

RECESSED MEETING OF FEBRUARY 20, 2024 MINUTES

CALL TO ORDER

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall at 6:00 p.m. on February 20, 2024. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Ryan Lemaire, Fire Chief Derek McCoy, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Planning & Grants Administrator Carolyn Martin, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Parks & Recreation Director gave the invocation and Alderman Cox led the Pledge of Allegiance.

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to accept the agenda.

AGENDA PUBLIC COMMENT

None.

OLD BUSINESS

- a. Discuss 2024 Spring Household Hazardous Waste Collection Day support

A motion was made by Alderman Cox, seconded by Alderman Burgess, and unanimously carried to authorize contributing the City's pro rata share of 25% of disposal cost and providing at least four representatives to work the 2024 Household Hazardous Waste Day Event held on April 20th at the old Singing River Mall location in Gautier.

- b. Adopt Ordinance - An Amendment to the Code of Ordinances to revise Chapter

14 Article V Section 14-127 regarding registration requirements for golf carts

A motion was made by Alderman Papania and seconded by Alderman Authement to adopt Ordinance (2024-01) an amendment to the Code of Ordinances to revise Chapter 14 Article V Section 14-127 regarding registration requirements for golf carts and fees being set by the adopted fee schedule. The motion carried with a roll call vote as follows:

Aye: Alderman Burgess, Alderman Authement, Alderman Wade, Alderman Papania, Alderman Blackman, Alderman Impey, Alderman Cox

Nay: None

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to approve the consent agenda.

Mayor:

- a. Approve the Special Event Permit Application for the Junior Auxiliary of Biloxi/OS Easter Egg Hunt on Saturday, March 23, 2024, from 8:30 a.m. to 11:00 a.m.; Ocean Springs Sports Complex; the applicant pays associated event costs
- b. Approve the Special Event Permit Application for the 31st annual Spring Arts Festival from 9:00 a.m. - 5:00 p.m. March 23-24, 2024 in Downtown Ocean Springs; authorize to waive special event permit fee; Authorize Street Closures: Washington Avenue (Railroad to Porter Avenue), Government Street (Washington Avenue to General Pershing), and Robinson Street (Church Ave to Cash Alley); city sponsorship; to advertise the resources of the City; there may be overtime cost to the City
- c. Approve the Special Event Permit Application for the 10th annual Feed the Need on Saturday, April 7, 2024, from 11:00 a.m. to 7:00 p.m.; inside and outside of The Government Street Grocery; waive fees for trashcans and barricades; city sponsorship to advertise resources of the city
- d. Approve the Special Event Permit Application for the Ocean Springs Library - Summer Library Program from 9:00 a.m. - 11:30 a.m. on Tuesdays, June 4, 11, 18 & 25, 2024, at the Ocean Springs Community Center; authorize to waive special event permit fee and rental fee; to advertise the resources of the City
- e. Approve the Special Event Permit Application for the Underwood Family Reunion from 9:00 a.m. - 6:00 p.m. on July 13, 2024, in MLK Park; the applicant to pay any incurred costs

- f. Authorize waiving the rental fee of the Ocean Springs Civic Center for the American Red Cross 2024 Blood Drives from 10:00 a.m. - 2:00 p.m. on April 15, July 23, September 24, and October 21, and from 1:00-6:00 p.m. on August 29; to advertise the resources of the City
- g. Approve Special Event Permit for the Rotary Club of Ocean Springs 16th annual 5K RACE on October 26, 2024, from 6:00 to 9:00 p.m., using the Front Beach/OS Bridge Route, applicant to pay all costs

City Clerk:

- h. Approve Minutes: Regular Meeting February 6, 2024
- i. Authorize a two-year contract extension effective December 22, 2023, with Delta Construction Inc. for the City Street, Sidewalk, and Concrete Structure Maintenance Contract
- j. Authorize the City Clerk to execute the MOU with GovDeals online auction company

Mary C:

- k. Authorize the Mayor to execute the MOU and Hold Harmless Agreement with the Shine Theater

Police Department:

- l. Authorize Travel Out-of-State for Drug Recognition Expert (DRE) Training Course and Field Certifications for employee #2697 March 19-22, 2024 in Houston, TX
- m. Accept OSPD Monthly Report for January 2024

Fire Department:

- n. Authorize the transfer of asset #2019 Honda ATV TRX500 from the Fire Department inventory to Public Works
- o. Accept OSFD Monthly Report for January 2024

Human Resources/Risk Management:

