

RECESS MEETING OF NOVEMBER 15, 2022

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on November 15, 2022. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Mark Dunston, Fire Chief Derek McCoy, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, and Executive Assistant to the Mayor & Board Ravin Nettles.

The Mayor called the meeting to order.

Alderman Papania gave the invocation and Alderman Burgess led the Pledge of Allegiance.

A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to accept the agenda.

CERTIFICATE

The Mayor presented the Ocean Springs High School Theatre Department with a certificate of appreciation and a \$1,000.00 check for their involvement in Spooky Springs (Exhibit 3-a).

AGENDA PUBLIC COMMENT

None.

OLD BUSINESS

Mark Foster with Cypress Environmental Engineering gave an update on the Front Beach Marina and Event Center. He said they began establishing a boundary and are either on or ahead of schedule for the project. He said the current version of the site plan and signage should be completed by the end of November and would like to present it again to the Board with a PowerPoint for better visuals. The Mayor said the funding for the project has been awarded; the City was able to invest \$650,000 in the project and with matches been able to parlay that investment to \$8.3 million for the project. Alderman Cox requested a work session for Board input before the finalized version is completed. Mr. Foster said it would be good to have a meeting in mid-December.

A motion was made by Alderman Cox and seconded by Alderman Blackman to adopt an Ordinance Establishing and Maintaining an Active and Continuing Program for the

Management of Municipal Records (Exhibit 5-b). Adopting Ordinance 2022-17. The motion carried with a roll call vote as follows:

Alderman Cox	Aye
Alderman Burgess	Aye
Alderman Authement	Aye
Alderman Wade	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

NEW BUSINESS

The Executive Assistant to the Mayor and Board and the Deputy City Clerk reviewed the benefits of changing the City's website and establishing an Agenda Management System (Exhibit 6-a) with CivicPlus. They explained CivicPlus is specifically designed for municipal governments. A motion was made by Alderman Blackman, seconded by Alderman Authement, and unanimously carried to authorize the Executive Assistant to the Mayor and Board and the Deputy City Clerk to move forward with negotiating a contract with CivicPlus for the website and CivicClerk for the Agenda Management System.

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to approve the consent agenda except for item 7-g pulled by Alderman Burgess, and item 7-r pulled by Alderman Wade.

- a) Approve the Special Event Permit Application for the Annual Christmas Tree Lighting on Thursday, December 1, 2022, from 6:00 p.m. to 8:00 p.m.; at The Mary C, there will be overtime cost for this event (Exhibit 7-a)
- b) Approve the Run/Walk/Bike Permit Application for the South Mississippi AIDS Task Force 5K on December 3, 2022, from 8:00 a.m. to 10:00 a.m.; Front Beach/Bridge route, the applicant will pay all costs for the event (Exhibit 7-b)
- c) Approve the Special Event Permit Application for the OS Elks Mardi Gras Parade on Saturday, February 4, 2023, from 1:00 p.m. to 4:00 p.m.; Regular Parade Route; there will be overtime cost to the City, the applicant pays other associated event cost (Exhibit 7-c)
- d) Approve the Special Event Permit Application for the Krewe Unique Mardi Gras Parade on Saturday, February 4, 2023, from 1:00 p.m. to 4:00 p.m. Directly following the Elks Parade; Regular Parade Route; there will be overtime cost to the City, the applicant pays other associated event cost (Exhibit 7-d)
- e) Approve Special Event permit application for the OS Mardi Gras Carnival Association Night Parade on Friday, February 17, 2023, from 7:00 p.m. to 10:00 p.m.; Regular Parade Route; there will be overtime cost to the City, the applicant pays other associated event cost (Exhibit 7-e)

