



City of Ocean Springs Historic Preservation Commission
1018 Porter Avenue
Ocean Springs, MS 39564

Thursday, December 15, 2022 @ 6:00 p.m.

A G E N D A

1. Call meeting to order

2. Old Business - None.

3. New Business

- a) 1212 Bowen Avenue / PID# 61190011.000 – Tall Architects – Request for Certificate of Appropriateness to renovate the existing dwelling.
- b) 414 Martin Avenue / PID# 60137428.000 – Joanna Schavrien – Request for COA to replace the existing metal roof with a presidential shaker roof and install a shed dormer on the north facade.

4. Approval of Minutes

- a) November 10, 2022

5. Administrative - None.

6. Audience Request

7. Adjourn

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

HISTORIC PRESERVATION COMMISSION REPORT

MEETING DATE: December 15, 2022

APPLICANT: Tall Studio Architecture, PLLC
CURRENT OWNER? Yes ✓ No
If No: Scott & Barbara Lemon

REQUESTED ACTION: Approval of Certificate of Appropriateness for modifications and additions to the house exterior and grounds.

DATE OF APPLICATION: November 7, 2022

LOCATION: 1212 Bowen Avenue / PID#: 60190011000
Old Ocean Springs Historic District

ADJACENT ZONING/LAND USE:

Subject Property: R-2, Single-Family Residential District; single-family detached dwelling;
East, West, North, South: R-2, Single-Family Residential District; single-family detached dwellings.

VICINITY

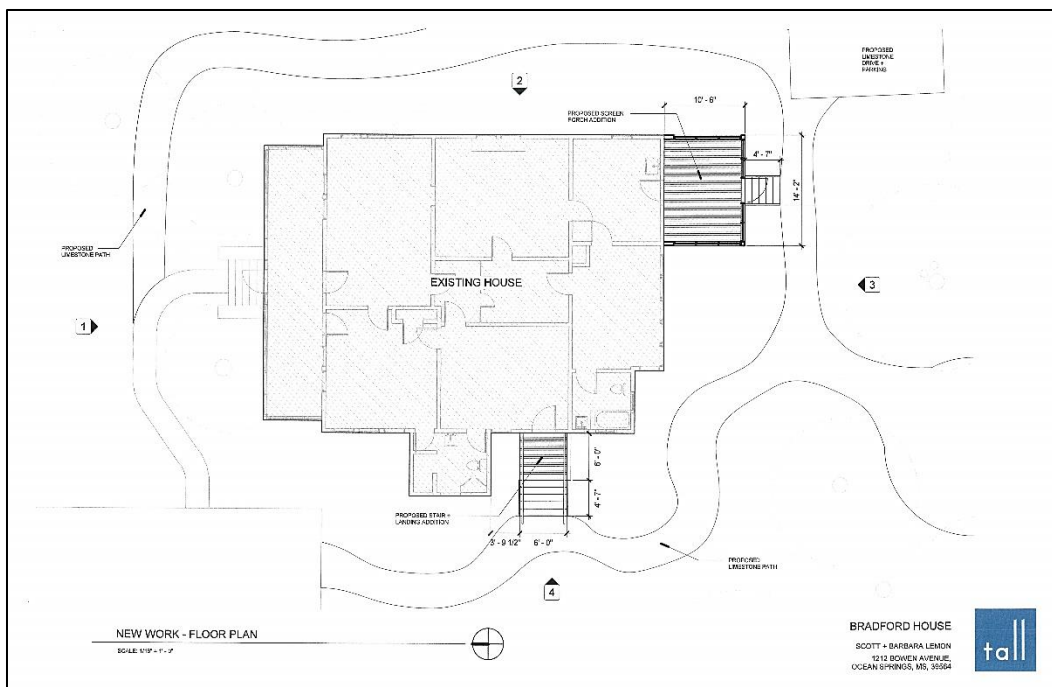
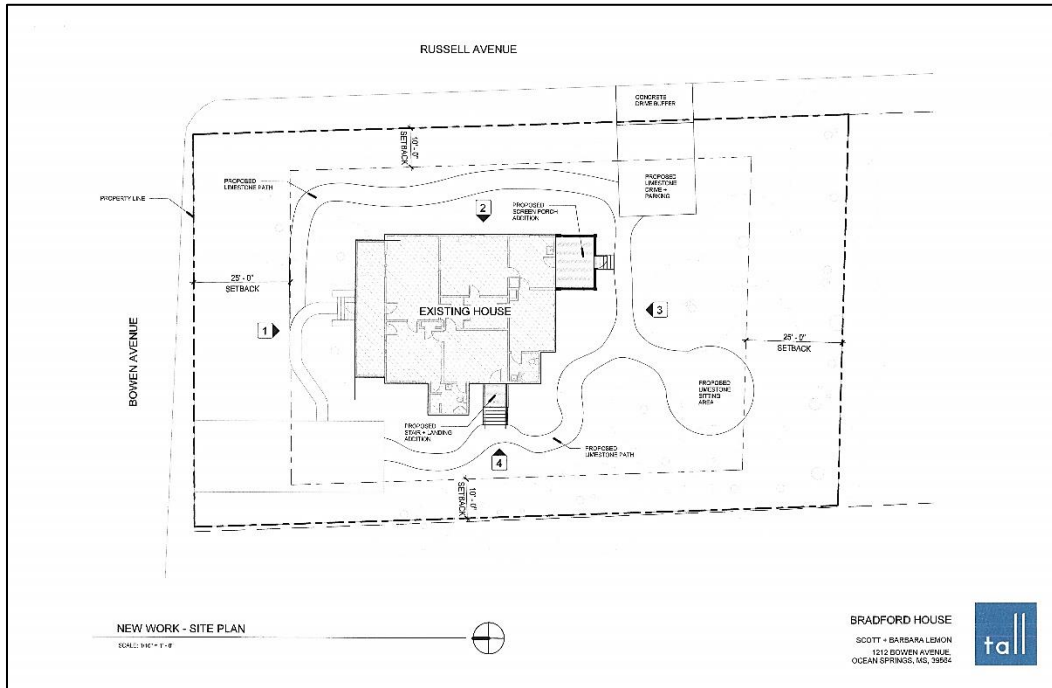


MS DEPT. OF ARCHIVES AND HISTORY RESOURCES INVENTORY:

- The house is titled the “Frederick S. Bradford House,” built in 1915, and is registered as a contributing building in the historic district.

DESCRIPTION OF THE REQUEST:

- The applicant proposes to:
 - Remove the existing concrete stairs and install wooden stairs;
 - Remove the existing lattice panels covering the crawlspace and install/paint wooden slats;
 - Construct a new screened porch on the rear (south) side of the house;
 - Construct a new landing and stairs on the west side of the house;
 - Paint the house exterior and trim; and
 - Install crushed limestone walking paths and seating areas in the rear yard.



