Vendor 032761 - BEN PRISK Total:					600.00
Vendor: 02654 - BIG RIDGE VETERINARY HOSPITAL, PA					
BIG RIDGE VETERINARY HOSPI...	271058	10/17/2023	Axe Annual Vet Visit/Heartworm Prevention	001-260-521-0000	421.79
Vendor 02654 - BIG RIDGE VETERINARY HOSPITAL, PA Total:					421.79
Vendor: 01306 - BILOXI PAPER CO INC					
BILOXI PAPER CO INC	448854	09/30/2023	BT500 S Tissue Magic 2P	001-550-510-0000	79.90
BILOXI PAPER CO INC	448854	09/30/2023	Kitchen Towel 30RLS / CT	001-550-510-0000	58.72
BILOXI PAPER CO INC	448854	09/30/2023	Tork Standard White 6RLS - 700'	001-550-510-0000	1,099.00
BILOXI PAPER CO INC	448854	09/30/2023	JRJ Tissue 1000' / roll 12/cs	001-550-510-0000	763.20
BILOXI PAPER CO INC	451250	09/30/2023	Clean Safe Foaming Hand Soap Lavender 4/1 Gal	001-550-510-0000	115.65
Vendor 01306 - BILOXI PAPER CO INC Total:					2,116.47
Vendor: 04289 - BOBBY TYSON'S TIRE & AUTOMOTIVE					
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	HAZMAT	401-710-560-0000	8.00
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	SHOP SUPPLIES	401-710-563-0000	65.00
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	LABOR CLEAN/ADJUST BRAKES, REPLACE PARTS	401-710-563-0000	373.50
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	BRAKE CALIPER	401-710-563-0000	232.62
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	BRAKE ROTOR	401-710-563-0000	220.00
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	BRAKE PADS	401-710-563-0000	59.98
BOBBY TYSON'S TIRE & AUTO...	358170	10/17/2023	BRAKE HOSE	401-710-563-0000	123.07
Vendor 04289 - BOBBY TYSON'S TIRE & AUTOMOTIVE Total:					1,082.17
Vendor: 04540 - BROWN, MITCHELL & ALEXANDER, INC					
BROWN, MITCHELL & ALEXA...	25363	09/30/2023	GENERAL ENGINEERING THROUGH 9/30/23	001-120-600-0612	889.50
Vendor 04540 - BROWN, MITCHELL & ALEXANDER, INC Total:					889.50
Vendor: 06128 - BUSINESS INFORMATION SYSTEMS, INC.					
BUSINESS INFORMATION SYS...	96013	10/17/2023	REMOTE SUPPORT RENEWAL CONTRACT	001-200-602-0000	542.00
BUSINESS INFORMATION SYS...	96013	10/17/2023	ANNUAL DCR SOFTWARE ASSURANCE	001-200-602-0000	425.00
Vendor 06128 - BUSINESS INFORMATION SYSTEMS, INC. Total:					967.00
Vendor: 03204 - C SPIRE WIRELESS					
C SPIRE WIRELESS	INV0021785	10/17/2023	ROCKET MODEMS / WIFI CARDS / HOTSPOTS	001-200-611-0000	1,275.76
Vendor 03204 - C SPIRE WIRELESS Total:					1,275.76
Vendor: 05184 - CARROLL WARREN & PARKER PLLC					
CARROLL WARREN & PARKER ...	23320	09/30/2023	MUNICIPAL GROWTH CONSULTATION JULY 2023	001-100-600-0601	14,389.45
Vendor 05184 - CARROLL WARREN & PARKER PLLC Total:					14,389.45
Vendor: 00083 - CENTER POINT ENERGY-ENTEX					
CENTER POINT ENERGY-ENTEX	INV0021786	10/17/2023	9369075-8 / 3810 BIENVILLE BLVD	001-200-625-0000	93.48
CENTER POINT ENERGY-ENTEX	INV0021787	10/17/2023	6537669-1 / 503 DEWEY AVE GENERATOR	001-200-625-0000	32.01
CENTER POINT ENERGY-ENTEX	INV0021788	10/17/2023	3086932-5 / 1226 BIENVILLE BLVD	001-260-625-0000	37.76

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CENTER POINT ENERGY-ENTEX	INV0021789	10/17/2023	6400671651-4 / 611 MAGNOLIA AVE	551-551-625-0000	52.51
CENTER POINT ENERGY-ENTEX	INV0021790	10/17/2023	3137039-8 / 2830 GOV'T STREET	001-260-625-0000	39.40
CENTER POINT ENERGY-ENTEX	INV0021791	10/17/2023	7984165-6 / 405 HALSTEAD RD	001-301-625-0000	36.94
CENTER POINT ENERGY-ENTEX	INV0021792	10/17/2023	3049209-4 / 516 WASHINGTON AVE	001-193-625-0000	32.82
CENTER POINT ENERGY-ENTEX	INV0021793	10/17/2023	3074142-5 / 724 PINE DR	001-301-625-0000	48.40
CENTER POINT ENERGY-ENTEX	INV0021794	10/17/2023	8394283-9 / 1600 GOV'T ST	001-196-625-0000	33.66
CENTER POINT ENERGY-ENTEX	INV0021795	10/17/2023	3049204-5 / 512 WASHINGTON AVE	001-194-625-0000	51.67
CENTER POINT ENERGY-ENTEX	INV0021796	10/17/2023	9069605-5 / 3820 BIENVILLE BLVD	001-260-625-0000	62.33
CENTER POINT ENERGY-ENTEX	INV0021797	10/17/2023	7984159-9 / 1018 PORTER AVE B	001-301-625-0000	37.76
CENTER POINT ENERGY-ENTEX	INV0021798	10/17/2023	6400415252-2 / 400 ALICE ST	001-550-625-0000	34.25
CENTER POINT ENERGY-ENTEX	INV0021799	10/17/2023	3049226-8 / 1018 PORTER AVE	001-140-625-0000	32.82
CENTER POINT ENERGY-ENTEX	INV0021800	10/17/2023	3062130-4 / 1409 MIDDLE AVE	001-550-625-0000	32.01
CENTER POINT ENERGY-ENTEX	INV0021801	10/17/2023	6400671650-6 / 710 MAGNOLIA AVE	001-550-625-0000	32.01
CENTER POINT ENERGY-ENTEX	INV0021802	10/17/2023	7455154-0 / 1018 PORTER AVE A	001-140-625-0000	40.21
CENTER POINT ENERGY-ENTEX	INV0021803	10/17/2023	3068913-7 / 720 PINE DRIVE	401-751-625-0000	32.01
CENTER POINT ENERGY-ENTEX	INV0021804	10/17/2023	6400671646-4 / 1612 GOV'T ST (HEADSTART)	551-551-625-0000	113.97
Vendor 00083 - CENTER POINT ENERGY-ENTEX Total:					876.02
Vendor: 05654 - CHANCELLOR, INC.					
CHANCELLOR, INC.	01030257585-01	10/17/2023	ZOR G6298997 MTA402 1/25	401-750-571-0000	125.40
CHANCELLOR, INC.	01030257585-01	10/17/2023	DAYTON ZOR SPECIAL ZOR G2144608 GUARD & BLADE 10 IN.	401-750-571-0000	251.40
Vendor 05654 - CHANCELLOR, INC. Total:					376.80
Vendor: 05425 - CHARLENE ANDERSON, CUSTODIAN PETTY CASH					
CHARLENE ANDERSON, CUST...	INV0021606	09/30/2023	WALMART - MEMO BOOKS AND LEGAL PADS	001-200-500-0000	18.22
CHARLENE ANDERSON, CUST...	INV0021606	09/30/2023	WALMART - DISPATCH BINDERS FOR CAD MANUALS	001-200-500-0000	23.50
CHARLENE ANDERSON, CUST...	INV0021606	09/30/2023	WALMART - NIGHT OUT AGAINST CRIME HANDOUT	001-200-560-0000	18.40
Vendor 05425 - CHARLENE ANDERSON, CUSTODIAN PETTY CASH Total:					60.12
Vendor: 04702 - CITY ELECTRIC SUPPLY CO.					
CITY ELECTRIC SUPPLY CO.	GFP/011720	09/29/2023	HERRON BAYOU ENTRANCE LIGHT SUPPLIES	001-100-924-0905	626.48
Vendor 04702 - CITY ELECTRIC SUPPLY CO. Total:					626.48
Vendor: 06156 - COAST ELEVATORS					
COAST ELEVATORS	23-3908	10/17/2023	ROUTINE MAINTENANCE PER CONTRACT OCT 2023	001-196-630-0000	277.54
Vendor 06156 - COAST ELEVATORS Total:					277.54
Vendor: 00618 - CONSOLIDATED PIPE & SUPPLY CO INC					
CONSOLIDATED PIPE & SUPPL...	3734391-001-000	09/30/2023	30253 MCDONALD 76100W-22	401-750-571-0000	1,340.00
CONSOLIDATED PIPE & SUPPL...	3736008-001-000	09/30/2023	CTSXCTS PJ CURB STOP BRS REED MKDT DUCT SKELETON KEY	401-710-918-0000	58.00
CONSOLIDATED PIPE & SUPPL...	3736009-000-000	10/17/2023	10X19 NICOR SLBLKWATFL RED-RITE LID WITH REBAR	401-710-918-0000	2,250.00
Vendor 00618 - CONSOLIDATED PIPE & SUPPLY CO INC Total:					3,648.00
Vendor: 032611 - CORDAROS EASON					
CORDAROS EASON	951105	09/30/2023	Bristol Asphalt 130'x18' and 30'x11' area	001-301-902-0000	5,000.00

DOCKET OF CLAIMS 10/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CORDAROS EASON	951104	09/30/2023	Asphalt General Perishing@1409 Government 90'x25'	001-301-902-0000	4,800.00
Vendor 032611 - CORDAROS EASON Total:					9,800.00
Vendor: 00977 - COTHERN, LIONEL S					
COTHERN, LIONEL S	INV0021808	09/30/2023	MEAL REIMBURSEMENT PEARL MS 9/24 - 9/28	001-260-605-0607	70.72
Vendor 00977 - COTHERN, LIONEL S Total:					70.72
Vendor: 03451 - CRAIN TRACTOR & EQUIPMENT INC					
CRAIN TRACTOR & EQUIPMEN...CT15558		10/17/2023	BBM 318-0001-01 BLADE BOLT	001-301-563-0000	29.98
CRAIN TRACTOR & EQUIPMEN...CT15558		10/17/2023	SMA 677197 TOP LINK AS	001-301-563-0000	197.64
CRAIN TRACTOR & EQUIPMEN...CT15558		10/17/2023	BBM 338-0004-00 7' rotary c	001-301-563-0000	159.98
CRAIN TRACTOR & EQUIPMEN...CT15558		10/17/2023	BBM 318-0001-02 BLADE BOLT	001-301-563-0000	23.98
CRAIN TRACTOR & EQUIPMEN...CT15558		10/17/2023	BBM 318-0001-03 BLADE NUT	001-301-563-0000	29.98
Vendor 03451 - CRAIN TRACTOR & EQUIPMENT INC Total:					441.56
Vendor: 06049 - CROCKER HEATING & AIR INC					
CROCKER HEATING & AIR INC	I-14958-1	10/17/2023	CIVIC CENTER DRAIN SERVICE	001-195-630-0000	190.00
CROCKER HEATING & AIR INC	I-14970-1	09/30/2023	5 TON PHASE TRANE A/C WITH ELECTRIC HEAT	001-195-901-0915	8,500.00
CROCKER HEATING & AIR INC	I-14970-1	09/30/2023	CRANE TRUCK	001-195-901-0915	450.00
Vendor 06049 - CROCKER HEATING & AIR INC Total:					9,140.00
Vendor: 00259 - CSX TRANSPORTATION INC					
CSX TRANSPORTATION INC	9080848	09/30/2023	CONTRACT ENGINEERING FOR SEWER REPAIR NEAR TRACKS	401-751-923-0908	1,011.96
Vendor 00259 - CSX TRANSPORTATION INC Total:					1,011.96
Vendor: 03072 - CUSTOM PRODUCTS CORPORATION					
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	OPOR3AF12125BKP2 POST ROUND ALUM FLUTED 3"OD 12'	001-100-924-0901	1,273.84
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	OPOZBR3SB33BK POST BASE ROUND/3"OD/#SB-33	001-100-924-0901	750.00
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	Q451SKID144SKID CHARGE /Q1KFR FREIGHT	001-100-924-0901	690.00
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	RPORZVR330R ROUND BREAKAWAY SYSTEM V-LO...	001-100-924-0901	794.80
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	OSIZ2UNCT800BK BRACKET WING CANTILEVER#800 24"	001-100-924-0901	460.32
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	OPOZFR39516MDBKPOST TOP FINIAL 3"OD	001-100-924-0901	411.12
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	OTSBZR3UBCLAMP3BK RND POSTTRAFFIC SIGN UBOLT CLAMP	001-100-924-0901	130.40
CUSTOM PRODUCTS CORPOR... 398892		09/30/2023	OZHRH03 PKG OF HDWE TO MOUNT TWO SIGN BRACKETS	001-100-924-0901	46.96
Vendor 03072 - CUSTOM PRODUCTS CORPORATION Total:					4,557.44
Vendor: 06029 - CYPRESS ENVIRONMENTAL SERVICES, LLC					
CYPRESS ENVIRONMENTAL SE... 2456		10/17/2023	PRELIMINARY DESIGN	304-330-600-0000	3,300.00
CYPRESS ENVIRONMENTAL SE... 2456		10/17/2023	FINAL DESIGN, PERMITTING, AND BIDDING	304-330-600-0000	33,700.00
Vendor 06029 - CYPRESS ENVIRONMENTAL SERVICES, LLC Total:					37,000.00
Vendor: 02744 - DENNIS WALKER					
DENNIS WALKER	INV0021607	09/30/2023	ISHEE EXHIBIT DEINSTALLATION SEPT 2023	001-196-688-0000	170.00
Vendor 02744 - DENNIS WALKER Total:					170.00
Vendor: 02210 - DOWNTOWN CART RENTALS, LLC					
DOWNTOWN CART RENTALS, ... 001283		09/30/2023	BLUE EZGO LIMO REPAIRS	001-100-924-0902	440.00
Vendor 02210 - DOWNTOWN CART RENTALS, LLC Total:					440.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 00125 - DPC ENTERPRISES L.P.					
DPC ENTERPRISES L.P.	212001974-23	10/17/2023	Chlorine Cylinder Delivery wells Oct2023-Sept2024	401-750-543-0000	2,003.24
Vendor 00125 - DPC ENTERPRISES L.P. Total:					2,003.24
Vendor: 05394 - EAGLE ENERGY INC.					
EAGLE ENERGY INC.	40350	10/17/2023	Diesel for Tank at Station 1	001-260-525-0000	1,822.57
EAGLE ENERGY INC.	40351	09/30/2023	Fuel for Police, Fire, Parks at the Police Dept.	001-200-525-0000	6,923.20
EAGLE ENERGY INC.	40471	10/11/2023	Annual Fuel (Gas/Diesel) Delivered Oct2023-Sept2024	001-301-525-0000	2,384.89
EAGLE ENERGY INC.	40471	10/11/2023	Annual Fuel (Gas/Diesel) Delivered Oct2023-Sept2024	401-750-525-0000	1,589.92
EAGLE ENERGY INC.	40472	10/14/2023	Annual Fuel (Gas/Diesel) Delivered Oct2023-Sept2024	001-301-525-0000	2,215.31
EAGLE ENERGY INC.	40472	10/14/2023	Annual Fuel (Gas/Diesel) Delivered Oct2023-Sept2024	401-750-525-0000	1,476.88
Vendor 05394 - EAGLE ENERGY INC. Total:					16,412.77
Vendor: 031001 - EDDIE C. WILLIAMS					
EDDIE C. WILLIAMS	INV0021608	09/30/2023	URBAN RENEWAL SEPT 2023	001-120-600-0001	465.00
Vendor 031001 - EDDIE C. WILLIAMS Total:					465.00
Vendor: 0003256 - Elevation, Inc.					
Elevation, Inc.	18840	09/30/2023	Uniform Hats with Embroidered 3D Logo	001-260-535-0531	1,092.00
Vendor 0003256 - Elevation, Inc. Total:					1,092.00
Vendor: 05628 - ENGEL ELECTRIC, LLC					
ENGEL ELECTRIC, LLC	INV0021806	09/30/2023	INSTALLATION OF METER BASE W/ SUPPLIED MATERIALS	001-100-924-0905	1,040.00
Vendor 05628 - ENGEL ELECTRIC, LLC Total:					1,040.00
Vendor: 03684 - EXPRESS SERVICES, INC.					
EXPRESS SERVICES, INC.	29519298	09/30/2023	TEMP EMPLOYEE HOURS W/E 8/20/23	001-352-499-0000	292.48
Vendor 03684 - EXPRESS SERVICES, INC. Total:					292.48
Vendor: 00419 - FAST EDDIE'S, INC					
FAST EDDIE'S, INC	124682	10/17/2023	Oil change and service for police vehicle fleet	001-200-525-0000	50.88
FAST EDDIE'S, INC	124697	10/17/2023	Oil change and service for police vehicle fleet	001-200-525-0000	50.88
FAST EDDIE'S, INC	124715	09/30/2023	OIL CHANGE FOR CD1 2005 FORD ESCAPE	401-710-630-0000	59.50
FAST EDDIE'S, INC	124735	10/17/2023	Oil change and service for police vehicle fleet	001-200-525-0000	87.88
FAST EDDIE'S, INC	124770	10/17/2023	Oil change and service for police vehicle fleet	001-200-525-0000	47.00
FAST EDDIE'S, INC	124783	10/17/2023	Oil change and service for police vehicle fleet	001-200-525-0000	47.00
Vendor 00419 - FAST EDDIE'S, INC Total:					343.14
Vendor: 00428 - FRASIER'S NURSERY, INC					
FRASIER'S NURSERY, INC	0984612	09/30/2023	1.5 YD BLACK MULCH	001-353-546-0000	75.00
Vendor 00428 - FRASIER'S NURSERY, INC Total:					75.00
Vendor: 02624 - GRAHAM CONSTRUCTION					
GRAHAM CONSTRUCTION	2023-14	09/30/2023	TANDEM (4 HOURS @ \$30/HR)	401-751-923-0908	120.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	PICKUP TRUCK (9 HOURS @ \$20/HR)	401-751-923-0908	180.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	GANG TRUCK (9 HOURS @ \$30/HR)	401-751-923-0908	270.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	MEDIUM TRACK EXCAVATOR (7 HOURS @ \$40/HR)	401-751-923-0908	280.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	AIR COMPRESSOR W/2 JACK HAMMERS(2 HOURS @ \$40/HR)	401-751-923-0908	80.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GRAHAM CONSTRUCTION	2023-14	09/30/2023	LABERORS (20 HOURS @ \$35/HR)	401-751-923-0908	700.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	FOREMAN (9 HOURS @ \$47/HR)	401-751-923-0908	423.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	MOB/DEMOB	401-751-923-0908	475.00
GRAHAM CONSTRUCTION	2023-14	09/30/2023	OPERATORS (11 HOURS @ \$42/HR)	401-751-923-0908	462.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	PICKUP TRUCK (20 HRS @ \$20/HR)	401-751-923-0908	400.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	FOREMAN (10 HRS @ \$47/HR)	401-751-923-0908	470.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	LABORERS (28 HRS @ \$35/HR)	401-751-923-0908	980.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	OPERATORS (12 HRS @ \$42/HR)	401-751-923-0908	504.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	TANDEM DUMP TRUCK (2 HRS @ \$30/HR)	401-751-923-0908	60.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	TRENCH BOX (10 HRS @ \$25/HR)	401-751-923-0908	250.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	AIR COMPRESSOR W/ 2 JACK HAMMERS (2 HRS @ \$40/HR)	401-751-923-0908	80.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	GANG TRUCK (10 HRS @ \$30/HR)	401-751-923-0908	300.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	MINI EXCAVATOR (10 HRS @ \$35/HR)	401-751-923-0908	350.00
GRAHAM CONSTRUCTION	2023-15	09/30/2023	MOB/DEMOB	401-751-923-0908	475.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd Mini Track Excavator (6 hrs @ \$35/hr)	401-750-924-0910	210.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd Pickup Truck (12 hrs @ \$20/hr)	401-750-924-0910	240.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd Operators (6 hrs @ \$42/hr)	401-750-924-0910	252.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd Foreman (6 hrs @ \$47/hr)	401-750-924-0910	282.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd MOB/DEMOB	401-750-924-0910	475.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd Laborers (24 hrs @ \$35/hr)	401-750-924-0910	840.00
GRAHAM CONSTRUCTION	2023-20	10/17/2023	OS Rd Gang Truck (6 hrs @ \$30/hr)	401-750-924-0910	180.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine Pickup Truck (10 hrs @ \$20/hr)	401-750-924-0910	200.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine Gang Truck (10 hrs @ \$30/hr)	401-750-924-0910	300.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine Operators (10 hrs @ \$42/hr)	401-750-924-0910	420.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine MOB/DEMOB	401-750-924-0910	475.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine Laborers (40 hrs @ \$35/hr)	401-750-924-0910	1,400.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine Foreman (10 hrs @ \$47/hr)	401-750-924-0910	470.00
GRAHAM CONSTRUCTION	2023-21	10/17/2023	Le Badine Mini Track Excavator (10 hrs @ \$35/hr)	401-750-924-0910	350.00
Vendor 02624 - GRAHAM CONSTRUCTION Total:					12,953.00
Vendor: 01819 - GT INSTRUMENTS					
GT INSTRUMENTS	INV0021771	10/17/2023	10-11-23 Hellmers Generator/Hanley TrafficLit 3HRS	001-301-630-0000	67.50
GT INSTRUMENTS	INV0021771	10/17/2023	9-27-23 Harbor Call Out Lighting 2 Hours	001-301-630-0000	90.00
GT INSTRUMENTS	INV0021771	10/17/2023	10-4-23 Shop Air Comp/Cruisin the Coast 8 Hours	001-301-630-0000	270.00
GT INSTRUMENTS	INV0021771	10/17/2023	10-4-23 Shop Air Comp/Cruisin the Coast 8 Hours	001-350-630-0000	90.00
GT INSTRUMENTS	INV0021771	10/17/2023	10-10-23 LS341&48/Halstead Water Well 5 Hours	401-750-630-0000	112.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GT INSTRUMENTS	INV0021771	10/17/2023	10-6-23 Halstead Water Well 4 Hours	401-750-630-0000	180.00
GT INSTRUMENTS	INV0021771	10/17/2023	10-9-23 Deana Water Well 5.5 Hours	401-750-630-0000	247.50
GT INSTRUMENTS	INV0021771	10/17/2023	10-11-23 Hellmers Generator/Hanley TrafficLit 3HRS	401-751-630-0000	67.50
GT INSTRUMENTS	INV0021771	10/17/2023	10-10-23 LS341&48/Halstead Water Well 5 Hours	401-751-630-0000	112.50
Vendor 01819 - GT INSTRUMENTS Total:					1,237.50
Vendor: 00313 - GULF COAST BUSINESS SUPPLY CO INC					
GULF COAST BUSINESS SUPPLY..258436		10/17/2023	SELF-INK STAMP (CITY HALL)	001-140-500-0000	68.30
GULF COAST BUSINESS SUPPLY..258436		10/17/2023	HAND SEAL (CITY HALL)	001-140-500-0000	48.50
GULF COAST BUSINESS SUPPLY..258436		10/17/2023	SELF-INK STAMP (PLANNING)	001-190-500-0000	34.15
Vendor 00313 - GULF COAST BUSINESS SUPPLY CO INC Total:					150.95
Vendor: 00488 - GULF COAST FENCE COMPANY					
GULF COAST FENCE COMPANY 38018		10/17/2023	metal fence ties	001-550-560-0000	225.00
Vendor 00488 - GULF COAST FENCE COMPANY Total:					225.00
Vendor: 01301 - GULF HYDRAULICS & PNEUMATICS INC					
GULF HYDRAULICS & PNEUM... 187076		09/30/2023	6-6KFJX	001-550-630-0000	9.52
GULF HYDRAULICS & PNEUM... 187076		09/30/2023	6G2 HOSE	001-550-630-0000	13.74
GULF HYDRAULICS & PNEUM... 187076		09/30/2023	FEMALE JIC STEM 90	001-550-630-0000	29.65
GULF HYDRAULICS & PNEUM... 187076		09/30/2023	HYDRAULIC OIL	001-550-630-0000	45.65
GULF HYDRAULICS & PNEUM... 187076		09/30/2023	MOTOR REPAIR KIT	001-550-630-0000	629.67
GULF HYDRAULICS & PNEUM... 187076		09/30/2023	LABOR	001-550-630-0000	1,360.00
Vendor 01301 - GULF HYDRAULICS & PNEUMATICS INC Total:					2,088.23
Vendor: 03524 - HAMMETT'S AUTO ELECTRIC					
HAMMETT'S AUTO ELECTRIC 35001		10/17/2023	New Alternator for Bush Hog #184	001-301-563-0000	337.54
Vendor 03524 - HAMMETT'S AUTO ELECTRIC Total:					337.54
Vendor: 01053 - HANCOCK WHITNEY BANK CREDIT CARD CENTER					
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	TRU BY HILTON OXFORD R. AUTHEMENT	001-100-605-0607	118.81
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	ADOBE ACROBAT PRO	001-110-602-0000	23.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	ADOBE ACROBAT PRO	001-120-602-0000	23.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	TRU BY HILTON OXFORD K. HOLLOWAY	001-120-605-0607	227.81
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	UBER	001-120-605-0607	27.31
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	TIDAL WAVE ANNUAL MEMBERSHIP	001-120-630-0000	481.18
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	THE SUN HERALD	001-120-686-0000	23.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	CLARION LEDGER	001-120-686-0000	11.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	CLARION LEDGER	001-120-686-0000	9.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	AMAZON - POSTAGE METER TAPES	001-140-500-0000	15.95
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	AMAZON - DESK ORGANIZER FOR TAX DESK	001-140-500-0000	26.59
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	BSN SPORTS - CREDIT FOR SHIRTS	001-140-535-0531	-441.61
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	WALMART - TV FOR BOARDROOM	001-140-563-0000	428.00
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	ADOBE ACROBAT PRO	001-140-602-0000	23.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	ADOBE CREATIVE CLOUD	001-180-602-0000	84.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	MOBILE SHRM 2023 GULF COAST CONFERENCE	001-180-605-0607	200.00
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	ADOBE ACROBAT PRO	001-191-602-0000	23.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	ADOBE CREATIVE CLOUD	001-196-602-0000	84.99
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	AMAZON - SOUND MODULES FOR MUSEUM X 6	001-196-645-0000	95.94
HANCOCK WHITNEY BANK CR... INV0021609		09/30/2023	KOHL'S - UNIFORMS FOR DETECTIVES	001-200-535-0531	904.91

