



Historic Preservation Commission
Historic Preservation Commission Meeting

Thursday, April 11, 2024 @ 6:00 PM

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - a. March 14, 2024
- 3. Old Business**
- 4. New Business**
 - a. 1200 Iberville Drive/PID 60119198.100 - Jean Sparkes - Certificate of Appropriateness for a fence.
- 5. Audience Request**
- 6. Administrative**
- 7. Adjourn**

The Minutes of the City of Ocean Springs Historic Preservation Commission March 14, 2024

1. Call Meeting to Order

A meeting of the City of Ocean Springs Historic Preservation Commission (HPC) was called to order by Chairman Michael Burns at 6:00 p.m. on Thursday, March 14, 2024. Members present were Michael Doster, Bonnie Munro, Owen White, Charles Fowler, and Charlene Roemer. Also present were Wade Morgan, City Planner, and Planning/Grants Coordinator, Camille Anderson. HPC member Karen Chewning arrived at 6:02.

2. Approval of Minutes

a. February 15, 2024

A motion was made by Bonnie Munro, seconded by Owen White, to accept the minutes as submitted. The motion passed 6-0 with Karen Chewning not yet present.

3. Old Business

a. 410 Martin Avenue - Revision to approved COA to modify driveway.

Wade Morgan discussed applicant Michael Cunningham's modified plans for a driveway, privacy fence, and driveway gate with the HPC members. HPC discussed with the applicant, and his neighbor Joanna Schavrien. A motion was made by Bonnie Munro, seconded by Charles Fowler, to recommend approval of the new design for the driveway, given that it's going to be 16 feet wide on the north side and 18 feet wide on the south side. The motion passed unanimously. A motion was made by Bonnie Munro, seconded by Micheal Doster, to recommend approval of the fence as stated in the plans. The motion passed unanimously. A motion was made by Bonnie Munro, seconded by Micheal Doster to recommend approval of the gate. The motion passed unanimously.

4. New Business

a. 1103 Calhoun Avenue/PID 60137342.000 - Henry Furr - Certificate of Appropriateness (COA) for demolition and new construction.

Wade Morgan presented the application and discussed it with the HPC members and invited the applicant to speak. The applicant, Henry Furr, discussed the application with the HPC members. A motion was made by Charlene Roemer, seconded by Charles Fowler, to recommend approval of the application except for the roofing materials to be approved later. The motion passed unanimously.

b. 708 Porter Avenue/PID 60137616.000 - Mike Hutto - Certificate of Appropriateness (COA) for renovations.

Deferred at the request of the applicant, Mike Hutto.

- c. 1416 Bowen Avenue/PID 60137128.000 - Douglas Fowles - Certificate of Appropriateness (COA) for renovations, fence, and paint.

Wade Morgan presented the application and discussed it with the HPC members. Chairman Burns asked if anyone present had any questions or comments. The applicant, Douglas Fowles, mentioned he would also like to replace the windows. HPC asked for more specific information before they could approve that. A motion was made by Bonnie Munro, seconded by Michael Doster, to recommend approval for the garage, brick, fence, dormer, and color. The motion passed unanimously.

- d. 219 Washington Avenue/PID 61360001.000 - Joanna Worch - Certificate of Appropriateness (COA) for a fence.

Wade Morgan presented the application and discussed it with the HPC members. The HPC discussed it with the applicant, Joanna Worch. A motion was made by Charlene Roemer, seconded by Michael Doster, to recommend approval of the 6' tall privacy fence. The motion passed unanimously.

- e. 424 Washington Avenue/PID 60137526.000 - Joe Cloyd - Certificate of Appropriateness (COA) for signs.

Wade Morgan presented the application and discussed it with the HPC members. The applicant, Joe Cloyd, spoke with the HPC about the application and requested permission to install another sign for the flower shop at the hotel. A motion was made by Bonnie Munro to recommend approval for the signs in the application and allow the applicant to move forward with the flower shop signs. The motion was seconded by Michael Doster who requested the applicant email pictures of the proposed signs to Wade Morgan. The motion passed unanimously.

- f. 604 Porter Avenue/PID 60137620.000 - Joe Cloyd - Certificate of Appropriateness (COA) for renovations.

Wade Morgan presented the application and discussed it with the HPC members. The applicant, Joe Cloyd, spoke with the HPC about the application. A motion was made by Charles Fowler, seconded by Michael Doster, to recommend approval of the application. The motion passed unanimously.

5. Audience Request

None

6. Administrative

- a. 921 Ocean Ave - Ocean Springs Presbyterian Church - Repair & Replacement of Windows and Columns

Wade Morgan discussed repair and replacement of columns and windows at 921 Ocean Avenue with the HPC.

Camille Anderson spoke with HPC about an upcoming Historic Preservation event. The HPC members mentioned they haven't been receiving emails to their City email address. Kat Johnson, of Human Resources and IT, asked the HPC members who could not access their City email to let her know and give her their contact information so she could fix any issues and make sure the HPC members are getting emails from

now on.

7. Adjourn

A motion was made by Charlene Roemer, seconded by Michael Doster, to adjourn the meeting. The motion passed unanimously.