FINDINGS:

- Concrete versus wooden stairs is not specifically addressed in the Historic District Guidelines. The applicants plan for the installation of wood stairs is generally more consistent with dwellings in the historic district.
- The applicants proposal to remove the lattice panels and replace them with wooden slats is not inconsistent with the Historic District Guidelines. According to the guidelines, “open pier foundations, while an important design element, are impractical with respect to energy efficiency, plumbing insulation, and pest control. Nonetheless, the appearance of an open pier foundation should remain even if infilled. The infill materials should be recessed to differentiate between the pier and the infill. Further differentiation may be accomplished by painting the infill a darker color than the piers.”
 - The new panels are to be painted Bone Black (see color sample), which is darker than the main body of the house.
- The proposed screened porch on the rear of the house is consistent with the Historic District Guidelines. The Guidelines state, “new porches are best placed on the rear. New side porches may be considered based on their visibility and the overall effect on the house’s form. The design of new porches should be simple and generally in keeping with the scale, period, and style of the house.”
- The proposed crushed limestone walking path is consistent with the Guidelines, which state, “the most appropriate paving materials are washed aggregate, *crushed limestone*, pea gravel, crushed shells, and brick.

STAFF CONCLUSION:

- The proposed additions and modifications are either consistent with the Historic District Guidelines or can be recommended for approval at the discretion of the HPC.

PROTENTIAL MOTION: To recommend approval of a COA for modifications and additions to the exterior of 1212 Bowen Avenue as described in the application and building plans.



City of Ocean Springs

HISTORIC PRESERVATION COMMISSION

ADDRESS: 1014 Porter Ave, Ocean Springs, MS. 39564 PH: (228)-875-4415 FAX: (228)-872-5427

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

Application Date: Nov. 7, 2022
 [Applications are due by the 7th of each month for consideration the FOLLOWING month.]

APPLICATION FEE: \$50.00 – Cash, Check (Payable to CITY OF OCEAN SPRINGS), C/C – 3% fee

***** APPLICANT MUST ATTEND HEARING *****

Property Address: 1212 Bowen Ave.

Property Owner(s): Scott & Barbara Lemon (SBKL33, LLC)

Parcel ID Number: 61190011.000 Approximate Age of Home: 1915

ACCESS: Upon application submittal, City Officials and HPC Members area authorized to enter property to view proposal unless checked below.

Check here if City Officials and HPC members **DO NOT** have permission to enter property.

Applicant [Check one]: Architect Contractor Owner Other _____

Name: Tall Studio Architecture, PLLC (DBA Tall Architects)

Address: 1012 Government St.

City: Ocean Springs State: MS Zip: 39564

Phone: 228-424-8147 Email: tyler@tallarch.com

Property Owner [if Different]:

Name: Scott & Barbara Lemon

Address: 126 Holcomb Blvd.

City: Ocean Springs, MS State: MS Zip: 39564

Phone: 228-355-1600 Email: slemon@lemonmahler.com

DIRECTIONS: Check box which best represents your request (more than one box may be checked), and ATTACH the corresponding checklist to help ensure a complete application.

- | | |
|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> New Construction, Additions, Extensive Renovation / Repair | <input checked="" type="checkbox"/> Landscaping and Site Improvements (i.e. Fencing) |
| <input type="checkbox"/> Minor Renovation / Repair | <input type="checkbox"/> Signage |
| <input checked="" type="checkbox"/> Exterior Painting (Contributing Structures Only) | <input checked="" type="checkbox"/> Demolition |

PLEASE CHECK DISTRICT/LISTING

- | | | |
|-------------------------------------------|--------------------------------------------|---------------------------------------------|
| <input checked="" type="checkbox"/> BOWEN | <input type="checkbox"/> MARBLE SPRINGS | <input type="checkbox"/> SHEARWATER |
| <input type="checkbox"/> INDIAN SPRINGS | <input type="checkbox"/> OLD OCEAN SPRINGS | <input type="checkbox"/> SULLIVAN-CHARNELY |
| <input type="checkbox"/> LOVER'S LANE | <input type="checkbox"/> RAILROAD | <input type="checkbox"/> INDIVIDUAL LISTING |

Requirements:

- All work in the Historic District OR on Individually Listed Structures must comply with the *City of Ocean Springs Historic District Design Guidelines*. The Guidelines are available at City Hall and for review at the Ocean Springs Library. This form must be completed in its entirety, with any attachments, before Historic Preservation Commission (HPC) consideration will be scheduled. Incomplete applications can result in project delays.
- Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.
- **SIGN:** A sign will be placed in the front yard of the property prior to the HPC meeting to notify surrounding property owners of pending application. If the sign is not returned a \$ 25.00 fee will be assessed with the building permit.

Notes:

- Certificate of Appropriateness (COA) remains in force for two (2) years and may be extended for one (1) additional year. However, if a period of one (1) year passes and no initial construction has occurred, the COA is voided, and a new application must be submitted and approved before work may begin.
- Certificate of Appropriateness does not relieve the Property Owner from the responsibility of obtaining any other required permits. Building and other permits may be required, even if a COA is not required. For more information contact the Building Department at (228) 875-6712.
- The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing which might affect the decision of the Commission. The undersigned hereby certifies that the project described in the application, as detailed by plans and specification attached, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that a Building Permit will be required in addition to the Certificate of Appropriateness. Oath not required, but answer subject to rules of perjury.

SBKLL 33, 11c

Printed Name of Owner



Signature of Owner

Printed Name of Authorized Agent

Signature of Authorized Agent

Date

***** APPLICANT MUST ATTEND HEARING *****

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

DESCRIPTION OF REQUEST ATTACHMENT FOR:

DEMOLITION

NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

- a. Photographs of all sides of the structure to be removed;
- b. Site plan showing locations of structures, fences, walls, walkways, and protected trees;
- c. Provide a sketch showing intent for the property. In considering an application for the demolition of a landmark or resource with a historic district, the following shall be considered:
 1. The individual historical or architectural significance of the resource;
 2. The importance or contribution of the resource to the aesthetics of the district;
 3. The difficulty or impossibility of reproducing such a resource because of its texture, design, material, or detail; and
 4. The proposed replacement structure and the future utilization.

Description: The applicant proposes to remove existing concrete stairs that are not to code, as well as the lattice that conceals the crawl space. The stairs (both sets) will be replaced with new wood stairs in keeping with the character of the house. The lattice will be replaced with ^{wood} slats and painted.