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	COURTYARD STARKVILLE - HEALTHY HEROES	001-200-605-0607	166.00
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	AMERICAN AIRLINES B KESTNER	001-200-605-0607	502.40
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	PALACE ADVANCE ROOM DEPOSIT B. KESTNER	001-200-605-0607	100.91
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	TIDAL WAVE ANNUAL MEMBERSHIP	001-200-630-0000	481.18
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	AMAZON - KENMORE OVEN IGNITER REPLACEMENT	001-260-563-0000	22.99
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ADOBE ACROBAT PRO	001-260-602-0000	23.99
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	COURTYARD STARKVILLE - HEALTHY HEROES	001-260-605-0607	169.00
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	TIDAL WAVE ANNUAL MEMBERSHIP	001-260-630-0000	481.18
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ADOBE ACROBAT PRO	001-300-602-0000	23.99
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ACADEMY - HELMETS FOR FOOTBALL	001-550-540-0541	1,659.91
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ACADEMY SPORTS - FOOTBALL HELMETS X 2	001-550-540-0541	329.98
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	NFL FLAG - FOOTBALL UNIFORM	001-550-540-0541	40.00
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ACADEMY - CHIN STRAPS AND HELMETS	001-550-540-0541	275.97
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	NFL FLAG - FOOTBALL UNIFORMS	001-550-540-0541	4,560.00
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ACADEMY SPORTS - FOOTBALL HELMETS AND VOLLEYBALLS	001-550-540-0541	929.90
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	ADOBE ACROBAT PRO	001-550-602-0000	23.99
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	SQUARESPACE - NEWSLETTER ADD ON	007-650-600-0001	96.00
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	LOWES - FALL PLANTS AND DECOR	010-140-703-0002	428.62
HANCOCK WHITNEY BANK CR...	INV0021609	09/30/2023	AUTOCAD FOR CEMETERY MAPPING	040-140-602-0000	524.30
Vendor 01053 - HANCOCK WHITNEY BANK CREDIT CARD CENTER Total:					13,237.11
Vendor: 032121 - HAWKINS CONSTRUCTION LLC					
HAWKINS CONSTRUCTION LLC	392	10/17/2023	LABOR	001-353-600-0601	3,780.00
HAWKINS CONSTRUCTION LLC	392	10/17/2023	PREMIUM TOPSOIL/YARD	001-353-600-0601	285.00
Vendor 032121 - HAWKINS CONSTRUCTION LLC Total:					4,065.00
Vendor: 032791 - HELEN SPENCER					
HELEN SPENCER	R00214580	10/17/2023	COMMUNITY CENTER DEPOSIT REFUND	001-001-108-0000	300.00
Vendor 032791 - HELEN SPENCER Total:					300.00
Vendor: 03983 - IMAGES GALORE SIGNS LLC					
IMAGES GALORE SIGNS LLC	23-0949	09/30/2023	Kiosk - Marble Springs	302-330-560-0000	157.00
IMAGES GALORE SIGNS LLC	23-1031	09/30/2023	CTC Golf Cart Decals	010-140-703-0001	99.00
IMAGES GALORE SIGNS LLC	23-1034	09/30/2023	12x18 Double sided No Parking after 3:30 am	010-140-566-0000	425.00
IMAGES GALORE SIGNS LLC	23-1034	09/30/2023	Stakes	010-140-566-0000	175.00
Vendor 03983 - IMAGES GALORE SIGNS LLC Total:					856.00
Vendor: 04863 - JACKSON COUNTY CHANCERY CLERK					
JACKSON COUNTY CHANCERY...	22018	09/30/2023	CEMETERY DEED FILING	040-140-616-0000	26.00
JACKSON COUNTY CHANCERY...	22022	09/30/2023	CEMETERY DEED FILING	040-140-616-0000	26.00
Vendor 04863 - JACKSON COUNTY CHANCERY CLERK Total:					52.00
Vendor: 01479 - JACKSON COUNTY UTILITY AUTHORITY					
JACKSON COUNTY UTILITY AU...	188727	09/30/2023	WATER - SUBSCRIBERS WHOLESAL SEPT 2023	401-750-691-0000	17,599.00
JACKSON COUNTY UTILITY AU...	188727	09/30/2023	WATER - SUBSCRIBERS WHOLESAL SEPT 2023	401-750-691-0001	173.45
Vendor 01479 - JACKSON COUNTY UTILITY AUTHORITY Total:					17,772.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 04226 - JACKSON COUNTY UTILITY AUTHORITY					
JACKSON COUNTY UTILITY AU...	2325	09/30/2023	QUARTERLY WASTEWATER JULY - SEPT 2023	401-751-691-0000	5,930.24
JACKSON COUNTY UTILITY AU...	2315	10/17/2023	WHOLESALE WW ESTIMATED FLOWS OCT 2023	401-751-691-0000	204,519.00
Vendor 04226 - JACKSON COUNTY UTILITY AUTHORITY Total:					210,449.24
Vendor: 01440 - JAZZY JOHNZ					
JAZZY JOHNZ	INV-04448	10/17/2023	LUXURY RESTROOM TRAILER FOR CRUISIN THE COAST	401-320-688-0000	4,140.00
Vendor 01440 - JAZZY JOHNZ Total:					4,140.00
Vendor: 02682 - JOHN RHODES					
JOHN RHODES	INV0021610	09/30/2023	MEAL AND LODGING REIMBURSEMENT SELMA, AL	001-200-605-0607	631.60
Vendor 02682 - JOHN RHODES Total:					631.60
Vendor: 02891 - JP MIDSOUTH CLEANING SYSTEMS					
JP MIDSOUTH CLEANING SYST...	218187	10/17/2023	CLEANING SERVICES OCT 2023	001-196-600-0002	800.00
Vendor 02891 - JP MIDSOUTH CLEANING SYSTEMS Total:					800.00
Vendor: 02531 - KENNETH KING					
KENNETH KING	INV0021807	10/17/2023	REFEREES FOR FOOTBALL GAMES THROUGH 11/7/23	001-550-688-0000	4,556.50
Vendor 02531 - KENNETH KING Total:					4,556.50
Vendor: 06227 - KLOUD7 LLC					
KLOUD7 LLC	21408	10/17/2023	CITYWIDE PHONE SERVICE OCT 2023	001-140-612-0000	4,057.84
Vendor 06227 - KLOUD7 LLC Total:					4,057.84
Vendor: 03109 - LEXIS-NEXIS					
LEXIS-NEXIS	3094739528	09/30/2023	MONTHLY SUBSCRIPTION SERVICE SEPT 2023	001-110-602-0000	134.00
Vendor 03109 - LEXIS-NEXIS Total:					134.00
Vendor: 00510 - LOWE'S HOME CENTERS INC					
LOWE'S HOME CENTERS INC	981638	09/30/2023	Plant Material & Small tools	001-353-546-0000	150.91
LOWE'S HOME CENTERS INC	996629	09/30/2023	Plant Material & Small tools	001-353-546-0000	132.75
Vendor 00510 - LOWE'S HOME CENTERS INC Total:					283.66
Vendor: 02714 - LYMAN WELL COMPANY, LLC					
LYMAN WELL COMPANY, LLC	23-206	09/30/2023	PABST CHLORINE ADDITION BUILDING	401-750-924-0910	74,000.00
Vendor 02714 - LYMAN WELL COMPANY, LLC Total:					74,000.00
Vendor: 02597 - MALECK ACKER					
MALECK ACKER	INV0021810	10/17/2023	FOOTBALL SCOREKEEPING 9/9 - 10/6	001-550-688-0000	220.00
Vendor 02597 - MALECK ACKER Total:					220.00
Vendor: 003128 - MASSETT SUPPLY COMPANY INC.					
MASSETT SUPPLY COMPANY I...	797433	09/30/2023	FITTING, ADAPTER, BRK LINE	001-350-563-0000	9.43
MASSETT SUPPLY COMPANY I...	798293	09/30/2023	7594R Batterie for 1606, 1801	001-200-563-0000	281.28
MASSETT SUPPLY COMPANY I...	798670	09/30/2023	GROMMET ASSORTMENT	001-350-563-0000	5.09
MASSETT SUPPLY COMPANY I...	798678	09/30/2023	BATTERY AND CORE DEPOSIT	001-550-575-0000	60.90
MASSETT SUPPLY COMPANY I...	798786	09/30/2023	6051677 Transmission dip stick	001-200-563-0000	34.40
MASSETT SUPPLY COMPANY I...	798786	09/30/2023	8997FTK1 Virtual brake kit	001-200-563-0000	247.48
MASSETT SUPPLY COMPANY I...	798786	09/30/2023	8998FTK1 Virtual brake kit	001-200-563-0000	313.80
MASSETT SUPPLY COMPANY I...	798787	09/30/2023	8449AAA Battery	001-200-563-0000	89.41
MASSETT SUPPLY COMPANY I...	798789	09/30/2023	HT203248 Thermostat	001-200-563-0000	19.95
MASSETT SUPPLY COMPANY I...	798789	09/30/2023	44020 Water pump	001-200-563-0000	127.79
MASSETT SUPPLY COMPANY I...	798789	09/30/2023	EXT Antifreeze	001-200-563-0000	11.99
MASSETT SUPPLY COMPANY I...	798814	09/30/2023	HYD HOSE FITTINGS, 6MXTXREEL	001-350-563-0000	50.53
MASSETT SUPPLY COMPANY I...	798879	09/30/2023	NAP FUEL FILTER #101 SWEEPER	001-350-563-0000	29.99
MASSETT SUPPLY COMPANY I...	798986	09/30/2023	3/4 TON UTILITY STAND	001-350-563-0000	162.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MASSETT SUPPLY COMPANY I...	798993	09/30/2023	8MXTXREEL, 8G-8FJX, HYD HOSE FITTINGS	001-350-563-0000	89.93
MASSETT SUPPLY COMPANY I...	799116	09/30/2023	ADAPTER AND REGULATOR	001-350-563-0000	57.51
MASSETT SUPPLY COMPANY I...	799280	09/30/2023	I.M. GLOSS WHITE	001-550-630-0000	50.02
MASSETT SUPPLY COMPANY I...	799385	09/30/2023	I.M. GLOSS WHITE	001-550-630-0000	50.02
MASSETT SUPPLY COMPANY I...	799543	09/30/2023	NAF RTU1EXT Antifreeze	001-200-563-0000	7.99
MASSETT SUPPLY COMPANY I...	799543	09/30/2023	THM PM2036145 Thermostat	001-200-563-0000	30.71
MASSETT SUPPLY COMPANY I...	799543	09/30/2023	TWP 43557 Waterpump	001-200-563-0000	127.79
MASSETT SUPPLY COMPANY I...	799543	09/30/2023	RNR NR13157A Radiator	001-200-563-0000	209.92
MASSETT SUPPLY COMPANY I...	799866	09/30/2023	BRAKE FLUID	001-550-630-0000	8.73
MASSETT SUPPLY COMPANY I...	799897	09/30/2023	AMERSEAL TIRE SEAL QT	001-350-563-0000	55.98
MASSETT SUPPLY COMPANY I...	799962	09/30/2023	PAINT FOR TRAILERS	001-350-563-0000	46.35
MASSETT SUPPLY COMPANY I...	800018	09/30/2023	7236 BAT 1 8MO WTY BAT	001-301-563-0000	792.30
MASSETT SUPPLY COMPANY I...	800123	09/30/2023	ALTERNATOR AND FREIGHT	001-350-563-0000	20.99
Vendor 003128 - MASSETT SUPPLY COMPANY INC. Total:					2,993.27
Vendor: 030961 - MCCLATCHY COMPANY LLC					
MCCLATCHY COMPANY LLC	218330	09/30/2023	465097 PUBLIC HEARING URBAN RENEWAL	001-120-600-0001	54.87
MCCLATCHY COMPANY LLC	218330	09/30/2023	459101 URBAN RENEWAL PUBLIC HEARING NOTICE	001-120-600-0001	89.40
MCCLATCHY COMPANY LLC	218330	09/30/2023	472356 TAX LEVY PUBLICATION	001-140-610-0000	80.20
MCCLATCHY COMPANY LLC	218330	09/30/2023	471491 PUBLIC HEARING FRONT BEACH / MARTIN	001-190-610-0000	50.65
MCCLATCHY COMPANY LLC	218330	09/30/2023	466964 PUBLIC NOTICE SKETCH PLAT 3072 PABST RD	001-190-610-0000	49.30
MCCLATCHY COMPANY LLC	218330	09/30/2023	470190 PUBLIC NOTICE STR PERMITS	001-190-610-0000	47.50
MCCLATCHY COMPANY LLC	218330	09/30/2023	470191 219 WASHINGTON B&B PERMIT	001-190-610-0000	44.50
MCCLATCHY COMPANY LLC	218330	09/30/2023	464464 SUMMARY EXP VACATE REHAGE	001-190-610-0000	35.50
Vendor 030961 - MCCLATCHY COMPANY LLC Total:					451.92
Vendor: 03718 - MEDICAL ANALYSIS LLC					
MEDICAL ANALYSIS LLC	16431	09/30/2023	DRUG AND ALCOHOL TESTING SEPT 2023	401-300-604-0000	151.00
MEDICAL ANALYSIS LLC	16431	09/30/2023	DRUG AND ALCOHOL TESTING SEPT 2023	401-300-604-0000	38.00
Vendor 03718 - MEDICAL ANALYSIS LLC Total:					189.00
Vendor: 02610 - MID SOUTH UNIFORM & SUPPLY, INC.					
MID SOUTH UNIFORM & SUPP...	643129	09/30/2023	837204 SS Base Shirt	001-200-535-0531	174.99
MID SOUTH UNIFORM & SUPP...	643129	09/30/2023	SEW Sew on patches	001-200-535-0531	12.00
Vendor 02610 - MID SOUTH UNIFORM & SUPPLY, INC. Total:					186.99
Vendor: 00413 - MISSISSIPPI COAST SUPPLY CO INC					
MISSISSIPPI COAST SUPPLY CO...	S1418219.001	09/30/2023	2 IP LONG GALV COMP COUPLING & 2" BALL VALVE LF	401-751-571-0000	194.37
Vendor 00413 - MISSISSIPPI COAST SUPPLY CO INC Total:					194.37
Vendor: 03111 - MISSISSIPPI DEVELOPMENT AUTHORITY					
MISSISSIPPI DEVELOPMENT A...	INV0021809	10/17/2023	GMS: 50466	401-800-810-0005	152.39
MISSISSIPPI DEVELOPMENT A...	INV0021809	10/17/2023	GMS: 50466	401-800-820-0005	1,719.21
Vendor 03111 - MISSISSIPPI DEVELOPMENT AUTHORITY Total:					1,871.60
Vendor: 04056 - MISSISSIPPI POWER					
MISSISSIPPI POWER	INV0021774	10/17/2023	17231-93281 2230 GOVT ST, TACONI BB LIGHTING	001-301-625-0000	154.58
MISSISSIPPI POWER	INV0021774	10/17/2023	01267-96030 3199 GOVERNEMENT ST TRAFFIC LIGHT	001-301-625-0000	51.40
MISSISSIPPI POWER	INV0021774	10/17/2023	08716-53020 927 WASHINGTON AVE - FESTIVAL POLE 2	001-301-625-0000	51.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI POWER	INV0021774	10/17/2023	11912-91032 1018 PORTER CHRISTMAS LIGHTS	001-301-625-0000	51.40
MISSISSIPPI POWER	INV0021774	10/17/2023	40636-48013 2230 GOVERNMENT ST NEW SCHOOL CROSSIN	001-301-625-0000	54.55
MISSISSIPPI POWER	INV0021774	10/17/2023	21030-05065 1409 GOVERNMENT ST METER FOR LIGHTS	001-301-625-0000	63.81
MISSISSIPPI POWER	INV0021774	10/17/2023	00739-95034 1702 DR JESSEE L TROTTER ST RESTROOM	001-550-625-0000	65.80
Vendor 04056 - MISSISSIPPI POWER Total:					492.94
Vendor: 00156 - MISSISSIPPI POWER COMPANY					
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03451-61042 1014 PORTER ST	001-140-625-0000	337.63
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03661-61006 1018 PORTER ST	001-140-625-0000	1,274.64
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02191-61001 512 WASH AVE SENIOR CENTER	001-193-625-0000	572.61
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	01771-61009 512 WASH. AVE. COMMUNITY CENTER	001-194-625-0000	1,342.14
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	39097-91021 MARY C OUTDOOR LIGHTS	001-196-625-0000	98.53
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	43938-12027 1600 GOVT ST. MARY O KEEFE	001-196-625-0000	2,967.04
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	06561-63012 500 BIENVILLE BLVD	001-197-625-0000	84.32
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	09418-25010 731 WASHINGTON AVE	001-197-625-0000	33.24
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	04291-61008 523 DEWEY AVE	001-200-625-0000	610.36
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	12021-63005 1226 BIENVILLE BLVD	001-260-625-0000	680.30
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	56971-62007 2850 GOVT ST. - FD	001-260-625-0000	381.27
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	23821-63002 712 PINE DR	001-300-625-0000	335.81
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22981-63016 726 PINE DR	001-300-625-0000	891.14
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22351-62028 712 PINE DR	001-300-625-0000	201.65
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	23191-63009 712 PINE DRIVE UNIT A	001-300-625-0000	964.47
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22771-63016 710 PINE DRIVE	001-300-625-0000	489.88
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	23857-94009 725 PINE DR	001-301-625-0000	52.05
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03799-68019 1102 BIENVILLE BLVD	001-301-625-0000	52.35
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	53601-61007 3000 BIENVILLE	001-301-625-0000	53.10
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	04081-61017 520 DEWEY AVE	001-301-625-0000	52.21
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	08435-88152 500 FRONT BEACH DR	001-301-625-0000	52.21
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	14791-62001 1802 GOVT STREET	001-301-625-0000	53.76
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	29711-61021 / 1000 WASHINGTON AVE (MARSHALL PARK)	001-301-625-0000	62.26
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02014-61047 400 HOLCOMB BLVD TRAFFIC LIGHT	001-301-625-0000	53.90
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	18214-06027 1599 BIENVILLE BLVD	001-301-625-0000	53.99
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	09555-13014 619 WASHINGTON AVE	001-301-625-0000	54.51
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03753-61078 1103 BRISTOL BLVD	001-301-625-0000	51.97
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	08852-33170 1010 GOVT STREET	001-301-625-0000	54.89
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	04398-10027 95 ASHLEY PLACE	001-301-625-0000	54.98
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	45432-83007 1015 DESOTO ST	001-301-625-0000	53.85
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	64321-63003 3420 GOVT ST	001-301-625-0000	51.83

