



**REGULAR MEETING AGENDA
CITY OF OCEAN SPRINGS
MAYOR & BOARD OF ALDERMEN
TUESDAY, APRIL 2, 2024 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. CERTIFICATES

- a. Recognition of employment years of service: 15 years - Deputy Building Official Terry Franklin, 10 years - Head Mechanic Kevin Ewing, 10 years - Fire Marshal Lionel Cothorn, 5 years - Accountant Kelly Riff, 5 years - Detective Raul Nandin

4. PUBLIC HEARINGS

- a. Adopt Amendments to the Unified Development Code (UDC) for the City of Ocean Springs, Mississippi amending the following sections and chapters:
Ch.3-Section 3.6.3.G; Ch.3-Table 3.2B; Ch.4-Table 4.2; Ch.4-Section 4.7.2;
Ch.2-Section 22; Ch-5-Section 5.9; and Ch.7 – Planning Commission
Recommends Approval

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. OLD BUSINESS

- a. 2024 Friday at the Fort Concert Series
- b. Appoint one member to the Ocean Springs Redevelopment Authority effective April 3, 2024

7. NEW BUSINESS

- a. Adopt a Resolution declaring the intention of the Mayor and Board of Aldermen of the city of Ocean Springs, Mississippi (the “city”), to issue a negotiable note, series 2024, in the principal amount of not to exceed \$600,000 to raise money to provide funds for (i) purchasing fire-fighting equipment and apparatus; (ii) purchasing machinery and equipment, including fire trucks, which have an expected useful life over 10 years and weighing 12,000 pounds or more; (iii) paying the costs of issuance for the note; and (iv) for other related purposes within the city; and directing publication of notice of note sale

- b. Adopt a Resolution of the Mayor and Board of Aldermen of the city of Ocean Springs, Mississippi (the "city") approving the employment of professionals in connection with the issuance of a negotiable note in the principal amount of not to exceed six hundred thousand dollars (\$600,000) to raise money to provide funds for (i) purchasing fire-fighting equipment and apparatus; (ii) purchasing machinery and equipment, including fire trucks, which have an expected useful life over 10 years and weighing 12,000 pounds or more; (iii) paying the costs of issuance for the note; and (iv) for other related purposes within the city
- c. Approve request for a variance to the minimum side yard building setback requirement for accessory buildings to allow a garage to extend 2.5 feet into the side yard – 2118 Whitney Oaks Dr. – PID# 61596215.000 – Applicant: Justin Sward – Zoning Adjustment Board Recommends DENIAL
- d. Adopt Resolution to Request Additional Funds – MDOT Transportation Improvements Program (TIP) Federal Surface Transportation Program (STP) – STP-9059-00(001) LPA/109329-701000 – Riley Road Improvements
- e. Adopt Resolution – Application for FY25-28 Transportation Improvement Plan (TIP) Funding – Intersection Improvements

8. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a. Authorize the Mayor to sign the agreements to contract with the Friday at the Fort bands on April 26, May 31, July 26, August 30, and September 27 from 6:00-9:00 p.m. at Fort Maurepas Park
- b. Approval to allow the Ocean Springs Education Foundation - Crawfish & Cornhole for Classroom use of 90 barricades for their event on Friday, May 3 from 6-9 p.m. at The Mary C. O'Keefe Cultural Center; city sponsorship. This event will promote and advertise the resources of the City of Ocean Springs.
- c. Approve the Special Event Permit Application for RootDown Beach Clean Up on April 14, 2024, from 8:30 a.m. until 1:00 p.m., Fort Maurepas Park, at no cost to the City, the applicant pays associated event cost
- d. Authorize waiving the rental fee of the Ocean Springs Civic Center for the Gulf Coast Kringles Summer Training on Saturday, August 17th & 18th; to advertise the resources of the City

Mary C:

- e. Authorize to declare surplus, no use to the city, and send to auction old sound system equipment

City Clerk:

- f. Approve Minutes: Regular Meeting March 5, 2024
- g. Approve Minutes: Recess Meeting March 19, 2024
- h. Ratify \$64.00 payment to MS Department of Revenue for police department tag renewals
- i. Ratify check 129082 for \$330.00 to Mississippi Department of Employment Security for 2024 Military and Civilian Job Fair on 4/2/2024.
- j. Accept the March 2024 Aged Receivables Report for utility billing

Fire Department:

- k. Authorization for out-of-state travel for employees #1578, #2089, and #2437, April 17-19, 2024, to Tampa FL for final inspection of the new fire trucks, no expense to the city

Human Resources/Risk Management:

- l. Authorize transfer of Animal Control Officer Kevin Interlicchia to Patrolman, Step 1, \$19.50 hourly rate; effective April 13, 2024; six months probationary status
- m. Authorize employment of Matthew Warren, Patrolman, Step 3, \$22.50 hourly rate; effective April 15, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- n. Authorize employment of Raquel Goley, Athletics Coordinator, Step 3, \$19.90 hourly rate; effective May 1, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- o. Authorize transfer of Parks Maintenance Archie Heidelberg to Custodial Supervisor, Step 2, \$15.90 hourly rate; effective April 13, 2024; six-months probationary status

Planning Commission:

- p. Approve a Residential Short-Term Rental Permit – 808 Desoto #11 – Hunter Odom – Planning Commission Recommends Approval
- q. Approve a Residential Short-Term Rental Permit – 320 Magnolia Avenue – Gary Tucker – Planning Commission Recommends Approval
- r. Approve a Residential Short-Term Rental Permit – 106 Arbor Vista – Aaron & Jamie Gallagher – Planning Commission Recommends Approval

Grants Administration:

- s. Authorization to Advertise Construction: Taconi Window Replacement Project – Capital Expense Funding
- t. Authorization to Advertise Construction: Public Works Facilities Construction – RESTORE / Gulf Coast Restoration Fund (GCRF)

Building Department:

- u. Approve the Building Official's recommendations for the tree applications received through March 27, 2024
- v. Accept Code Report through March 27, 2024

Public Works:

- w. Adopt a Resolution to sell surplus property (scrap metal) with a value of less than \$1,000.00
- x. Adopt a Resolution to request donations for two 2013 Kenworth Knuckle-Boom Trucks and authorize the Mayor to send a letter of request to the Jackson County Board of Supervisors

9. DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes
- b. City Clerk: Accept the Monthly Budget Report

10. GENERAL PUBLIC COMMENT *The public is invited to address the Board, for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

11. MAYOR AND ALDERMEN'S FORUM

12. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on APRIL 16, 2024