— CERTIFICATE OF APPROPRIATENESS APPLICATION —
DESCRIPTION OF REQUEST ATTACHMENT FOR:

New Construction, Additions, Extensive Renovation / Repair

NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

1. **Two (2)** sets of scaled drawing, which shall include:
 - a. A site plan illustrating location of proposal as well as all other structures on the site, with dimensions, setback distances, landscaping, driveways, walkways and protected trees.;
 - b. A floor plan, with dimensions as it impacts the exterior of the structure;
 - c. A drawing with dimensions of all affected exterior elevations;
 - d. Notes describing exterior materials to be used. (i.e. walls, roof, trim, cornice, windows, doors, etc.);
 - e. Detailed drawings or photographs of any decorative architectural details. (i.e. columns, balustrades, modillions, etc.); and
 - f. Paint samples and plan keyed to location of each color (*Pivotal Structures Only*).
2. Photographs of the subject structure to be worked on, and adjacent property structures.
 - a. Subject property; and
 - b. Adjacent property structures.

Description: The applicant proposes to Add a small screened porch to the rear of the house (south side), as well as build a new landing and stair on the west side of the house. The screen porch will mimic the existing screen porch in terms of materials and details.

— Attach Additional Sheets if Needed —

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

DESCRIPTION OF REQUEST ATTACHMENT FOR:

LANDSCAPING AND SITE IMPROVEMENTS SUCH AS FENCING

NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

- a. Drawing or photograph of the type of fence, wall, or gate proposed;
- b. Site plan with dimensions, showing placement of any proposed change to the property as it relates to the property boundaries and all other buildings or site facilities – including protected trees; and
- c. A description of the materials to be used.

Description: The applicant will add new paths to the property
using crushed limestone. Crushed limestone seating
areas are also proposed towards the rear of the
property.

— Attach Additional Sheets if Needed —

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

DESCRIPTION OF REQUEST ATTACHMENT FOR:

EXTERIOR PAINTING (CONTRIBUTING STRUCTURES ONLY)

NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

1. Period color schemes are encouraged; however, other colors may be acceptable. **Submit color samples for:**
 - a. ✓ Main Body;
 - b. ✓ Trim or Decorative Features; and
 - c. ✓ Accent areas such as lattice, shutters, porch, deck, etc.

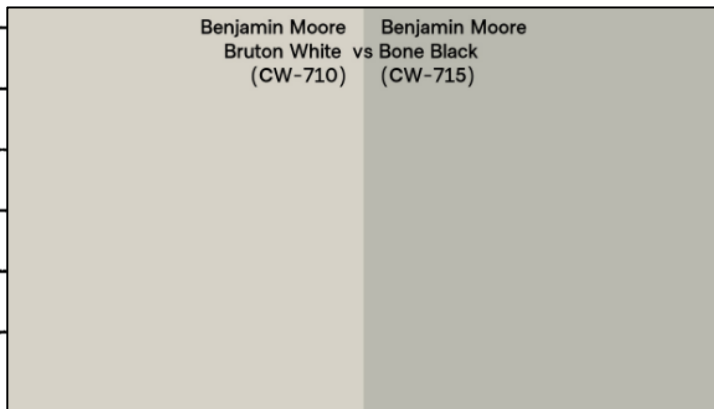
Description: The exterior color scheme for the house will be in
keeping with a soft, traditional color palette

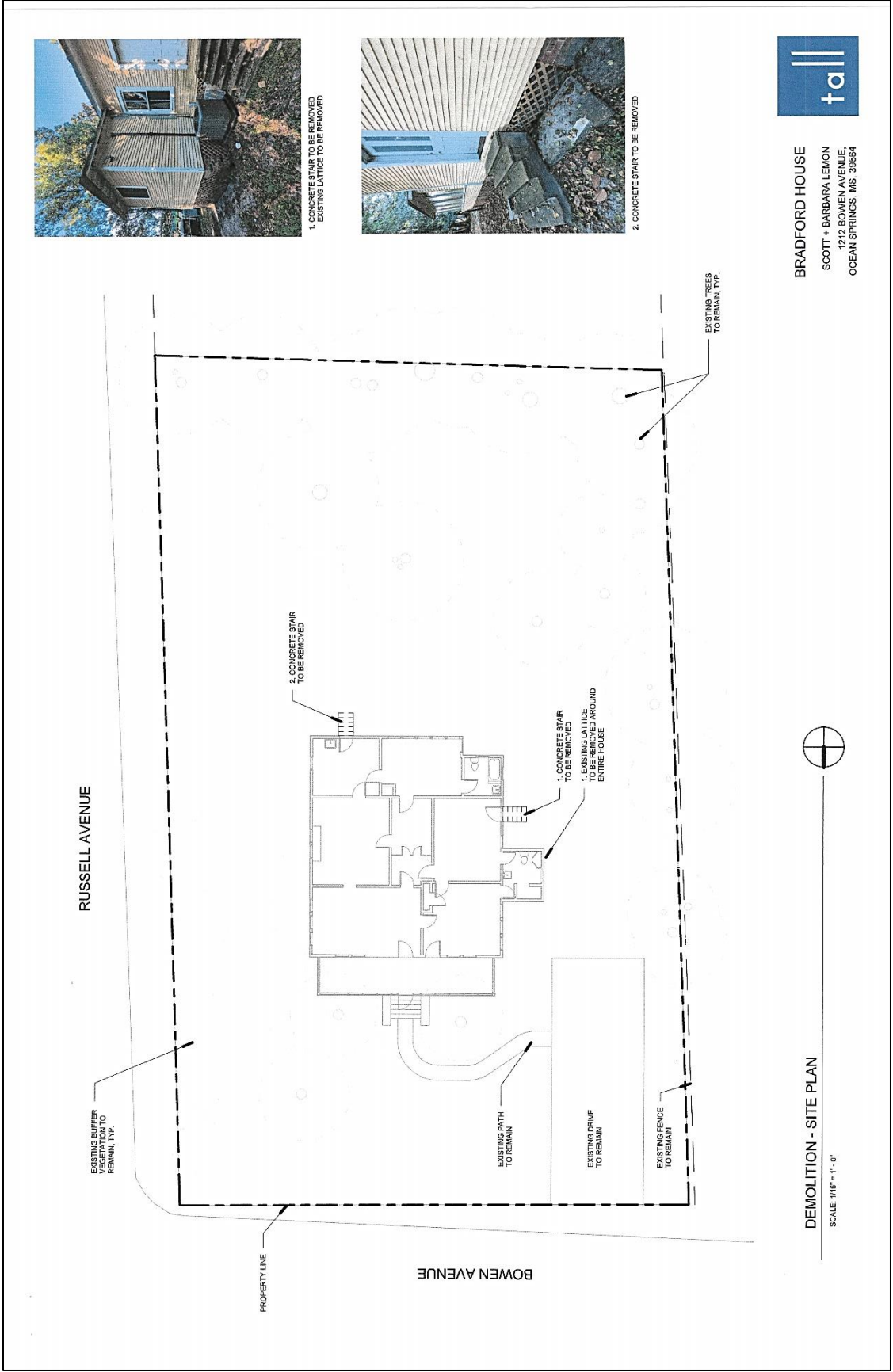
Body Color: Benjamin Moore - Bruton White CW-710