DRAFT

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
P.O BOX 1800, OCEAN SPRINGS, MS 39566-1800
228-875-4415

HISTORIC PRESERVATION COMMISSION
Certificate of Appropriateness Report

APPLICANT(S): Jean R. Sparkes

CURRENT OWNER? Yes ☒ No ☐
If No-List Current Owner:

LOCATION: 1200 Iberville Drive / PID# 60119198.100 and 60119198.060 / Marble Springs Historic District

REQUESTED ACTION: Approval of a Certificate of Appropriateness (COA) for the construction of a privacy fence.

DATE OF APPLICATION: March 7, 2024

PUBLIC MEETING: Thursday, April 11, 2024 / 6:00 p.m.

EXISTING CONDITIONS: Single family dwelling.

DESCRIPTION OF COA: The homeowner requests a COA to construct a wood privacy fence along the north property line. The fence panels are to be horizontal in design. The fence is to be 4 feet tall on its west end near the street/front property line and increase to 6 feet in height. The existing fence in this location is to be removed.

VICINITY:



COA CONSIDERATIONS:

- The Marble Springs Historic District is described as a “cluster of street-oriented homes, is significant for its contrast of building scale and style.” “...the south side dwellings are smaller, more vernacular and denser,” according to the Historic District Guidelines.

FINDINGS:

- The Historic District Guidelines state that new fences should closely follow established precedent within the district. Also, front yard fences should not exceed four feet in height and should have open rather than solid designs. Backyard privacy fences are acceptable. These should not extend forward of the centerline of the house and are best kept behind the rear of the building.
- The Unified Development Code (UDC) requires that fences within the front yard be 4 feet or less in height.
- The existing fence is a standard stockade-style fence.

STAFF CONCLUSION:

- The proposed fence is generally consistent with the historic district guidelines on new fences.

PROPOSED MOTION: Recommend approval of the Certificate of Appropriateness for the construction of a wood privacy fence at 1200 Iberville Drive, as described in the application.



City of Ocean Springs
Historic Preservation Commission
1018 Porter Avenue / PO Box 1800 Ocean Springs, MS 39564
(228) 875-4415

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

Application Date: 3-7-24

[Applications are due by the 7th of each month for consideration the FOLLOWING month.]

APPLICATION FEE: \$51.00 – Cash, Check (Payable to CITY OF OCEAN SPRINGS), C/C – 3% fee
\$1.00 fee is per Ordinance 2022-17 following requirements of Section 25-60-5 MS Code Annotated

***** APPLICANT MUST ATTEND HEARING *****

Property Address: 1200 Iberville Drive

Property Owner(s): Jean R. Sparkes

Parcel ID Number: 60119198.100

Approximate Age of Home: Rebuilt in 2006

ACCESS: Upon application submittal, City Officials and HPC Members are authorized to enter property to view proposal unless checked below.

☐ Check here if City Officials and HPC members **DO NOT** have permission to enter property.

Applicant [Check one]: ☐ Architect ☒ Contractor ☐ Owner ☐ Other _____

Name: Jean R. Sparkes

Address: 1200 Iberville Drive

City: Ocean Springs State: MS Zip: 39564

Phone: 228-326-0962 Email: rainers60@gmail.com

Property Owner [if Different]:

Name: Jean R. Sparkes

Address: 1200 IBERVILLE DRIVE

City: Ocean Springs State: MS Zip: 39564

Phone: 228-326-0962 Email: rainers60@gmail.com

DIRECTIONS: Check box which best represents your request (more than one box may be checked), and **ATTACH** the corresponding checklist to help ensure a complete application.

- ☐ New Construction, Additions, Extensive Renovation / Repair
☐ Minor Renovation / Repair
☐ Exterior Painting (Contributing Structures Only)

- ☒ Landscaping and Site Improvements (i.e. Fencing)
☐ Signage
☐ Demolition

PLEASE CHECK DISTRICT/LISTING

☐ BOWEN
☐ INDIAN SPRINGS
☐ LOVER'S LANE

☒ MARBLE SPRINGS
☐ OLD OCEAN SPRINGS
☐ RAILROAD

☐ SHEARWATER
☐ SULLIVAN-CHARNELY
☐ INDIVIDUAL LISTING

Requirements:

- All work in the Historic District OR on Individually Listed Structures must comply with the *City of Ocean Springs Historic District Design Guidelines*. The Guidelines are available at City Hall and for review at the Ocean Springs Library. This form must be completed in its entirety, with any attachments, before Historic Preservation Commission (HPC) consideration will be scheduled. Incomplete applications can result in project delays.
- Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.
- **SIGN:** A sign will be placed in the front yard of the property prior to the HPC meeting to notify surrounding property owners of pending application. If the sign is not returned a \$ 25.00 fee will be assessed with the building permit.