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02417-20052 920 CASH ALLEY	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	39331-62007 158 LAFAYETTE CIRCLE SCHOOL CAUTION	001-301-625-0000	51.59
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	39541-62007 436 HANLEY RD - SCHOOL CAUTION	001-301-625-0000	51.54
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	80521-62006 511 WASHINGTON AVE	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	59394-34031 927 WASHINGTON AVE	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	32449-80008 809 WASHINGTON AVE	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	20199-66139 1011 DESOTO ST	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	19352-15205 702 CHURCH ST	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	10299-70019 690 WASHINGTON AVE	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	08550-38041 919 CASH ALLEY	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05434-88053 1017 DESOTO ST	001-301-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	24456-60017 98 FRONT BEACH DRIVE	001-301-625-0000	55.27
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22924-14005 STREET LIGHTS OSU2	001-301-625-0000	49.28
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	01834-84166 1802 GOVT STREET	001-301-625-0000	30.31
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05432-61187 3101 BREEZY HILL LN	001-301-625-0000	51.73
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	33475-02017 916 MLK JR	001-301-625-0000	55.60
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	59901-61008 1103 BRISTOL BLVD	001-301-625-0000	62.82
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	18210-80112 100 EARLE TAYLOR	001-301-625-0000	57.26
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	11445-27007 / 927 WASHINGTON AVE TEMP POLE	001-301-625-0000	84.15
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	01117-60046 1101 DESOTO ST	001-301-625-0000	86.30
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	81991-61001 918 CALHOUN ST	001-301-625-0000	94.09
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	09399-64084 3155 BIENVILLE BLVD	001-301-625-0000	118.82
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	10041-29089 98 FRONT BEACH METERED LIGHTING	001-301-625-0000	124.90
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00911-62042 312 ALICE ST	001-301-625-0000	132.88
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	25770-40023 1104 GOVT STREET	001-301-625-0000	141.71
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05790-80041 1600 GOVT ST UNIT B	001-301-625-0000	82.19
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	18099-70073 598 FRONT BEACH DR	001-301-625-0000	162.76
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	36122-11009 1403 GOVT STREET	001-301-625-0000	188.36
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	46389-82004 499 FRONT BEACH DR	001-301-625-0000	208.91
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	20051-64001 714 PINE DRIVE	001-301-625-0000	339.14
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	67681-51002 499 FRONT BEACH DR	001-301-625-0000	547.81
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22141-61003 1400 MIDDLE AVE	001-301-625-0000	617.28
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	14171-36005 / 100 FRONT BEACH - OS/BILOXI BRIDGE	001-301-625-0000	1,738.05
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	20681-64001 STREET LIGHTS	001-301-625-0000	24,128.99
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	04097-78132 297 FRONT BEACH DR	001-301-625-0000	169.99
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	16987-49004 19 GENERAL PERSHING AVE SHEARWATER	001-301-625-0000	55.88
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	09291-63002 1102 BIENVILLE BLVD	001-301-625-0000	80.79

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	79011-61007 1504 BIENVILLE BLVD	001-301-625-0000	78.67
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	14196-61145 712 PINE DR	001-301-625-0000	58.14
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	99841-61005 317 CALHOUN ST	001-301-625-0000	59.86
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	18934-23063 1600 GOVT STREET	001-301-625-0000	59.99
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	41176-44018 / 1025 GOVERNMENT ST	001-301-625-0000	60.28
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	43430-85025 2901 GOVT TRAFFIC	001-301-625-0000	62.26
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	66831-61002 2107 BIENVILLE	001-301-625-0000	62.54
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	89121-61005 801 HOLCOMB BLVD	001-301-625-0000	62.78
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	57831-62000 417 HOLCOMB BLVD	001-301-625-0000	79.82
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	27570-71026 590 WASHINGTON AVE	001-301-625-0000	23.91
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	51741-62018 2339 GOVT STREET	001-301-625-0000	63.49
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	46681-63008 2850 GOVT STREET CAUTION LIGHT	001-301-625-0000	63.68
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03457-56023 1314 GOVERNMENT ST	001-301-625-0000	63.95
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	01239-32141 2651 GOV'T ST	001-301-625-0000	65.51
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	17221-52008 2014 BIENVILLE BLVD TRAFFIC LIGHT	001-301-625-0000	67.21
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	21879-95000 1101 BOWEN AVE	001-301-625-0000	75.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	28595-76017 / 1226 BIENVILLE BLVD	001-301-625-0000	76.27
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	62841-61008 2701 BIENVILLE	001-301-625-0000	63.12
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	47301-61005 1109 IBERVILLE DR	001-301-625-0000	23.12
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	91431-61003 1005 THORN SCHOOL	001-301-625-0000	54.13
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	47721-61005 1805 KENSINGTON AVE INNER HARBOR	001-550-625-0000	58.89
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05236-50008 214 MORRIS NOBLE RD	001-550-625-0000	51.40
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00701-62006 400 ALICE ST	001-550-625-0000	1,314.35
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	54249-57018 400 ALICE ST SHED	001-550-625-0000	249.65
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	61201-62018 PARK COMM 902 MLK	001-550-625-0000	62.26
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	12759-08061 HALSTEAD TENNIS	001-550-625-0000	935.46
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	24451-62007 1425 PORTER ST	001-550-625-0000	347.81
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	46491-63015 1805 KENSINGTON AVE	001-550-625-0000	107.25
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	21311-64006 902 MLK JR	001-550-625-0000	107.77
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00692-18033 711 MAGNOLIA AVE GYM	001-550-625-0000	1,154.23
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	11109-44003 214 MORRIS NOBLE RD PUMP/SPRAY PARK	001-550-625-0000	82.90
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	28621-61002 214 MORRIS NOBLE RD	001-550-625-0000	37.85
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	47511-61005 499 FRONT BEACH	001-550-625-0000	122.73
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00931-24022 1409 MIDDLE AVE	001-550-625-0000	357.59
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	16635-10013 1221 BRISTOL BLVD	001-550-625-0000	56.78

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	43111-61005 214 MORRIS NOBLE RD	001-550-625-0000	451.59
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	32201-62008 407 HALSTEAD RD	001-550-625-0000	13.39
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22361-64008 317 CALHOUN ST	001-550-625-0000	9.95
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	10679-55016 405-B HALSTEAD RD TENNIS PAVILLION	001-550-625-0000	222.51
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	22571-64008 1805 KENSINGTON AVE	001-550-625-0000	196.05
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	23401-63002 726 PINE DR	001-550-625-0000	154.66
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00701-62006 400 ALICE ST	008-550-603-0001	1,160.00
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	24451-62007 LEASE 1425 PORTER ST (FREEDOM FIELD)	008-550-603-0003	3,970.00
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	08435-88152 500 FRONT BEACH / BEACH LIGHT LEASE	008-550-603-0004	1,170.00
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	66871-62005 824 HANDY AVE	401-750-625-0000	2,368.00
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	31781-62003 405 HALSTEAD WELL 8	401-750-625-0000	2,625.50
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02401-61004 512 WASH AVE.	401-750-625-0000	2,062.03
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	15631-59054 712 - C PINE STREET	401-750-625-0000	293.45
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02990-62016 405 HALSTEAD	401-750-625-0000	55.03
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	30711-63000 LS 8 / 2000 BIENVILLE BLVD	401-751-625-0000	231.63
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	26541-63016 LS67 / 4 CHANDELUER COVE	401-751-625-0000	63.17
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02534-53011 LS 88/ 1112 HELLMERS LN	401-751-625-0000	309.81
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	51081-61007 LS 11 / 19 NOTTINGHAM RD	401-751-625-0000	329.30
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	28611-62005 LS9 / 3227 CUMBERLAND RD	401-751-625-0000	355.66
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	71451-61009 LS 30 / 1203 NELSON DR	401-751-625-0000	60.52
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	76541-62005 LS 2 / 422 MARTIN AVE	401-751-625-0000	60.24
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	01814-13016 LS 86/400 HANLEY RD	401-751-625-0000	64.27
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	06666-53014 LS 27/ 703 E BEACH DR	401-751-625-0000	72.21
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	02551-67009 LS 7-1319 IBERVILLE DR	401-751-625-0000	222.83
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	89961-62002 LS 23 / 215 MITCHELL	401-751-625-0000	72.48
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	71041-62000 LS 13 / 102 BRYANT	401-751-625-0000	145.68
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	36851-61007 LS 5 / 647 JACKSON AVE	401-751-625-0000	187.37
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	18961-63000 LS 15/ 509 SHADOWLAWN	401-751-625-0000	129.23
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	24241-63004 712 PINE DR/BARN SEWER	401-751-625-0000	194.84
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	25071-63002 LS22/120 HOLCOLMB	401-751-625-0000	121.01
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	24421-62005 LS28/2826 BELMONT DR	401-751-625-0000	118.33
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	71671-62000 LS 47 / BREEZY HILL LN	401-751-625-0000	105.74
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	62051-64009 LS 6 / 261 LOVERS LANE	401-751-625-0000	98.00
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03411-63013 LS 32-1338 DILLER RD	401-751-625-0000	96.03