Trim Color: Benjamin Moore - China White - OC-141

Slat + Porch Color: Benjamin Moore - Bone Black - CW-715

Porch Ceiling Color: Benjamin Moore - Intuition - CSP-660

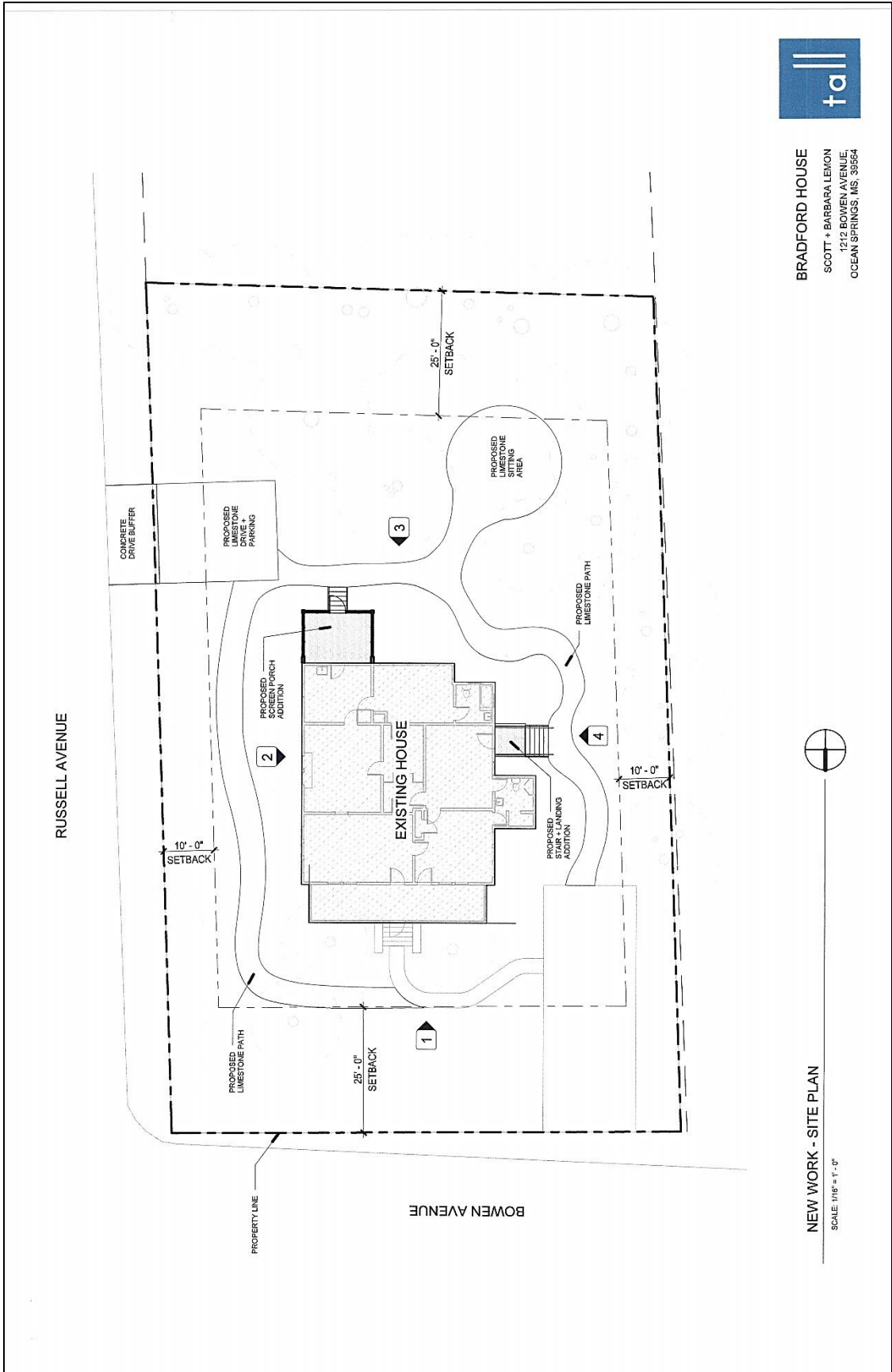




BRADFORD HOUSE
 SCOTT + BARBARA LEMON
 1212 BOWEN AVENUE,
 OCEAN SPRINGS, MS, 39564



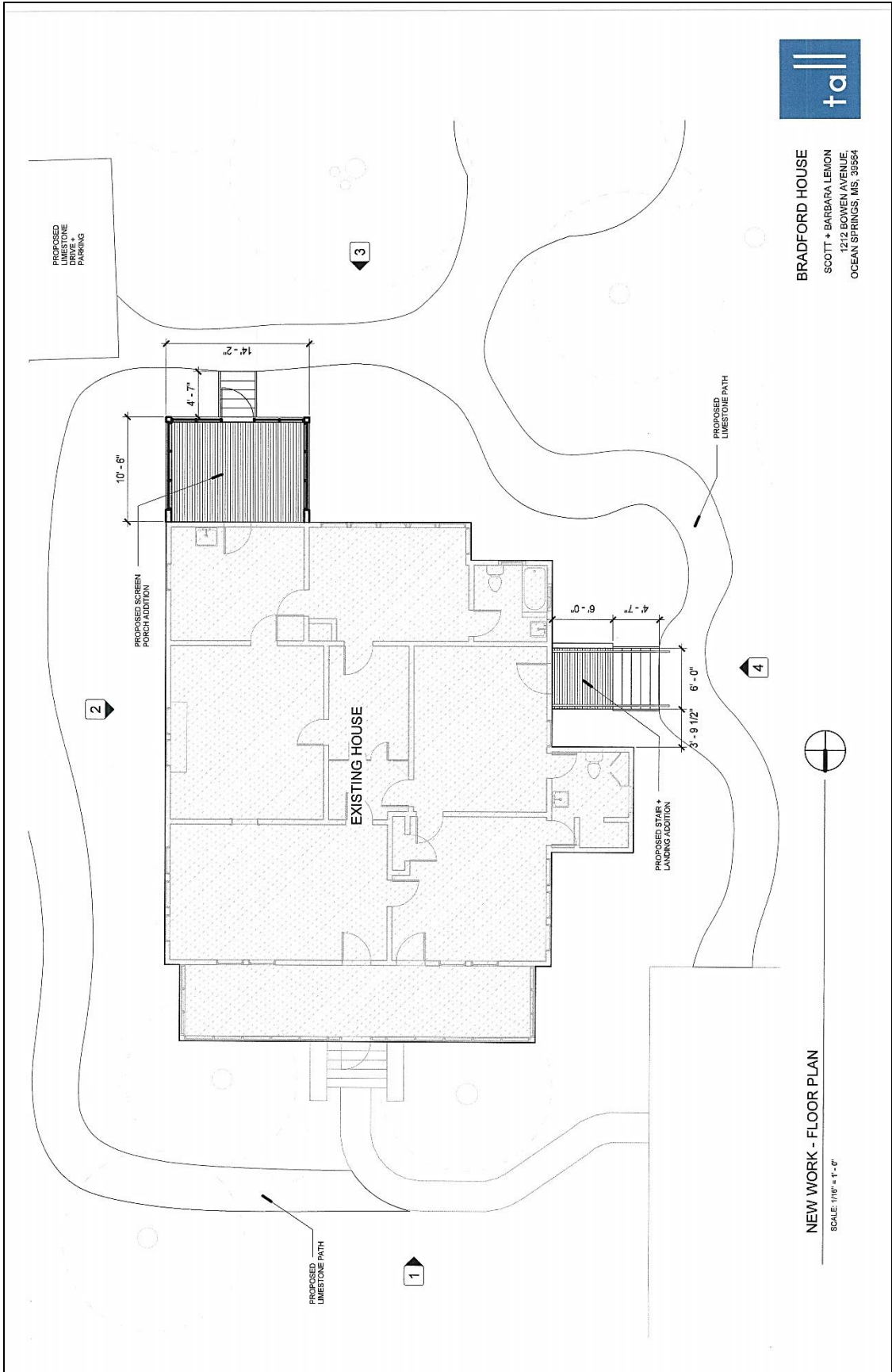
DEMOLITION - SITE PLAN
 SCALE: 1/16" = 1'-0"