Notes:

- Certificate of Appropriateness (COA) remains in force for two (2) years and may be extended for one (1) additional year. However, if a period of one (1) year passes and no initial construction has occurred, the COA is voided, and a new application must be submitted and approved before work may begin.
- Certificate of Appropriateness does not relieve the Property Owner from the responsibility of obtaining any other required permits. Building and other permits may be required, even if a COA is not required. For more information contact the Building Department at (228) 875-6712.
- The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing which might affect the decision of the Commission. The undersigned hereby certifies that the project described in the application, as detailed by plans and specification attached, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that a Building Permit will be required in addition to the Certificate of Appropriateness. Oath not required, but answer subject to rules of perjury.

Jean R. Sparkes

Printed Name of Owner

Jean R. Sparkes

Signature of Owner

Printed Name of Authorized Agent

Signature of Authorized Agent

3-7-24
Date

***** **APPLICANT MUST ATTEND HEARING** *****



— CERTIFICATE OF APPROPRIATENESS APPLICATION —

DESCRIPTION OF REQUEST ATTACHMENT FOR:

LANDSCAPING AND SITE IMPROVEMENTS SUCH AS FENCING

NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

- a. ☒ Drawing or photograph of the type of fence, wall, or gate proposed;
- b. ☒ Site plan with dimensions, showing placement of any proposed change to the property as it relates to the property boundaries and all other buildings or site facilities – including protected trees; and *no changes - just replace existing fence*
- c. ☐ A description of the materials to be used.

Description: *wood horizontal fence approximately 171 ft in length. - installed - see attached*

— Attach Additional Sheets if Needed —

MAG FENCING AND DECKING LLC.

Milton & Gina Marshall

DATE: 02/24/2024

(228)219-1239 (228)623-0835

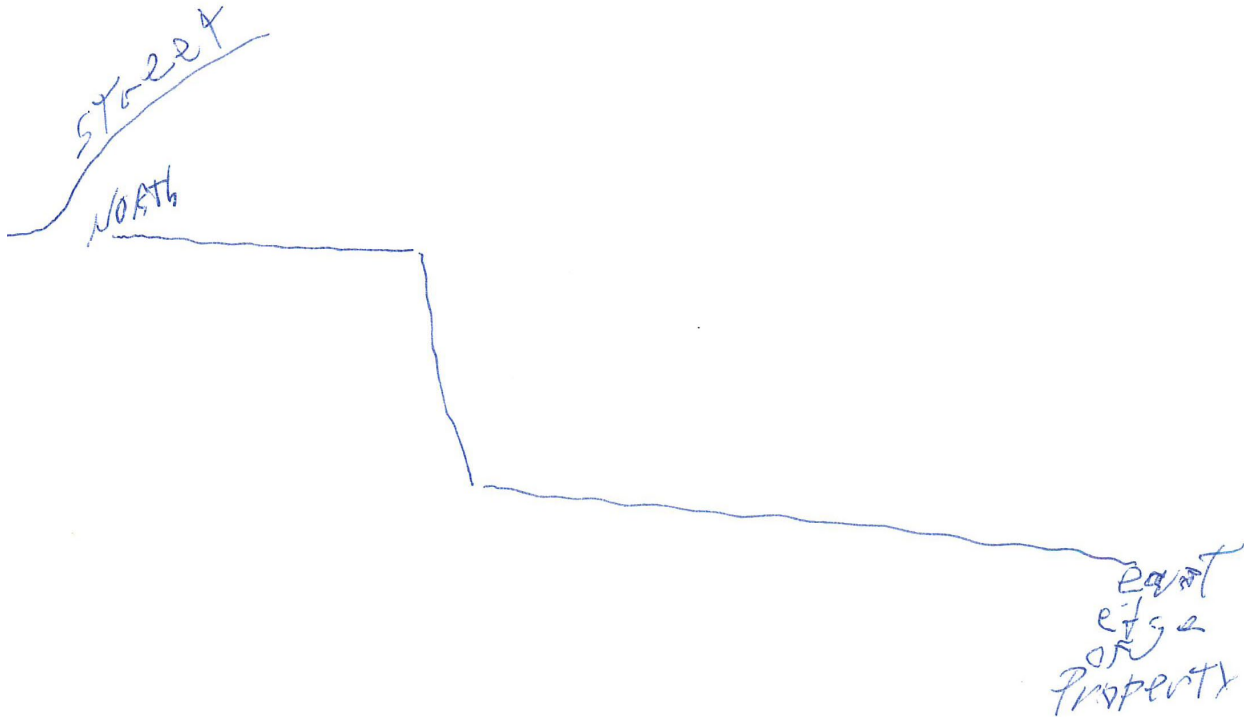
Name Jean Sparkse

Phone 228-326-0962

Address 1200 Iberville Dr. Ocean Springs, MS

JOB DESCRIPTION:

To install a custom wood horizontal fence approximately 171 feet in length. The fence will be installed on the north end of the property and will run east to west. The fence will begin near the entrance of the property at 4' tall. There will be 5/4 boards installed as your horizontal boards. All material used in this build, will be pressure treated. All posts will be spaced approximately 5 to 6 feet apart and secured with concrete. Prior to installing the new fence, there is an existing fence that will be removed. Your cost for material and labor is listed below.



FENCE LOCATION:



EXISTING FENCE:



West to East →

