

**CITY OF OCEAN SPRINGS - MAYOR & BOARD OF ALDERMEN
REGULAR MEETING OF NOVEMBER 5, 2024 MINUTES**

CALL TO ORDER

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular Meeting at City Hall at 6:00 p.m. on November 5, 2024. Mayor Holloway presided, and Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were City Attorney Will Norman, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Police Chief Ryan Lemaire, Fire Deputy Chief Chris Hupe, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Community Development Director Carter Thompson, Parks & Recreation Director Stephen Glorioso, Project Manager Sarah Harris, and Admin & Community Relations Coordinator Ravin Nettles.

The Mayor called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Chic Cody gave the invocation and Alderman Impey led the Pledge of Allegiance.

A motion was made by Alderman Cox, seconded by Alderman Burgess, and unanimously carried to accept the agenda.

AGENDA PUBLIC COMMENT

None.

NEW BUSINESS

- a. Requesting authorization for the Mayor to execute the Letter of Agreement for Planning & Consulting Services with Slaughter & Willingham, PLLC, to revise the Official Zoning Map for Annexed Areas at a cost of \$15,000

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to table item 4-a to obtain additional information.

CONSENT AGENDA

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the consent agenda except item 5-ee pulled by

Alderman Authement.

Mayor:

- a. Ratify the authorization to waive the rental fee of the Ocean Springs Civic Center for the Krewe Unique Toy Drive on October 26, 2024; to advertise the resources of the city
- b. Approve Run Permit Application for the annual 5K Sean M. Cooley Memorial Run on Saturday, November 9, 2024, from 7:30 a.m. until 2:00 p.m., Front Beach/Bridge Run; there will be no overtime cost incurred by the City
- c. Authorize waiving the rental fee of the Ocean Springs Civic Center for the Mississippi Department of Marine Resources Public Hearing on Thursday, November 7, 2024, at 5:30 p.m.; to advertise the resources of the City
- d. Approve the Special Event Permit Application for the Ocean Springs Library Teen Sci-Cafe on November 13, 2024, from 5:00 p.m. until 8:30 p.m., Freedom Field; waive special event permit fee; applicant to pay any additional costs, if applicable
- e. Approve Run Permit Application for the SMATF 14th annual Bridge-for-life HIV/Aids Awareness Run on Saturday, November 30, 2024, from 8:00 a.m. until 11:00 a.m., Front Beach/Bridge Run; there will be no overtime cost incurred by the City
- f. Approve the Special Event: the Annual Christmas Tree Lighting on Thursday, December 5, 2024, from 6:00 p.m. to 8:00 p.m.; at The Mary C.; street closure: Government Street from Ward Avenue to Magnolia Avenue from 5:30 - 8:30 p.m.; overtime costs for the event
- g. Approve the Special Event Permit Application for the Discover Christmas Parade & Toy Drive on Sunday, December 8, 2024, from 2:00 p.m. until 5:00 p.m., Parade beginning on Front Beach Drive to Porter Avenue to Washington Avenue to Government Street ending at Ocean Springs Lumber & Supply; waive barricade fees; applicant will pay all other costs
- h. Authorize the Duchess Club of Ocean Springs to use the Ryan Youth Center at no cost starting Tuesday, December 10 through Friday, December 20, 2024, for their annual doll and toy campaign; to advertise the resources of the City
- i. Authorize waiving the rental fee of the Senior Center for the Jackson County Distinguished Young Women Program from 1:30-4:30 p.m. on the following dates: Sunday, January 12, February 9, February 16, February 23, March 2, March 9, March 23, 2025; to advertise the resources of the City

Mary C. O'Keefe Cultural Center:

- j. Authorize the execution of the revised MOU and Hold Harmless Agreement with the Ocean Springs Art Association

City Clerk:

- k. Approve Minutes: Recess Meeting October 15, 2024
- l. Approve Minutes: Special Call Meeting October 21, 2024
- m. Authorize the City Clerk to execute the CivicClerk renewal Statement of Work (SOW)
- n. Ratify check #131032 to Brown, Mitchell, Alexander for September engineering invoices for MDOT projects
- o. Accept October 2024 Aged Receivables Report