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	41231-62009 LS 20 / 113 HALSTEAD	401-751-625-0000	94.64
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	42281-63008 LS 21 / 100 HOLCOMB	401-751-625-0000	92.66
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05916-40005 LS 74/401 RUE CHATEAUGUAY	401-751-625-0000	92.39
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	16646-41044 LS 90/ 700 HIDDEN OAKS DR	401-751-625-0000	92.28
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	19181-62009 LS 19- 611 E BEACH DR	401-751-625-0000	90.44
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	92921-62003 LS 4 / 202 CLEVELAND	401-751-625-0000	88.55
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00691-62009 LS 14 - 424 WHISPERING PINES	401-751-625-0000	84.87
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	30521-62001 LS 16 / 120 WOODLAND CIRCLE	401-751-625-0000	84.81
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	91411-63009 LS 23 / 111 WINCHESTER	401-751-625-0000	77.02
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	59481-63009 LS 10 / 2950 BIENVILLE	401-751-625-0000	224.93
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	25723-62006 LS73 / 503 RUE MAUREPAS	401-751-625-0000	72.59
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	08871-63019 LS 83/ 1104 BIENVILLE BLVD	401-751-625-0000	72.56
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	58241-62008 LS 48 / 507 BRUMBAUGH RD	401-751-625-0000	72.21
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	66001-63000 LS 12 / 3400 GOVT ST	401-751-625-0000	376.09
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	81971-62000 LS 18 / 300 BRUMBAUGH RD	401-751-625-0000	180.00
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	13230-40143 LS1/204 WASHINGTON AVE	401-751-625-0000	389.67
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	71661-61009 LS 77 / 1212 NELSON DR	401-751-625-0000	51.54
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	66671-64003 LS 43 / 320 LOVERS LANE	401-751-625-0000	51.59
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	51721-62001 LS 57 / 703 PINE HILLS RD	401-751-625-0000	51.87
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	00874-01009 LS 75 - RUE RIVAGE ST	401-751-625-0000	52.73
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03049-85028 LS 94 - 813 IBERVILLE DR	401-751-625-0000	53.16
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	42101-64000 LS 49 / 1302 FORT AVE	401-751-625-0000	53.20
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05318-68087 LS 95-706 MAGNOLIA	401-751-625-0000	53.38
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	03878-70000 LS 3 - 1310 HARBOR RD	401-751-625-0000	51.54
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	58461-62002 LS 24 / 417 HOLCOMB	401-751-625-0000	54.13
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	13195-70012 LS 76/ RUE DAUPHINE	401-751-625-0000	54.27
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	09101-62024 LS 60/107 HALSTEAD RD	401-751-625-0000	54.28
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	39161-64007 LS 50 / 1309 COVE PLACE	401-751-625-0000	53.42
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	75471-62002 LS 39 / 110 SIMON BLVD	401-751-625-0000	54.71
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	81131-62000 LS 56 / 112 MYRTLE AVE	401-751-625-0000	54.71
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	05721-63001 LS 81/ 500 BIENVILLE BLVD	401-751-625-0000	54.46
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	61791-61003 LS 55 / 2709 BIENVILLE	401-751-625-0000	55.89

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	11431-62048 711 MAGNOLIA AVE HEADSTART	551-551-625-0000	1,579.95
MISSISSIPPI POWER COMPANY	INV0021811	10/17/2023	27637-29024 711 MAGNOLIA AVE YMCA	551-551-625-0000	2,414.94
Vendor 00156 - MISSISSIPPI POWER COMPANY Total:					73,200.93
Vendor: 00333 - MISSISSIPPI STATE FIRE ACADEMY					
MISSISSIPPI STATE FIRE ACAD...	31355	10/17/2023	Fire Officer Course Fee for Two Students	001-260-605-0607	350.00
Vendor 00333 - MISSISSIPPI STATE FIRE ACADEMY Total:					350.00
Vendor: 031061 - MONARCH TRACKING LLC					
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	001-120-600-0600	22.00
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	001-191-600-0600	66.00
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	001-200-600-0600	198.00
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	001-260-600-0600	88.00
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	001-300-600-0600	825.00
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	001-550-600-0600	484.00
MONARCH TRACKING LLC	INV72585	10/17/2023	GPS MONTHLY SERVICE	401-300-600-0600	495.00
Vendor 031061 - MONARCH TRACKING LLC Total:					2,178.00
Vendor: 02219 - NATIONAL TIRE & BATTERY					
NATIONAL TIRE & BATTERY	00000963	09/30/2023	Tires and alignment for police vehicles	001-200-570-0000	1,145.96
NATIONAL TIRE & BATTERY	00001119	10/17/2023	Tires and alignment for police vehicles	001-200-570-0000	203.98
Vendor 02219 - NATIONAL TIRE & BATTERY Total:					1,349.94
Vendor: 06095 - OCCUPATIONAL HEALTH CENTER INC					
OCCUPATIONAL HEALTH CEN...	338008	09/30/2023	VACCINATION FOR GARBAGE DPET	401-300-604-0000	78.00
Vendor 06095 - OCCUPATIONAL HEALTH CENTER INC Total:					78.00
Vendor: 00258 - OCEAN SPRINGS CHAMBER OF COMMERCE INC					
OCEAN SPRINGS CHAMBER OF...	INV0021775	10/17/2023	L&N DEPOT PAINTING	301-190-600-0000	3,850.00
Vendor 00258 - OCEAN SPRINGS CHAMBER OF COMMERCE INC Total:					3,850.00
Vendor: 06229 - OVERSTREET AND ASSOCIATES, PLLC					
OVERSTREET AND ASSOCIATES..	3000	09/30/2023	CITY ENGINEERING THROUGH AUG 31	401-750-600-0611	652.50
OVERSTREET AND ASSOCIATES..	3001	10/17/2023	SIDEWALK PHASE 2 IDA 4626DR	171-406-600-0611	1,593.75
OVERSTREET AND ASSOCIATES..	3002	10/17/2023	DOWNTOWN OS SEWER SYSTEM REHAB THROUGH 8/31/23	324-330-911-0000	5,880.00
OVERSTREET AND ASSOCIATES..	3020	09/30/2023	CITY ENGINEERING THROUGH 9/30/23	401-750-600-0611	1,160.00
OVERSTREET AND ASSOCIATES..	3021	10/17/2023	SIDEWALK PHASE 2 IDA 4626DR THROUGH 9/30/23	171-406-600-0611	1,275.00
OVERSTREET AND ASSOCIATES..	3022	10/17/2023	DOWNTOWN OS SEWER SYSTEM REHAB THROUGH 9/30/23	324-330-911-0000	630.00
Vendor 06229 - OVERSTREET AND ASSOCIATES, PLLC Total:					11,191.25
Vendor: 04785 - PARIS ACE HARDWARE					
PARIS ACE HARDWARE	41230087	09/30/2023	PAINT THINNER 1GAL	001-140-643-0000	9.99
PARIS ACE HARDWARE	41237741	09/30/2023	BUCKET GRID METAL 5G	001-140-643-0000	11.86
PARIS ACE HARDWARE	41239101	09/30/2023	AVE RSTP SPRY ALCH ORANG & PIPE CORR	001-550-563-0000	27.07
PARIS ACE HARDWARE	41239617	09/30/2023	C+K EXT SG NB 1G	001-550-560-0000	48.31
PARIS ACE HARDWARE	41242832	09/30/2023	5298914 Cane Bolt HD 1/2x18" blk	401-751-923-0908	25.18
PARIS ACE HARDWARE	41242832	09/30/2023	5286950 hasp hvy dty fixed 7"zn	401-751-923-0908	26.72
PARIS ACE HARDWARE	41242836	09/30/2023	017801907421 Balast Bypas 32W DL 48"	001-200-560-0000	89.99
PARIS ACE HARDWARE	41244473	09/30/2023	HAND TROWEL WD HNDL ACE	001-550-563-0000	6.83

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PARIS ACE HARDWARE	41244476	09/30/2023	BOOT WTRPRF	001-550-563-0000	25.19
PARIS ACE HARDWARE	41244540	09/30/2023	DRILL BIT SDS+	001-140-643-0000	18.08
PARIS ACE HARDWARE	41242133	09/30/2023	ACE ROOF NAIL	001-140-643-0000	5.03
PARIS ACE HARDWARE	41246275	09/30/2023	HOOK & LOOP PAD 5"	001-140-643-0000	41.16
PARIS ACE HARDWARE	41247166	09/30/2023	HILLMAN EACH FASTENERS	001-140-643-0000	13.00
PARIS ACE HARDWARE	41247422	09/30/2023	sawhorse fld mtl 29 height	001-550-548-0000	49.98
PARIS ACE HARDWARE	41247422	09/30/2023	square 16x24 carpenter ace	001-550-548-0000	11.69
PARIS ACE HARDWARE	41247422	09/30/2023	20v mx atm c oscilat To	001-550-548-0000	159.00
PARIS ACE HARDWARE	41247422	09/30/2023	20v/60v hammer drill	001-550-548-0000	239.00
PARIS ACE HARDWARE	41247422	09/30/2023	20v mx impact wrench	001-550-548-0000	299.00
PARIS ACE HARDWARE	41247422	09/30/2023	20v xr battery 5ah 2pk	001-550-548-0000	478.00
PARIS ACE HARDWARE	41247426	09/30/2023	ACE RSTP SPRY ALCH ORANG & ACFE RUSTSTOP	001-140-643-0000	12.00
PARIS ACE HARDWARE	41247784	09/30/2023	HILLMAN FASTENERS & ORIG PT TP	001-140-643-0000	30.75
PARIS ACE HARDWARE	41247831	09/30/2023	REPLACEMENT ORINGS 15PC	001-550-563-0000	11.69
PARIS ACE HARDWARE	41247888	09/30/2023	ACE RSTP SPRY ALCH ORANG	001-140-643-0000	6.49
PARIS ACE HARDWARE	71247835	09/30/2023	HILLMAN EACH FASTENERS	001-140-643-0000	6.00
PARIS ACE HARDWARE	41248465	09/30/2023	KEYKRAFTER #62 BRASS	001-550-563-0000	2.69
PARIS ACE HARDWARE	41248532	09/30/2023	HILLMAN FASTENERS	001-140-643-0000	8.99
PARIS ACE HARDWARE	41249380	09/30/2023	COUPLE 2" PRIMER/MNT, DRYER VENT	001-550-563-0000	23.36
PARIS ACE HARDWARE	41249382	09/30/2023	HOUSE KEY, FASTENERS, RSTP SPRY, RUSTSTOP	001-140-643-0000	20.11
PARIS ACE HARDWARE	41249896	09/30/2023	OPEN PO for Scott	001-140-643-0000	11.18
PARIS ACE HARDWARE	41250105	09/30/2023	SOFT SOAP & MARKING PAINT	001-550-563-0000	12.58
PARIS ACE HARDWARE	41250725	09/30/2023	C+K INT SG UWB 1G	001-140-643-0000	43.99
PARIS ACE HARDWARE	41250884	09/30/2023	SAFETY AIR CHUCK	001-140-643-0000	9.89
PARIS ACE HARDWARE	41251810	09/30/2023	TIE WIRE SOLID 16GA 335	001-140-643-0000	12.59
PARIS ACE HARDWARE	41252164	09/30/2023	HILLMAN FASTENERS & BARREL BOLT	001-140-643-0000	29.74
PARIS ACE HARDWARE	41252405	09/30/2023	HILLMAN FASTENERS, BARREL BOLT	001-140-643-0000	17.74
PARIS ACE HARDWARE	41252466	09/30/2023	BARREL BOLTS	001-140-643-0000	4.68
PARIS ACE HARDWARE	41252589	09/30/2023	FAN EXHAUST BATH 50CFM	001-140-643-0000	43.98
PARIS ACE HARDWARE	41252631	09/30/2023	HOUSE KEY	001-550-563-0000	12.55
PARIS ACE HARDWARE	41252822	09/30/2023	KEYS	001-140-643-0000	62.25
PARIS ACE HARDWARE	41252877	09/30/2023	WALPLAT & SWITCH GRND	001-140-643-0000	1.70
PARIS ACE HARDWARE	41252960	09/30/2023	FUEL & LABOR	001-550-563-0000	27.50
PARIS ACE HARDWARE	41253203	09/30/2023	MAKING PAINT SB FL ORNG	001-550-563-0000	17.98
Vendor 04785 - PARIS ACE HARDWARE Total:					2,015.51
Vendor: 02893 - PARKER BOURQUE					
PARKER BOURQUE	INV0021812	10/17/2023	MEAL REIMBURSEMENT COLUMBUS, MS 10/4 - 10/6	001-200-605-0607	68.74
Vendor 02893 - PARKER BOURQUE Total:					68.74
Vendor: 02909 - PATRICIA PINSON					
PATRICIA PINSON	INV0021776	09/30/2023	HISTORY MUSEUM CURATOR	001-196-688-0000	340.00
PATRICIA PINSON	INV0021777	09/30/2023	MATERIALS FOR HISTORY MUSEUM EXPANSION	001-196-645-0000	324.00
Vendor 02909 - PATRICIA PINSON Total:					664.00
Vendor: 04899 - PLAN HOUSE PRINTING AND GRAPHICS					
PLAN HOUSE PRINTING AND ...	126843	09/30/2023	4' X 8' MAP SIGN	001-120-500-0000	448.00
PLAN HOUSE PRINTING AND ...	126843	09/30/2023	SETUP FEE/ ART	001-120-500-0000	120.00
PLAN HOUSE PRINTING AND ...	126843	09/30/2023	PROCESSING FEE	001-120-500-0000	1.00
Vendor 04899 - PLAN HOUSE PRINTING AND GRAPHICS Total:					569.00
Vendor: 031861 - PREMIER LANDSCAPING LLC					
PREMIER LANDSCAPING LLC	629	10/17/2023	GOVERNMENT ST 10/12	001-301-600-0601	1,600.00
PREMIER LANDSCAPING LLC	629	10/17/2023	HWY 90 MEDIANS 10/5	001-301-600-0601	1,400.00
PREMIER LANDSCAPING LLC	629	10/17/2023	PUBLIC SAFETY COMPLEX 10/2 & 10/9	001-301-600-0601	1,340.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PREMIER LANDSCAPING LLC	629	10/17/2023	HANSHAW RD 10/11	001-301-600-0601	400.00
Vendor 031861 - PREMIER LANDSCAPING LLC Total:					4,740.00
Vendor: 02819 - PUBLIC AGENCY TRAINING COUNCIL					
PUBLIC AGENCY TRAINING C...	268860	09/30/2023	School Risk Assessment Training for Kestner	001-200-605-0607	475.00
Vendor 02819 - PUBLIC AGENCY TRAINING COUNCIL Total:					475.00
Vendor: 21-0025 - QUADIENT FINANCE USA INC					
QUADIENT FINANCE USA INC	INV0021813	10/17/2023	POSTAGE METER FUNDING 9/15/23	001-140-606-0000	1,000.00
Vendor 21-0025 - QUADIENT FINANCE USA INC Total:					1,000.00
Vendor: 032201 - SARAH POSEY					
SARAH POSEY	INV0021779	09/30/2023	SOCIAL MEDIA COMMUNICATIONS WORK SEPT 2023	001-196-688-0000	922.50
SARAH POSEY	INV0021779	09/30/2023	SOCIAL MEDIA COMMUNICATIONS WORK SEPT 2023	001-200-699-0000	142.50
Vendor 032201 - SARAH POSEY Total:					1,065.00
Vendor: 00297 - SINGING RIVER ELECTRIC COOPERATIVE					
SINGING RIVER ELECTRIC COO...	40387	10/17/2023	U/G SERVICE WO 1300092 HERON BAYOU ENTRANCE	001-301-625-0000	1,000.00
Vendor 00297 - SINGING RIVER ELECTRIC COOPERATIVE Total:					1,000.00
Vendor: 02432 - SITEONE LANSCAPE SUPPLY HOLDING, LLC					
SITEONE LANSCAPE SUPPLY H...	135362563-001	10/17/2023	field marker chalk for 57	001-550-540-0541	579.60
Vendor 02432 - SITEONE LANSCAPE SUPPLY HOLDING, LLC Total:					579.60
Vendor: 04763 - SLAUGHTER & ASSOCIATES, PLLC					
SLAUGHTER & ASSOCIATES, PL...	S-25875	09/30/2023	MUNICIPAL GROWTH SEPTEMBER 2023	001-100-600-0601	8,671.75
SLAUGHTER & ASSOCIATES, PL...	S-26025	09/30/2023	COMPREHENSIVE PLAN SEPT 2023	001-120-600-0000	2,060.11
Vendor 04763 - SLAUGHTER & ASSOCIATES, PLLC Total:					10,731.86
Vendor: 06060 - SOLAR CONTROL INC.					
SOLAR CONTROL INC.	INV0021762	10/17/2023	Tint for unit 2107	001-200-630-0000	100.00
Vendor 06060 - SOLAR CONTROL INC. Total:					100.00
Vendor: 05223 - SONICLEAR					
SONICLEAR	73821	10/17/2023	SOFTWARE MAINTENANCE AND SUPPORT 23-24	001-140-602-0000	473.00
Vendor 05223 - SONICLEAR Total:					473.00
Vendor: 03213 - SORG PRINTING					
SORG PRINTING	99457	10/17/2023	Spooky Springs Poster	010-140-703-0002	55.00
Vendor 03213 - SORG PRINTING Total:					55.00
Vendor: 00639 - SOUTH MISSISSIPPI BUSINESS MACHINES					
SOUTH MISSISSIPPI BUSINESS...	445283	10/17/2023	PRINTING CONTRACT - BUILDING DEPT	001-191-630-0000	141.57
SOUTH MISSISSIPPI BUSINESS...	445286	10/17/2023	PRINTING CONTRACT - PLANNING DEPT	001-190-630-0000	297.20
SOUTH MISSISSIPPI BUSINESS...	445287	10/17/2023	PRINTING CONTRACT - COURT DEPT	001-110-630-0000	30.64
SOUTH MISSISSIPPI BUSINESS...	445288	10/17/2023	PRINTING CONTRACT - TAX DEPT/ CITY HALL	001-140-630-0000	68.74
SOUTH MISSISSIPPI BUSINESS...	445289	10/17/2023	PRINTING CONTRACT - PARKS & REC	001-550-630-0000	63.17
SOUTH MISSISSIPPI BUSINESS...	445290	10/17/2023	PRINTING CONTRACT - CID	001-200-630-0000	52.08
Vendor 00639 - SOUTH MISSISSIPPI BUSINESS MACHINES Total:					653.40
Vendor: 04680 - SOUTHERN REGIONAL PUBLIC SAFETY INSTITUT					
SOUTHERN REGIONAL PUBLIC...	2461	09/30/2023	FTO Training for Smith at Camp Shelby	001-200-605-0607	350.00
Vendor 04680 - SOUTHERN REGIONAL PUBLIC SAFETY INSTITUT Total:					350.00

