



**REGULAR MEETING AGENDA
CITY OF OCEAN SPRINGS
MAYOR & BOARD OF ALDERMEN
TUESDAY, JULY 2, 2024 - 6:00 PM**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. CERTIFICATES

- a. Recognition of employment years of service: 25 Years - Public Works Assistant Director Gerald Groue; 15 Years - Police Captain Shane Tiner; 10 Years - Fire Battalion Chief Jacob Jones; 5 years - Fire Captain Nicholas Kendrick, Public Works Laborer Richard Miller, and Public Works Laborer Kevin Ruebel

4. PUBLIC HEARINGS

- a. Adopt an Ordinance: an Amendment to the Unified Development Code for the City Of Ocean Springs, Mississippi; Amending the Following Sections: Chapter 3 (Zoning Districts, Building Types And Uses), Section 3.9.2 (Overlay Zoning Districts – Porter Avenue Corridor) – Planning Commission Recommends Approval
- b. Adopt an Ordinance: an Amendment to the Zoning Regulations on Residential Short-Term Rentals – Planning Commission Recommends Approval

5. AGENDA PUBLIC COMMENT *** The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item.** If no agenda item is stated, you will be asked to hold your comment until General Public Comment at the end of the meeting.*

6. NEW BUSINESS

- a. Appoint Fire Chief Ryan Heath as the City of Ocean Springs Emergency Operations Director effective immediately
- b. Ordinance Introduction: An Amendment to the Ocean Springs Code of Ordinances to revise Chapter 14, Article V
- c. Ordinance Introduction: Ordinance Amending Chapter 21, Article 1 to add Sec 21-3.2 Regarding Pedestrian Safety
- d. Ordinance Introduction: An Amendment Prescribing the New Charges for Water and Sewer Services

7. CONSENT AGENDA ** All matters listed under Consent Agenda are considered to*

be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor:

- a. Authorize the Mayor to execute the Professional Services Contract with Chic Cody for Special Event Consulting services
- b. Authorize the Mayor to execute the contract with Sound Associates, Inc. for the annual Friday Night Sock Hop on October 11, 2024, from 5:00 p.m. - 9:00 p.m.
- c. Authorize waiving the rental fee of the Ocean Springs Civic Center for the Sigma Alpha Alpha Chapter of Omega Psi Phi Fraternity on November 16, 2024, from 5:00-11:00 p.m.; to advertise the resources of the City

City Clerk:

- d. Approve transferring vehicle CC1 to the Mary C for use by the Maintenance Technician
- e. Approve automatic renewal of the Jackson-George Regional Library System Contract on October 1, 2024
- f. Approve Minutes: Special Call Meeting June 17, 2024
- g. Approve Minutes: Recess Meeting June 18, 2024
- h. Ratify check 129789 to Michael Richard for reimbursement of CDL license fees
- i. Accept Aged Receivables Report June 2024

Human Resources/Risk Management:

- j. Accept resignation of Patrolman John Rhodes, effective July 12, 2024; authorize to begin the process of filling the vacant position
- k. * AMENDED - Authorize the change in status of Sergeant Cody Gill, to Part-time Police Officer, effective July 20, 2024; authorize to begin the process of filling the vacant position
- l. Authorize transfer of Police Research Analyst Leah Phillips to Police Operations Administrator, Step 4, \$21.53 hourly rate; effective July 6, 2024; six-month probationary status, authorize to begin the process of filling the vacant position
- m. Authorize promotion of Fire Training Chief Chris Hupe to Fire Deputy Chief, Step 1, \$29.81 hourly rate; effective July 6, 2024; six-month probationary status, authorize to begin the process of filling the vacant position
- n. Authorize promotion of Fire Captain Keith Guice to Fire Battalion Chief, Step 1, \$19.83 hourly rate; effective July 6, 2024; six-months probationary status, authorize to begin the process of filling the vacant position
- o. Authorize promotion of Firefighter Garrett Beasley to Fire Captain, Step 6, \$19.20 hourly rate; effective July 6, 2024; six-months probationary status,

- authorize to begin the process to fill the vacancy
- p. Authorize employment of Seth Tillman, Firefighter, Step 8, \$16.77 hourly rate; effective July 10, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
 - q. Authorize employment of Dawson Wicker, Firefighter, Step 1, \$13.64 hourly rate; effective July 11, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
 - r. Authorize removal of Camp & After School Coordinator Ashley Adkins from probationary status to full time status effective July 3, 2024
 - s. Authorize removal of Parks Assistant Sara Stevenson from probationary status to full time status effective July 3, 2024
 - t. Authorize promotion of Sewer Pump & Collection Specialist Eric Kordek, Step 4, \$20.50 hourly rate; effective July 6, 2024; six-months probationary status, authorize to begin the process to fill the vacant position
 - u. Authorize employment of Blake Johnson, Street Laborer, Step 3, \$13.79 hourly rate; effective July 3, 2024; one-year probationary status, pending successful completion of all pre-employment requirements