BRADFORD HOUSE
 SCOTT + BARBARA LEWIS
 1212 BOWEN AVENUE,
 OCEAN SPRINGS, MS, 39564







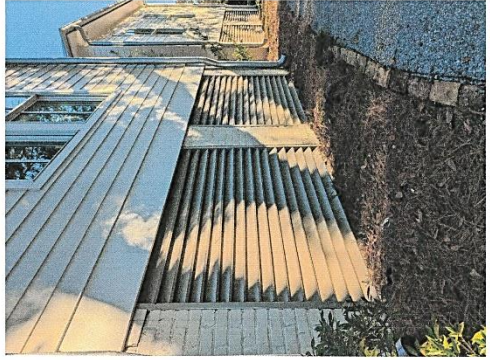
NEW WORK - SITE PLAN
 SCALE: 1/16" = 1'-0"



BRADFORD HOUSE
 SCOTT + BARBARA LEMON
 1212 BOWEN AVENUE,
 OCEAN SPRINGS, MS, 39564

NEW WORK - FLOOR PLAN
 SCALE: 1/16" = 1'-0"

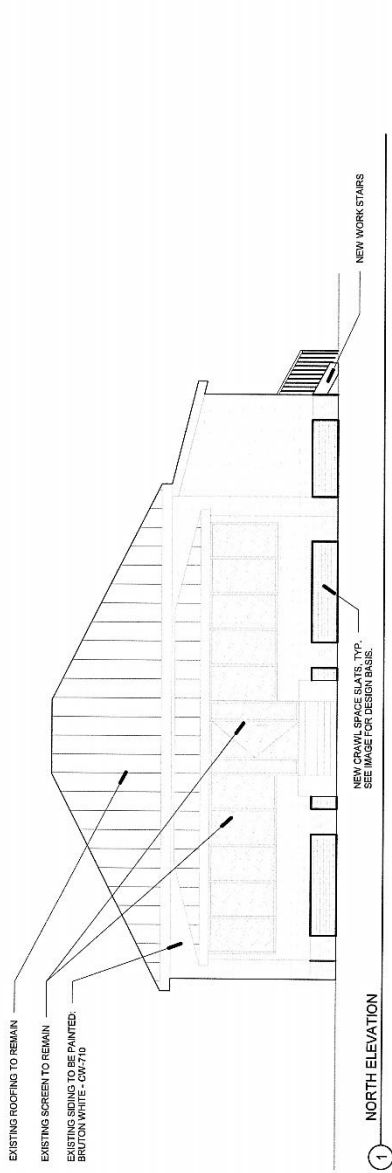
PAINT SWATCHES	
	PORCH CEILINGS: BENJAMIN MOORE - INTUITION - CSP-610
	TRIM + DETAILS: BENJAMIN MOORE - CHINA WHITE - OC-141
	MAIN BODY: BENJAMIN MOORE - BRUTON WHITE - CW-710
	SLATS + PORCH FLOORING: BENJAMIN MOORE - BONE BLACK - CW-715



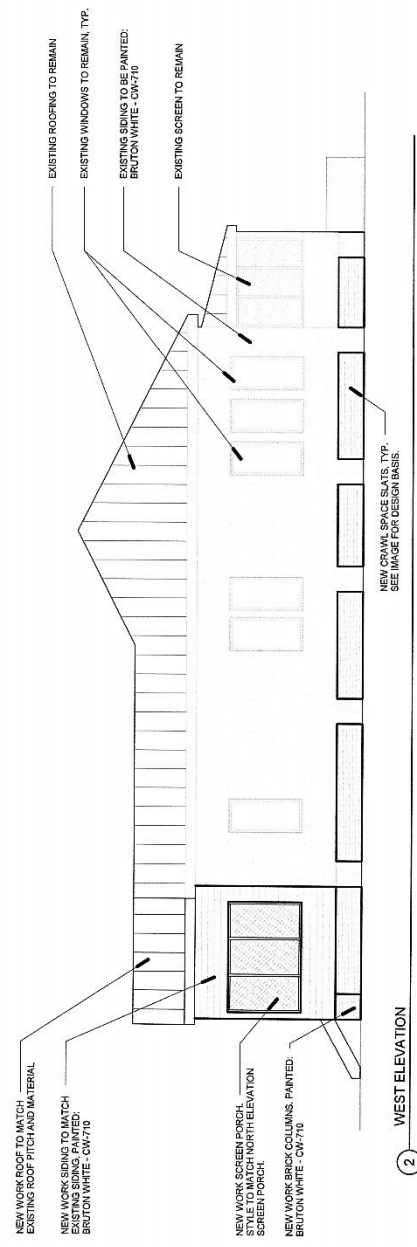
SLAT DESIGN BASIS : 1202 BOWEN



BRADFORD HOUSE
SCOTT + BARBARA LEMON
1212 BOWEN AVENUE,
OCEAN SPRINGS, MS, 39564



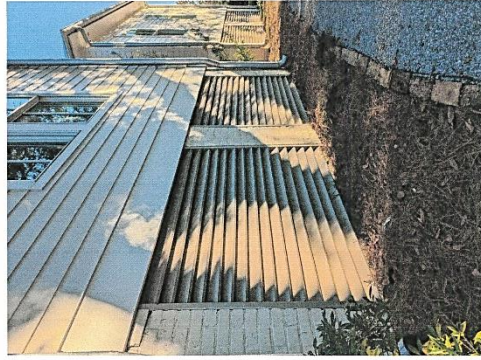
1 NORTH ELEVATION



2 WEST ELEVATION

NEW WORK ELEVATIONS
SCALE: 1/16" = 1'-0"