DOCKET OF CLAIMS 10/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 02590 - SPORTABOUT					
SPORTABOUT	10861	09/30/2023	Jerseys for tackle football	001-550-540-0541	2,048.00
SPORTABOUT	10861	09/30/2023	White integrated footbal...	001-550-540-0541	840.00
Vendor 02590 - SPORTABOUT Total:					2,888.00
Vendor: 05114 - STAPLES, INC					
STAPLES, INC	8071819585	09/30/2023	Purple Paper	001-140-500-0000	26.61
STAPLES, INC	8071819585	09/30/2023	Sticky Notes: 24 Pack	001-140-500-0000	22.80
STAPLES, INC	8071819585	09/30/2023	Dri Mark Dual Detector Counterfeit Pens	001-140-500-0000	9.57
STAPLES, INC	8071819585	09/30/2023	Febreeze Air Freshner	001-140-500-0000	13.64
STAPLES, INC	8071819585	09/30/2023	Calculator Ribbon	001-140-500-0000	27.92
STAPLES, INC	8071819585.1	09/30/2023	HEAVY DUTY FILE STORAGE BOXES	001-140-500-0000	148.77
STAPLES, INC	8071819585.1	09/30/2023	MEDIUM-DUTY FILE STORAGE BOXES	001-140-500-0000	93.54
STAPLES, INC	8071819585.1	09/30/2023	INKJET FILE FOLDER LABELS	001-140-500-0000	16.69
STAPLES, INC	8071819585.1	09/30/2023	POST-IT STICKY NOTES	001-140-500-0000	7.74
Vendor 05114 - STAPLES, INC Total:					367.28
Vendor: 03167 - STRUTHERS RECREATION, LLC					
STRUTHERS RECREATION, LLC	104042-0102	09/30/2023	adaptive swing for parks	008-550-916-0000	2,454.78
Vendor 03167 - STRUTHERS RECREATION, LLC Total:					2,454.78
Vendor: 05701 - SUNSOUTH LLC					
SUNSOUTH LLC	4715830	10/17/2023	MOUNTING	001-550-575-0000	92.40
SUNSOUTH LLC	4715830	10/17/2023	MOWER BLADE	001-550-575-0000	264.87
SUNSOUTH LLC	4715830	10/17/2023	canopy for mowers	001-550-575-0000	750.61
Vendor 05701 - SUNSOUTH LLC Total:					1,107.88
Vendor: 04082 - SYLVIA M. SPRATLEY					
SYLVIA M. SPRATLEY	999359	10/17/2023	new flags for the civic center	001-550-560-0000	269.20
SYLVIA M. SPRATLEY	999360	10/17/2023	AMERICAN FLAG	001-140-560-0000	65.20
Vendor 04082 - SYLVIA M. SPRATLEY Total:					334.40
Vendor: 06209 - TEMCO OF GULF COAST, INC.					
TEMCO OF GULF COAST, INC.	79071	10/17/2023	Labor for leak repair	001-200-630-0000	135.00
Vendor 06209 - TEMCO OF GULF COAST, INC. Total:					135.00
Vendor: 02614 - THE CAPITOL GROUP, LLC					
THE CAPITOL GROUP, LLC	INV0021814	09/30/2023	CITY / GOVT RELATIONS SEPT 2023	001-120-608-0000	3,300.00
Vendor 02614 - THE CAPITOL GROUP, LLC Total:					3,300.00
Vendor: 05956 - TRANSUNION RISK & ALTERNATIVE DATA					
TRANSUNION RISK & ALTERN...	293141-202309-1	09/30/2023	CONTRACT AND USE CHARGES SEPTEMBER 2023	001-200-602-0000	415.20
Vendor 05956 - TRANSUNION RISK & ALTERNATIVE DATA Total:					415.20
Vendor: 01476 - UNIFIRST HOLDINGS, INC					
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	UNIFORM SERVICES AND CHARGES	001-300-535-0530	629.34
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	GARMENT AND MATERIAL MAINTENANCE	001-300-535-0530	41.20
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	DEFE CHARGE AND ENERGY SURCHARGE	001-300-535-0530	6.95
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	MATS AND WIPERS	001-300-560-0000	67.06
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	UNIFORM SERVICES AND CHARGES	401-300-535-0530	164.56
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	DEFE CHARGE AND ENERGY SURCHARGE	401-750-535-0530	7.00
UNIFIRST HOLDINGS, INC	1530087730	09/30/2023	GARMENT AND MATERIAL MAINTENANCE	401-750-535-0530	41.17
Vendor 01476 - UNIFIRST HOLDINGS, INC Total:					957.28

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 06223 - UNITI FIBER LLC					
UNITI FIBER LLC	413354	10/17/2023	CITYWIDE FIBER INTERNET OCT 2023	001-140-613-0000	2,267.31
Vendor 06223 - UNITI FIBER LLC Total:					2,267.31
Vendor: 03529 - UPS STORE					
UPS STORE	INV0021650	10/17/2023	UCMR5 Return Water sample freight	401-750-560-0000	539.11
UPS STORE	INV0021743	10/17/2023	Return Shipping Global & J Beasley	001-300-560-0000	16.37
UPS STORE	INV0021743	10/17/2023	Return Shipping Global & J Beasley	401-750-560-0000	32.75
UPS STORE	INV0021744	10/17/2023	Return Shipping Global & J Beasley	001-300-560-0000	17.09
UPS STORE	INV0021744	10/17/2023	Return Shipping Global & J Beasley	401-750-560-0000	34.17
Vendor 03529 - UPS STORE Total:					639.49
Vendor: 031311 - VICKY HUPE CUSTODIAN PETTY CASH					
VICKY HUPE CUSTODIAN PETT...	INV0021815	09/30/2023	TAGS AND TITLES	001-140-699-0000	20.00
VICKY HUPE CUSTODIAN PETT...	INV0021815	09/30/2023	USPS - POSTAGE	001-190-606-0000	8.50
VICKY HUPE CUSTODIAN PETT...	INV0021815	09/30/2023	WALMART - 50FT CABLE FOR HWY 57	001-550-500-0000	15.99
VICKY HUPE CUSTODIAN PETT...	INV0021815	09/30/2023	DOLLAR TREE - EASTER EGG HUNT SUPPLIES	010-140-703-0008	6.25
Vendor 031311 - VICKY HUPE CUSTODIAN PETTY CASH Total:					50.74
Vendor: 03011 - WALMART COMMUNITY					
WALMART COMMUNITY	INV0021651	09/30/2023	Dog Food	001-260-521-0000	30.28
WALMART COMMUNITY	INV0021652	10/17/2023	REPLACEMENT CHARGER FOR IPAD	001-001-023-0000	16.12
WALMART COMMUNITY	INV0021653	10/17/2023	WATER/ SODA	001-196-560-0002	38.46
Vendor 03011 - WALMART COMMUNITY Total:					84.86
Vendor: 05536 - WARREN PAVING, INC.					
WARREN PAVING, INC.	82401	09/30/2023	Hot plant mix asphalt-pick up Oct 2022 - Sept 2023	001-301-902-0000	1,378.81
WARREN PAVING, INC.	82328	10/17/2023	Hot Plant Mix Asphalt Pick up Oct2023-Sept2024	001-301-902-0000	692.00
WARREN PAVING, INC.	82718	10/17/2023	Hot Plant Mix Asphalt Pick up Oct2023-Sept2024	001-301-902-0000	689.41
WARREN PAVING, INC.	82919	10/17/2023	Hot Plant Mix Asphalt Pick up Oct2023-Sept2024	001-301-902-0000	1,037.14
WARREN PAVING, INC.	83032	10/17/2023	610 Limestone Base \$39.50/ton Delivered (\$10/ton)	001-352-906-0000	1,641.09
WARREN PAVING, INC.	83032	10/17/2023	610 Limestone Base \$39.50/ton Delivered (\$10/ton)	401-750-924-0910	1,641.09
WARREN PAVING, INC.	83032	10/17/2023	610 Limestone Base \$39.50/ton Delivered (\$10/ton)	401-751-923-0908	1,641.09
Vendor 05536 - WARREN PAVING, INC. Total:					8,720.63
Vendor: 04346 - WASTE PRO GAUTIER					
WASTE PRO GAUTIER	001326269	09/30/2023	Sewage container/dump site fee Oct 2022-Sept 2023	401-320-686-0000	749.34
WASTE PRO GAUTIER	0001335573	09/30/2023	Sewage container/dump site fee Oct 2022-Sept 2023	401-320-686-0000	939.05
WASTE PRO GAUTIER	0001335607	09/30/2023	RESIDENTIAL WASTE AND RECYCLING OCT 2022-SEPT 2023	401-320-686-0000	113,353.72
Vendor 04346 - WASTE PRO GAUTIER Total:					115,042.11
Vendor: 05887 - WEAVER ELECTRIC, INC.					
WEAVER ELECTRIC, INC.	19391	09/30/2023	GFCI RECEPTACLES AND COVERS AT FT MAUREPAS	001-550-630-0000	432.56
WEAVER ELECTRIC, INC.	19451	10/17/2023	ADD RECEPTACLES AT MARY C 10/2 AND 10/3	001-196-630-0000	1,285.84
Vendor 05887 - WEAVER ELECTRIC, INC. Total:					1,718.40

DOCKET OF CLAIMS 10/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 04784 - WEX BANK					
WEX BANK	92298417	09/30/2023	CITY FUEL CHARGES SEPTEMBER 2023	001-200-525-0000	700.19
WEX BANK	92298417	09/30/2023	CITY FUEL CHARGES SEPTEMBER 2023	001-200-525-0000	65.10
WEX BANK	92298417	09/30/2023	CITY FUEL CHARGES SEPTEMBER 2023	001-200-525-0000	-5.10
WEX BANK	92298417	09/30/2023	CITY FUEL CHARGES SEPTEMBER 2023	001-260-525-0000	205.32
Vendor 04784 - WEX BANK Total:					965.51
Vendor: 03500 - WILKINSON, WILLIAMS, BOSIO & SESSOMS, PLLC					
WILKINSON, WILLIAMS, BOSIO...INV0021780		09/30/2023	PHOTOCOPIES - URBAN RENEWAL	001-120-600-0001	20.50
WILKINSON, WILLIAMS, BOSIO...INV0021780		09/30/2023	ATTORNEY FEES - SEPT 2023	001-120-600-0602	9,900.00
WILKINSON, WILLIAMS, BOSIO...INV0021780		09/30/2023	FILING FEES - AMENDED TRADEMARK MARY C	001-196-688-0000	150.00
WILKINSON, WILLIAMS, BOSIO...INV0021780		09/30/2023	ATTORNEY FEES - SEPT 2023	401-750-600-0602	1,080.00
WILKINSON, WILLIAMS, BOSIO...INV0021780		09/30/2023	ATTORNEY FEES - SEPT 2023	401-751-600-0602	1,080.00
Vendor 03500 - WILKINSON, WILLIAMS, BOSIO & SESSOMS, PLLC Total:					12,230.50
Vendor: 032331 - WOERNER LANDSCAPE GULFPORT					
WOERNER LANDSCAPE GULF... 1150895		10/17/2023	22 yards of Brown Mulch Delivered	001-353-546-0000	1,452.00
Vendor 032331 - WOERNER LANDSCAPE GULFPORT Total:					1,452.00
Vendor: 00234 - WYNTON'S PEST CONTROL					
WYNTON'S PEST CONTROL 34992/35072		09/30/2023	711 MAGNOLIA & 400 ALICE	001-300-630-0000	120.00
Vendor 00234 - WYNTON'S PEST CONTROL Total:					120.00
Grand Total:					816,804.31

Fund Summary

Fund	Expense Amount
001 - GENERAL	210,729.81
007 - TOURISM FUND	96.00
008 - FOOD AND BEVERAGE TAX 2%	8,754.78
010 - FESTIVALS	1,188.87
040 - BELLANDE/EVERGREEN CEMETERIES	576.30
171 - HURRICANE IDA AUG 2021	2,868.75
301 - MS DEPT OF ARCHIVES & HISTORY CLG	3,850.00
302 - NATIONAL HERITAGE - MARBLE SPRINGS	157.00
304 - FRONT BEACH MARINA	37,000.00
324 - MCWI GRANTS	6,510.00
337 - HB603 APPROPRIATIONS	64,561.44
401 - UTILITY ENTERPRISE	476,349.99
551 - TACONI BUILDING	4,161.37
Grand Total:	816,804.31

Account Summary

Account Number	Account Name	Expense Amount
001-001-023-0000	DUE FROM EMPLOYEE	16.12
001-001-108-0000	FACILITY RENTAL DEPOS...	300.00
001-100-600-0601	ANNEXATION FEES	23,061.20
001-100-605-0607	TRAVEL/TRAINING/SEM...	118.81
001-100-924-0901	WARD 1 CAPITAL IMPR...	4,557.44
001-100-924-0902	WARD 2 CAPITAL IMPR...	440.00
001-100-924-0905	WARD 5 CAPITAL IMPR...	1,666.48
001-110-602-0000	COMPUTER SOFTWARE ...	157.99
001-110-630-0000	GENERAL REPAIRS & MA...	30.64
001-120-500-0000	OFFICE SUPPLIES	569.00
001-120-600-0000	COMPREHENSIVE PLAN	2,060.11
001-120-600-0001	URBAN RENEWAL PLAN	629.77
001-120-600-0600	CONTRACTUAL SERVICES	22.00
001-120-600-0602	ATTORNEY FEES	9,900.00
001-120-600-0612	ENGINEERING FEES	889.50
001-120-602-0000	COMPUTER SOFTWARE ...	23.99
001-120-605-0607	TRAVEL/TRAINING/SEM...	255.12
001-120-608-0000	LOBBYISTS / CONSULTA...	3,300.00
001-120-630-0000	GENERAL REPAIRS & MA...	481.18
001-120-686-0000	DUES/MEMBERSHIPS/S...	45.97
001-140-500-0000	OFFICE SUPPLIES	526.62
001-140-535-0531	UNIFORMS	-441.61
001-140-560-0000	MATERIALS & SUPPLIES	65.20
001-140-563-0000	REPAIR PARTS & SUPPLI...	428.00
001-140-602-0000	COMPUTER SOFTWARE ...	496.99
001-140-606-0000	POSTAGE	1,000.00
001-140-610-0000	ADVERTISING	80.20
001-140-612-0000	TELEPHONE - KLOUD 7	4,057.84
001-140-613-0000	CITYWIDE INTERNET SER...	2,267.31
001-140-625-0000	UTILITIES	1,685.30
001-140-630-0000	GENERAL REPAIRS & MA...	68.74
001-140-643-0000	CITY WIDE BUILDING MA...	421.20
001-140-699-0000	OTHER SERVICES & CHA...	20.00
001-180-602-0000	COMPUTER SOFTWARE ...	84.99
001-180-605-0607	TRAVEL/TRAINING/SEM...	200.00
001-190-500-0000	OFFICE SUPPLIES	34.15
001-190-606-0000	POSTAGE	8.50
001-190-610-0000	ADVERTISING	227.45
001-190-630-0000	GENERAL REPAIRS & MA...	297.20
001-191-600-0600	CONTRACTUAL SERVICES	66.00

Account Summary

Account Number	Account Name	Expense Amount
001-191-602-0000	COMPUTER SOFTWARE ...	23.99
001-191-630-0000	GENERAL REPAIRS & MA...	141.57
001-193-625-0000	UTILITIES	605.43
001-194-625-0000	UTILITIES	1,393.81
001-195-630-0000	GENERAL REPAIRS & MA...	190.00
001-195-901-0915	IMPROVEMENTS TO BUI...	8,950.00
001-196-560-0002	CONCESSIONS SUPPLIES	38.46
001-196-600-0002	CLEANING SERVICES	800.00
001-196-602-0000	COMPUTER SOFTWARE ...	84.99
001-196-603-0000	COMPUTER HARDWARE	583.69
001-196-625-0000	UTILITIES	3,099.23
001-196-630-0000	GENERAL REPAIRS & MA...	1,563.38
001-196-645-0000	CITY MUSEUM	419.94
001-196-688-0000	SPECIAL SERVICES - MAR...	2,182.50
001-197-625-0000	UTILITIES	117.56
001-200-500-0000	OFFICE SUPPLIES	41.72
001-200-525-0000	GAS AND OIL	7,967.03
001-200-535-0531	UNIFORMS	1,091.90
001-200-560-0000	MATERIALS & SUPPLIES	108.39
001-200-563-0000	REPAIR PARTS & SUPPLI...	1,502.51
001-200-570-0000	TIRES AND TUBES	1,349.94
001-200-600-0600	CONTRACTUAL SERVICES	198.00
001-200-602-0000	COMPUTER SOFTWARE ...	1,382.20
001-200-605-0607	TRAVEL/TRAINING/SEM...	2,365.39
001-200-611-0000	TELEPHONE	1,275.76
001-200-612-0000	TELEPHONE SERVICE - P...	204.00
001-200-625-0000	UTILITIES	735.85
001-200-630-0000	GENERAL REPAIRS & MA...	768.26
001-200-699-0000	OTHER SERVICES & CHA...	142.50
001-260-500-0000	OFFICE SUPPLIES	31.18
001-260-521-0000	DOG SUPPLIES & EXPEN...	452.07
001-260-525-0000	GAS AND OIL	2,027.89
001-260-535-0531	UNIFORMS	1,092.00
001-260-563-0000	REPAIR PARTS & SUPPLI...	22.99
001-260-600-0600	CONTRACTUAL SERVICES	88.00
001-260-602-0000	COMPUTER SOFTWARE ...	1,799.99
001-260-605-0607	TRAVEL/TRAINING/SEM...	589.72
001-260-625-0000	UTILITIES	1,201.06
001-260-630-0000	GENERAL REPAIRS & MA...	481.18
001-300-535-0530	UNIFORM ALLOWANCES...	677.49
001-300-560-0000	MATERIALS & SUPPLIES	100.52
001-300-600-0600	CONTRACTUAL SERVICES	825.00
001-300-602-0000	COMPUTER SOFTWARE ...	23.99
001-300-625-0000	UTILITIES	2,882.95
001-300-630-0000	GENERAL REPAIRS & MA...	120.00
001-301-525-0000	GAS AND OIL	4,600.20
001-301-563-0000	REPAIR PARTS & SUPPLI...	1,571.40
001-301-600-0601	LANDSCAPING CONTRA...	4,740.00
001-301-625-0000	UTILITIES	33,613.23
001-301-630-0000	GENERAL REPAIRS & MA...	427.50
001-301-902-0000	ASPHALT	13,597.36
001-350-563-0000	REPAIR PARTS & SUPPLI...	528.79
001-350-630-0000	GENERAL REPAIRS & MA...	90.00
001-350-635-0000	RENTALS	1,069.84
001-352-499-0000	TEMP AGENCY EXPENSES	292.48
001-352-563-0000	REPAIR PARTS & SUPPLI...	71.25
001-352-906-0000	DRAINAGE PROJECTS	1,641.09
001-353-546-0000	LANDSCAPE MATERIALS...	1,810.66

