

CITY OF OCEAN SPRINGS - MAYOR & BOARD OF ALDERMEN REGULAR MEETING – JULY 2, 2024 MINUTES

CALL TO ORDER

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular Meeting at City Hall at 6:00 p.m. on July 2, 2024. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Blackman, and Impey were present. Aldermen Cox and Papania were absent. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Ryan Lemaire, Fire Chief Ryan Heath, Building Official Darrell Stringfellow, Public Works Assistant Director Gerald Groue, Human Resources & Risk Management Director Mindy McDowell, Community Development Director Carter Thompson, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Parks & Recreation Director gave the invocation and Alderman Blackman led the Pledge of Allegiance.

Alderman Blackman requested to add authorization for out-of-state travel and four new hires to the consent agenda (noted as added). A motion was made by Alderman Wade, seconded by Alderman Authement, and unanimously carried to accept the amended agenda.

CERTIFICATES

- a. Recognition of employment years of service: 25 Years - Public Works Assistant Director Gerald Groue; 15 Years - Police Captain Shane Tiner; 10 Years - Fire Battalion Chief Jacob Jones; 5 years - Fire Captain Nicholas Kendrick, Public Works Laborer Richard Miller, and Public Works Laborer Kevin Ruebel

The Mayor presented employees with certificates of recognition of employment years: 25 Years to Public Works Assistant Director Gerald Groue; 15 Years to Police Captain Shane Tiner; 10 Years to Fire Battalion Chief Jacob Jones; 5 years to Fire Captain Nicholas Kendrick. The others were not present to accept the certificate.

PUBLIC HEARINGS

- a. Adopt an Ordinance: an Amendment to the Unified Development Code for the

City Of Ocean Springs, Mississippi; Amending the Following Sections: Chapter 3 (Zoning Districts, Building Types And Uses), Section 3.9.2 (Overlay Zoning Districts – Porter Avenue Corridor) – Planning Commission Recommends Approval

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to open the Public Hearing.

The Community Development Director explained this amendment would expand the Porter Avenue Overlay District.

Donovan Scruggs spoke in favor of the amendment.

A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to close the Public Hearing.

A motion was made by Alderman Impey and seconded by Alderman Authement to adopt an Ordinance: an Amendment to the Unified Development Code for the City Of Ocean Springs, Mississippi; Amending the Following Sections: Chapter 3 Zoning Districts, Building Types And Uses, Section 3.9.2 Overlay Zoning Districts – Porter Avenue Corridor (ORD 2024-04). The motion carried with a roll call vote as follows:

Aye: Alderman Burgess, Alderman Authement, Alderman Wade, Alderman Blackman, Alderman Impey

Nay: None

Absent: Aldermen Cox and Papania

b. Adopt an Ordinance: an Amendment to the Zoning Regulations on Residential Short-Term Rentals – Planning Commission Recommends Approval

A motion was made by Alderman Wade, seconded by Alderman Blackman, and unanimously carried to open the Public Hearing.

The Community Development Director explained the amendment expands the borders of the RSTR Density Zone to include the expanded Porter Avenue Overlay District.

Jeff Hall, Ellan Hall, and Dee Francis Wichman spoke against the ordinance amendment.

Donovan Scruggs spoke in favor of the ordinance amendment.

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to close the Public Hearing.

A motion was made by Alderman Blackman and seconded by Alderman Impey to adopt an Ordinance: an Amendment to the Zoning Regulations on Residential Short-Term Rentals (ORD 2024-05). The motion carried with a roll call vote as follows:

Aye: Alderman Burgess, Alderman Authement, Alderman Blackman, Alderman Impey

Nay: Alderman Wade
Absent: Aldermen Cox and Papania

AGENDA PUBLIC COMMENT

None.

NEW BUSINESS

- a. Appoint Fire Chief Ryan Heath as the City of Ocean Springs Emergency Operations Director effective immediately**

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to appoint Fire Chief Ryan Heath as the City of Ocean Springs Emergency Operations Director effective immediately.

- b. Ordinance Introduction: An Amendment to the Ocean Springs Code of Ordinances to revise Chapter 14, Article V**

Alderman Authement requested Sec. 14 - 128 (b) regarding reciprocity with other cities be removed before the ordinance is presented for adoption at the next meeting. A motion was made by Alderman Authement, seconded by Alderman Impey, and unanimously carried to approve the ordinance with the reciprocity item removed to be presented for adoption at the next meeting.

- c. Ordinance Introduction: Ordinance Amending Chapter 21, Article 1 to add Sec 21-3.2 Regarding Pedestrian Safety**

A motion was made by Alderman Authement, seconded by Alderman Impey, and unanimously carried to approve the ordinance as presented to be adopted at the next meeting.