Police Department:

- p. Authorize Out-of-State Travel for Professional Training - Employee #2573 and #2165, December 09-13, 2024, New Orleans, LA - CVSA Certified Examiners Course
- q. Authorize Out of State Travel for Professional Training - Employee #1686, February 3-14, 2025, Glynco, GA - Financial Investigations and Analysis Training Program

Human Resources/Risk Management:

- r. Authorize employment of William Collins, Dispatcher, Non-certified, \$14.50 hourly rate; effective November 6, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- s. Accept resignation of Firefighter Morgan Bahen, effective November 7, 2024; authorize to begin the process of filling the vacant position
- t. Authorize removal of Battalion Chief Jacob Lee from probationary status to full time status effective immediately
- u. Authorize removal of Fire Captain Adam Johnson from probationary status to full time status effective immediately
- v. Authorize to begin the process of filling the Yardman vacancy due to the passing of Danny Harris
- w. Authorize transfer of Beautification Laborer Wylie Miller to Street Department Laborer, same rate of pay; effective November 9, 2024; six-months probationary status
- x. Authorize transfer of Street Laborer James Beauchamp to Yardman, same rate of pay; effective November 9, 2024; six-months probationary status
- y. Authorize employment of Kince Saucier, Beautification Laborer, Step 2, \$14.42 hourly rate; effective November 6, 2024; one-year probationary status, pending successful completion of all pre-employment requirements

- z. Authorize employment of Breana Reeder, Beautification Laborer, Step 1, \$14.00 hourly rate; effective November 6, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- aa. Authorize employment of Frederick Jansky, Drainage Laborer, Step 3, \$15.39 hourly rate; effective November 6, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- bb. Authorize employment of Dallas Burney, Street Laborer, Step 3, \$14.85 hourly rate; effective November 6, 2024; one-year probationary status, pending successful completion of all pre-employment requirements
- cc. Authorize employment of Korbin Arevalo, Street Laborer, Step 1, \$14.00 hourly rate; effective November 6, 2024; one-year probationary status, pending successful completion of all pre-employment requirements

Planning Commission (PC):

- dd. Approve Residential Short-Term Rental Permit PID# 60119106.000 - 808 Desoto Avenue #12; PC recommends approval
- ee. Approve Residential Short Term Rental Permit PID# 61425007.000 - 612 Cleveland Avenue; PC recommends approval

A motion was made by Alderman Authement, seconded by Alderman Papania, and unanimously carried to defer item 5-ee until the next meeting.

Grants Administration:

- ff. Authorize Grant Agreement – Gulf Coast Restoration Fund (GCRF) Applications FY22 – MS Development Authority (MDA): RDA - Public Works Relocation
- gg. Authorize Grant Agreement – Gulf Coast Restoration Fund (GCRF) Applications FY23 – MS Development Authority (MDA): City of Ocean Springs – Public Works Relocation
- hh. Authorize the execution of the Memorandum of Understanding (MOU) and Related Documents – MS Department of Finance and Administration for Disbursement of Funds Related to Section 10(mc) of MS HB 2468 Assist with paying costs associated with improvements, construction, and/or repair to a public facility and/or sidewalks, lighting, tree canopy restoration, GIS Mapping and/or the north and west gateway improvements – \$3,000,000
- ii. Authorize Advertisement for the East Side Sewer Diversion Project – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 108-1-CW-5.5
- jj. Authorize Advertisement for the Storm Drain Improvements: Weeks Bayou, Halstead Bayou – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 470-2-SW-5.6

- kk. Authorize Advertisement for the Fort Bayou Storm Drain Improvements Project – American Rescue Plan Act (ARPA) / MS Municipality and County Water Infrastructure Grant (MCWI) – MDEQ Agreement # 127-2-CW-5.6
- ll. Authorize Advertisement for Construction – Front Beach Sidewalk Improvements Phase III – Jackson County / GOMESA Funding
- mm. Authorize Advertisement for Construction – Washington Avenue Utility Improvements / Front Beach Drive to Lafontaine Avenue – Tidelands and GOMESA Funding
- nn. Authorize to Execute Grant Agreement - Tidelands Project – FY25-P412-13: McPhearson Pier Rehabilitation Project