Account Summary

Account Number	Account Name	Expense Amount
001-353-600-0601	CONTRACTUAL - LANDS...	4,065.00
001-550-500-0000	OFFICE SUPPLIES	15.99
001-550-510-0000	CLEANING & JANITORIAL...	2,116.47
001-550-540-0541	ATHLETIC SUPPLIES	11,263.36
001-550-548-0000	SMALL TOOLS & EQUIP...	1,236.67
001-550-560-0000	MATERIALS & SUPPLIES	542.51
001-550-563-0000	REPAIR PARTS & SUPPLI...	167.44
001-550-575-0000	VEHICLE REPAIR PARTS &...	1,168.78
001-550-600-0600	CONTRACTUAL SERVICES	484.00
001-550-602-0000	COMPUTER SOFTWARE ...	23.99
001-550-625-0000	UTILITIES	6,259.14
001-550-630-0000	GENERAL REPAIRS & MA...	2,692.73
001-550-688-0000	SPECIAL SERVICES	4,776.50
007-650-600-0001	MARY C WEBSITE	96.00
008-550-603-0001	ALICE ST LIGHT LEASE	1,160.00
008-550-603-0003	FREEDOM FIELD LIGHT L...	3,970.00
008-550-603-0004	BEACH WALKWAY/STRE...	1,170.00
008-550-916-0000	MISC PARK EQUIPMENT	2,454.78
010-140-566-0000	FESTIVAL SIGNS AND M...	600.00
010-140-703-0001	CRUISIN' THE COAST	99.00
010-140-703-0002	HALLOWEEN	483.62
010-140-703-0008	EASTER - MARY C	6.25
040-140-602-0000	COMPUTER SOFTWARE	524.30
040-140-616-0000	LEGAL DOCUMENT FILI...	52.00
171-406-600-0611	ENGINEERING - CAT G	2,868.75
301-190-600-0000	CONTRACTUAL - L&N TR...	3,850.00
302-330-560-0000	MATERIALS & SUPPLIES -...	157.00
304-330-600-0000	ENGINEERING - FRONT B...	37,000.00
324-330-911-0000	CONSTRUCTION COST - ...	6,510.00
337-551-901-0000	TACONI INFRASTRUCTU...	29,827.20
337-555-901-0000	FT MAUREPAS STAGE C...	34,734.24
401-300-535-0530	UNIFORMS	164.56
401-300-600-0600	CONTRACTUAL SERVICES	495.00
401-300-604-0000	PHYSICAL EXAMS & TEST...	267.00
401-320-686-0000	GARBAGE & TRASH RE...	115,042.11
401-320-688-0000	COMFORT STATIONS	4,140.00
401-710-560-0000	MATERIALS & SUPPLIES	8.00
401-710-563-0000	REPAIR PARTS & SUPPLI...	1,074.17
401-710-606-0000	POSTAGE	4,886.30
401-710-630-0000	GENERAL REPAIRS & MA...	59.50
401-710-918-0000	WATER METERS AND RE...	2,308.00
401-750-525-0000	GAS AND OIL	3,066.80
401-750-535-0530	UNIFORM ALLOWANCES...	48.17
401-750-543-0000	CHEMICALS	2,003.24
401-750-560-0000	MATERIALS & SUPPLIES	606.03
401-750-571-0000	UTILITY SYSTEMS PARTS...	1,716.80
401-750-600-0602	ATTORNEY FEES - CONT...	1,080.00
401-750-600-0611	ENGINEERING - PUBLIC ...	1,812.50
401-750-625-0000	UTILITIES	7,404.01
401-750-630-0000	GENERAL REPAIRS & MA...	540.00
401-750-691-0000	WATER SERVICE JCUA	17,599.00
401-750-691-0001	WATER SERVICE (JCUA) -...	173.45
401-750-924-0910	WATER SYSTEM IMPRO...	81,735.09
401-751-571-0000	UTILITY SYSTEMS PARTS...	194.37
401-751-600-0602	ATTORNEY FEES - CONT...	1,080.00
401-751-625-0000	UTILITIES	6,110.95
401-751-630-0000	GENERAL REPAIRS & MA...	180.00
401-751-691-0000	WATER SERVICE JCUA	210,449.24

Account Summary

Account Number	Account Name	Expense Amount
401-751-923-0908	SEWER IMPROVEMENTS	10,234.10
401-800-810-0005	INTEREST - WATER IMP...	152.39
401-800-820-0005	PRINCIPAL - WATER IMP...	1,719.21
551-551-625-0000	UTILITIES - TACONI	4,161.37
	Grand Total:	816,804.31

Project Account Summary

Project Account Key	Expense Amount
None	816,804.31
Grand Total:	816,804.31



Ocean Springs, MS

Payroll Distribution Register

Earning Expense Account Summary

For Pay Period: 09/01/2023 - 09/30/2023

Sept EOM

Payroll Set: 01-Payroll Set 01

Packet: PYPKT01100-SEPT EOM

Fund	Account Number	Account Name	Amount
001	<u>001-100-420-0000</u>	SALARIES	\$8,199.80
001	<u>001-110-420-0000</u>	SALARIES	\$4,416.66
001	<u>001-120-420-0000</u>	SALARIES	\$5,014.52
001	<u>001-200-425-0000</u>	FTO PAY	\$225.00
001	<u>001-260-427-0000</u>	OUT OF RANK PAY	\$528.00
001	<u>001-550-420-0003</u>	SALARIES - INSTRUCTORS	\$1,152.00
401	<u>401-300-420-0000</u>	SALARIES	\$6,508.56
Earnings Expense Account Summary Totals			\$26,044.54



Ocean Springs, MS

Payroll Distribution Register

Accounts Payable Posting Recap

For Pay Period: 09/01/2023 - 09/30/2023

Payroll Set: 01-Payroll Set 01
Packet: PYPKT01100-SEPT EOM

	Deduction	Contribution	Employer Total
Posted			
Regular Payable Process			
Federal W/H - Federal Income Tax Withholding	\$1,921.35		\$1,921.35
MC - Medicare	\$361.47	\$361.47	\$722.94
MONTHLY PERS - PERS MONTHLY	\$2,240.31	\$4,331.29	\$6,571.60
SS - Social Security	\$1,545.53	\$1,545.53	\$3,091.06
State W/H - State Income Tax Withholding	\$822.00		\$822.00
Total Regular Payable Process	\$6,890.66	\$6,238.29	\$13,128.95
Total Posted	\$6,890.66	\$6,238.29	\$13,128.95
Not Posted			
56 MEDICAL MO (C) - NON-HEALTH FAMILY	\$303.00	\$1,193.48	\$1,496.48
85 MEDICAL MO (C) - HEALTHY SPOUSE	\$342.00	\$1,944.86	\$2,286.86
89 MEDICAL MO (C) - HEALTHY SINGLE	\$100.00	\$1,918.76	\$2,018.76
DENTAL MO - MONTHLY (C)	\$345.85		\$345.85
LOCKARD MO - MONTHLY 58		\$490.00	\$490.00
MUTUAL OF OMAHA MO - MOO LIFE MONTHLY	\$115.35		\$115.35
UNITED WAY MO - MONTHLY UNITED WAY	\$10.00		\$10.00
VISION MO - MONTHLY (C)	\$91.20		\$91.20
Total Not Posted	\$1,307.40	\$5,547.10	\$6,854.50
AP Recap Totals	\$8,198.06	\$11,785.39	\$19,983.45



Ocean Springs, MS

Payroll Distribution Register

Earning Expense Account Summary

For Pay Period: 09/16/2023 - 09/29/2023

10/6/23
payday

Payroll Set: 01-Payroll Set 01

Packet: PYPKT01103-091623 to 092923 PD 100623

Fund	Account Number	Account Name	Amount
001	<u>001-110-420-0000</u>	SALARIES	\$4,145.60
001	<u>001-120-420-0000</u>	SALARIES	\$2,416.80
001	<u>001-120-422-0000</u>	SALARIES - PART TIME	\$495.00
001	<u>001-140-420-0000</u>	SALARIES	\$6,872.05
001	<u>001-140-430-0402</u>	OVERTIME PAY	\$105.93
001	<u>001-180-420-0000</u>	SALARIES	\$2,897.61
001	<u>001-190-420-0000</u>	SALARIES	\$4,501.21
001	<u>001-191-420-0000</u>	SALARIES	\$7,502.86
001	<u>001-196-420-0000</u>	SALARIES	\$3,783.79
001	<u>001-200-410-0000</u>	SALARY - SCHOOL CROSSING GUARD	\$2,160.00
001	<u>001-200-420-0000</u>	SALARIES	\$81,759.61
001	<u>001-200-421-0000</u>	SALARIES - AUXILIARY	\$1,883.61
001	<u>001-200-430-0402</u>	OVERTIME PAY	\$8,901.85
001	<u>001-200-430-0403</u>	OVERTIME - DOWNTOWN DETAIL	\$1,997.44
001	<u>001-200-432-0000</u>	PERSONAL (TERMINAL) PAY	\$12,938.40
001	<u>001-200-446-0000</u>	GRANT-FBI O/T	\$708.75
001	<u>001-260-420-0000</u>	SALARIES	\$71,924.00
001	<u>001-300-420-0000</u>	SALARIES	\$2,561.93
001	<u>001-300-430-0402</u>	OVERTIME PAY	\$148.63
001	<u>001-301-420-0000</u>	SALARIES	\$13,518.89
001	<u>001-301-430-0402</u>	OVERTIME PAY	\$69.84
001	<u>001-350-420-0000</u>	SALARIES	\$2,622.17
001	<u>001-351-420-0000</u>	SALARIES	\$2,552.00
001	<u>001-351-430-0402</u>	OVERTIME PAY	\$154.43
001	<u>001-352-420-0000</u>	SALARIES	\$5,281.48
001	<u>001-353-420-0000</u>	SALARIES	\$3,709.60
001	<u>001-550-420-0000</u>	SALARIES	\$29,977.23
001	<u>001-550-420-0003</u>	SALARIES - INSTRUCTORS	\$726.00
001	<u>001-550-422-0000</u>	PARKS PART TIME	\$4,923.50
001	<u>001-550-430-0402</u>	OVERTIME PAY	\$1,794.51
401	<u>401-300-420-0000</u>	SALARIES	\$14,017.24
401	<u>401-320-420-0000</u>	SALARIES	\$6,494.25
401	<u>401-320-430-0400</u>	CITY DUMP OVERTIME PAY	\$373.29
401	<u>401-320-430-0402</u>	OVERTIME PAY	\$20.32
401	<u>401-320-430-0403</u>	OVERTIME - WEEKEND TRASH PICKUP	\$881.21
401	<u>401-710-420-0000</u>	SALARIES	\$5,851.21
401	<u>401-710-430-0402</u>	OVERTIME PAY	\$214.94
401	<u>401-750-420-0000</u>	SALARIES	\$10,531.64
401	<u>401-750-430-0402</u>	OVERTIME PAY	\$1,580.21
401	<u>401-751-420-0000</u>	SALARIES	\$8,893.11
401	<u>401-751-430-0402</u>	OVERTIME PAY	\$134.01
Earnings Expense Account Summary Totals			\$332,026.15



Ocean Springs, MS

Payroll Distribution Register

Accounts Payable Posting Recap

For Pay Period: 09/16/2023 - 09/29/2023

Payroll Set: 01-Payroll Set 01

Packet: PYPKT01103-091623 to 092923 PD 100623

Posted	Deduction	Contribution	Employer Total
Regular Payable Process			
Federal W/H - Federal Income Tax Withholding	\$20,297.90		\$20,297.90
FLEX CHILD - CHILD CARE	\$270.00		\$270.00
FLEX MEDICAL - MEDICAL	\$937.35		\$937.35
MC - Medicare	\$4,599.84	\$4,599.84	\$9,199.68
PERS - RETIREMENT	\$27,893.97	\$53,928.34	\$81,822.31
PERS RETIREE - RETIREE RETIREMENT		\$280.83	\$280.83
SS - Social Security	\$19,667.96	\$19,667.96	\$39,335.92
State W/H - State Income Tax Withholding	\$9,417.00		\$9,417.00
TSA - TSA DEFERRED COMPENSATION	\$3,378.50		\$3,378.50
Total Regular Payable Process	\$86,462.52	- \$78,476.97	\$164,939.49
Total Posted	\$86,462.52	\$78,476.97	\$164,939.49
Not Posted			
3 MEDICAL (C) - NON-HEALTH SINGLE	\$1,237.50	\$7,090.05	\$8,327.55
30 AFLAC - AFLAC	\$731.46		\$731.46
31 AFLAC (C) - AFLAC (C)	\$499.20		\$499.20
41 AFLAC - GROUP ACCIDENT (C)	\$635.61		\$635.61
42 AFLAC - GROUP CRITICAL ILLNESS (N)	\$363.89		\$363.89
50 MEDICAL (C) - CATCH UP	\$1,294.77		\$1,294.77
51 MEDICAL (C) - NON-HEALTH KIDS	\$1,072.50	\$4,732.91	\$5,805.41
52 MEDICAL (C) - NON-HEALTH SPOUSE	\$552.50	\$2,306.10	\$2,858.60
53 MEDICAL (C) - NON-HEALTH FAMILY	\$1,818.00	\$7,160.88	\$8,978.88
80 MEDICAL (C) - HEALTH SINGLE	\$512.50	\$9,833.85	\$10,346.35
81 MEDICAL (C) - HEALTHY KIDS	\$575.00	\$3,890.70	\$4,465.70
82 MEDICAL (C) - HEALTHY SPOUSE	\$342.00	\$1,944.88	\$2,286.88
83 MEDICAL (C) - HEALTHY FAMILY	\$1,644.50	\$8,082.62	\$9,727.12
90 MEDICAL - CATCH UP EMPLOYER		\$575.46	\$575.46
CHILD SUPPORT (2 CKS - CHILD SUPPORT (2 CKS) 60	\$1,126.00		\$1,126.00
DENTAL (C) - DENTAL	\$3,032.11		\$3,032.11
DENTAL CATCH UP - CATCH UP (C)	\$32.76		\$32.76
DUE FROM EMPLOYEE 26 - DUE FROM EMPLOYEE ALL CHECKS 126	\$879.52		\$879.52
LOCKARD BIWEEKLY - BI WEEKLY 57		\$4,480.00	\$4,480.00
LOCKARD CATCHUP - CATCH-UP 59	\$70.00		\$70.00
MUTUAL OF OMAHA BI - MOO LIFE INSURANCE BI-WEEKLY	\$603.93		\$603.93
ROTH - IRA - ROTH - IRA	\$150.00		\$150.00
UNITED WAY - UNITED WAY	\$25.00		\$25.00
VISION - VISION C)	\$573.56		\$573.56
WOODMAN LIFE - WOODMAN LIFE	\$34.15		\$34.15
Total Not Posted	\$17,806.46	\$50,097.45	\$67,903.91
AP Recap Totals	\$104,268.98	\$128,574.42	\$232,843.40



Kenny Holloway | Mayor
Bobby Cox | Alderman at Large
Jennifer Burgess | Alderman Ward 1
Rickey Authement | Alderman Ward 2

Kevin Wade | Alderman Ward 3
Ken Papania | Alderman Ward 4
Robert Blackman | Alderman Ward 5
Michael Impey, II | Alderman Ward 6



228.875.4236 | www.oceansprings-ms.gov

To: Honorable Mayor and Board of Alderman

From: Marissa Jones

Date: Meeting Date October 17th, 2023

Re: Sewer Adjustments

The following addresses have turned in paperwork to have sewer adjustments issued on their water account. The reasoning and period of mitigation is listed on each form. Please review and authorize adjustments to be made by the Water Department.

Dr. Peter Ackerman at 1201 Iola Rd. \$10.77/2,100 gallons. Customer had a broken outside water faucet, Plumber fixed the faucet. It was determined that water did not go through the sewer line.

Dee F. Wichman at 1518 Porter Ave. \$17.92/3,495 gallons. The customer had an outside faucet dripping. Neighbor fixed fixture. No receipts or pictures were turned in. It was determined that water did not go through the sewer line.

Cory Hutto at 408 Wulff Drive. \$32.98/6,430 gallons. The customer had a pipe burst in backyard, fixed with no expense. It was determined that water did not go through the sewer line.

Jean E. Jolley at 804 Magnolia Bayou Blvd. \$66.69/13,000 gallons. The Customer had a pipe underground break. A plumber fixed the water line. It was determined that water did not go through the sewer line.

Nick Lemay at 8900 Townsend Ter. \$81.64/15,915 gallons. The Customer had a bathtub spout break off. Maintenance made the repair.

Jocelyn's, LLC at 2105 School St. \$189.81/37,000 gallons. The Customer had a pipe break under the building. A Plumber fixed the leak. It was determined that water did not go through the sewer line.

Richard Porterfield at 404 Ward Ave. \$194.2/379,000 gallons. The customer had broken pipe under walkway to house. Customer had a plumber fix the leak. It was determined that water did not go through the sewer line.

Bianca Thomas at 4715-B Gibson Rd. \$246.24/48,000 gallons. Customer had a water leak in the front yard. A plumber fixed the water line. It was determined that water did not go through the sewer line.

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Leak = 2,100 gallons
AG = \$ 10.⁷⁷

EA

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: 9/5/23

Account Number: 01-003295-00

Name of Water/Sewer Customer: DR PETER ACKERMAN

Phone Number: 228-326-1845

Property Address: 1201 IOLA ROAD, OS, 39564

Period of Mitigation: ? REPAIRED 8/25/23 → 8-17 to 8-25

Basis for Request:

BROKEN OUTDOOR FAUCET

Adjustment would be
2,100 gallons = \$ 10.⁷⁷ EA

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

PLUMBER RECEIPT

I hereby certify that the above and foregoing is true and correct under penalty of law.

Peter L. Ackerman
Signature of Applicant

Date: 9/5/23

(Please attach receipt or invoice of proof leak has been fixed)



**PATTERSON PLUMBING
AND HEATING CO., INC.**

P.O. Box 201
Biloxi, MS 39533
(228) 436-4438

© 1999

PLUMBING

WORK ORDER/INVOICE

Chae Thrust

DATE OF ORDER 8-25-23		HOME TEL. 547-1107	
ORDER TAKEN BY		WORK TEL.	
CUSTOMER ORDER NO.		☐ DAYWORK ☐ CONTRACT ☐ EXTRA ☐ OVERTIME ☐ OTHER	
STARTING DATE 9/1			
JOB NAME / NO.			
JOB LOCATION			
INVOICE DATE		JOB TEL.	

To: Barbara Ackman
1201 Polk St - OS
Outside faucet spraying water
Service Requested

Terms: In Full Upon Completion Of Work
Guarantee: Labor & materials 30 days unless otherwise stated

DESCRIPTION OF WORK

ELECTROLYSIS "ATE" THROUGH COUPLING. REMOVED AND REPERCED HOSEBIB.
REMOVED COPPER STRAP CAUSING ISSUE. TESTED. NO MOVEMENT ON WATER

LABOR		HRS.	RATE	AMOUNT	
RICHARD		1	\$125.00	125.00	
ARTONIO		1	Per hr		
TOTAL LABOR					

[illegible]

WORK ORDERED BY

I HEREBY ACKNOWLEDGE THE SATISFACTORY COMPLETION OF THE ABOVE DESCRIBED WORK.