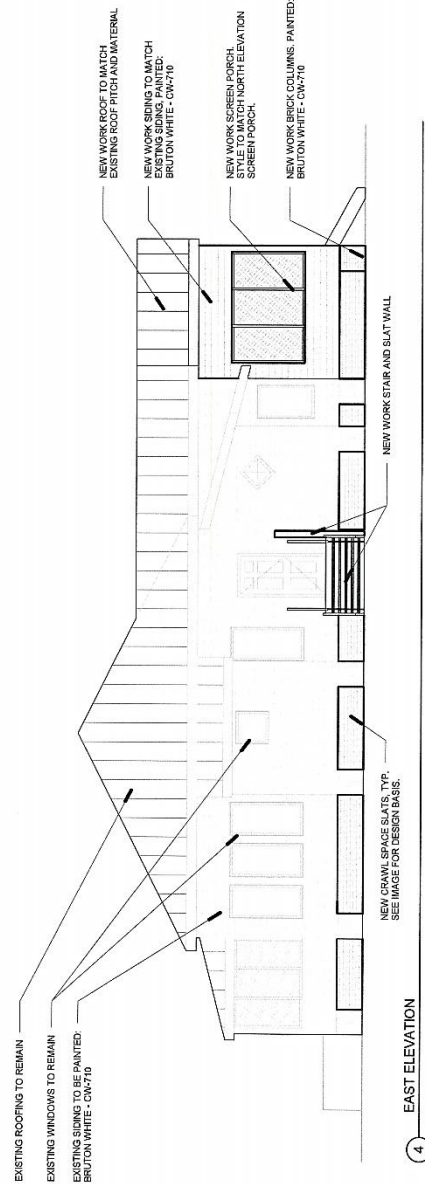
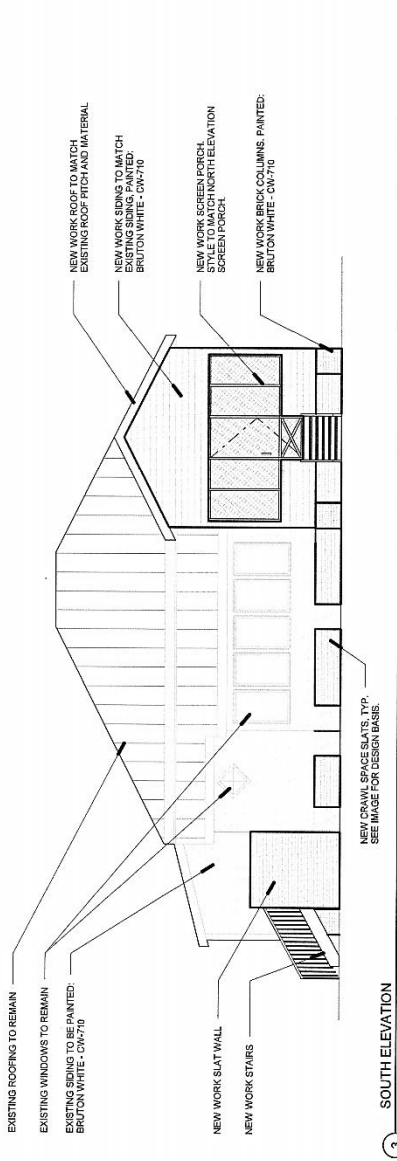
PAINT SWATCHES	
	PORCH CEILINGS: BENJAMIN MOORE - INTUITION - CSP-610
	TRIM + DETAILS: BENJAMIN MOORE - CHINA WHITE - OC-141
	MAIN BODY: BENJAMIN MOORE - BRUTON WHITE - CW-710
	SLATS + PORCH FLOORING: BENJAMIN MOORE - BONE BLACK - CW-715



SLAT DESIGN BASIS : 1202 BOWEN



BRADFORD HOUSE
SCOTT + BARBARA LEMON
1212 BOWEN AVENUE,
OCEAN SPRINGS, MS, 39564



NEW WORK ELEVATIONS

SCALE: 1/8" = 1'-0"

CITY OF OCEAN SPRINGS
COMMUNITY DEVELOPMENT AND PLANNING
POST OFFICE BOX 1800
OCEAN SPRINGS, MS 39566-1800
228-875-4415

HISTORIC PRESERVATION COMMISSION REPORT

MEETING DATE: December 15, 2022

APPLICANT: Scott and Joanna Schavrien / property owners
CURRENT OWNER? ✓Yes No

REQUESTED ACTION: Approval of Certificate of Appropriateness for [1] installation of a wood shake roof and [2] installation of a shed dormer on the north façade.

DATE OF APPLICATION: November 7, 2022

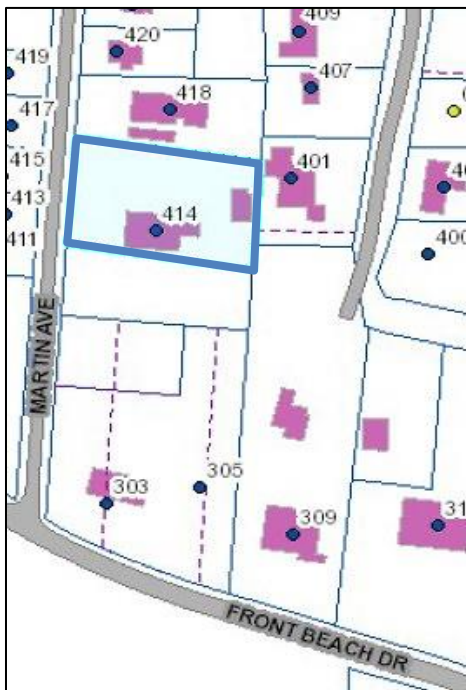
LOCATION: 414 Martin Avenue / PID#: 60137428.000
Old Ocean Springs Historic District

ADJACENT ZONING/LAND USE:

Subject Property: R-1, Single-Family Residential District – single-family detached dwelling;

East, West, North, South: R-1, Single-Family Residential District – single-family detached dwellings.

