

RECESS MEETING OF OCTOBER 17, 2023 MINUTES

CALL TO ORDER

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall at 6:00 p.m. on October 17, 2023. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Papania, Blackman, and Impey were present. Alderman Cox was absent. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Interim Police Chief Ryan Lemaire, Fire Chief Derek McCoy, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Planning & Grants Administrator Carolyn Martin, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Parks & Recreation Director gave the invocation and Alderman Impey led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to accept the amended agenda.

AGENDA PUBLIC COMMENT

Dee Frances Wichman, agenda item 7-b, verifying her water bill is on the adjustment list for a water leak.

OLD BUSINESS

- a. Appoint Kristen Kapiotis to the Civil Service Commission for a 6-year appointment ending June 30, 2029

A motion was made by Alderman Blackman, seconded by Alderman Wade, and unanimously carried to appoint Kristen Kapiotis to the Civil Service Commission for a 6-year term ending September 30, 2023.

- b. Adopt a Resolution approving the form of and authorizing the execution of an Interlocal Agreement between Jackson County, Mississippi, and the City in connection with the Tax Increment Financing Plan for 1515 Government Street June 2023 and related purposes

A motion was made by Alderman Impey and seconded by Alderman Authement to adopt the Resolution approving the form of and authorizing the execution of an Interlocal Agreement between Jackson County, Mississippi, and the City in connection with the Tax Increment Financing Plan for 1515 Government Street June 2023 and related purposes. The motion carried with a roll call vote as follows:

Aye: Alderman Burgess, Alderman Authement, Alderman Wade, Alderman Papania, Alderman Impey

Nay: None

Abstained: Blackman

NEW BUSINESS

- a. APPEAL: Variance to the Minimum Side Yard Building Setback at 425 Bills Ave., PID# 61450015.000, Applicant: Jason Lapin/CJT, Inc. – Zoning Adjustment Board Recommends Denial

The Planning & Grants Administrator explained the Zoning & Adjustment Board denied the 25% side yard setback variance, of 2.5 feet. She said that the approval of the variance would be consistent with the neighboring properties. She said other homes on Bills Avenue have been granted variances previously. A motion was made by Alderman Wade and seconded by Alderman Authement to grant the appeal and approve the 25% side yard variance at 425 Bills Avenue. The motion carried with a roll call vote as follows:

Aye: Alderman Burgess, Alderman Authement, Alderman Wade, Alderman Papania, Alderman Blackman

Nay: Alderman Impey

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the consent agenda.

Mayor:

- a. Authorize the Mayor to Execute the Contract Renewal with The Capitol Group for 2023 - 2024 with no changes from the previous year

City Clerk:

- b. Authorize Public Records Request form revision
- c. Approve Minutes: Special Call Meeting October 2, 2023
- d. Approve Minutes: Regular Meeting October 3, 2023
- e. Approve Minutes: Special Call Meeting October 10, 2023
- f. AMENDED: Ratify check 127621 to APWA Gulf Coast for \$1,250.00 for 2023 MS APWA Fall Conference Registration fees for five (5) city employees

- g. AMENDED: Ratify check 127617 to Kevin Westbrook for \$640.00 for tech director fees for August and September 2023
- h. AMENDED: Authorize to execute the amended Tyler Technologies contract for the Municipal Court System changing from server storage to cloud storage so that the system will coordinate with the current Tyler system used by the city

Police Department:

- i. Accept OSPD Monthly Report for September 2023

Fire Department:

- j. Accept OSFD Monthly Report for September 2023
- k. Authorization to Declare Surplus and Dispose of Kenmore Elite Stainless Range Asset # 7154

Human Resources/Risk Management:

- l. Authorize employment of Paul Moshenrose, Patrolman, Step 3, \$22.50 hourly rate; effective November 1, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- m. Authorize employment of Madeline Bocaleri, Patrolman, Step 1, \$19.50 hourly rate; effective October 23, 2023; one-year probationary status, pending successful completion of all pre-employment requirements
- n. Authorize transfer of Patrolman Kevin Interlicchia to Animal Control Officer, Step 5, \$15.76 hourly rate; effective October 28, 2023

Planning Commission:

- o. Approve a Lot Split at 2207-2209 Government St., within the CMX-2 Community Commercial District., PID# 61058021.000, Applicant: Cloyd Investments, LLC – Planning Commission Recommends Approval

Historic Preservation Commission:

- p. Approve the Request for Designation of the St. James United Methodist Church as a Landmark Site, Applicant – St. James United Methodist Church, 1418 Government St.; Parcel ID # 60137052.000 – Historic Preservation Commission Recommends Approval

Grants Administration:

- q. Authorize the Contract with Gulf Regional Planning Commission (GRPC) for GIS and Map Drawing Services Related to Redistricting Based on the 2020 Census, not to exceed \$7,500.00
- r. Authorize Closure of Engineering Contract with Brown, Mitchell, & Alexander, Inc. Due to Change in Scope – Tidelands Project: FY20-P412-02: East Beach Accessibility

- s. Adopt Resolution to authorize the application to the 2nd Round of Applications for the Mississippi Outdoor Stewardship Trust Fund for Improvements to Marshall Park

Building Department:

- t. Accept Building Department Permit Report for September 2023
- u. Accept Tree Applications with Building Official Recommendations for applications received through October 10, 2023
- v. Accept Code Report through October 12, 2023

DEPARTMENT REPORTS

- a. City Clerk: AMENDED: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread the summary on the Minutes

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes.

- b. City Clerk: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances

A motion was made by Alderman Authement, seconded by Alderman Burgess, and unanimously carried to adjust the water/sewer accounts listed, with the finding that the customers did not receive the benefit of the utility and excess usage was due to unforeseen circumstances.

GENERAL PUBLIC COMMENT

James Lewis asked for an update on the crosswalk at MLK Jr. Avenue. The Public Works Director replied that the new signs arrived yesterday, and they are waiting for the thermoplastic material to be delivered.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess requested to provide a vehicle to the CTE program at the high school.

The City Attorney requested a formal request from the school to provide the vehicle.

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to purchase a sign from ABC Glass for \$512.00 using Ward 2

funds.

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to advertise for up to two vacancies on the Historical Preservation Committee.

Alderman Wade asked about a speed limit sign on Kensington Avenue. The Public Works Director replied they will mount it tomorrow.

Alderman Blackman asked for an update on the Government Street Sidewalk Project. The Planning & Grants Administrator responded that the letter of authorization to advertise is expected before the end of the month.

Alderman Impey asked for an update on paving. The Mayor replied that there has not been an update but he will be contacting Joe O'Neil for an in-person meeting to discuss.

The Mayor said the Mary C had two successful events this past week, the Cemetery Tour and they hosted the James Meredith photo exhibit and book signing.

The City Clerk requested a motion to go out for a solid waste contract bid. Alderman Authement requested the port-o-lets be replaced at least every two years with new units and as needed. A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to advertise for bids for a solid waste contract with Alderman Authement's request added.

EXECUTIVE SESSION

None.

ADJOURN UNTIL 6: 00 P.M. on November 7, 2023

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to recess/adjourn the meeting until 6:00 p.m. on November 7, 2023.

The meeting ended at 6:20 p.m.


Mayor _____ Date 11/07/2023

 _____ Date 11/07/2023