- d. Ordinance Introduction: An Amendment Prescribing the New Charges for Water and Sewer Services**

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to approve the ordinance as presented to be adopted at the next meeting.

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the consent agenda.

Mayor:

- a. Authorize the Mayor to execute the Professional Services Contract with Chic Cody for Special Event Consulting services**

- b. Authorize the Mayor to execute the contract with Sound Associates, Inc. for the annual Friday Night Sock Hop on October 11, 2024, from 5:00 p.m. - 9:00p.m.
- c. Authorize waiving the rental fee of the Ocean Springs Civic Center for the Sigma Alpha Alpha Chapter of Omega Psi Phi Fraternity on November 16, 2024, from 5:00-11:00 p.m.; to advertise the resources of the City

City Clerk:

- d. Approve transferring vehicle CC1 to the Mary C for use by the Maintenance Technician
- e. Approve automatic renewal of the Jackson-George Regional Library System Contract on October 1, 2024
- f. Approve Minutes: Special Call Meeting June 17, 2024
- g. Approve Minutes: Recess Meeting June 18, 2024
- h. Ratify check 129789 to Michael Richard for reimbursement of CDL license fees
- i. Accept Aged Receivables Report June 2024
- j. ADDED - Authorize out-of-state travel for employee #1630 from August 3-10, 2024, to the National Fire Academy in Emmitsburg, Maryland, and the advance purchase of airline tickets, which will be reimbursed by the Academy

Human Resources/Risk Management:

- k. Accept resignation of Patrolman John Rhodes, effective July 12, 2024; authorize to begin the process of filling the vacant position
- l. * AMENDED - Authorize the change in status of Sergeant Cody Gill, to Part-time Police Officer, effective July 20, 2024; authorize to begin the process of filling the vacant position
- m. Authorize transfer of Police Research Analyst Leah Phillips to Police Operations Administrator, Step 4, \$21.53 hourly rate; effective July 6, 2024; six-month probationary status, authorize to begin the process of filling the vacant position
- n. Authorize promotion of Fire Training Chief Chris Hupe to Fire Deputy Chief, Step 1, \$29.81 hourly rate; effective July 6, 2024; six-month probationary status, authorize to begin the process of filling the vacant position
- o. Authorize promotion of Fire Captain Keith Guice to Fire Battalion Chief, Step 1, \$19.83 hourly rate; effective July 6, 2024; six-months probationary status, authorize to begin the process of filling the vacant position
- p. Authorize promotion of Firefighter Garrett Beasley to Fire Captain, Step 6, \$19.20 hourly rate; effective July 6, 2024; six-months probationary status,

authorize to begin the process to fill the vacancy

- q. Authorize employment of Seth Tillman, Firefighter, Step 8, \$16.77 hourly rate; effective July 10, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- r. Authorize employment of Dawson Wicker, Firefighter, Step 1, \$13.64 hourly rate; effective July 11, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- s. Authorize removal of Camp & After School Coordinator Ashley Adkins from probationary status to full time status effective July 3, 2024
- t. Authorize removal of Parks Assistant Sara Stevenson from probationary status to full time status effective July 3, 2024
- u. Authorize promotion of Sewer Pump & Collection Specialist Eric Kordek, Step 4, \$20.50 hourly rate; effective July 6, 2024; six-months probationary status, authorize to begin the process to fill the vacant position
- v. Authorize employment of Blake Johnson, Street Laborer, Step 3, \$13.79 hourly rate; effective July 3, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- w. ADDED - Authorize employment of Ronnie Ryan, Animal Control Officer, Step 4, \$15.30 hourly rate; effective July 15, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- x. ADDED - Authorize employment of Charles Molden, Street Laborer, Step 3, \$13.79 hourly rate; effective July 3, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- y. ADDED - Authorize employment of Calvin Williams, Sewer Laborer, Step 2, \$14.78 hourly rate; effective July 3, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- z. ADDED - Authorize employment of Cody Franklin, Sewer Laborer, Step 1, \$14.35 hourly rate; effective July 3, 2024; one-year probationary status, pending successful completion of all pre-employment requirements

Planning Commission:

- aa. Approve a Residential Short-Term Rental Permit – 322 Magnolia – Doug Berry / Berry Living Trust – Planning Commission Recommends Approval
- bb. Approve a Residential Short-Term Rental Permit – 613 Ward Avenue – Jill Taylor / JST Property Partners, LLC – Planning Commission Recommends Approval
- cc. Approve a Residential Short-Term Rental Permit – 1212 Porter – Marcus & Vicki Mauney – Planning Commission Recommends Approval

- dd. Approve a Residential Short-Term Rental Permit – 114 Ethel Circle, Unit #3 – Roger & Rebecca Mathis / MathiCo, LLC – Planning Commission Recommends Approval