VICINITY:



DESCRIPTION OF THE REQUEST:

- The homeowners propose to remove the existing, 25-year-old metal roof that is leaking and replace it with a shingle roof with a shake style, weathered wood finish (CertainTeed Presidential). They also propose to install a shed dormer on the north façade. The dormer is to be installed above the existing access stairs to the attic. The dormer will increase the head room at the stairs and allow the conversion of the attic into living space. Additional details on the proposed modifications are included in the application.



FINDINGS:

- The applicants note that the house originally had a cedar shake roof in 1912. The Historic District Guidelines state that the “replacement of material elements, namely roof covering, should closely match the composition, color and texture traditionally used for the house type.”
- The applicants note that other dwellings in the district have similar dormers, including 528 Jackson Avenue and 608 Cleveland Avenue. They provided photos of those dormers.
- The Historic District Guidelines classify dormers as a primary design element of a roof. The guidelines state, “the addition of a new element to a roof’s design, such as a roof dormer, should never be placed on the facade of a building.” The guidelines provide more detail, noting that, “new dormers of an appropriate scale and form and skylights are allowed on rear (preferable) and side (less preferable) elevations but not front elevations.”

PROPOSED MOTION 1: To recommend approval of a COA for the removal of the existing metal roof and the installation of a shingle roof with a shake appearance at 414 Martin Avenue, as described in the application.

PROPOSED MOTION 2: To recommend approval of a COA for the construction of a dormer on the north building facade at 414 Martin Avenue as described in the application.



City of Ocean Springs

HISTORIC PRESERVATION COMMISSION

ADDRESS: 1014 Porter Ave, Ocean Springs, MS. 39564 PH: (228)-875-4415 FAX: (228)-872-5427

CERTIFICATE OF APPROPRIATENESS APPLICATION

Application Date: 11/07/2021
[Applications are due by the 7th of each month for consideration the FOLLOWING month.]
APPLICATION FEE: \$50.00 - Cash, Check (Payable to CITY OF OCEAN SPRINGS), C/C - 3% fee
***** APPLICANT MUST ATTEND HEARING *****

Property Address: 414 MARTIN AVE
Property Owner(s): SCOTT & JOANNA SCHARVIER
Parcel ID Number: 001 374 28 .000 Approximate Age of Home: 110 YEARS

ACCESS: Upon application submittal, City Officials and HPC Members are authorized to enter property to view proposal unless checked below.

Check here if City Officials and HPC members DO NOT have permission to enter property.

Applicant [Check one]: Architect Contractor Owner Other
Name: Scott Scharvier / JOANNA SCHARVIER
Address: 414 MARTIN AVE
City: OCEAN SPRINGS State: MS Zip: 39564
Phone: 806 433 1261 Email: S.Scharvier@gmail.com

Property Owner [if Different]:
Name:
Address:
City: State: Zip:
Phone: Email:

DIRECTIONS: Check box which best represents your request (more than one box may be checked), and ATTACH the corresponding checklist to help ensure a complete application.

- New Construction, Additions, Extensive Renovation / Repair
Minor Renovation / Repair
Exterior Painting (Contributing Structures Only)
Landscaping and Site Improvements (i.e. Fencing)
Signage
Demolition

PLEASE CHECK DISTRICT/LISTING

- | | | |
|-----------------------------------------|-------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> BOWEN | <input type="checkbox"/> MARBLE SPRINGS | <input type="checkbox"/> SHEARWATER |
| <input type="checkbox"/> INDIAN SPRINGS | <input checked="" type="checkbox"/> OLD OCEAN SPRINGS | <input type="checkbox"/> SULLIVAN-CHARNELY |
| <input type="checkbox"/> LOVER'S LANE | <input type="checkbox"/> RAILROAD | <input type="checkbox"/> INDIVIDUAL LISTING |

Requirements:

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- SIGN:** A sign will be placed in the front yard of the property prior to the HPC meeting to notify surrounding property owners of pending application. If the sign is not returned a \$ 25.00 fee will be assessed with the building permit.

Notes:

- Certificate of Appropriateness (COA) remains in force for two (2) years and may be extended for one (1) additional year. However, if a period of one (1) year passes and no initial construction has occurred, the COA is voided, and a new application must be submitted and approved before work may begin.
- Certificate of Appropriateness does not relieve the Property Owner from the responsibility of obtaining any other required permits. Building and other permits may be required, even if a COA is not required. For more information contact the Building Department at (228) 875-6712.
- The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing which might affect the decision of the Commission. The undersigned hereby certifies that the project described in the application, as detailed by plans and specification attached, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that a Building Permit will be required in addition to the Certificate of Appropriateness. Oath not required, but answer subject to rules of perjury.

Scott Schavrier

Printed Name of Owner



Signature of Owner

Printed Name of Authorized Agent

Signature of Authorized Agent

7 Nov 2022

Date

***** APPLICANT MUST ATTEND HEARING *****

— CERTIFICATE OF APPROPRIATENESS APPLICATION —

DESCRIPTION OF REQUEST ATTACHMENT FOR:

MINOR RENOVATION OR REPAIR

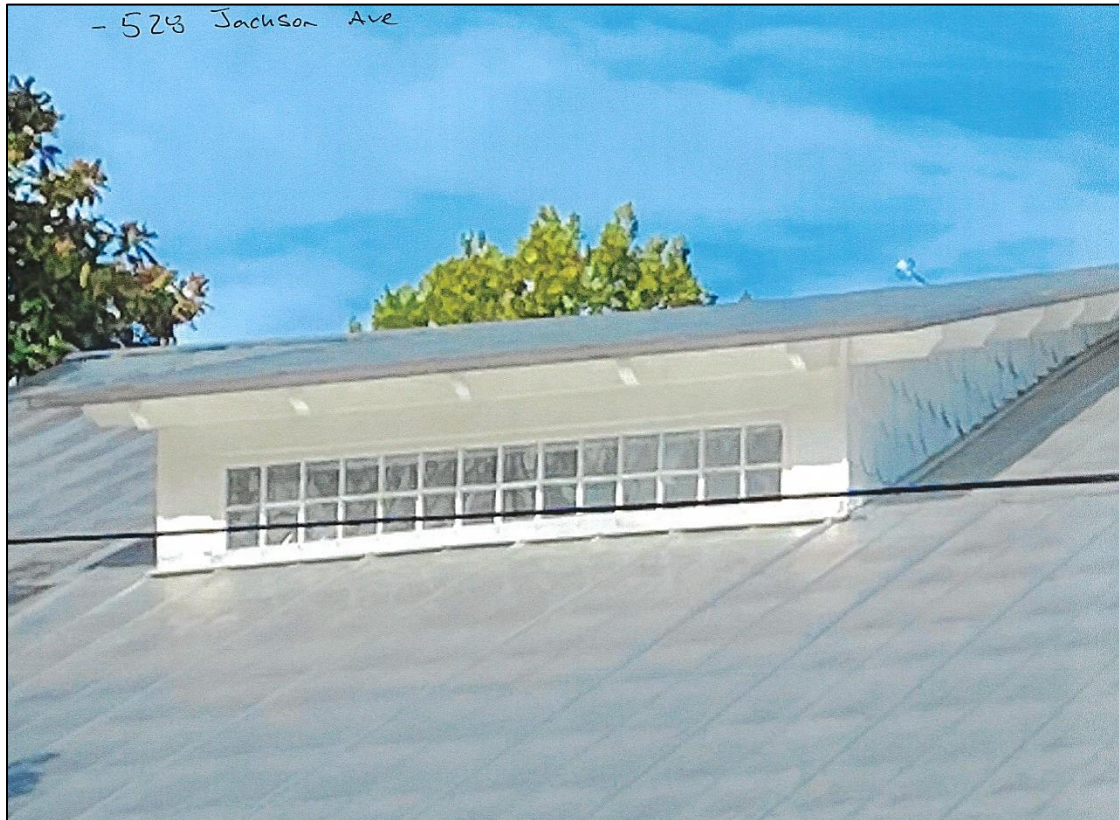
NOTE: Architectural plans and rendering are encouraged; if not available, roughly scaled and dimensional drawings will suffice. Documentation must be provided in a format that can be easily copied for the design process. Architectural drawing, construction details, landscape plans, etc., should be printed on paper no larger than 11" X 17". HPC is concerned with exterior features. Interior floor plans and features are not necessary.

Required Attachments:

1. For work which includes changes to the exterior of existing buildings, the following is required:
 - a. Elevations;
 - b. Floor Plans; and
 - c. Photographs of each face of the building to be renovated with details of the areas of work.

Description: Requesting to remove the 25 year old
metal roof that has oxidized and requires
replacement of the majority of roofing screws due
to rubber grommet deterioration resulting in
multiple water leaks. Original roof was cedar shake
in 1912, and we are requesting to install Certain Teed
presidential shaker roof in "weathered wood." Complete
decking will be added due to current (original) construction
which only has 1"x3" slats spaced every other board.
- Additionally requesting to install a shed dormer on
the north facade over the interior attic access stairs.
The current height limits access and future plans are to convert
the attic into living space. A north facing window in the
dormer will provide additional lighting to the staircase.
Current properties with similar style dormers include:
- 523 Jackson Ave - 603 Cleveland Ave.

SHED DORMER AT 528 JACKSON AVENUE:



SHED DORMER AT 608 CLEVELAND AVENUE:



The Minutes of the City of Ocean Springs
Historic Preservation Commission
Thursday, November 10, 2022

1. Call meeting to order

A meeting of the City of Ocean Springs Historic Preservation Commission was called to order by Chairman Carlos Barbosa at 6:00 p.m. on Thursday, November 10, 2022. Members present were Michael Burns, Michael Doster, and Karen Chewning. Tyler Cox, Charlene Roemer, and M. Pavlov were absent. Also present were Wade Morgan, City Planner, and Amanda Moser, Planning/Grants Coordinator.

2. Old Business – None.

3. New Business

- a) 315 Front Beach Drive / PID# 61260002.000 – Edward Aldridge – Request for Certificate of Appropriateness (COA) to construct two (2) accessory dwelling unit cottages.

Henry Furr, architect for the applicant, introduced the proposal. The two (2) proposed cottages are to replace the two (2) that were recently demolished. The locations are very similar. It is set back from the road, so not fully visible.

C. Barbosa asked if the colors of the cottages had been picked out. H. Furr explained that would be requested at a later time.

A motion was made by K. Chewning seconded by M. Burns to recommend approval of a Certificate of Appropriateness for the construction of two (2) cottages within the Old Ocean Springs Historic District located at 315 Front Beach Drive. C. Barbosa added that the paint colors would come back to them later. K. Chewning accepted the revision into her motion. The motion was carried unanimously.

- b)** 504 Jackson Avenue / PID# 60137198.000 – Richard McPhearson – Request for COA to construct a sidewalk and a fence.

W. Morgan introduced the proposal. The location is on the northwest corner of the property. The fence has already been constructed. The sidewalk will provide access to the school.

R. McPhearson added the sidewalk will be for younger classes need access to the classrooms without walking through the grass/dirt.

A motion was made by M. Burns seconded by M. Doster to recommend approval of a Certificate of Appropriateness for the construction of a sidewalk and wood fence at 504 Jackson Avenue as described in the application. The motion was carried unanimously.

- c) 410 Martin Avenue / PID# 60137428.100 – Michael & Rebekah Cunningham**
– Request for COA to construct a new residence and install a swimming pool.

W. Morgan introduced the proposal. An email regarding input was received prior to the meeting; a copy was given to each present member. A two-story dwelling with a detached garage and swimming pool within the rear yard are proposed. The house will be set back approximately 70 ft. from Martin Avenue which is consistent with other dwellings on Martin Avenue. A circular driveway is proposed. While there are no other circular drives on Martin Avenue, they are not out of character with the Old Ocean Springs historic district. A metal roof, Hardi-trim material, and a cable railing are all proposed as well.

Craig Smith, builder for the applicant explained the windows will be Marvin-clad, the roof will be silver Galvalume.

A motion was made by M. Doster seconded by K. Chewning to recommend approval of a COA for the construction of a single-family dwelling with an accessory structure at 410 Martin Avenue as described in the application. The motion was carried unanimously.

The property and dwelling location were discussed.

A motion was made by M. Burns seconded by M. Doster to have the input read into the minutes. The motion was carried unanimously.

4. Approval of Minutes

- a) October 13, 2022**

A motion was made by M. Doster seconded by M. Burns to recommend approval of the minutes as submitted. The motion was carried unanimously.

5. Administrative Approval – None.

6. Audience Request

7. Elections

- a) HPC Members**

Vice-Chairman will be M. Pavlov. The secretary will be C. Roemer.

b) Sign Committee

M. Doster, K. Chewning, and M. Burns all volunteered for the sign committee.

W. Morgan discussed a letter received from Julian Rankin, Executive Director for the Walter Anderson Museum requesting additional signage on the property.

A motion was made by M. Burns seconded by K. Chewning to recommend the Zoning & Adjustments Board consider the additional signage at the Walter Anderson Museum of Art. The motion was carried unanimously.

8. Adjourn

A motion was made by K. Chewning seconded by M. Doster to adjourn the meeting. The motion was carried unanimously.

DRAFT