X

SIGNATURE

DATE _____

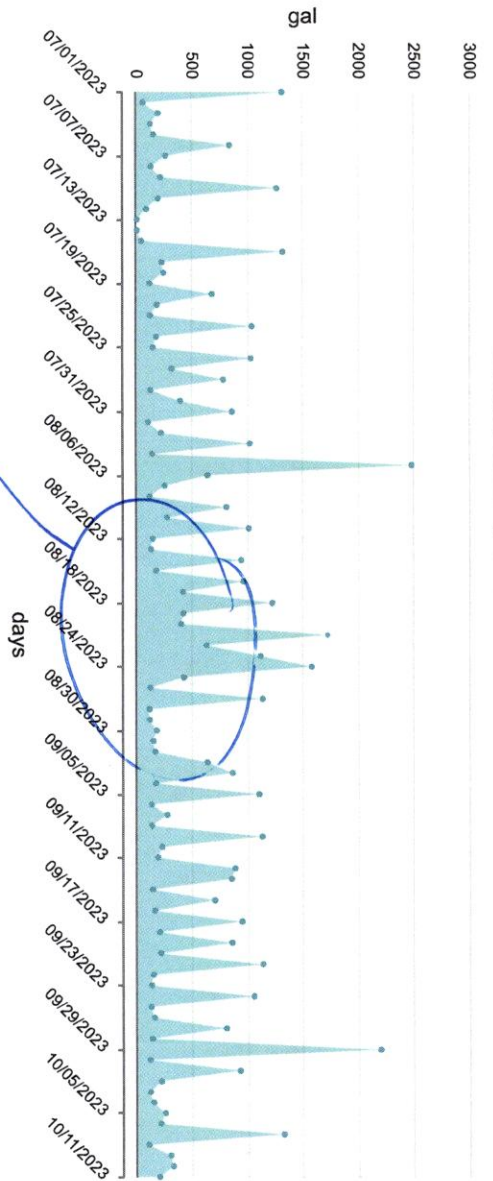
THANK YOU!

TOTAL MATERIALS	20	94
TOTAL LABOR	125	00
FUEL	10	00
TAX	10	92
OTHER CHARGES		
TOTAL	166	86

MSDL: 8067-7690.4

CHECK-H Page 213 of 235

Customer Consumption for Water Meter: 51838565



Leak happened here. I think the spikes are a commode popping off or they are watering a lot.

Read Date	Consumption (gal)
10/11/2023	193.7
10/10/2023	317.8
10/09/2023	295
10/08/2023	96.7
10/07/2023	1316.9
10/06/2023	206.1
10/05/2023	245.2
10/04/2023	140.2
10/03/2023	109.8
10/02/2023	209.6
10/01/2023	919.4
09/30/2023	108
09/29/2023	2188.4
09/28/2023	128.3
09/27/2023	795.7
09/26/2023	150.1
09/25/2023	118.3
09/24/2023	1046.4
09/23/2023	123.8

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Leak: 3,495 gallons
Adj: \$ 17.92

EAH

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

* No Receipt

Date of Request: 9/5/2023

Account Number: 01-008721-00

Name of Water/Sewer Customer: Dee & Wichman

Phone Number: 875-3581 OR 219-4116

Property Address: 1518 Porter Avenue

Period of Mitigation: ? ← No pictures or receipt. EAH

Basis for Request:

outside faucet was dripping and I didn't know it.
The neighbor across the street - Carol's son Sean
fixed it for me. This mo. water bill is double but most
of the water leaked on the ground and didn't go through
the sewer lines

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

I hereby certify that the above and foregoing is true and correct under penalty of law.

Dee Wichman
Signature of Applicant

Date: 9/5/2023

(Please attach receipt or invoice of proof leak has been fixed)

[AclaraONE / MDM / Customers / Account Search / Account Detail](#) >

Account Detail - 01008721

Customer Name DEE F WICHMAN **Address** 1518 PORTER Ave, OCEAN SPRINGS, MS, 39564

Customer Info ()

Consumption (Water) ()

Events ()

Date Range

 08/13/2023 to 09/11/2023

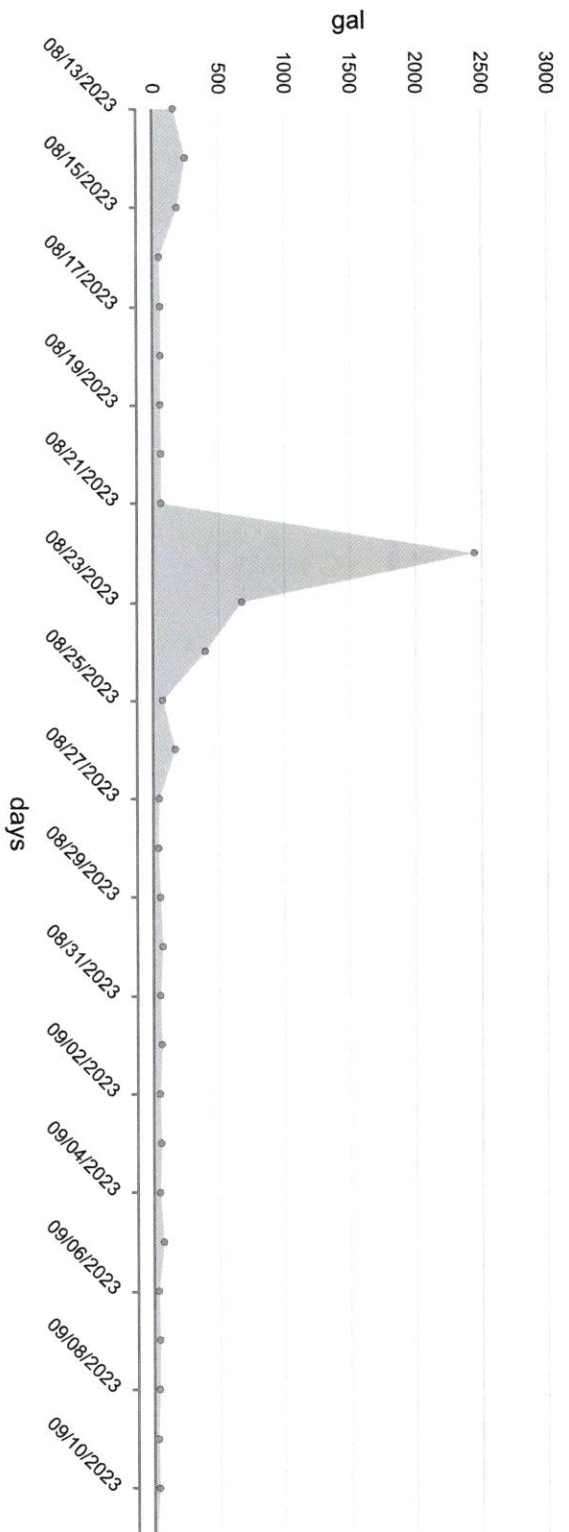
Device

Meter: 86596655, Port: 1

Interval

Daily

Customer Consumption for Water Meter: 86596655, Port: 1



CSV Export

Read Date	Consumption (gal)
09/11/2023	6.8
09/10/2023	27.1
09/09/2023	20.7
09/08/2023	29
09/07/2023	33.6
09/06/2023	24.6
09/05/2023	64.8
09/04/2023	36.3
09/03/2023	46.6
09/02/2023	37.7
09/01/2023	52.1
08/31/2023	41.2
08/30/2023	60.9
08/29/2023	42.7

Leak = 6,430 gallons
Adj. = \$32.⁹⁸
E.H.

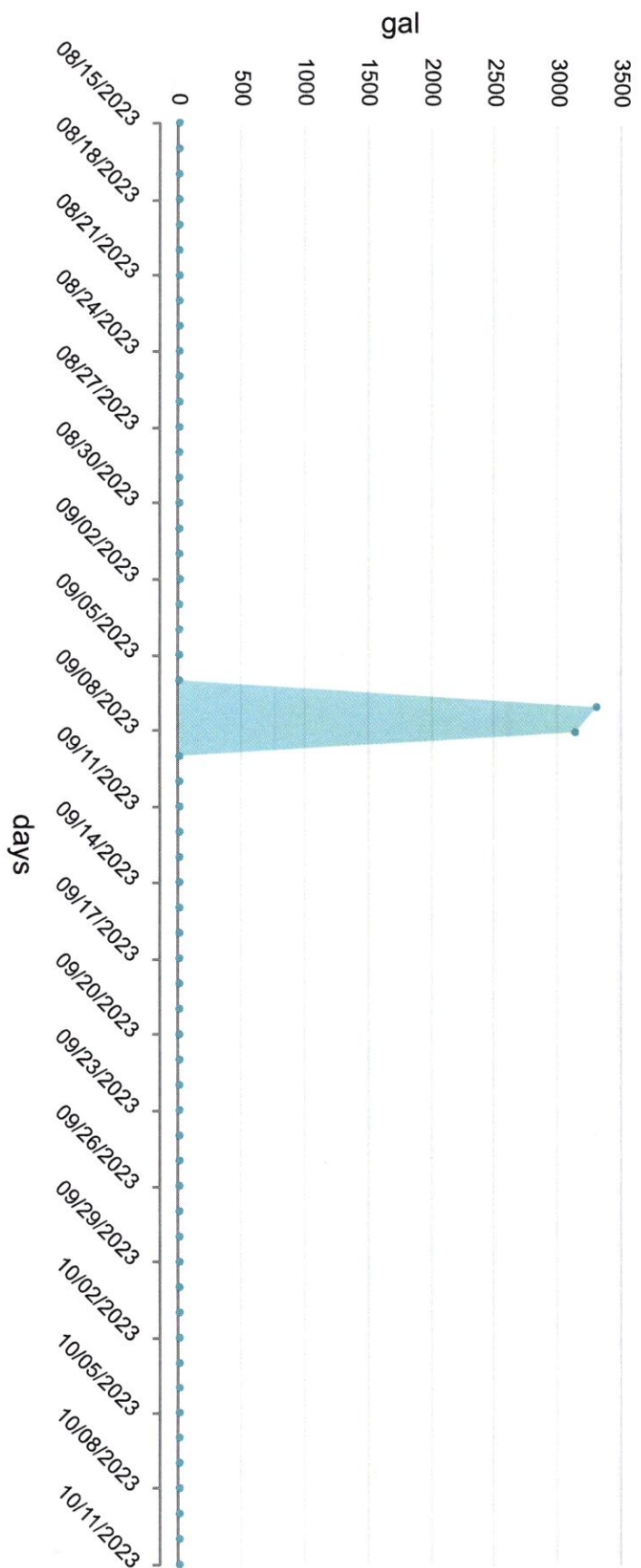
Leak Adjustment

Leak Adjustment

Name of Water/Sewer Customer	Cory Hutto
Date	9/8/2023
Account Number	01-002122-01
Property Address	408 Wulff Dr
Email Address	cdhutto@yahoo.com
Period of Mitigation	9/8/2023
Phone Number	228-860-7177
Basis of Request	pipe burst in backyard causing water bill to be approx \$30 higher. requesting discount on next bill to offset. thank you.
Proof of mitigating circumstances (i.e. receipts of plumber, statement of work done by owner, etc.	corrected with no expense (only my contractors manual labor and help of Water Dept)
Please attach receipt or invoice of proof leak as been fixed	
Upload multiple files by holding down the control/command button.	Field not completed.
eSignature	Cory Hutto

Email not displaying correctly? [View it in your browser.](#)

Customer Consumption for Water Meter: 86597870



Read Date	Consumption (gal)
10/11/2023	0
10/10/2023	0
10/09/2023	0
10/08/2023	0
10/07/2023	0
10/06/2023	0
10/05/2023	0
10/04/2023	0

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Leak = 13 K
Adj: = \$ 66. ⁶⁹

E.A.

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: 10/11/23

Account Number: 0-006176-00

Name of Water/Sewer Customer: Jean E Jolley

Phone Number: 228-326-5891

Property Address: 804 Magnolia Bagon Blvd

Period of Mitigation: 9/15 - 9/28/23

Basis for Request:

Underground water pipe broke causing
water to flow. Water loss was
20 gallons per hr. When I found this
out. Had water turned off and was
repaired.

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

Receipt - (See Receipt)

228-235-8193

I hereby certify that the above and foregoing is true and correct under penalty of law.

Jean Jolley
Signature of Applicant

Date: 10/11/23

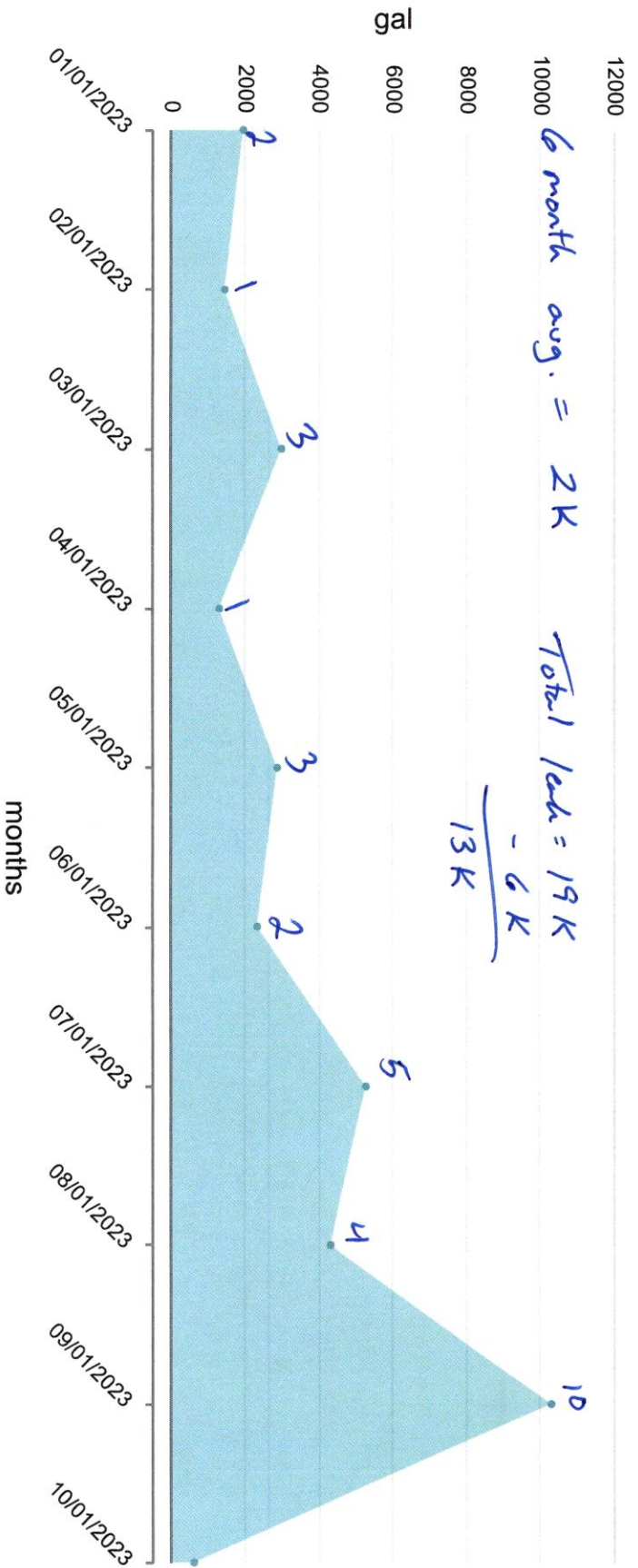
(Please attach receipt or invoice of proof leak has been fixed)

804 Magnolia Bayou

Customer Consumption for Water Meter: 86500636

Leads = 13K
Adj. = \$66.69

EXA



Read Date	Consumption (gal)
10/01/2023	586.6
09/01/2023	10272.4
08/01/2023	4294.2
07/01/2023	5247.4
06/01/2023	2315.7
05/01/2023	2853.4
04/01/2023	1283.9
03/01/2023	2969.5

Blending Contracting

193867

voice

TO		Jean Jolley		SHIP TO	
SS		804 Magnolia Bayou Blvd		ADDRESS	
CITY, STATE, ZIP				CITY, STATE, ZIP	
MER ORDER NO.		SOLD BY		TERMS	
				F.O.B.	
				DATE 9/28/23	
RED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		Repaired underground water pipe to home.			140.00
		Water had to be shut off until pipe was repaired.			
		Parts + Labor			
		Paint 60.55			

40

09-15

Marissa Jones

Leak = 15,915 gallons
Adj. = \$81.⁶⁴ EPL

From: noreply@civicplus.com
Sent: Wednesday, September 27, 2023 2:26 PM
To: OS Water
Subject: Online Form Submittal: Leak Adjustment

Leak Adjustment

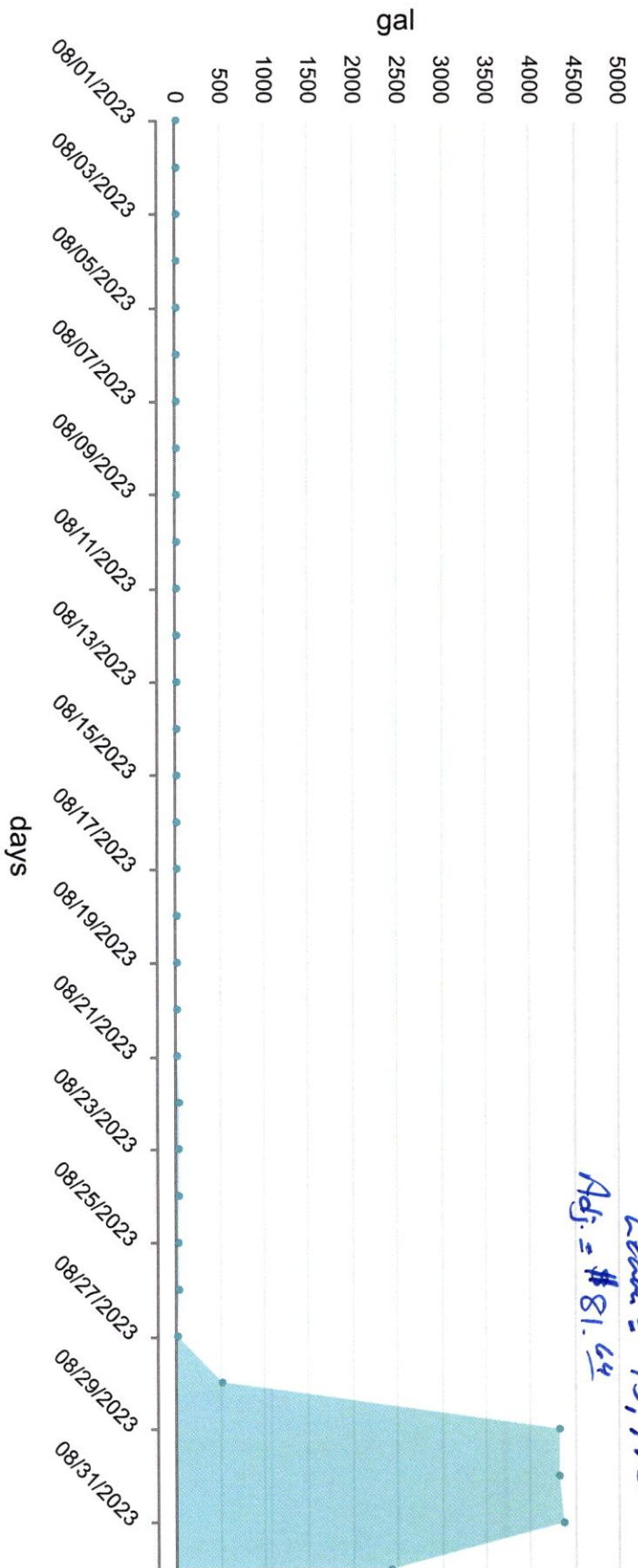
Leak Adjustment

Name of Water/Sewer Customer	Nick Lemay
Date	9/27/2023
Account Number	01-006585-01
Property Address	8900 Townsend Ter Ocean Springs MS 39564
Email Address	nickleamay64@gmail.com
Period of Mitigation	08-28-23 to 09-02-23
Phone Number	951-663-6727
Basis of Request	My final bill was more then triple its usual cost as there was a leak in my home that was vacant. My property management team went in and fixed the leak. I was notified of leak by water department or I would have had it fixed sooner. Can you please adjust my final bill to my regular consumption of water in vacant home at the time. Thanks
Proof of mitigating circumstances (i.e. receipts of plumber, statement of work done by owner, etc.	I will attach my receipts from my property manager They went in and fixed leak in my bathroom before my tenant moved in.
Please attach receipt or invoice of proof leak as been fixed	
Upload multiple files by holding down the control/command button.	work_order_8926_1.pdf
eSignature	Nick Lemay