- p. Authorize the removal of Firefighter Bryan Yates from probationary status to full-time status effective February 19, 2024
- q. Accept the resignation of Patrolman Chung Nguyen, effective February 14, 2024; authorize to begin the process of filling the vacant position

Zoning Adjustment Board:

- r. Approve request for a variance to the minimum rear yard building setback requirement to allow an addition to the house to extend 6 ft., 3 in. into the rear yard – 1105 Le Marin Court, PID# 61465303.000, Applicant: John Fox – Zoning Adjustment Board Recommends Approval

Historic Preservation Commission:

- s. Approve request for a Certificate of Appropriateness (COA) for installation of privacy fencing at 1211 Bowen Avenue/PID#60137096.000/Bowen Avenue Historic District. Applicant: Patrick Mason Gray – Historic Preservation Commission Recommends Approval
- t. Approve request for a Certificate of Appropriateness (COA) for 1) a side lot line fence; 2) installation of an entrance gate, and 3) construction of a stamped concrete driveway entrance at 110-A Shearwater Drive, PID#: 60130590.072/ Shearwater Historic District – Applicant: Owen White – Historic Preservation Commission Recommends Approval

Grants Administration:

- u. Authorize Application for FY24 MDAH Certified Local Government (CLG) Grant Program – Review and Update Historic Guidelines and Districts
- v. Approve Award for Construction – MDOT Transportation Improvements Program (TIP) Federal Surface Transportation Program (STP) – Government Street Improvements – Phase 2 – J.E. Borries, Inc. in the amount of \$685,966.00

Building Department:

- w. Approve the Building Department Permit Report for January 2024
- x. Approve the Building Official's recommendations for the tree applications received through February 16, 2024
- y. Accept Code Report through February 14, 2024

Public Works:

- z. Accept Grease Trap Variances Inspection Report January 2024
- aa. Adopt a Resolution to sell surplus personal property with a value less than \$1,000.00

DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes
A motion was made by Alderman Authement, seconded by Alderman Burgess, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes.
- b. City Clerk: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances

A motion was made by Alderman Burgess, seconded by Alderman Blackman, and unanimously carried to adjust the water/sewer accounts listed, with the finding that the customers did not receive the benefit of the utility and excess usage was due to unforeseen circumstances.

- c. City Clerk: Adopt the Resolution supporting participating in the 2024 MEMA District 9 All-Hazards Multi-Jurisdictional Mitigation Planning Process and adopting the MEMA District 9 Regional Hazard Mitigation Plan

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to adopt the Resolution supporting participating in the 2024 MEMA District 9 All-Hazards Multi-Jurisdictional Mitigation Planning Process and adopting the MEMA District 9 Regional Hazard Mitigation Plan.

GENERAL PUBLIC COMMENT

Bill Moore thanked Alderman Blackman for the paving of Groveland Road. He reminded all of the upcoming Spring Arts Festival on March 23rd and 24th.

Dee Francis Wichman said the Friends of the Library will be having a book sale on Saturday, February 24th.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess thanked Public Works for the cleanup after Mardi Gras and for the work that has been completed on the subdivision entrances in Ward 1.

Alderman Blackman asked if there is a starting date for the Government Street Sidewalk Project. The Planning & Grants Administrator replied not yet but it was approved as part of the Consent Agenda tonight and will be sent to MDOT for concurrence.

Alderman Impey asked if there was an update from the County regarding the Deana Road Project. The Mayor replied that they are trying to get GCRF funding to complete their part of the project. A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to authorize the termination of Parks & Recreation Employee #2739 effective February 20, 2024, and authorize to begin the process of filling the vacant position.

The Mayor reminded all of the Urban Renewal Plan Public Hearing on Thursday, February 22, 2024, at 5:30 p.m. at the Civic Center.

EXECUTIVE SESSION

A motion was made by Alderman Cox, seconded by Alderman Burgess, and unanimously carried to go into a closed session to determine the necessity of going into an executive session.

The City Clerk returned to the meeting and announced that a motion was made by Alderman Cox, seconded by Alderman Burgess, and unanimously carried to remain in executive session to discuss land acquisition.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to come out of the executive session where the following action was taken:

A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to approve to obtain an appraisal and engineering services for possible land acquisition.

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to adjourn the meeting.

The meeting ended at 7:20 p.m.

ADJOURN UNTIL 6: 00 P.M. on MARCH 5, 2024

	3/5/24		3/5/24
Mayor	Date	Clerk	Date