- f) Authorize the \$600 rental fee for the Community Center to be waived for the Jackson County Chamber of Commerce's Leadership Jackson County Event on June 1, 2023, from 7:00 a.m. to 2:00 p.m., a security deposit will be required (Exhibit 7-f)
- g) Authorize retaining Attorney Eddie C. Williams to assist Slaughter & Associates in preparing the Urban Renewal Plan at a rate of \$150.00 per hour billed in 0.10-hour increments, Wilkinson, Williams, Bosio & Sessoms, PLLC will provide support staff (Exhibit 7-g)
- h) Accept OSPD monthly report for October 2022 (Exhibit 7-h)
- i) Accept OSFD monthly report for October 2022 (Exhibit 7-i)
- j) Authorize out-of-state travel to the 2023 ADA Coordinator Conference in San Diego, California, January 9-11, 2023 to fulfill the ADA Coordinator certification requirements; the cost is budgeted and has been submitted for reimbursement through the MGCCC Workforce Training Program (Exhibit 7-j)
- k) Accept the list of purged items – 350 boxes from Dewey Storage were emptied and shredded on October 28, 2022 (Exhibit 7-k)
- l) Human Resources action items (Exhibit 7-l):
 - a) Accept the resignation of Records Clerk Catrice Davis, effective November 7, 2022; authorize to begin the process of filling the vacant position
 - b) Authorize employment of Aaron Bernard and David Havard, Dispatchers, (non-certified) \$14.50 hourly rate; effective November 16, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - c) Authorize employment of Jennifer Perronne, Records Clerk, Step 6, \$14.33 hourly rate; effective November 16, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
 - d) Authorize removal of Parks Grounds Maintenance Supervisor Duval Brown from probationary status to full-time status effective November 16, 2022
 - e) Authorize removal of Sewer Laborer Hayden Taylor from probationary status to full-time status effective immediately
 - f) Authorize removal of Drainage Laborer Matthew Forehand from probationary status to full-time status effective immediately
 - g) Authorize employment of Chester Taylor, Truck Driver I, Step 2, \$15.48 hourly rate; effective November 16, 2022; one-year probationary status, pending successful completion of all pre-employment requirements
- m) Approve 4127 Bienville Boulevard PID 60126060.085 request a variance of the sign regulations to allow a larger wall sign; the Zoning Adjustment Board recommends approval (Exhibit 7-m)
- n) Accept Building Department Report for October 2022 (Exhibit 7-n)
- o) Accept Code Enforcement Report through November 9, 2022 (Exhibit 7-o)
- p) Accept Tree Department Recommendations – Tree Applications through November 7, 2022 (Exhibit 7-p)
- q) Accept the quarterly Grease Trap Inspection Report for November 2022 (Exhibit 7-q)
- r) Approve the Facility Use Agreement for the Ocean Springs High School Tennis Team to use the Halstead Tennis Facility at no cost to OSSD from January 5, 2023, until May 23, 2023 for practice Monday – Friday 2:30 p.m. to 4:00 p.m. and Home

matches: 2/23 4:00-6:00 p.m.; 2/25 10:00 a.m. – 12:30 p.m.; 2/28 4:30-6:30 p.m.; 3/14 3:00-6:30 p.m.; 3/21 4:00-6:00 p.m.; 3/23 4:00-6:00 p.m.; 3/30 9:00 a.m. end time TBD; Playoff dates and times TBD April 3-14 (Exhibit 7-r)

- s) Approve the request for a Certificate of Appropriateness for the construction of a single-family dwelling at 410 Martin Avenue PID #60137428.000; the Historic Preservation Commission recommends approval (Exhibit A-1a)
- t) Approve the request for a Certificate of Appropriateness for the construction of a sidewalk and a wooden fence on the school property at 504 Jackson Avenue PID #60137198.000; the Historic Preservation Commission recommends approval (Exhibit A-1b)
- u) Approve the request for a Certificate of Appropriateness for the construction of two cottages at 315 Front Beach Drive PID #61260002.000 and PID #61260003.000; the Historic Preservation Commission recommends approval (Exhibit A-1c)

Alderman Burgess asked for an explanation of item 7-g: authorize retaining Attorney Eddie C. Williams to assist Slaughter & Associates in preparing the Urban Renewal Plan at a rate of \$150.00 per hour billed in 0.10-hour increments, Wilkinson, Williams, Bosio & Sessoms, PLLC will provide support staff (Exhibit 7-g). The City Attorney explained that Mr. Williams has expertise in the subject matter after being Pascagoula's City Attorney while they were developing their Urban Renewal Plan. He said the use of Wilkinson, Williams, Bosio & Sessoms, PLLC support staff will be covered under the City's retainer. A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to authorize retaining Attorney Eddie C. Williams to assist Slaughter & Associates in preparing the Urban Renewal Plan at a rate of \$150.00 per hour billed in 0.10-hour increments, Wilkinson, Williams, Bosio & Sessoms, PLLC will provide support staff.