Planning Commission:

- v. Approve a Residential Short-Term Rental Permit – 322 Magnolia – Doug Berry / Berry Living Trust – Planning Commission Recommends Approval
- w. Approve a Residential Short-Term Rental Permit – 613 Ward Avenue – Jill Taylor / JST Property Partners, LLC – Planning Commission Recommends Approval
- x. Approve a Residential Short-Term Rental Permit – 1212 Porter – Marcus & Vicki Mauney – Planning Commission Recommends Approval
- y. Approve a Residential Short-Term Rental Permit – 114 Ethel Circle, Unit #3 – Roger & Rebecca Mathis / MathiCo, LLC – Planning Commission Recommends Approval

Historic Preservation Commission:

- z. Approve Certificate of Appropriateness for a new monument sign for 800 Porter Avenue /PID 60137108.000 – St Paul Methodist Church; HPC recommends approval
- aa. Approve Certificate of Appropriateness for a new home at 110C Shearwater Drive/ PID 30130590.000 – Jeffery and Sallie Noblin; HPC recommends approval

Grants Administration:

- bb. Authorize Acceptance of Award – FY25 Tourism Development Grant Program – Cruising the Coast / OS Block Party

- cc. Authorize the Mayor to Execute Memorandum of Agreement (MOA) with Jackson County Utility Authority (JCUA) Related to Connection to and Transfer of Ownership of the Impacted Pump Station to JCUA – ARPA/MCWI – MDEQ Agreement # 108-1-CW-5.5 – EAST SIDE SEWER DIVERSION PROJECT
- dd. Authorize the Mayor to execute Amendment No. 1 with Brown, Mitchell, & Alexander, Inc. (BMA) for Engineering Services – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement #127: Fort Bayou Stormwater
- ee. Authorize the Mayor to execute Amendment #1 with Neel-Schaffer, Inc. for East Beach Pathway Preliminary Engineering Services – Tidelands: FY20-P412-02 – East Beach Accessibility / Pathway
- ff. Authorize to Award Construction – Taconi Window Replacement Project – Capital Expense Funding – Award to Steadfast Construction, LLC in the amount of \$535,248.00
- gg. Ratify Submission of Three (3) Funding Applications to MS Department of Marine Resource (MDMR) FY26 Tidelands Program: 1) Marble Springs Boardwalk, 2) Sewer Improvements Impacting Stormwater Runoff, and 3) Front Beach Access Safety Improvements at the Biloxi Bay Bridge

Project Manager:

- hh. Authorize the execution of a One-Year Contract Extension Effective August 15, 2024, with Graham Construction for the Term Bid Contract for Water, Sewer, and Storm Drainage Projects 2023 Contract
- ii. Authorize the execution of a One-Year Contract Extension Effective July 21, 2024, with Bottom 2 Top Construction LLC for the Term Bid Contract for Water, Sewer, and Storm Drainage Projects 2023 Contract (Alternate)

Building Department:

- jj. Approve the Building Official's recommendations for the tree applications received through June 27, 2024
- kk. Accept Code Report through June 27, 2024

Parks & Recreation Department:

- ll. Approve Facility Use Agreement with OSSD for use of the Halstead Tennis Courts on August 8, 2024, from 4:30 p.m. to 5:30 p.m. and August 9, 2024, from 5:30 p.m. to 6:30 p.m. and authorize the waiver of all fees for the facility use

Public Works:

- mm. Adopt Resolution to request the purchase of two 2008 New Holland Tractors from Jackson County

8. DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate

and authorized by law, and spread summary on the Minutes

- b. City Clerk: Accept the Monthly Budget Report
- c. City Clerk: Authorize a \$1,300.34 budget expense increase for the Capitol Group
- d. City Clerk: * AMENDED - Authorize Budget Amendments

9. GENERAL PUBLIC COMMENT *The public is invited to address the Board, for up to 3 minutes each for a maximum period of 30 minutes. **Only two speakers will be allowed per side of each issue.** The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. **Please identify yourself before speaking.***

10. MAYOR AND ALDERMEN'S FORUM

11. EXECUTIVE SESSION

RECESS UNTIL 6:00 P.M. on JULY 16, 2024