



**RECESSED MEETING AGENDA  
CITY OF OCEAN SPRINGS  
MAYOR & BOARD OF ALDERMEN  
TUESDAY, JUNE 18, 2024 - 6:00 PM**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PRESENTATION**

- a. South Mississippi Planning and Development District Scholarship Presentation to graduating senior Meredith LeBatard

**4. AGENDA PUBLIC COMMENT** *\*\* The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

**5. OLD BUSINESS**

- a. Adopt Ordinance: Change Hillandale Avenue to a One-Way Street
- b. Appoint two members to the Ocean Springs Redevelopment Authority effective June 19, 2024
- c. Approve the GIS Update Proposal from Geographic Computer Technologies, LLC

**6. NEW BUSINESS**

- a. Appeal ZAB denial – 1323 Diller Road /PID 61264006.000 Clint Bodin - Variance of north side yard setback from 5' to 3' 9.5" for an overhang of a boat shed cover
- b. Discuss Mayor Pro-tempore, Finance Committee members, and HR Committee members
- c. **RETRACTED** - resignation of Kevin Westbrook from the Civil Service Commission - NO ACTION
- d. Authorize to advertise for the upcoming openings on the Planning Commission, Zoning & Adjustment Board, Historic Preservation Commission, Building Board of Adjustments & Appeals, and Cemetery Board

**7. CONSENT AGENDA** *\* All matters listed under Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will*

*be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a. Adopt a Resolution to contribute funds to the Ocean Springs Redevelopment Authority
- b. Approve Special Event Application for a Wedding Ceremony on June 22, 2024, on Front Beach; applicant to pay any incurred costs
- c. Approve the Run/Walk/Bike Permit Application for the Kroc and Roll Sunset Race on July 6, 2024, beginning at 6:30 p.m. - 9:30 p.m. Biloxi/OS Bridge route, the applicant will pay any cost for the event
- d. Authorize waiving the rental fee of the Ocean Springs Community Center for the Ocean Springs Garden Club's 60th anniversary celebration on Sunday, October 13, 2024; to advertise the resources of the City
- e. Approve the Run/Walk/Bike Permit Application for the 5th annual Harley Half Marathon Run on October 20, 2024, beginning at 7:30 am at the MS Coast Coliseum and over and back on the Biloxi/OS Bridge, the applicant will pay any cost for the event
- f. Approve the Run/Walk/Bike Permit Application for the 2024 Mississippi Gulf Coast Marathon - 5K on December 14, 2024, beginning at 8:00 am at the Ocean Springs Harbor and over the Biloxi/OS Bridge, the applicant will pay any cost for the event

**Mary C:**

- g. Authorize the Mayor and the Arts & Culture Coordinator to execute the Instructor MOU and Hold Harmless with Haunted Rooms America - Wesley McDermott, DEN Theatrics - Brennan Prince, Jessie Hawkins, and Trinity by Joshua

**City Clerk:**

- h. Approve Minutes: Recess Meeting May 21, 2024
- i. Approve Minutes: Regular Meeting June 4, 2024

**Police Department:**

- j. Accept OSPD Monthly Report for May 2024

**Fire Department:**

- k. Accept OSFD Monthly Report for May 2024

**Human Resources/Risk Management:**

- l. Authorize the closure of City offices July 5, 2024 in addition to the July 4th holiday, per the proclamation of Governor Tate Reeves
- m. Authorize removing Police Chief Ryan Lemaire from probationary status to full time status, effective immediately

- n. Authorize employment of Charles Hoggard, Patrolman, Step 3, \$22.50 hourly rate; effective June 19, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- o. Authorize employment of Dylan Davis, Patrolman, Step 1, \$19.50 hourly rate; effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements
- p. Authorize employment of Brandon Bock, Patrolman, Step 1, \$19.50 hourly rate; effective June 19, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- q. Authorize employment of Chris Meadows, Part-time Patrolman, \$20.00 hourly rate; effective June 19, 2024; pending successful completion of all pre-employment requirements
- r. Authorize employment of Laura Macey Cochran, Dispatcher, Step 3, \$15.91 hourly rate; effective June 19, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- s. Accept retirement of Battalion Chief David Fisher, effective June 20, 2024; authorize to begin the process of filling the vacant position
- t. Authorize promotion of Code Enforcement Officer Rick Hutcherson to Building Inspector, Step 1, \$18.76 hourly rate, effective June 24, 2024; six months probationary status; authorize to begin the process of filling the vacant position
- u. Accept the resignation of Custodian Hope Stephens effective June 9, 2024; authorize to begin the process of filling the vacant position
- v. Authorize promotion of Assistant Sewer Supervisor Michael Creel to Sewer Supervisor, Step 4, \$24.92 hourly rate, effective June 22, 2024; six months probationary status; authorize to begin the process of filling the vacant position
- w. Authorize promotion of Sewer Laborer Chester Taylor to Water Supervisor, Step 1, \$22.80 hourly rate, effective June 22, 2024; nine months probationary status; authorize to begin the process of filling the vacant position
- x. Authorize employment of Rickey Cunningham, Water Laborer II, Step 6, \$17.83 hourly rate, effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements
- y. Authorize employment of Thomas Olier, Water Laborer, Step 1, \$14.35 hourly rate, effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements
- z. Authorize employment of Reginald Simmons, Sewer Laborer, Step 1, \$14.35 hourly rate, effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements
- aa. Authorize employment of James Beauchamp, Street Laborer, Step 3, \$13.79 hourly rate, effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements

- bb. Authorize employment of David Hutchinson, Street Laborer, Step 3, \$13.79 hourly rate, effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements
- cc. Authorize employment of Wylie Miller, Beautification Laborer, Step 3, \$13.79 hourly rate, effective June 19, 2024; one year probationary status, pending successful completion of all pre-employment requirements
- dd. Authorize transfer of Beautification Laborer Ruban Price to Street Laborer effective June 22, 2024
- ee. Authorize transfer of Sewer Laborer Kince Saucier to Beautification Laborer effective June 22, 2024
- ff. Authorize employment of Janna Hinton, Utility Billing Supervisor, Step 4, \$19.52 hourly rate, effective June 26, 2024; one year probationary status, pending successful completion of all pre-employment requirements

**Grants Administration:**

- gg. Authorize Execution of Contract Amendment #2 for Overstreet & Associates, PLLC – ARPA/MCWI Project 455: Downtown Sewer Improvements to Include Additional Required Sub-Grant Agreement Verbiage
- hh. Authorize the Mayor to Execute Amendment #2 for Brown, Mitchell, & Alexander, Inc. to add construction engineering services related to the Deana Road Improvement Project in the amount of \$151,900.00
- ii. Authorize the Mayor and Mayor Pro-tempore to Execute the Memorandum of Understanding (MOU) Between the Mayor and the Board of Aldermen for Funding Commitment – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 455-1-CW-5.5 – DOWNTOWN SEWER REHABILITATION
- jj. Authorize the Mayor and Mayor Pro-tempore to Execute the Memorandum of Understanding (MOU) Between the Mayor and the Board of Aldermen for Funding Commitment – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 108-1-CW-5.5 – EAST SIDE SEWER DIVERSION
- kk. Authorize the Mayor and Mayor Pro-tempore to Execute the Memorandum of Understanding (MOU) Between the Mayor and the Board of Aldermen for Funding Commitment – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 127-2-CW-5.6 – FORT BAYOU STORM DRAIN IMPROVEMENTS
- ll. Authorize the Mayor and Mayor Pro-tempore to Execute the Memorandum of Understanding (MOU) Between the Mayor and the Board of Aldermen for Funding Commitment – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 482-2-SW-5.5 – UTILITY EVALUATION – CLEAN & VIDEO LINES

- mm. Authorize the Mayor and Mayor Pro-tempore to Execute the Memorandum of Understanding (MOU) Between the Mayor and the Board of Aldermen for Funding Commitment – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 470-2-SW-5.6 – STORM DRAIN IMPROVEMENTS: WEEKS BAYOU, HALSTEAD BAYOU, INNER HARBOR
- nn. Authorize the Mayor to Execute the Memorandum of Agreement (MOA) and to Authorization to Advertise for Consultant Services for FY24 MDAH Certified Local Government (CLG) Grant Program – Review and Update Historic Guidelines and Districts
- oo. Adopt Resolutions – Gulf Coast Restoration Fund (GCRF) Applications – FY22 and FY23 – MS Development Authority (MDA): 1) RDA - Public Works Relocation, and 2) City of Ocean Springs – Public Works Relocation

**Project Manager:**

- pp. Authorize the execution of a One-Year Contract Extension Effective June 21, 2024, with Smith Industrial Service for the Video Utility Lines Storm Drain and Sanitary Sewer Lines Contract

**Building Department:**

- qq. Approve the Building Official's recommendations for the tree applications received through June 12, 2024
- rr. Approve the Building Department Permit Report for May 2024
- ss. Accept Code Report through June 13, 2024

**Public Works:**

- tt. Adopt a Resolution to sell surplus personal property (scrap metal) with a value of less than one thousand dollars

**8. DEPARTMENT REPORTS**

- a. Board of Aldermen: Add lights to Groveland Road
- b. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes
- c. City Clerk: Authorize the adjustment of water/sewer accounts due to a finding that the customers did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances

**9. GENERAL PUBLIC COMMENT** *The public is invited to address the Board, for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

**10. MAYOR AND ALDERMEN'S FORUM**

**11. EXECUTIVE SESSION**

- a. Police Department personnel

**ADJOURN UNTIL 6: 00 P.M. on JULY 2, 2024**