Alderman Wade requested the wording be changed in item 7-r: approve the Facility Use Agreement for the Ocean Springs High School Tennis Team to use the Halstead Tennis Facility at no cost to OSSD from January 5, 2023, until the end of the school year May 23, 2023, practice Monday – Friday 2:30 p.m. to 4:00 p.m. and Home matches: 2/23 4:00-6:00 p.m.; 2/25 10:00 a.m.-12:30 p.m.; 2/28 4:30-6:30 p.m.; 3/14 3:00-6:30 p.m.; 3/21 4:00-6:00 p.m.; 3/23 4:00-6:00 p.m.; 3/30 9:00 a.m. end time TBD; Playoff dates and times TBD April 3-14 (Exhibit 7-r). He requested the "no cost" be changed to "cost to be determined" pending the decision on the City's usage of OSSD facilities. A motion was made by Alderman Wade and seconded by Alderman Authement to approve the Facility Use Agreement for the Ocean Springs High School Tennis Team to use the Halstead Tennis Facility cost to be determined to OSSD from January 5, 2023, until the end of the school year May 23, 2023, practice Monday – Friday 2:30 p.m. to 4:00 p.m. and Home matches: 2/23 4:00-6:00 p.m.; 2/25 10:00 a.m.-12:30 p.m.; 2/28 4:30-6:30 p.m.; 3/14 3:00-6:30 p.m.; 3/21 4:00-6:00 p.m.; 3/23 4:00-6:00 p.m.; 3/30 9:00 a.m. end time TBD; Playoff dates and times TBD April 3-14. The motion carries with Aldermen Burgess, Authement, Wade, Cox, Papania, and Blackman voting aye and Alderman Impey voting nay.

DEPARTMENT REPORTS

Mayor:

The Mayor recognized the City's Maintenance Department for building the new boardwalk at Fort Maurepas Park (Exhibit 8-a) and the other projects around the City they have taken on and completed. He said they are doing excellent work and the City is fortunate to have a strong group. He also thanked Public Works Sewer Supervisor Matt Burrell for his work in maintaining the proper documentation to assist the City in getting reimbursed from the boring companies that caused the damage.

City Clerk:

A motion was made by Alderman Cox, seconded by Alderman Wade, and unanimously carried to approve the Docket of Claims (Exhibit 8-b).

A motion was made by Alderman Authement, seconded by Alderman Burgess, and unanimously carried to adjust the water/sewer accounts listed on Exhibit 9-b; with the finding that the customers did not receive the benefit of the utility and excess usages were due to unforeseen circumstances (Exhibit 8-c).

Fire Department:

The Fire Chief said our local ambulance provider stopped providing medical control to Fire Departments in Jackson County and other counties in Mississippi. He said Representative Hank Zuber was instrumental in passing HB821 a non-transport EMS bill. Ocean Springs is the first City in the state to partner with the University of Mississippi Medical Center to provide medical control to the Fire Department. A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to authorize the Fire Chief to execute the MOU with the University of Mississippi Medical Center for the development of an available statewide system of medical control for first responders and the development of education programs for EMS (Exhibit 8-d).

GENERAL PUBLIC COMMENT

None

MAYOR AND ALDERMEN'S FORUM

The City Clerk said the City Depository bid was opened at 2:00 p.m. today. She recommended the City remain with The First Bank with a bid of 3.6% fixed interest and no monthly fees. A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to award the 2023-2026 Municipal Depository to The First Bank with 3.6% fixed interest and no monthly fees.

Alderman Burgess asked for an update about the hospital crosswalk. The Public Works Director said the thermoplastic was ordered and will not be in for 4-6 weeks.

Alderman Papania thanked Public Works for installing a radar sign on Halstead Road and the fencing around the lift station at Halstead Road and East Beach Drive. He also thanked them for cleaning the ditch on Halstead Road and the Monster Ditch.

Alderman Impey asked if there was an update on the paving schedule. The Mayor said the County has started the paving in Moss Point and will give Ocean Springs a schedule soon. He said to reprioritize each Ward list, cost increases may reduce the amount paved.

The Mayor requested the thermoplastic be redone at Government Street and Washington Avenue intersection/crosswalk. Alderman Authement suggested the brick be removed from the crosswalk first. The Mayor said Sunday at the Peter Anderson Festival was a record day of attendance for the festival. He said Larry Touce with the Ocean Springs Historical Society has volunteered his time to age and record the City's Oak trees. He said Ocean Springs has 28 of the largest Oak trees in North America.

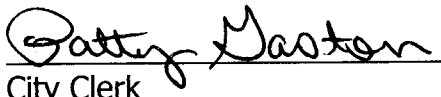
EXECUTIVE SESSION

None.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to adjourn the meeting until 6:00 p.m. on December 6, 2022.

Meeting ended at 7:00 p.m.

 12-7-22
Mayor Date

 12-7-2022
City Clerk Date