Historic Preservation Commission:

- ee. Approve Certificate of Appropriateness for a new monument sign for 800 Porter Avenue /PID 60137108.000 – St Paul Methodist Church; HPC recommends approval
- ff. Approve Certificate of Appropriateness for a new home at 110C Shearwater Drive/ PID 30130590.000 – Jeffery and Sallie Noblin; HPC recommends approval

Grants Administration:

- gg. Authorize Acceptance of Award – FY25 Tourism Development Grant Program Cruising the Coast / OS Block Party
- hh. Authorize the Mayor to Execute a Memorandum of Agreement (MOA) with Jackson County Utility Authority (JCUA) Related to the Connection to and Transfer of Ownership of the Impacted Pump Station to JCUA – ARPA/MCWI – MDEQ Agreement # 108-1-CW-5.5 – EAST SIDE SEWER DIVERSION PROJECT
- ii. Authorize the Mayor to execute Amendment No. 1 with Brown, Mitchell, & Alexander, Inc. (BMA) for Engineering Services – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement #127: Fort Bayou Stormwater
- jj. Authorize the Mayor to execute Amendment #1 with Neel-Schaffer, Inc. for East Beach Pathway Preliminary Engineering Services – Tidelands: FY20-P412-02 – East Beach Accessibility / Pathway
- kk. Authorize to Award Construction – Taconi Window Replacement Project – Capital Expense Funding – Award to Steadfast Construction, LLC in the amount of \$535,248.00
- ll. Ratify Submission of Three (3) Funding Applications to MS Department of Marine Resource (MDMR) FY26 Tidelands Program: 1) Marble Springs Boardwalk, 2) Sewer Improvements Impacting Stormwater Runoff, and 3) Front Beach Access Safety Improvements at the Biloxi Bay Bridge

Project Manager:

- mm. Authorize the execution of a One-Year Contract Extension Effective August 15, 2024, with Graham Construction for the Term Bid Contract for Water, Sewer, and Storm Drainage Projects 2023 Contract
- nn. Authorize the execution of a One-Year Contract Extension Effective July 21, 2024, with Bottom 2 Top Construction LLC for the Term Bid Contract for Water, Sewer, and Storm Drainage Projects 2023 Contract (Alternate)

Building Department:

oo. Approve the Building Official's recommendations for the tree applications received through June 27, 2024

pp. Accept Code Report through June 27, 2024

Parks & Recreation Department:

qq. Approve Facility Use Agreement with OSSD for use of the Halstead Tennis Courts on August 8, 2024, from 4:30 p.m. to 5:30 p.m. and August 9, 2024, from 5:30 p.m. to 6:30 p.m. and authorize the waiver of all fees for the facility use

Public Works:

rr. Adopt Resolution to request the purchase of two 2008 New Holland Tractors from Jackson County

DEPARTMENT REPORTS

a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes

A motion was made by Alderman Authement, seconded by Alderman Impey, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes.

b. City Clerk: Accept the Monthly Budget Report

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to accept the monthly budget report.

c. City Clerk: Authorize a \$1,300.34 budget expense increase for the Capitol Group

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to authorize a \$1,300.34 budget expense increase for the Capitol Group.

d. City Clerk: * AMENDED - Authorize Budget Amendments

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to authorize the budget amendments as presented.

GENERAL PUBLIC COMMENT

Dee Frances Wichman spoke about pedestrian safety.

Derek Autmon spoke about annexation area upkeep.

Ellen Hall spoke about noise regulations.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess asked the Public Works Assistant Director about the street signs for the Culeoka Subdivision. He responded that they are being worked on.

Alderman Authement reminded all that the City's Independence Day Celebration with fireworks will be on Wednesday, July 3rd.

Alderman Wade requested grass seed and rocks be added to the Kensington Avenue ditch.

Alderman Blackman said the Government Street sidewalk project is ahead of schedule and will not have another total road closure.

Alderman Impey asked about the schedule for the drainage work on Riley Road and emphasized the importance of notifying all residents in the area. He noted that traffic on Riley Road will be affected for a few days.

The Mayor said the Independence Day Celebration will be at the Fort beginning at 6:00 p.m. and the fireworks will begin at 9:00 p.m.

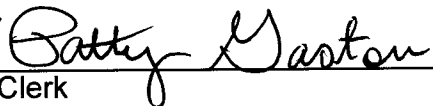
EXECUTIVE SESSION

None.

RECESS UNTIL 6:00 P.M. on JULY 16, 2024

A motion was made by Alderman Impey, seconded by Alderman Wade, and unanimously carried to recess.

The meeting ended at 6:43 p.m.

 7/16/24  7-17-2024
Mayor Date Clerk Date



July 2, 2024 - REGULAR MEETING Minutes