Building Department:

- oo. Approve the Building Official's recommendations for the tree applications received through October 30, 2024
- pp. Accept Code Report through October 31, 2024

Parks & Recreation Department:

- qq. Adopt a Resolution for the sale of scrap metal from the Parks and Recreation Department
- rr. Approve the Facility Use Agreement with Ocean Springs High School for the use of Halstead Tennis Courts from January 3rd to May 22, 2025, M-F 2:30 p.m. to 4:00 p.m. plus the attached game schedule, and waive all of the associated fees
- ss. Ratify the Facility Use Agreement for the Hwy. 57 Sportsplex with Ocean Springs High School for the District Cross Country Meet on October 24, 2024; and waive all of the associated fees

Public Works:

- tt. Adopt a Resolution for the sale of scrap metal from the Public Works Department

DEPARTMENT REPORTS

- a. City Clerk: Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread the summary on the Minutes

A motion was made by Alderman Authement, seconded by Alderman Wade, and unanimously carried to approve the Docket of Claims finding that all expenditures are appropriate and authorized by law, and spread the summary on the minutes.

b. City Clerk: Accept the Monthly Budget Report

A motion was made by Alderman Impey, seconded by Alderman Papania, and unanimously carried to accept the monthly budget report.

c. Mayor: Lighting Up the Avenue Quote from Songy Brothers

A motion was made by Alderman Authement, seconded by Alderman Burgess, and unanimously carried to approve the quote from Songy Brothers for Lighting Up the Avenue for \$30,020.

d. Human Resources: Salary comparison study and review of pay band system quote from the John C. Stennis Institute

A motion was made by Alderman Burgess, seconded by Alderman Papania, and unanimously carried to authorize the Salary comparison study and review of the pay band system quote from the John C. Stennis Institute and amend the budget accordingly.

GENERAL PUBLIC COMMENT

Bill Moore, Ellen Hall, Karen Morano, Christine Rino, and Roland Creel addressed the Mayor and the Board.

MAYOR AND ALDERMEN'S FORUM

Alderman Burgess asked the Public Works Director about the completion timeline for the Percy Miller Park Pier repairs. The Director responded that repairs should be finished by the end of next week. A motion was made by Alderman Burgess, seconded by Alderman Blackman, and unanimously carried to authorize the Building Official to assess and determine whether the property at 3518 Farrington Court is in a state of uncleanness that poses a menace to public health.

Alderman Authement requested that a moratorium on Residential Short-Term Rentals (RSTR) be added to the agenda for discussion at the next meeting.

Alderman Wade informed the Public Works Director of a persistent leak on Lafitte Avenue and requested it be checked.

Alderman Blackman reminded everyone that Government Street will be closed at Davis Bayou this Thursday and Friday to complete sidewalk work. He also announced that on Veterans Day at 1:00 PM, there will be a ribbon-cutting ceremony for the new tank at the Vietnam Memorial Park.

Alderman Impey expressed gratitude to Public Works for promptly repairing a water leak on Riley Road and to the Fire Department for containing a woods fire with no

damage to nearby structures. He extended condolences to the families of Yardman Danny Harris and former Alderman Kirk Halstead on their recent passing.

The Mayor shared that the tree light wrapping will begin on Wednesday and asked for patience during the process. He also noted that he will be in Jackson on Friday to meet with MDOT to discuss the Deana Road widening project.

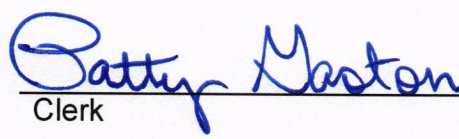
EXECUTIVE SESSION

None.

RECESS UNTIL 6:00 P.M. on NOVEMBER 19, 2024

A motion was made by Alderman Impey, seconded by Alderman Burgess, and unanimously carried to recess.

The meeting ended at 6:35 p.m.

	
_____ Mayor	_____ Clerk
11/19/24 Date	11/19/24 Date