Email not displaying correctly? [View it in your browser.](#)

Customer Consumption for Water Meter: 86213142, Port: 1

Leads = 15,915
Adj. = \$81.64



Read Date	Consumption (gal)
09/01/2023	2412.6
08/31/2023	4365.5
08/30/2023	4314.3
08/29/2023	4317.6
08/28/2023	507.2
08/27/2023	0
08/26/2023	17
08/25/2023	12.8

CSV Export



Rain Residential Inc.
401 Porter Avenue
Ocean Springs, MS 39564
Phone - (228) 875-4499
Fax - (888) 897-3730

To:
Mike Babli
8805 Spring Ave.
Ocean Springs, MS 39564
Phone - (228) 282-4823

Work Order #	8926-1
Status	Completed
Created On	09/01/2023
Estimate Requested On	--
Estimate Amount	--
Estimated On	--
Scheduled On	09/05/2023, 9:00am - 1:00pm
Completed On	09/14/2023
Tenant(s) Notified	--
Permission to Enter	N/A - Please contact tenant.
Job Site	8900 Townsend Terrace 8900 Townsend Terrace Ocean Springs, MS 39564
Pet(s)	Terrier mix
Maintenance Limit	\$200.00 <i>Note: property built before 1978.</i>

Tenant(s)

Kevin S. Interlicchia Mobile - (909) 496-6867 tytyzdaddy916@yahoo.com

Description

Tenant called and stated the tub spout popped off and water is constantly leaking. Originally, it was a heavy water flow but the flow slowed down but it is still continuous.

Details

Account	Statement Description	Amount
5520: Repairs : Materials	OSL 09/06	60.96
5512: Repairs : Plumbing	Replaced bushing on shower valve Replaced shut off valve on hot water heater	260.00
--	--	0.00
Exceeds the maintenance limit		Total: 320.96

Created By: Amber Heags
Authorized By: _____
Signed By: _____
Dated By: _____
Invoice #: _____

Technician's Notes:

Marissa Jones

Leaked = 37 K
Adj. = \$189.⁸¹

From: noreply@civicplus.com
Sent: Tuesday, September 19, 2023 4:43 PM
To: OS Water
Subject: Online Form Submittal: Leak Adjustment

EPA.

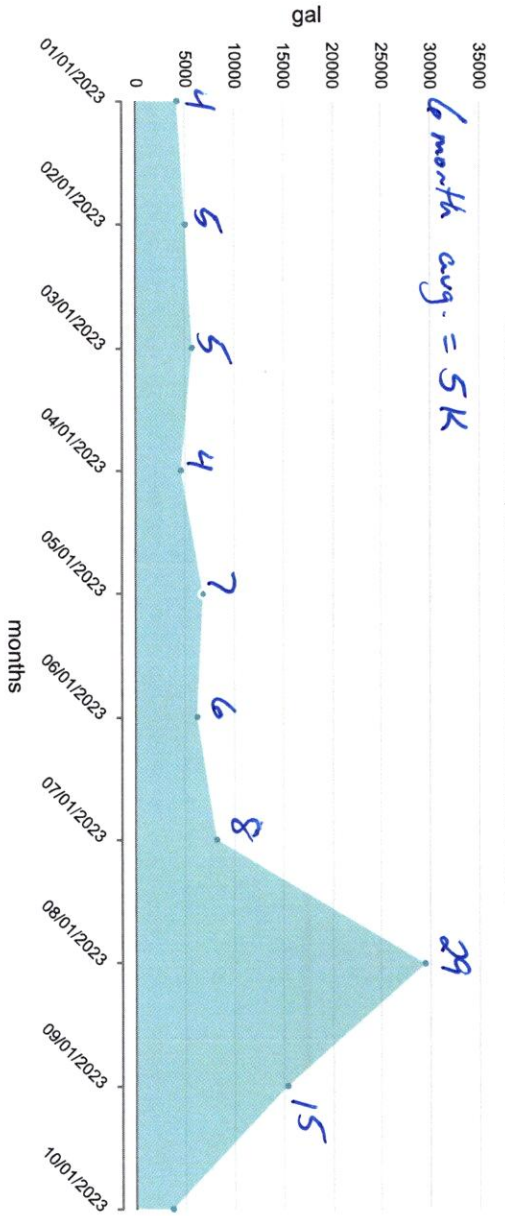
Leak Adjustment

Leak Adjustment

Name of Water/Sewer Customer	JOCELYN'S LLC dba Patrick's
Date	9/19/2023
Account Number	01-002581-00
Property Address	2105 SCHOOL STREET
Email Address	mayfieldsmith@aol.com
Period of Mitigation	08/28/20
Phone Number	19857680835
Basis of Request	Broken pipe under building. Found leak on 9/3/23 had repaired by DeLuca Co. on 9/6/23
Proof of mitigating circumstances (i.e. receipts of plumber, statement of work done by owner, etc.	Work order and paid receipt provided.
Please attach receipt or invoice of proof leak as been fixed	
Upload multiple files by holding down the control/command button.	smith acct 01-00258100.pdf
eSignature	Francine Mayfield-Smith

Email not displaying correctly? [View it in your browser.](#)

Customer Consumption for Water Meter: 86502326, Port: 1



$$\begin{array}{r} \text{Total} = 52K \\ - 15K \\ \hline 37K \text{ gallons leaked} \\ \$189.81 \text{ eqd.} \end{array}$$

Read Date	Consumption (gal)
10/01/2023	3581.8
09/01/2023	15316.9
08/01/2023	29372.3
07/01/2023	8105.9
06/01/2023	6110
05/01/2023	6724.8
04/01/2023	4463.8
03/01/2023	5623.2
02/01/2023	4921.4
01/01/2023	4088.6

◀

▶

1

◀

▶

25

Items per page

1 - 10 of 10 items

CSV

Export

INVOICE

DATE:
9/11/2023

INVOICE #
203

CUSTOMER ID:
Patrick's

PAY TO
THE
ORDER
OF:

Doug Deluca
3514 Bienville Blvd
Ocean Springs, MS 39564
228-348-2259

SALESPERSON

JOB

PAYMENT TERMS

DUE DATE

Doug Deluca

Repair Water Leak

Due on receipt

9/11/2023

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Repaired Water Leak	200	200

SUBTOTAL 200.00

SALES TAX 0

TOTAL 200.00

Paid in full
9/11/23

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

Leak : 379 K

Adj. : \$ 194.42

EX

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: 10-10-23

Account Number: 01-000563-00

Name of Water/Sewer Customer: Richard Porterfield (Jerry)

Phone Number: 228-219-0623

Property Address: 404 Ward Ave, O/S, MS

Period of Mitigation: _____

Basis for Request:

Bill Received for \$2,675.03. Checked & SAW NO leak.

Called Ria in water dept. She sent Sean to check on it.

He found the leak. Meter on my property. Sean said

it was a severe leak. Called my plumber, Royal Flush and

They determined leak was caused by broken pipe under walkway.

They laid blue pipe on top of ground to expedite repairs & lessen cost

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

Invoice from O/S water dept

Receipt for Repair of broken pipe

I hereby certify that the above and foregoing is true and correct under penalty of law.

Jerry M. Porterfield
Signature of Applicant

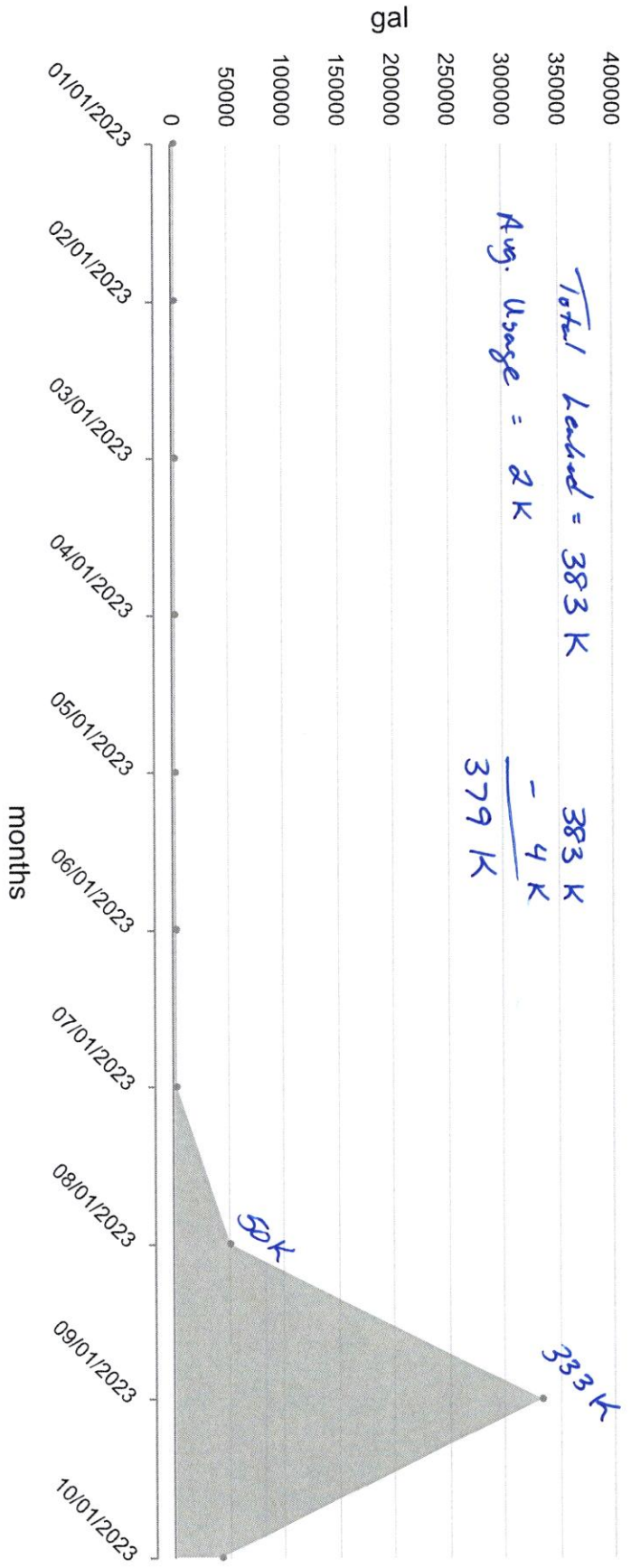
Date: 10-10-23

(Please attach receipt or invoice of proof leak has been fixed)

464 Ward Ave.

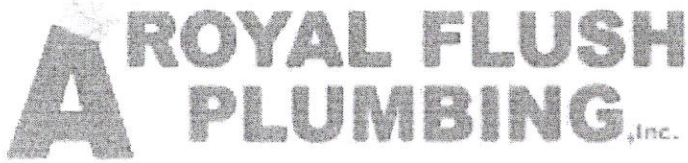
Account Search

Customer Consumption for Water Meter: 86596627



Read Date	Consumption (gal)
10/01/2023	41694.6
09/01/2023	333358.9
08/01/2023	50257.7
07/01/2023	1801.7
06/01/2023	1997.7
05/01/2023	1538.1
04/01/2023	1637.9
03/01/2023	1852.6

CSV Export



A Royal Flush Plumbing Inc

Remit to:
PO Box 2808
Gulfport MS 39505
(228) 867-9944
(228) 328-6075
aroyalflushinc@yahoo.com
aroyalflushinc.com

Service Information

Porterfield, Richard
404 Ward Ave

Ocean Springs MS 39564-4843

Contact: Richard Porterfield

Phone: (228) 867-9333

Fax:

Alt Contact: Jerry Porterfield

Alt Phone (228) 219-0623

E-Mail:

Job Name

☐ Call Ahead

☐ Confirmed

Porterfield, Richard - 36596

Job Type

PO

Invoice

31784100423

Billing Information

Porterfield, Richard
404 Ward Ave

Ocean Springs MS 39564

Marketing Campaign

Sales Rep

Terms

Class

Route

Scheduled

Type

Hunter

10/4/2023

Item

Quantity

Rate

Amount

LABOR - Replaced water line from meter to house, old galvanized pipe was bad and broken in multiple places with very major leaks.

1 \$1,400.0000 \$1,400.00

Job Subtotal: \$1,400.00

MS Tax \$98.00

Payment Total: \$1,498.00

Total Due: \$0.00

Handwritten: Paid in full pd 10-23-23 099609

Job Notes and Instructions

Mail receipt

Very high water bill

NEED EMAIL

Thank you for your business! God bless you and yours. Please notice the PAY NOW button for your convenience. (American Express card is not accepted). Work is warranted for 30 days

Payment due upon completion. Please notice the PAY HERE button, or Please remit all payments to PO BOX 2808 Gulfport MS 39505.

CITY OF OCEAN SPRINGS

Water Department
P. O. Box 1890
Ocean Springs 39566-1890

City Hall: 1018 Porter Avenue
Phone: 228-875-4176
Fax: 228-875-7249

REQUEST FOR MITIGATION OF SANITARY SEWER CHARGES

Date of Request: 10.5.23

Account Number: 01-008983-00

Name of Water/Sewer Customer: Bianca Thomas

Phone Number: 228-343-0516

Property Address: 4715 B Gibson Rd. Ocean Springs, MS

Period of Mitigation: 7/31/23 - 9.9.23

Basis for Request:

Water leak in yard

Proof of Mitigating Circumstances (i.e., receipts of plumber, statement of work done by owners, etc.)

Copy of pl. receipt attached showing repaired

I hereby certify that the above and foregoing is true and correct under penalty of law.

Bianca Thomas
Signature of Applicant

Date: 10/5/2023

(Please attach receipt or invoice of proof leak has been fixed)

AclaraONE / MDM / Customers / Account Search / Account Detail >

Account Detail - 01008983

Customer Name BIANCA THOMAS **Address** 4715 B GIBSON RD, OCEAN SPRINGS, MS, 39564

Customer Info ()

Consumption (Water) ()

Events ()

Date Range

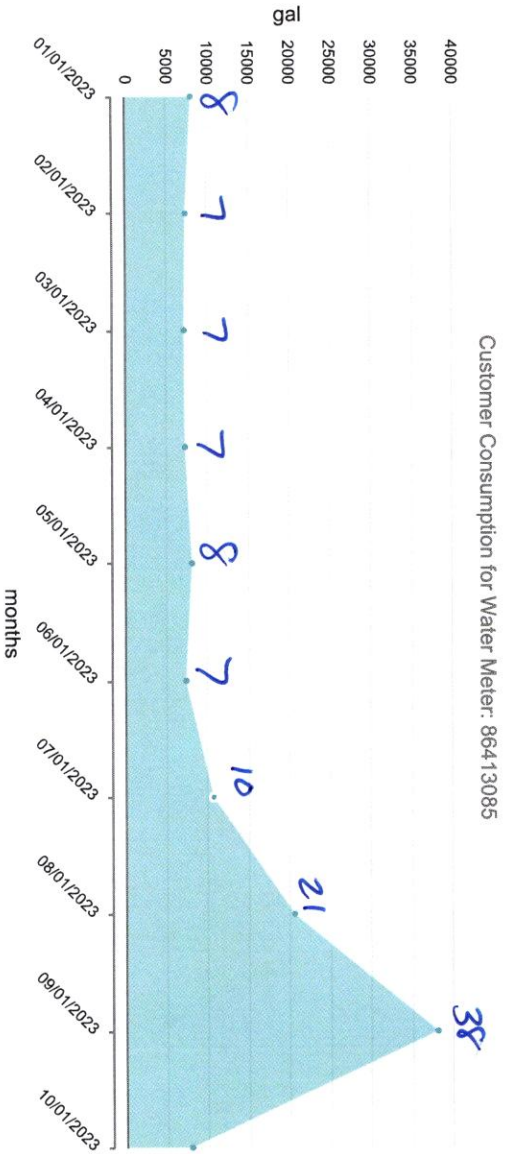
01/01/2023 to 10/11/2023

Device

Meter: 86413085

Interval

Monthly



Leak = 48 K

Adj = \$ 246.24

CPA.

Invoice

228-669-4036

DATE OF ORDER 9/9/23		HOME TEL.
ORDER TAKEN BY Degan	WORK TEL.	
CUSTOMER ORDER NO.	☐ DAYWORK ☐ CONTRACT ☐ NIGHTS ☒ WEEKENDS	
STARTING DATE 9/9/23		
TENANT		
JOB LOCATION Degan Springs		
INVOICE DATE	JOB TEL.	

Billy Hewes
4715 B Gibson Rd
Ocean Springs

TERMS: CASH ☐ CHECK ☐

water leak in yard Flooding yard

LABOR		HRS.	RATE	AMOUNT
Found	Tap on Hot water	2	130	260.00
Heater	Bad Replace put new			
one	in - Fix pipe copper			
Line	in wall and out side			
TOTAL LABOR				
Drain	Heater			
MATERIAL		UNIT	AMOUNT	

[illegible]

I hereby acknowledge the satisfactory completion of the above described work.

X

SIGNATURE

DATE _____

DEAN LATIMER
OWNER

MILEAGE: _____

MILITARY/SENIOR CITIZEN DISCOUNT

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